

**City of Encinal, Texas**  
**Special Meeting**

**NOTICE** is hereby given of a Special Meeting of the City Council on Tuesday, January 27, 2015 at 6:30 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code §1.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.  
  
    \_\_\_\_ Stuart Howard/Mayor Pro-Tem  
    \_\_\_\_ Roberto Aldaco  
    \_\_\_\_ Irma Arizola  
    \_\_\_\_ Martha Guerra  
    \_\_\_\_ Christina Maldonado
2. Pledge of Allegiance.
3. Discussion and Action on approving minutes of December 2, 2014.
4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.*
5. Discussion on Frank Weikel's resignation letter for City Council Member.
6. I. City Manager's/City Consultant Report
7. Discussion and Action on Inter-local Agreement between City of Encinal and TML Multistate for the Employer Member Benefit Fund Contract.
8. Discussion and Action on TML-AMCC Elected Officials' Conference for any interested City Council Members to be held on February 12-14, 2015 in San Marcos, Texas.
9. Discussion on Street Reclamation Project and Commissioner's Court decision on Inter Local agreement for the Street Project for Proctor, Bonita and Yellow Rose Streets.
10. Discussion on First Reading of Ordinance No. 02102015 an Ordinance to prevent tractor trailers and other large vehicles from entering or driving on any surface street without the permission of the City of Encinal. The City will post signage on streets designating them as a no large truck zone. Failure to abide by this ordinance may result in a ticket or fine in the City of Encinal Municipal Court with amounts to be determined by the Municipal Court Judge.

11. Discussion on Economic impact of falling oil prices to the eagle ford shale region & Encinal TX from City Consultant.
12. Discussion and Possible action on CDBG 2015 grant application and resolution.
13. Discussion and Action on TAKE PRIDE IN YOUR SIDE! 1<sup>ST</sup> ANNUAL YARD CONTEST!! (Citizens committee needed, please sign up if you are interested. Staff will have sign-in sheet.)
14. Discussion and Action on TAKE PRIDE IN YOUR SIDE!

COMMUNITY CLEAN-UP DAYS:

**A. February 12, 2015 to February 17, 2015**

- a. **Volunteer's needed from 9:00a.m. till 2:00p.m. --- Saturday, February 14, 2015.** (Volunteer's must sign up and must sign volunteer waiver at City Hall on or before clean-up day. Volunteers will receive a T-shirt the morning of clean-up)

**B. April 16, 2015 to April 21, 2015.**

- b. **Volunteer's needed from 9:00a.m. till 2:00p.m. --- Saturday, April 18, 2015.** (Volunteer's must sign up and must sign volunteer waiver at City Hall on or before clean-up day. Volunteers will receive a T-shirt the morning of clean-up)

15. Discussion and Action on TAKE PRIDE IN YOUR SIDE RECYCLING PROGRAM.
16. Discussion and Action on Order of Election for Municipalities to be held on May 9, 2015 and Early Voting Dates.
17. Discussion and Action on Record of Posting Notice of Election.
18. Discussion and Action on Notice of Filing Deadline for a Place on the City of Encinal General Election Ballot for Saturday, May 9, 2015.
19. Discussion and Action on Approving Seats for Mayoral Race & Five City Council Members At-Large.
20. Discussion and Action on Resolution No. 2015-0127-01. A RESOLUTION AUTHORIZING A GENERAL (REGULAR) CITY ELECTION TO BE HELD ON MAY 9, 2015 FOR THE PURPOSE OF ELECTING CITY COUNCIL MEMBERS AT-LARGE, CONSISTING OF FIVE (5) AT-LARGE CITY COUNCIL MEMBERS AND ONE MAYOR BY THE QUALIFIED VOTERS OF THE CITY OF ENCINAL. SPECIFYING THE NUMBER OF VOTES REQUIRED FOR ELECTION; AUTHORIZING AN ELECTION TO BE HELD ON MAY 9, 2015; APPOINTS THE CITY MANAGER/ATTEST CITY SECRETARY VELMA DAVILA AS ELECTION ADMINISTRATOR/JUDGE, AUTHORIZING THE CITY MANAGER/ATTEST CITY SECRETARY TO DESIGNATE ELECTION DISTRICTS; APPOINTING ELECTION OFFICIALS; ESTABLISHING PAY RATES FOR ELECTION WORKERS; PROVIDING FOR NOTICE OF SAID

