



CITY OF ENCINAL
CITY COUNCIL AGENDA
Regular Meeting
Tuesday, January 11, 2022

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, January 11, 2022 @6:00 p.m. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

- A. Meeting called to order.
- B. Roll call to establishing a quorum.

 ___ I. Arizola ___ S. Aldaco ___ D. Weikel ___ G. Inocencio ___ S. Garza
- C. Pledge of Allegiance.
- D. Citizens Comments.
- E. Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: **Personal Attacks Will Not Be Allowed by Any Speaker.**
 1. Discussion and Action on the approval of minutes for the City of Encinal Council Meetings.
 2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
 - A. City Manager/ Consultant
 1. Discussion only January Calendar
 2. Discussion only January Gazette
 - B. City Consultant
 1. Financial Report
 - C. Police Department
 1. Monthly Report
 2. Discussion of Student of the Month set for January 27, 2022
 3. Discussion and Action on the recent rise of COVID-19 cases due to new variants and possible action to modify City Operations and other matters pertaining there too.
 4. Discussion and Action on awarding RFQ for Encinal Police Department (1) System, Automated License Plate Recognition (AEL# 03OE-01-ALPR) with two cameras and trailer @ \$31,390.00 through the Operation Stone Garden Grant.
 5. Discussion and Action on appointment of Mayor Pro-Tem.
 6. Discussion and Action on approving the Bills paid for January 2022.

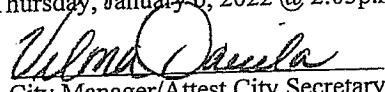
7. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, February 8, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m.

8. ADJOURNMENT

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, January 6, 2022 @ 2:05p.m.


City Manager/Attest City Secretary



City of Encinal
Regular Meeting Minutes
January 11, 2022

A. Meeting called to order. The Meeting was called to order by Mayor Sylvano Sanchez at 6:01 p.m.

B. Roll call to establishing a quorum. Present were Councilmembers Irma Arizola, Sonny Aldaco, and Debra Weikel. Councilwoman Sandra Garza was absent. Councilman Gilbert Inocencio came in at 6:06 p.m.

C. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and City Council.

D. Citizens Comments. Citizen Marissa Nieto addressed Mayor Sanchez and City Council and she stated that to act upon Chapter 551 of the Texas Government Code Section 023 titled recording of meeting by person attending which states that a person in attendance may record all or some of a governmental body by means of a recorder, video camera or other means of aural or visual representation and my recording will be reasonably available to view and may be available digitally for publishing as Council may see fit and if Council decides to publish these meetings and until then the recording will be made on a personal device for the purpose of my own documentation and record in the event that I cannot attend a public council meeting I will help look for an alternate volunteer as I intend on these recording be ongoing with this being the first and I appreciate your time thank you.

E. Members of the Audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an unagenized item, no response is required from City staff or the Council and no action can be taken. Personal Attacks Will Not Be Allowed by Any Speaker.

1. Discussion and Action on the approval of minutes for the City of Encinal Council Meetings. Councilwoman Weikel stated that she would like to have the minutes reflect that Ashley's statement that we had at the last meeting in December said the bills are approved because they are approved when we do the budget so if I can have that posted in the minutes also, I didn't get the November bills and that is the meeting we didn't have and those bills were approved I guess without council because of the budget workshop. After reviewing the minutes for December 14, 2021 City Consultant Eddington stated that you can approve after the fact however when you are approving the budget you are approving those bills can be paid. A motion to table the minutes was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:

7. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, February 8, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m. A motion to have the next City of Encinal Regular meeting on Tuesday, February 8, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m. was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

8. ADJOURNMENT. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried. The Meeting adjourned at 7:22 p.m.

Minutes were approved by Council Member Sonny Aldaco and a second Motion was made by Council Member Gilbert Arizola on this the 8th day of February 2022.

Velma Davila
Velma Davila, City Manager
Attest City Secretary



CITY OF ENCINAL
CITY COUNCIL AGENDA
Regular Meeting
Tuesday, February 8, 2022

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Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

A. Meeting called to order

B. Roll call to establishing a quorum.

___ I. Arizola ___ S. Aldaco ___ D. Weikel ___ G. Inocencio ___ S. Garza

C. Pledge of Allegiance.

D. Citizens Comments.

E. Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: **Personal Attacks Will Not Be Allowed by Any Speaker.**

1. Discussion and Action on the approval of minutes for the City of Encinal Council Meetings.

2. Discussion of Audit procedures from City Auditor Mr. Ben De La Garza.

3. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:

A. City Manager/ Consultant

1. Discussion only February Calendar
2. Discussion only February Gazette
3. Discussion on Water Board Meeting postponed due to Covid.

B. City Consultant

1. Financial Report
2. Discussion Budgeting and City Financial 101 to inform and refresh the board on how the budgeting process works, what is a city budget and understanding the financial reporting to council and the outside public

C. Police Department

1. Monthly Report
2. Discussion regarding bus barn concerns and resolution taken by Chief Pablo Balboa, Cotulla ISD Superintendent and Encinal Elementary Principal.
2. Student of the Month recipients for December and January held on January 27, 2022


4. Discussing and action on restructuring the Encinal Economic Development Corporation board to include local business owners/managers, city council members, community representatives and city staff/contractors. Recommendations for format and members may be submitted by city council, city staff and the community by February 28, 2022 and presented to the City Council during the March 2022 council meeting.

5. Discussion with County Commission Jack Alba regarding City Street project.
6. Discussion and Action regarding date for Encinal Police Department Auction set for February 24, 2022.
7. Discussion and Action on approving the Bills paid for February 2022.
8. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, March 8, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m.
9. **ADJOURNMENT**

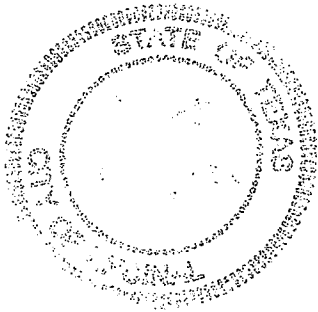
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Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, February 3, 2022 @ 9:00 a.m.



City Manager/Attest City Secretary



City of Encinal
Regular Meeting Minutes
February 8, 2022

- A. Meeting called to order.** The Meeting was called to order by Mayor Sylvano Sanchez at 6:07 p.m.
- B. Roll call to establishing a quorum.** Present were Councilmembers Irma Arizola, Sonny Aldaco, Debra Weikel, Gilbert Inocencio, and Sandra Garza.
- C. Pledge of Allegiance.** They Pledge of Allegiance was led by Mayor Sanchez and City Council.
- D. Citizens Comments.** There were no Citizens Comments.
- E. Members of the audience are invited to address the Council on any subject not on tonight's agenda.** Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken. **Personal Attacks Will Not Be Allowed by Any Speaker.**
- 1. Discussion and Action on the approval of minutes for the City of Encinal Council Meetings.** A motion to approve the minutes for December was made by Councilwoman Weikel and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. A motion to approve the minutes for January was made by Councilman Aldaco and he was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.
- 2. Discussion of Audit procedures from City Auditor Mr. Ben De La Garza.** Mr. Ben De La Garza explained to Council the way the audits for a governmental body are done and answered questions from City Councilmembers.
- Mr. Ben de la Garza introduced himself to City Council and explained that he was the external auditor engaged to audit the financial statements of the City of Encinal and he also introduced Mr. Santiago Jasso his associate and stated that his was De La Garza CPA firm out of Laredo Texas and I was invited here today to discuss some auditing procedures that we do when we do a governmental audit, a governmental audit is very different than a business audit and why because we have to implement a lot of governmental standards which are very different from the ones that you apply in the regular business and what I mean by that is that you can see the books in your internal financials that are probably going to match a business entity but in an audit you have to convert them into governmental accounting standards so basically what we have to do in the audit once we are engaged is we start by doing some preliminary work which is risk analysis and we have to interview and we have to assess the risk of the financial statements and ultimately the goal is to ascertain that the financial statements are presented not only under generally accepted accounting principles of the United States of America but also under governmental standards so once we have a set of financials in this case from the City of Encinal what we start doing is we start putting all the financial statements in the governmental format and you go through each of the accounts of the financials and for example you go through the balance sheet you go through the cash you go through the fixed assets you go through the liabilities the loans and then you go through the profit and loss which is the statement of activities in a governmental entity so you have to check all your revenues all your expenses and at the end you have to do other procedures and then finally you have to do the closing of the audit but in a nutshell that is what we do and we start first of all by requesting to see the financials so you keep a financial software where you keep all your transactions your incomes and your revenues and your balance sheet and all of that and we get those set of financials and then we have to make some testing of the accounts so for example you see if you have so much cash in the bank just as an example and I didn't want to go into too much detail because this is our

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job but as an example you get bank statements and you get confirmation from the bank to see if the balance on your financials are true and that they belong into that balance sheet or statement of position is what it is called in an governmental audit and those are some of the procedures that we do we check your supporting documentation and we also confirm with external parties and in this case a financial institution and that is just as a double check and after that we do walk throughs of the processes that you have as internal controls who approves checks and how many signatures how many bank accounts and all of that and the ultimate goal would be to make sure that all the financial statements are presented fairly and what does that mean "presented fairly" that are not only in accordance with beginning "GAAP" Generally Accepted Accounting Principles but also governmental standards right so sometimes we have to do adjustments and what I mean by that is that if you are showing me a different format for that is similar to a business an adjustment has to made to reflect the governmental format or those type of adjustments and that also entails to add other financial statements you don't only have your regular business financials such as your balance sheet and profit and loss but you also have other types that the governmental accounting requires so in an governmental entity what you have to present to the citizens of Encinal in this case or the public is a format that is going to show your short term activity in other words you have a financial statement that is going to show your assets and liabilities which is not going to include any long term either assets or liabilities why because the public is more interested in seeing the present or short term so you are not going to have your fixed assets you're not going to have your long term debt but also because of Generally Accepted Accounting Principles require you also have to show your regular statements which are going to show the present values and the long term values as well long term assets and long term liabilities and then you have to reconcile both and we have to make sure that everything is reconciled and everything is presented as is required by governmental standards and also by accounting standards and that is what we are doing right now in fact right now we just obtained access to your internal accounting and we are going to take that access and make sure that and we are going to start with those reconciliations and make sure that everything is in its correct place. Councilwoman Weikel asked how long would it take for the audit, and Auditor De La Garza replied that it would all depend on when the information is ready and say for example in a perfect world right if we get all the information that we request an audit usually takes from one to two months and again that would be in a perfect world and nothing happens no covid nothing like that no delays and if your financials don't need any adjustments just like the adjustments I was just explaining or having to change from one format to the other and reconciling so up to 3 months in a perfect world, Councilwoman Weikel asked what set he was working on right now and Auditor De La Garza replied that he is doing the 2017 audit, Councilwoman Weikel asked when she had started on that one and Auditor De La Garza replied so we had to modify the engagement letter last year in November or December and like I said we just got access to the internal so in a month or two I am expecting to complete the audit and hopefully we will get all the information that is necessary and not only access to all the staff involved in the finance but any staff that we feel we have to interview even members of the Council and then all the supporting documents that are required and confirmation letters to the banks wherever you have your cash and the financial institutions and as long as we have access to all of that we can move forward pretty quick, Councilman Inocencio asked if we were always going to lag that far behind or are we going to catch up closer to where we are sometime or are we going to catch up to the actually date that we are at and Auditor De La Garza replied that if he gets everything that he needs we can move forward pretty quick and we will probably have it ready in a month or two and two months as an average so we go back and we have access to the information we are going to start the auditing