ELECTION; PROVIDING FOR THE USE OF MANUAL BALLOTS ; PROVIDING FOR EARLY VOTING; ESTABLISHING REGULAR BUSINESS HOURS OF THE CITY MANAGER/ATTEST CITY SECRETARY'S OFFICE ON THE FINAL TWO DAYS OF EARLY VOTING BY PERSONAL APPEARANCE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

21. Discussion and Action of Public Notice on City Election/Resolution No. 2015-0127-01 on Appointing Presiding Judge, Alternate Judge, Election Clerk and Deputy Clerk to be posted in City Hall Bulletin.
22. Discussion and Action on Posting a Public Notice of the City Election in a newspaper between the dates of April 9-29, 2015. (Must be Published at least once)
23. Discussion and Action on Resolution No. 2015-0127-02. A Resolution Approving the 2014-2015 Tax Rate of 0.00777100 for the City of Encinal.
24. Discussion on Ruiz & Associates. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.
25. Discussion and Action on Time & Date of next City Council Meeting.
26. Adjournment of Meeting.

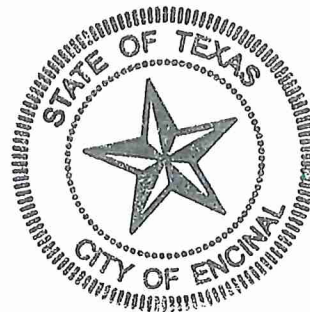
#### CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS SPECIAL MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 701 Berry, Encinal, Texas on Thursday, January 22, 2015 @1:00 p.m.



City Manager

DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226.



**City of Encinal**  
**Special Meeting Minutes**  
**January 27, 2015**

1. **Meeting called to order to determine if a quorum is Present.** Present were Council Members Stuart Howard, Roberto Aldaco, Irma Arizola, Martha Guerra, and Christina Maldonado.
2. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and the City Council.
3. **Discussion and Action on approving minutes of December 2, 2014.** A motion to approve the minutes as states was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried. Councilman Aldaco abstained from voting because he was not present at the previous meeting.
4. **Citizens Comments.** There were no Citizen's Comments at this time.
5. **Discussion on Frank Weikel's resignation for City Council Member.** City Manager Davila read Mr. Weikel's resignation letter to the Council. Mayor Sanchez thanked Mr. Weikel.
6. **I. City Manager's/City Consultant Report.** City Manager Davila told Council that Chief Nichols from the La Salle County Fire Department would be here on Thursday to test the fire hydrants this would help homeowner's with their insurance, depending on their score of course. Consultant Ashley Eddington told Council that he would be submitting the 2013 audit to the Auditor tomorrow. Consultant Eddington told Council that next month we will have our first financial quarter review.
7. **Discussion and Action on Inter-local Agreement between the City of Encinal and TML Multistate for the Employer Member Benefit Fund Contract.** City Manager Davila explained to Council that this agreement was for the employees insurance. City Manager Davila told Council that the renewal period starts in May and they can sign up in April. The Inter-Local Agreement would allow TML to provide insurance for the employees. A motion to accept the Inter-local Agreement between the City of Encinal and TML Multistate for the Employer Member Benefit Fund Contract was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried.
8. **Discussion and Action on TML-AMCC Elected Officials' Conference for any interested City Council Members to be held on February 12-14, 2015 in San Marcos, Texas.** City Manager Davila told Council that if anyone is interested in attending please advise her so she can make arrangements to register anybody that is interested. City Attorney Caballero told Councilman Aldaco that along the same lines is education and that he needed to get on the Texas Attorney Generals website there are some trainings that you have to complete as a new Council Member and there is also a training on the open meetings act. This was a discussion item only.