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procedures necessary and everything goes as expected it should take about two months to complete the audit, Councilman Inocencio stated so you don't have 2018 2019 or any of the other years so that is why you are working on 2017 and Auditor De La Garza replied exactly, Councilwoman Weikel asked if the later years 2018, 2019, 2020 would take just as long or would it be a little quicker because you already have access or is that separate and Auditor De La Garza replied that it was a separate access every year you close your profit and loss and the balance sheet is a financial that accumulates so you have access to some but you have to need access to new information and like I said we are just external auditors we don't work for the city we were contracted by the city and I understand the process you do meetings or whatnot and you hire the external auditor and our job is to make sure your financials or what I am reviewing is presented fairly in accordance with accounting standards and governmental standards we are not doing a criminal investigation or anything we are just making sure that your accounting records are in order with governmental and accounting principles, Councilwoman Weikel stated that was important and Auditor De La Garza replied yes that was very important because when you present your financials you want to make sure whoever, the public or any agency looks at the financials they want to make sure that the financials are presented the way they should be and your assets go where they should be and your depreciation is calculated correctly your loans and amortizations and all that good stuff and that your math is also good, Councilwoman Weikel replied that she looked forward to that report and thank you very much for explaining that and I have a clearer picture of it now, City Manager Davila stated that she wanted to add something that when we started here with the city back in 2011 or the latter part of the year we found out that in 2004, 2005, 2006, 2007, 2008, 2009 and 2010 they hadn't done all of those audits so that was when Mr. Flores started and then Mr. Flores retired and that is when Mr. De La Garza came in but we do have paperwork to show you for the workshop everything that we have been through since we started and how far the city even before Mayor was here how much in debt we were and everything we had to catch up with so we have had to play catch up for so many years of audits so many years of not paying 941s so many years of not paying the sales tax at all and City Consultant Eddington added that we have lost 2 years with the covid and City Manager Davila added that we have been back and for with the audit and it's not that he doesn't have the access to it and he will now have access to a new system that City Consultant Eddington implemented, Councilwoman Weikel asked what was the last year that Flores did then and City Auditor De La Garza replied 2015 and City Manager Davila added he did 2016 and he has 2017 and 2018 that he should be finished with and Councilwoman Weikel added that there was a gap between the years then and City Auditor De La Garza replied that the 2015 was finalized about 2 years ago but I guess one thing I forgot to mention is that when you do an audit and let's say for example right now we are doing 2017 it's not just that you are starting 2017 because I was mentioning some of your financials present information in a cumulative form so from one year to another so if your cash is going to continue always there and all of your balance sheet is a cumulative statement but if you are going to audit one year you have to audit the previous years because you have to validate your carry over balance so I believe that was what Ms. Velma was explaining because if your starting in 2011, 2012 or 2014 you have to start the previous audit and then catch up with the next ones and I cannot come and be a new auditor and because we are in 2022 start the 2022 audit if you haven't done 2020 or 2021 you have to catch up first and City Manager Davila added that those were hard because we had to go look in boxes and filing cabinets and nothing was in order and there were no procedures in place and there were no policies in places so it was very hard to get a lot of that stuff but I did want to let the public know that there were audits that weren't done when we started here and City Auditor De La Garza

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added that he was not going to issue an audit report if we haven't validated your prior balances that is a requirement and Councilman Aldaco stated that we are being charged for his time so if there are any other questions it be the best time to ask them right now and Councilwoman Weikel added that she wasn't aware that we were being charged she thought it was part of the contract and Councilman Aldaco replied no that was the discussion that we had last time and Councilwoman Weikel asked how is that and Councilman Aldaco replied that Velma had discussed that with us that they were going to charge us if they had to come and Councilwoman Weikel replied that she wasn't part of that conversation and Councilman Aldaco replied yes we had it in the meeting and again he asked if there were any other questions.

A motion to move up Item number 5 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

A motion to move back to item 3 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

3. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:

A. City Manager/Consultant

- 1. Discussion only February Calendar**
- 2. Discussion only February Gazette**
- 3. Discussion on Water Board Meeting postponed due to Covid.**

B. City Consultant.

- 1. Financial Report**
- 2. Discussion Budgeting and City Financial 101 to inform and refresh the board on how the Budgeting process works, what is a city budget and understating the financial reporting to council and the outside public.**

C. Police Department

- 1. Monthly Report**
- 2. Discussion regarding bus barn concerns and resolution taken by Chief Pablo Balboa, Cotulla ISD Superintendent and Encinal Elementary Principal.**
- 3. Student of the Month recipients for December and January held on January 27, 2022**
- 4. Discussing and action on restructuring the Encinal Economic Development Corporation board to include local business owners/managers, city council members, community representatives and city staff/contractors. Recommendations for format and members may be submitted by city council, city staff and the community by February 28, 2022 and presented to the City Council during the March 2022 council meeting.** Item was only discussed there was no action.

5. Discussion with County Commission Jack Alba regarding City Street project. There was a discussion amongst the Commissioner and City Councilmembers and the County Judge Rodriguez regarding the paving of the streets in Encinal.

6. Discussion and Action regarding date for Encinal Police Department Auction set for February 24, 2022. A motion to allow Chief Pablo Balboa, III to hold the Encinal Police Department Auction in March was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

7. Discussion and Action on approving the Bills paid for February 2022. A motion to approve the Bills paid for February 2022 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Garza, all were in favor so motion carried.

8. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be on Tuesday, March 8, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m. A motion to have the next City of Encinal Regular meeting on Tuesday, March 8, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m. was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

9. ADJOURNMENT. A motion to adjourn the Meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried. The meeting adjourned at 7:56 p.m.

Minutes were approved by Council Member Debra Weikel and a second Motion was made by Council Member Yrma Arizola on this the 12th day of April 2022.

Velma Davila

Velma Davila, City Manager
Attest City Secretary



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A. Meeting called to order

B. Roll call to establishing a quorum.

___ I. Arizola ___ S. Aldaco ___ D. Weikel ___ G. Inocencio ___ S. Garza

C. Pledge of Allegiance.

D. Citizens Comments.

E. Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: ***Personal Attacks Will Not Be Allowed by Any Speaker.***

1. Discussion and Action on the approval of minutes for the City of Encinal Council Meetings.

2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:

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B. City Consultant

1. Financial Report
2. Discussion Budgeting and City Financial 101 to inform and refresh the board on how the budgeting process works, what is a city budget and understanding the financial reporting to council and the outside public

C. Police Department

1. Monthly Report
2. Discussion on Auction dates.
2. Student of the Month for March.
3. Information on how funds for Operation Stone Garden is used.
4. Informational guidance through Attorney General (Victim's Against Crimes Act)
5. Information on reporting crimes and requesting law enforcement.

3. Presentation, Discussion and Action of signage by Mr. Hachar.

4. Discussion on City Hall hours of City of Encinal.

5. Discussion and Action on Workshop date for City Council Member.

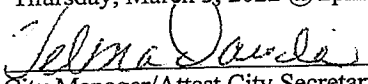
6. Discussion and action on appointing 5 individuals to the Encinal Economic Development Corporation (EEDC) Board, and to allow additional time for others who have expressed an interest to respond to our request to submit applications for appointment to the EEDC board.
7. Discussing on the email submitted by Councilman Gilbert Inocencio on March 3, 2022 at 5:37 a.m. Email attached!
8. Discussion on the email submitted by Councilwoman Debra Weikel on March 3, 2022 at 5:59 a.m. Email attached!
9. Discussion and Action on approving the Bills paid for March 2022.
10. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, April 12, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m.

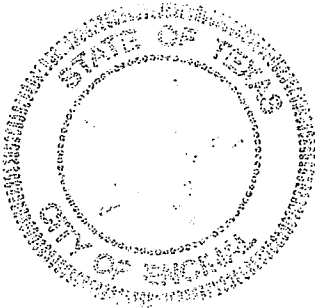
11. **ADJOURNMENT**

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Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, March 3, 2022 @ 2pm.


City Manager/Attest City Secretary



City of Encinal
Regular Meeting Minutes
March 8, 2022

A. Meeting called to order. The Meeting was called to order by Mayor Sylvano Sanchez at 6:00 p.m.

B. Roll call to establishing a quorum. Present were Councilmembers Yrma Arizola, Sonny Aldaco, Debra Weikel, Gilbert Inocencio, and Sandra Garza.

C. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and City Council.

D. Citizens Comments. Guadalupe Granados addressed City Council and stated that he has lived in Encinal for 12 years and that he was married to Ruby Rodriguez and the reason I am here today is because I have a lot of concerns but one primarily is that with regards to infrastructure for the city it clearly seems due to the fact that because the City of Encinal has averaged close to half a million dollars on a yearly basis from tax revenue yet we see very little progress or I see minimum progress with regards to infrastructure in the city you have a so called park out in the boondocks which clearly those of you that have kids or grandkids I personally wouldn't trust taking my grandkids out there the point is what this city needs is people that care about the community if you have any regard my God your families are here your kids and grandkids are here do something for them for a change.

E. Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an unagenized item, no response is required from City staff or the Council and no action can be taken: Personal Attacks Will Not Be Allowed by Any Speaker.

1. Discussion and Action on the approval of minutes for the City of Encinal Council Meetings. A motion to table the minutes for February 8, 2022 was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

1. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:

A. City Manager/Consultant

- 1. Discussion only March Calendar**
- 2. Discussion only March Gazette**

B. City Consultant

- 1. Financial Report**
- 2. Discussion Budgeting and City Financial 101 to inform and refresh the board on how the budgeting process works, what is a city budget and understanding the financial reporting to council and outside public**

C. Police Department

- 1. Monthly Report**
 - 2. Discussion on Auction dates.**
 - 3. Student of the Month for March**
 - 4. Information on how funds for Operation Stone Garden is used.**
 - 5. Informational guidance through Attorney General (Victim's Against Crimes Act)**
 - 6. Information on reporting crimes and requesting law enforcement.**
- 3. Presentation, Discussion and Action of signage by Mr. Hachar.** A motion to table the item was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried.

4. Discussion on City Hall hours of City of Encinal. This was a discussion item only.

5. Discussion and Action on Workshop date for City Council Member. A motion to have the Workshop on March 29, 2022 at 6:00 p.m. was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

6. Discussion and action on appointing 5 individuals to the Encinal Economic Development Corporation (EEDC) Board, and to allow additional time for others who have expressed an interest to respond to our request to submit applications for appointment to the EEDC board. A motion to table the appointment of 5 individuals to the Encinal Economic Development Corporation (EEDC) Board and to extend the new deadline to submit applications to March 31, 2022 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried.

7. Discussing on the email submitted by Councilman Gilbert Inocencio on March 3, 2022 at 5:37 a.m. Email attached! City Attorney Caballero suggested that since there would be personnel discussion on the next two items Council should go into executive session. A motion to go into executive session was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried. A motion to return to regular session was made by

Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. Council returned to regular session at 8:05 p.m.

8. Discussing on the email submitted by Councilman Debra Weikel on March 3, 2022 at 5:59 a.m. Email attached!

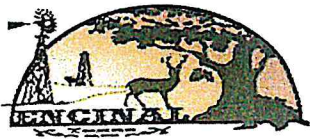
9. Discussion and Action on approving the Bills paid for March 2022. A motion to approve the bills paid for March 2022 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Garza, all were in favor so motion carried.

10. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be on Tuesday, April 12, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m. A motion to have the next City of Encinal Regular meeting on Tuesday, April 12, 2022, at City Hall Chambers was made by Councilman Aldaco and he was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.

11. ADJOURNMENT. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

Minutes were approved by Council Member Sonny Aldaco and a second Motion was made by Council Member Gilbert Inocencio on this the 12th day of April 2022.


Velma Davila, City Manager
Attest City Secretary



CITY OF ENCINAL
CITY COUNCIL AGENDA
Regular Meeting
Tuesday, April 12, 2022

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, April 12, 2022 @6:00 p.m. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

A. Meeting called to order

B. Roll call to establishing a quorum.

___ I. Arizola ___ S. Aldaco ___ D. Weikel ___ G. Inocencio ___ S. Chavez

C. Pledge of Allegiance.

D. Citizens Comments.

E. Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: **Personal Attacks Will Not Be Allowed by Any Speaker.**


1. Discussion and Action on the approval of minutes for the City of Encinal Council Meetings.
2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
 - A. City Manager/ Consultant
 1. Discussion only April Calendar
 2. Discussion only April Gazette
 3. Discussion on City Contact Sheet to be given to City Council
 - B. City Consultant
 1. Financial Report
 - C. Police Department
 1. Monthly Report
 2. Student of the Month for April.
 3. Discussion on new addition to the EPD.
 4. Discussion on meeting attended with Governor Greg Abbot regarding Border Crisis.
3. Discussion and Action on approving Mr. Hachar to construct the sign and allowing City Staff and City Attorney to negotiate the agreement.
4. Discussion and Action on giving Mr. John Govind a temporary right to have the first hotel abatement in the City of Encinal for a period of six months.
5. Discussion on the email of Mr. Gilbert Inocencio. (Which included: His concerns on dirty lots around town, dog issues, abandoned vehicles, website, city contacts and setting goals).

6. Discussion and Approval to amend Ordinance #2012-10-09A. An Ordinance to include new Leash Law in Texas (Safe Outdoor Dogs Act. Banning chained up dogs that are outside.:
7. Discussion and Action on City Council approving City Staff to go out for bids for Animal Control.
8. Discussion and action on appointing 5 individuals to the Encinal Economic Development Corporation (EEDC) Board.
9. Discussion and Action on approving the Bills paid for April 2022.
10. Discussion and Action on approving Resolution No. 04-04122022. A Resolution FY22 Homeland Security Program Operation Stonegarden (OPSG) Grant #3927604.
11. Discussion and Action on approving Resolution No. 01-04122022. A Resolution FY22 Justice Assistance Grant (JAG's Grant #4533201).
12. Discussion and Action on approving Resolution No. 501-04122022. A Resolution FY22 for Body Worn Camera Grant (Grant #4398501).
13. Recognizing the Heroic Actions of Chief P. Balboa in assisting other LEA's in rescuing a female UDA from a burning vehicle.
14. Discussion on email received from Mrs. Debra Weikel. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*
15. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, May 10, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m.
16. **ADJOURNMENT**

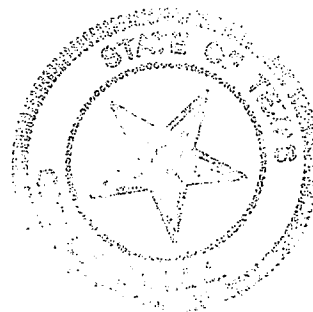
The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, April 7, 2022 @ 6:00pm.