9. ***Discussion on Street Reclamation Project and Commissioner's Court decision on Inter Local agreement for the Street Project for Proctor, Bonita, and Yellow Rose Streets.*** City Manager Davila told Council that we had attended the Commissioner's Court meeting the day before and we did speak to the Judge and the Commissioner's and we are working to get an inter-local agreement before we do any streets that are county and city so hopefully by Monday it will be approved. The only thing that came out of this meeting was that they would help us with the street and we would help them dispose of tires but I did tell the Judge that it is very expensive to get rid of tires. City Manager Davila told Council that she would recommend that we can't help them get rid of the tires but maybe the county and city workers could get together to cut up the tires and dispose them in that way. City Manager Davila told Council she would not make any agreement like that with the County until she can bring it before the Council. City Manager Davila told Council that the Commissioner's Court also mentioned something about the County lights and told Council that we have been paying for the twenty County lights for years.
10. ***Discussion on First Reading of Ordinance No. 02102015 an Ordinance to prevent tractor trailers and other large vehicles from entering or driving on any surface street without the permission of the City of Encinal.*** The City will be post signage on streets designating them as a no large truck zone. Failure to abide by this ordinance may result in a ticket or fine in the City of Encinal Municipal Court with amounts to be determined by the Municipal Court Judge. City Manager Davila told City Attorney Caballero that this was something to discuss with the Council and it has to do with the reclamation of the streets and people are not obeying the rules about driving on these streets that are being worked on and we have had to put railroad ties to keep them from driving on these streets. City Manager Davila told Council that we have to pay the Contractor up front and there is no respect from the residents. City Manager Davila told Council that there would be exceptions like for deliveries and things like that. City Manager Davila said that we would have to ask the Contractor how much weight these streets can handle. City Manager Davila told Council that this was the first reading.
11. ***Discussion on Economic impact of falling oil prices to the eagle ford shale region & Encinal TX from City Consultant.*** Consultant Eddington told Council that with the recent drop in oil there have been many oil field layoffs and how that could affect us. Consultant Eddington told Council that he would have to check the budget to see if he needed to adjust it. Consultant Eddington said that any cuts would be positions that were not hired.
12. ***Discussion and Possible action on CDBG 2015 grant application and resolution.*** City Manager Davila said that we would not qualify this year for this grant we won't be eligible until 2016 so we can start applying in November 2015.
13. ***Discussion and Action on TAKE PRIDE IN YOUR SIDE 1<sup>st</sup> ANNUAL YARD CONTEST!! (Citizens committee needed, please sign up if you are interested. Staff will have sign-in sheet.)*** Consultant Eddington said that we would place banners throughout the City and volunteers can sign up in the back of the room. Consultant Eddington said that we would start having yard contests and we would need volunteers to judge the winners of this contest.

Consultant Eddington told Council that the EEDC would be helping with the prize amounts donated for this community event. A motion to accept the TAKE PRIDE IN YOUR SIDE YARD CONTEST was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

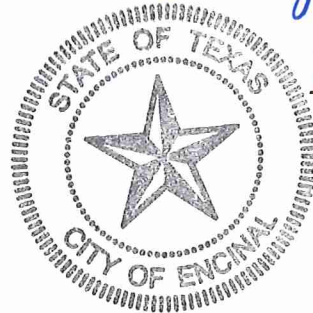
14. **Discussion and Action on TAKE PRIDE IN YOUR SIDE!! COMMUNITY CLEAN UP DAYS: A. February 12, 2015 to February 17, 2015 a. Volunteer's needed from 9:00 a.m. till 2:00 p.m. --- Saturday, February 14, 2015. (Volunteer's must sign up and must sign volunteer waiver at City Hall on or before clean-up day. Volunteers will receive a T-shirt the morning of clean-up) b. April 16, 2015 to April 21, 2015. B. Volunteers must sign up and must sign volunteer waiver at City Hall on or before clean-up day. Volunteers will receive a T-shirt the morning of clean-up)** Consultant Eddington said this program would be to try and help the elderly and disabled get rid of their heavy trash. City Manager Davila said that we would not be accepting any tires. A motion to accept the TAKE PRIDE IN YOUR SIDE COMMUNITY CLEAN UP DAYS was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
15. **Discussion and Action on TAKE PRIDE IN YOUR SIDE RECYCLING PROGRAM.** Consultant Eddington told Council that we received a grant from Middle Rio Grande and we will be building bins at our animal shelter and we plan to sell our recycling material. There was a question about the equipment necessary for the recycling. Consultant Eddington said that we would be using the City sanitation truck and the Sanitation workers. A motion to accept the TAKE PRIDE IN YOUR SIDE RECYCLING PROGRAM was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
16. **Discussion and Action on Order of Election for Municipalities to be held on May 9, 2015 and Early Voting Dates.** City Manager Davila told Council that they would have to approve the Order of Election and that she had a requirement to post and she has met that requirement and she has to post when it starts and when it ends. City Attorney Juan Caballero reminded everyone that would be running to run a clean race and please don't make any slanderous statements against your opponents, about City Staff or City employees because if it does get to that point the City will be looking into filing litigation. A motion on the Order of Election for Municipalities was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
17. **Discussion and Action on Record of Posting Notice of Election.** City Manager Davila told Council that she had to keep a record of everywhere that she has posted the election and she had three places where she posted it at the old City Hall, Post Office and at the new City Hall and I would like to remind Council that every time we post something at the Post Office someone has to put a childish remark on them. A motion to accept the Record of Posting Notice of Election was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
18. **Discussion and Action on Notice of Filing Deadline for a Place on the City of Encinal General Election Ballot for Saturday, May 9, 2015.** A motion to accept the deadline for a