 City Manager/Attest City Secretary



City of Encinal
Regular Meeting Minutes
April 12, 2022

A. Meeting called to order. The meeting was called to order by Mayor Sylvano Sanchez at 6:02 p.m.

B. Roll call to establishing a quorum. Present were Councilmembers Yrma Arizola, Sonny Aldaco, Debra Weikel, Gilbert Inocencio and Sandra Chavez.

C. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and City Council.

D. Citizens Comments. Citizen Joann Sepulveda stated that there was an accident on Nogalitos yesterday and I have reported that people are driving down the road at a high speed at all times mostly at night the person that was involved in the accident I catch him in my cameras you know all day I've reported it and I have called 911 and reported it but something needs to happen on that road because everybody and we have those 2 stop signs and nobody stops and I have pictures on my phone and on my cameras everybody's kids are now on the road playing or riding bikes and somebody is going to get killed and I guess we need more patrol in our area and that is one issue and the next issue is we have a lot of stray dogs and I am losing livestock at my house and I know I have already made one incident and now it is affecting our ranch personally and I know no one is going to claim their animals when they are killing the calves but there has to be something done with the stray animals. Mr. Guadalupe Granados a resident of this great city of Encinal and what I would like to address at this point is something similar to what was being said earlier about traffic my concern is that it seems that there is a type of favoritism going on in town with regards to people that are driving without a license and people that are speeding down the road and I think one big one is and it's because I have been approached by two different individuals in regards to heavy trucks or semis going into residential areas and two individuals that I am aware of were in fact cited for being within the residential area and another one was challenged and if there is an ordinance of some sort that maybe some of you are familiar with and last meeting I mentioned something and I think bears true that unless the Council, the Staff or whoever is in charge of this City Council of informing this community needs to do just that inform the community and don't play favoritism, don't play favorites it upsets a lot of people and it upsets me and I have seen it many times here in town and it really needs to stop and you have to be fair across the board if you have one big truck because there is a sign posted right at the tracks and if that sign the message you want to give to individuals to tell them not to go into the residential areas by God we need to hold anybody and everybody accountable that drives a big truck not just pick and choose who you are going to pull over and cite for that whether it is on the east side of town or the west side of town lets be fair and the last thing I would like to say is that personally I feel that this city and this City Council is not transparent enough with the community and I have been here 10 years and I have been here many times before and I have made several statements and whether you guys hear me or not but I will not quit until I see fairness going on in town ok so don't pick and choose because you upset a lot of people maybe not the people that you favor but other people as well.

E. Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: Personal Attacks Will Not Be Allowed by Any Speaker.

1. Discussion and Action on the approval of minutes for the City of Encinal Council Meetings. A motion to approve the February 8, 2022 Minutes was made by Councilwoman Weikel and she was seconded on

the motion by Councilwoman Arizola, all were in favor so motion carried. A motion to approve the March 8, 2022 minutes was made by Councilman Aldaco and he was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.

2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures of the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:

A. City Manager/Consultant

- 1. Discussion only April Calendar.**
- 2. Discussion only April Gazette.**
- 3. Discussion on City Contact Sheet to be given to City Council.**

B. City Consultant

- 1. Financial Report**

C. Police Department

- 1. Monthly Report**
- 2. Student of the Month for April.**
- 3. Discussion on the new additions to the EPD.**
- 4. Discussion on meeting attended with Governor Greg Abbot regarding Border Crisis.**

3. Discussion and Action on approving Mr. Hachar to construct the sign and allowing City Staff and City Attorney to negotiate the agreement. A motion to approve Mr. Hachar to construct the sign and allowing City Staff and City Attorney to negotiate the agreement was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, Councilman Aldaco, Councilwoman Arizola, and Councilwoman Chavez all voted in favor of the motion, Councilman Inocencio and Councilwoman Weikel voted against the motion, majority votes (3-2) therefore motion carries.

4. Discussion and Action on giving Mr. John Govind a temporary right to have the first hotel abatement in the City of Encinal for a period of six months. A motion to give Mr. John Govind a temporary right to have the first hotel abatement in the City of Encinal for a period of six months was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

5. Discussion on the email of Mr. Gilbert Inocencio. (Which included: His concerns on dirty lots around town, dog issues, abandoned vehicles, website, city contacts and setting goals).

6. Discussion and Approval to amend Ordinance #2012-10-09A. An ordinance to include new Leash Law in Texas (Safe Outdoor Dogs Act. Banning chained up dogs that are outside). A motion to table the amending of Ordinance #2012-10-09A. An ordinance to included new Leash Law in Texas (Safe Outdoor Dogs Act. Banning chained up dogs that are outside) was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

7. Discussion and Action on City Council approving City Staff to go out for bids for Animal Control. A motion to approve City Staff to go out for bids for Animal Control was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried.

8. Discussion and Action on appointing 5 individuals to the Encinal Economic Development Corporation (EEDC) Board. A motion to appoint Hector Cortez City Contractor, Joe Garcia, Jr. Citizen Representative, Linda Ramirez City Staff (Yrma Arizola abstained from voting on this person), Yrma Arizola City Councilmember (Yrma Arizola abstained on voting for herself), Sandra Garza City Councilmember (Sandra Garza abstained on voting for herself), Marisa Nieto Citizen Representative, and Jacob Reese

Citizen Representative was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

9. Discussion and Action on approving Bills paid for April 2022. A motion to approve the Bills paid for April 2022, was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, all were in favor so motion carried.

10. Discussion and Action on approving Resolution No. 04-04122022. A Resolution FY22 Homeland Security Program Operation Stonegarden (OPSG) Grant#3927604. A motion to approve Resolution No. 04-04122022. A Resolution FY22 Homeland Security Program Operation Stonegarden (OPSG) Grant#3927604 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, all were in favor so motion carried.