Place on the City of Encinal General Election Ballot was made by Councilman Weikel and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

19. ***Discussion and Action on Approving Seats for Mayoral Race & Five City Council Members At-Large.*** City Attorney Juan Caballero explained to Council that the City Council Members At-Large would be the five people that obtain the most votes. A motion to accept the seats for Mayoral Race and Five City Council Members At-Large was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
20. ***Discussion and Action on Resolution No. 2015-0127-01. A RESOLUTION AUTHORIZING A GENERAL (REGULAR) CITY ELECTION TO BE HELD ON MAY 9, 2015 FOR THE PURPOSE OF ELECTING CITY COUNCIL MEMBERS AT-LARGE, CONSISTING OF FIVE (5) AT-LARGE CITY COUNCIL MEMBERS AND ONE MAYOR BY THE QUALIFIED VOTERS OF THE CITY OF ENCINAL. SPECIFYING THE NUMBER OF VOTES REQUIRED FOR ELECTION; AUTHORIZING AN ELECTION TO BE HELD ON MAY 9, 2015; APPOINTS THE CITY MANAGER/ATTEST CITY SECRETARY VELMA DAVILA AS ELECTION ADMINISTRATOR/JUDGE, AUTHORIZING THE CITY MANAGER/ATTEST CITY SECRETARY TO DESIGNATE ELECTION DISTRICTS; APPOINTING ELECTION OFFICIALS; ESTABLISHING PAY RATES FOR ELECTION WORKERS; PROVIDING FOR NOTICE OF SAID ELECTION; PROVIDING FOR THE USE OF MANUAL BALLOTS; PROVIDING FOR EARLY VOTING; ESTABLISHING REGULAR BUSINESS HOURS FOR THE CITY MANAGER/ATTEST CITY SECRETARY'S OFFICE ON THE FINAL TWO DAYS OF EARLY VOTING BY PERSONAL APPEARANCE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.*** City Manager Davila told Council that the resolution states the voting precincts would be here at the City Chambers and the City Election officers will be Mariana "Monik" Huerta as the Presiding Judge, Damiana Lopez will be the Alternate Presiding Judge, Brianda Lopez will be the Election Clerk and Ashley Eddington is the Deputy Clerk. City Manager Davila told Council that she nor Mr. Eddington would be in the chambers during the election because I was told that we had to stay in the back rooms while the election is going on and if Monik has a question she can go to my office and we can call the Secretary of State from there. City Manager Davila stated that the dates for the Early Voting by Personal Appearance would be April 27<sup>th</sup> from 7am to 7pm, April 28<sup>th</sup> from 9am to 12 noon, April 29<sup>th</sup>, 30<sup>th</sup>, and 1<sup>st</sup> of May will be from 9am to 12noon and May 4<sup>th</sup> from 7am to 7pm and the last day for early voting by personal appearance will be May 5<sup>th</sup> from 9am to 12 noon. A motion to approve Resolution No. 2015-0127-01 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
21. ***Discussion and Action of Public Notice on City Election/Resolution No. 2015-0127-01 on Appointing Presiding Judge, Alternate Judge, Election Clerk and Deputy Clerk to be posted in the City Hall Bulletin.*** City Manager Davila told Council that this was the same but that she must post the Public Notice. A motion to approve the Public Notice of City Election/Resolution No. 2015-0127-01 was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried.

22. **Discussion and Action on Posting a Public Notice of the City Election in a newspaper between the dates of April 9-29, 2015. (Must be published at least once)** City Manager Davila said that it must be published in the newspaper and it must be posted between those dates. A motion to approve the Posting of a Public Notice of the City Election in a newspaper was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
23. **Discussion and Action on Resolution No. 2015-0127-02.** A Resolution Approving the 2014-2015 Tax Rate of 0.00777100 for the City of Encinal. City Manager Davila told Council that we already approved the Tax Rate but that the La Salle County Appraisal District was requesting a resolution. A motion to approve the Tax Rate of 0.00777100 for the City of Encinal was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
24. **Discussion on Ruiz & Associates.** A motion to go into executive session to discuss Item twenty four was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. Council went into Executive Session at 7:14 p.m. A motion to return from executive session was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. Council returned to regular session at 7:35 p.m.
25. **Discussion and Action on Time & Date of next City Council Meeting.** A motion to set the next meeting on February 10<sup>th</sup>, 2015 at 6:30 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried.
26. **Adjournment of Meeting.** A motion to adjourn the meeting was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The meeting was adjourned at 7:36 p.m.