11. Discussion and Action on approving Resolution No. 01-04122022. A Resolution FY22 Justice Assistance Grant (JAG's Grant #4533201). A motion to approve Resolution No. 01-04122022. A Resolution FY22 Justice Assistance Grant (JAG's Grant #4533201) was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, all were in favor so motion carried.

12. Discussion and Actin on approving Resolution No. 501-04122022. A Resolution FY22 for Body Worn Camera Grant (Grant#4398501). A motion to approve Resolution No. 501-04122022. A Resolution FY22 for Body Worn Camera Grant (Grant#4398501) was made by Councilman Aldaco and he was seconded on the motion Councilwoman Arizola, all were in favor so motion carried.

13. Recognizing the Heroic Actions of Chief P. Balboa in assisting other LEA's in rescuing a female UDA from a burning vehicle.

14. Discussion on email received from Mrs. Debra Weikel. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.* A motion to go into Executive Session was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried. Council retired into Executive Session at 7:29 p.m. A motion to return into Regular Session was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, all were in favor so motion carried. Council returned to Regular Session at 8:16 p.m.

15. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, May 10, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m. A motion to approve the next City of Encinal Regular meeting on Tuesday, May 10, 2022 at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m. was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, all were in favor so motion carried.

16. ADJOURNMENT. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The Meeting adjourned at 8:17 p.m.

Minutes were approved by Council Member S. Aldaco and a second Motion was made by Council Member J. Arizola on this the 14th day of June 2022.

Velma Davila
Velma Davila, City Manager
Attest City Secretary



CITY OF ENCINAL
Special City Council Meeting
Thursday, May 26, 2022

NOTICE is hereby given of a Special City Council Meeting of the City Council on Thursday, May 26, 2022 @ 6:00 p.m.
The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.

Roll call to establishing a quorum.

I. Arizola ___ S. Aldaco ___ D. Weikel ___ G. Inocencio ___ S. Garza ___

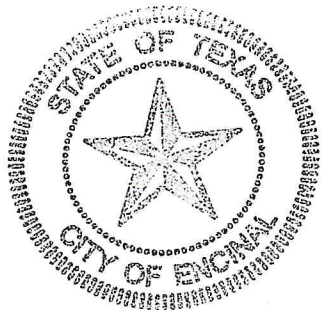
2. Discussion and Action on Resolution No. 05262022 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENCINAL, TEXAS; CONSENTING TO THE INCLUSION OF MUNICIPAL TERRITORY IN THE LA SALLE COUNTY EMERGENCY SERVICES DISTRICT NO. 1; CONSENTING TO THE INCLUSION OF THE MUNICIPALITY'S EXTRATERRITORIAL JURISDICTION IN THE LA SALLE COUNTY EMERGENCY SERVICES DISTRICT NO. 1; PROVIDING FINDINGS OF FACT; PROVIDING FOR OPEN MEETING. PURSUANT TO THE PETITION FOR CREATION OF THE EMERGENCY SERVICES DISTRICT IN THE COMMISSIONER'S COURT OF LA SALLE COUNTY.**

3. ADJOURNMENT.

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Monday, May 23, 2022@ 3:00 p.m.



Nelma Davila

City Manager/Attest City Secretary

City of Encinal
Special Meeting Minutes
May 26, 2022

Meeting called o order.

The Meeting was called to order by Mayor Sylvano Sanchez at 6:03 p.m.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sylvano Sanchez and City Council members.

Roll Call to establishing a quorum. Present were Councilmembers Irma Arizola, Sonny Aldaco, Gilbert Inocencio, and Sandra Garza. Councilwoman Debra Weikel was absent.

2. **Discussion and Action on Resolution No. 05262022 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENCINAL, TEXAS; CONSENTING TO THE INCLUSION OF MUNICIPAL TERRITORY IN THE LA SALLE COUNTY EMERGENCY SERVICES DISTRICT NO. 1; CONSENTING TO THE INCLUSION OF EMERGENCY SERVICES DISTRICT NO. 1; PROVIDING FINDINGS OF FACT; PROVIDING FOR OPEN MEETING. PURSUANT TO THE PETITION FOR CREATION OF THE EMERGENCY SERVICES DISTRICT IN THE COMMISSIONER'S COURT OF LA SALLE COUNTY.**

A motion to approve **Resolution No. 05262022 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENCINAL, TEXAS; CONSENTING TO THE INCLUSION OF MUNICIPAL TERRITORY IN THE LA SALLE COUNTY EMERGENCY SERVICES DISTRICT NO. 1; CONSENTING TO THE INCLUSION OF EMERGENCY SERVICES DISTRICT NO. 1; PROVIDING FINDINGS OF FACT; PROVIDING FOR OPEN MEETING. PURSUANT TO THE PETITION FOR CREATION OF THE EMERGENCY SERVICES DISTRICT IN THE COMMISSIONER'S COURT OF LA SALLE COUNTY** was made by Councilman Aldaco and he was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.

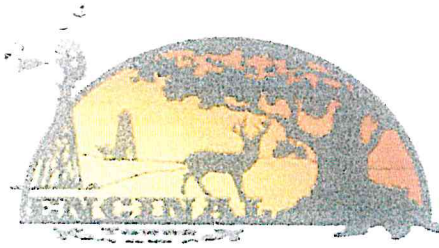
A motion to approve the **PETITION FOR CREATION OF EMERGENCY SERVICES DISTRICT** was made by Councilmember Aldaco and he was seconded on the motion by Councilwoman Arizola all were in favor so motion carried.

3. **ADJOURNMENT.** A motion to adjourn the Meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Garza, all were in favor so motion carried.

Minutes were approved by Council Member S. Aldaco and a second Motion was made by Council Member I. Arizola on this the 14th day of June 2022.

One objection

Velma Davila
Velma Davila, City Manager
Attest City Secretary



CITY OF ENCINAL
CITY COUNCIL AGENDA
Regular Meeting
Tuesday, June 14, 2022

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, June 14, 2022 @6:00pm. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02. Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

___ S. Aldaco—Mayor Pro-Tem ___ I. Arizola ___ S. Garza ___ G. Inocencio ___ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: *Personal Attacks Will Not Be Allowed by Any Speaker.*

1. Discussion and Action on approving City Council Minutes.
2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
 - A. City Manager/Consultant
 1. Discussion only June Calendar
 2. Discussion only June Gazette
 3. Discussion only on City website
 - B. City Consultant
 1. Financial/Audit update
 - C. Police Department
 1. Monthly Report
 2. Chief of Police Training
 3. Student of the Month for May
 4. Police Officer's Active Shooter Training
 5. Discussion on Safety Measures for City Hall and Encinal Elementary, communication with Superintendent R. Cervantes and possible SRO position for Encinal Elementary

3. Swearing-In of K-9 Officer Odin and Cpl. WJ Butterfield's Promotion, Swearing-In of Officer G. Munoz.
4. Discussion and Action on adopting Policy for K-9 Odin.
5. Discussion and Action on hours of operation for the Rosalie Welhausen Park Splash Pad.
6. Discussion and Action on assigning public works employee to the park during splash pad hours.
7. Discussion and Action on Policy Rules for Splash Pad.
8. Discussion and action on approving bills for June 2022.
9. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, July 12, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m.

10. **ADJOURNMENT**

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, June 9, 2022 @ 10 a.m.



Velma Davila
Velma Davila
City Manager/Attest City Secretary

City of Encinal
Regular Meeting Minutes
June 14, 2022

Meeting called to order. Mayor Sylvano Sanchez called the meeting to order at 6:00 p.m.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and City Council.
2. **Roll call to establishing a quorum.** Present were Councilmembers Sonny Aldaco, Yrma Arizola, Gilbert Inocencio and Debra Weikel. Councilwoman Sandra Garza arrived at 6:14 p.m.

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: Personal Attacks Will Not Be Allowed by Any Speaker.

Marissa Nieto addressed City Council during the citizens comments and requested updated form of communication with the public. Mayor Sylvano Sanchez addressed City Council during the citizens comments regarding communication between city council members.

1. **Discussion and Action on approving City Council Minutes.** A motion to approve the Regular Minutes for April 12, 2022 was made by Councilmember Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. A motion to approve the Special Minutes for May 26 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. (Councilwoman Weikel abstained from voting on this item as she was not present for the meeting)
2. **Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**
 - A. **City Manager/Consultant**
 1. Discussion only June Calendar.
 2. Discussion only June Gazette.
 3. Discussion only on City website.
 - B. **City Consultant**
 1. **Financial/Audit update.**
 - City Consultant Eddington discussed the presentation in Uvalde at Middle Rio Grande for 3 community clean-ups and we are required to give a presentation and I will be doing that tomorrow and the amount for the grant is \$10,593;
 - City Consultant Eddington stated that he spoke with the gentleman who wants to build a hotel and Councilman Aldaco has spoken to him as well, his proposal sounds good, and it is beneficial to the community, the gentleman owns about 44 hotels and he has some specific requirements and once we have those we will bring them to you;

- we will be having an EEDC meeting on June 30th and we need to get EEDC going because an abatement would go through EEDC;
- the audit is in the final working draft and the auditor has been in here a couple of days and he is getting ready to finalize it and the audit looks good like always and the city looks like it is in a good position and as soon as its complete I will bring it to you;
- City Consultant Eddington stated that he would be discussing the standard report with them: the two accounts that I use for cash flow is municipal and public works and as you can see October thru June 13 the monies that has come in and you can see the threshold of twelve thousand dollars and our monthly sales tax I added a percentage at the far right and you can see we are down 5.9 % and that is pretty good in terms of the budget and remember the budget is just a path we are trying to get to, as far as property taxes we have collected 73% that were designated for the budget itself and we have collected about fourteen thousand in delinquent taxes and the second report is a pay summary and we are looking at city staff, municipal and police with and without overtime pay and public works so I condensed this report down to what our actual fiscal year is and remember it is part of our budget and your not always going to be dollar for dollar on your budget but you will be pretty close.

C. Police Department

- 1. Monthly Report**
- 2. Chief of Police Training**
- 3. Student of the Month for May**
- 4. Police Officer's Active Shooter Training**
- 5. Discussion on Safety Measures for City Hall and Encinal Elementary, communication with Superintendent R. Cervantes and possible SRO position for Encinal Elementary**

3. Swearing-In of K-9 Officer Odin and Cpl. WJ Butterfield's Promotion, Swearing-In of Officer G. Munoz. Police Chief Pablo Balboa, III swore in K-9 Officer Odin and Cpl. WJ Butterfield's and Officer G. Munoz.

4. Discussion and Action on adopting Policy for K-9 Odin. A motion to adopt the Policy for K-9 Odin was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried.

5. Discussion and Action on hours of operation for the Rosalie Welhausen Park Splash Pad. A motion to approve the hours of operation from Thursday thru Sunday from 4 to 7 was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

6. Discussion and Action on assigning public works employee to the park during splash pad hours. A motion to approve Joshua Grant to work 3 hours a day from Thursday thru Sunday was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

7. Discussion and Action on Policy Rules for Splash Pad. A motion to approve the Policy Rules for Splash Pad pending changes was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

8. Discussion and Action on approving bills for June 2022. A motion to approve the bills for the month of June was made by Councilman Aldaco, and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried.

9. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be on Tuesday, July 12, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. A motion to approve the next City of Encinal Regular meeting on Tuesday, July 12, 2022 at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. was made by Councilman Aldaco and he was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.

10. ADJOURNMENT. A motion to adjourn the Meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The meeting adjourned at 7:10 p.m.

Minutes were approved by Council Member D. Weikel and a second
Motion was made by Council Member S. Aldaco on this the 9th day of August
2022.

Velma Davila
Velma Davila, City Manager
Attest City Secretary



CITY OF ENCINAL
CITY COUNCIL AGENDA
Regular Meeting
Tuesday, July 12, 2022

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, July 12, 2022 @6:00pm. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

___ S. Aldaco—Mayor Pro-Tem ___ I. Arizola ___ S. Garza ___ G. Inocencio ___ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: ***Personal Attacks Will Not Be Allowed by Any Speaker.***

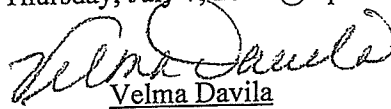
1. Discussion and Action on approving City Council Minutes.
2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
 - A. City Manager/Consultant
 1. Discussion only July Calendar
 2. Discussion only July Gazette
 3. Discussion only on City Park
 - B. City Consultant
 1. Financial/Audit update
 - C. Police Department
 1. Monthly Report
 2. Chief of Police Training Update
 3. Police Officer's Active Shooter Training Update

3. Discussion of current City of Encinal Police Department Pursuit Policy and closed session with City Attorney regarding potential liability on pursuit policy to include Chief Pablo Balboa, Sgt. WA Butterfield and Lt. A. Esparza. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*
4. Discussion on the implementation of new City of Encinal social media resource to better inform and communicate with the community.
5. Discussion and action on approving a resolution for the Middle Rio Grande Solid Waste grant awarded in the amount of \$10,529.28.
6. Discussion and Action on City of Encinal 1st Budget Workshop date of August 4, 2022.
7. Discussion and action on approving bills for July 2022.
8. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, August 9, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m.
9. **ADJOURNMENT**

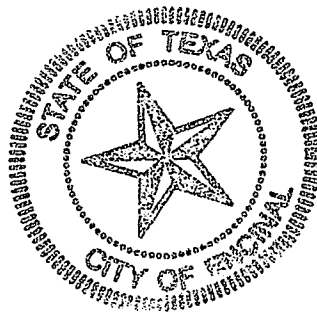
The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, July 7, 2022 @ 1p.m.


Velma Davila

City Manager/Attest City Secretary



City of Encinal
Regular Meeting Minutes
July 12, 2022

Meeting called to order. The Meeting was called to Order by Mayor Sylvano Sanchez at 6:00 p.m.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and City Council.
2. **Roll call to establishing a quorum.** Present were Councilmembers Aldaco, Arizola, Garza, Inocencio and Weikel.

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City Staff or the Council and no action can be taken. Personal Attacks Will Not Be Allowed by Any Speaker.

1. **Discussion and Action on approving City Council Minutes.** A motion to table the minutes so that they may be revised to include Consultant Eddington's discussion was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried.
2. **Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**
 - A. **City Manager/Consultant.**
 1. **Discussion only July Calendar**
 2. **Discussion only July Gazette**
 3. **Discussion only on City Park**
 - B. **City Consultant**
 1. **Financial/Audit update.**
 - City Consultant Eddington stated that he would be discussing the trial report that he received from the audit and Ben is just about ready to release the audit but I just wanted to hit a few highlights of the audit itself so you can have an idea of what position the city was in 2017 our assets exceeded our liabilities by \$821,000 and of that \$821,000, \$135,000 was available for obligations and total net assets increased by \$40,961 from 2016 to 2017 our combined fund balance was \$239,000 and that was an increase of \$39,269, Councilwoman Weikel asked what combined meant and City Consultant Eddington replied that when we get the report he would go over that and total assets were 2.7 million with liabilities of 1.8 million and the total revenue was 1.355 million and with total expenses of 1.23 million and our total debt was 1.538 million so we are in a good position for 2017 so those are just some of the highlights of the report itself and as I have

explained to you before governmental audits are very complicated and one of the things that we have done with this audit and it's not because the previous auditors were doing anything incorrectly but were trying to make a separation that has to do with the new requirements that require that you separate entities like EEDC from the city and then bring them together.

- City Consultant discussed the fund analysis report: municipal had deposits of \$27,776.92 and public works had \$3802.01 because of the 4th of July holiday our municipal deposits are down at this point and so far they have fifty nine hundred and if you notice our threshold level for municipal is twelve thousand dollars but I think they will be ok;
- for the monthly sales tax for June it was \$31,553 and the budget was \$33,468 and we are down \$1,900 and remember this budget is a road map in July our actual was \$39,985 and our budget was \$29,244 so we had a surplus of about ten thousand and year to date we are down \$7,598 so it is about 2.51% and we have currently collected 73% of the taxes for the current period leaving us with a remaining balance of about \$45,000 that we should be collecting and we have collected \$14,006.73 in delinquent taxes so our reserve in receivables is about \$50,000;
- for the payroll summary you have the numbers up to June 2022;
- City Consultant Eddington stated that he had gone to Commissioner's Court because we are looking at improving our park and we would like to "secure" the park because we have had some vandalism and the police officers do a good job but they can't always be there all the time so we have put some items on there for safety which include putting up bollards so people can't drive into the grounds and putting up gates so people can come in and out notably first responders we have put in for the gate that closes off the entire road so the road would be closed when the park is not operating and you couldn't drive in your vehicles after hours also where the splash pad is the splash pad has a non-slip surface to it however the landing around the splash pad we would like to make that safer for the kids so we want to make that area rubberized we originally had received \$75,000 grant from the State Parks and Wildlife Department so the county would be helping us with these safety improvements for the second phase of the park, Councilwoman Weikel asked if we had monetary damage and City Consultant Eddington replied that we hadn't had any large monetary damage but however just vandalism, City Manager Davila stated that they tried to steal a table, pulled up some of the bushes, City Consultant Eddington stated that they were going to reimburse us for some cost overflows like having to put electric lines there and also four poles so they will be paying us the money for that along with the secondary phase of the park.
- City Manager Davila stated that they had applied for a grant for Cop Sync but we weren't approved for that but City Consultant Eddington will be applying for operation Lone Star which is due on August 31st and it is for more overtime for the officers, and City Consultant Eddington added that he would be getting with the Chief because there are also other items you could apply for with this.

C. Police Department

1. Monthly Report

2. Chief of Police Training Update

3. Police Officer's Active Shooter Training Update

3. Discussion of current City of Encinal Police Department Pursuit Policy and closed session with City Attorney regarding potential liability on pursuit policy to include Chief Pablo Balboa, Sgt. WA Butterfield and Lt. A. Esparza. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code. A motion to move item 3 down to item 8 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Garza, all were in favor so motion carried. A motion to retire to Executive Session was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Garza, all were in favor so motion carried. City Council retired to Executive Session at 6:44 p.m. A motion to return to Regular Session was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. City Council returned to Regular Session at 7:26 p.m.

4. Discussion of the implementation of new City of Encinal social media resource to better inform and communicate with the community.

5. Discussion and Action on approving a resolution for the Middle Rio Grande Solid Waste grant awarded in the amount of \$10,529.28. A motion to approve resolution to accept award for the Middle Rio Grande Solid Waste grant awarded in the amount of \$10,529.28 was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

6. Discussion and Action on City of Encinal 1st Budget Workshop date of August 4, 2022. A motion to approve the City of Encinal 1st Budget Workshop on August 4, 2022 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

7. Discussion and Action on approving bills for July 2022. A motion to approve the Bills for July 2022 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried.

8. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, August 9, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. A motion to have the next City of Encinal Regular meeting on Tuesday, August 9, 2022, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

9. Adjournment. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Garza, all were in favor so motion carried. The Meeting adjourned at 7:28 p.m.

Minutes were approved by Council Member D. Weikel and a second
Motion was made by Council Member S. Aldaco on this the 9th day of August
2022.


Velma Davila, City Manager
Attest City Secretary