Minutes were approved by Council Member C. Maldonado and a second Motion was made by Council Member J. Arizola on this the 10<sup>th</sup> day of February 2015.



Velma Davila  
 Velma Davila, City Manager  
 Attest City Secretary



City of Encinal, Texas  
Regular Meeting

*NOTICE* is hereby given of a Regular Meeting of the City Council on Tuesday, February 10, 2015 at 6:00 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

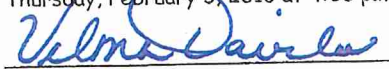
The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

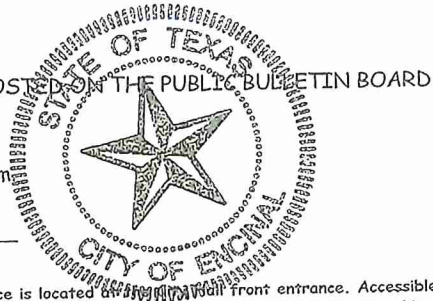
1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Discussion and Action on approving minutes of January 27, 2014.
4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.*
5. I. City Manager's/City Consultant Report
6. Discussion on Street Reclamation Project and Commissioner's Court decision on Inter Local agreement for the Street Project for Proctor, Bonita and Yellow Rose Streets.
7. Discussion on letter sent to Texas Department of Transportation regarding request for light and signage on Exit 38.
8. Discussion on Take Pride in Your Side/Community Clean-up/Yard Contest.
9. Discussion and Action on Time & Date of next City Council Meeting.
10. Adjournment of Meeting.

**CERTIFICATION**

I CERTIFY THAT THE ABOVE NOTICE OF THIS REGULAR MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD

AT City Hall,  
701 Berry, Encinal, Texas on  
Thursday, February 5, 2015 at 4:00 p.m.

  
\_\_\_\_\_  
City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226.

**City of Encinal**  
**Regular Meeting Minutes**

**February 10, 2015**

**1. Meeting Called to Order to determine if a quorum is Present.** The Meeting was called to Order by Mayor Pro Tem Stuart Howard at 6:08 p.m. Present were Council Members Martha Guerra, Christina Maldonado, and Irma Arizola. Absent were Council Member Roberto Aldaco and Mayor Sanchez. City Manager Davila stated that Council Member Roberto Aldaco was out because he was sick.

**2. Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Pro Tem Howard and the Members of Council. City Attorney Juan B. Caballero held a swearing in Ceremony for Police Officer Oscar Silva.

**3. Discussion and Action on approving minutes of January 27, 2014.** A motion to table the approval of the January 27, 2014 minutes was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. The item was table because the item should have read the approval of the January 27, 2015 minutes.

**4. Citizens Comments.** There were no Citizen's Comments at this time.

**5. I. City Manager's/City Consultant Report.** City Manager Velma Davila said she was contacted by County Attorney Elizabeth Martinez and that she had notified her that the County Commissioner's Court opted not to do the Inter Local agreement because they didn't agree with the Contractor (Core Constructors) that the City had decided to use. City Manager Davila told Council that she would be replying to this letter and she would be sending copies to the County Judge and the Commissioner's as well as the Council Members. City Manager Davila told Council that she would be responding to the letter by advising the Commissioner's Court that they do not tell the City what Contractor to use and if the City decides to use Core Constructors it is our money and not the County's money if they didn't want Core in this Contract they could've put that in the Inter Local Agreement this is just an excuse to me that the County does not want to help or work with the City in any way they don't respect the fact that the citizens pay county taxes and that's just how I feel about it said Davila because this Inter Local Agreement was to benefit the citizens of Encinal but they would not enter into the Inter Local Agreement. City Manager Davila explained to Council that we can't pave the streets because we could get sued if we don't have an Inter Local Agreement so hopefully in the future we can pave a street on the East side of town when we have the funding for it because the streets do need a sealant still but they are way better than what we had because you can only do so much for forty four thousand dollars and when those streets were being built people didn't respect

the barricades they would drive through the streets. Consultant Ashley Eddington told the Council that we would at times have to close all the street and at that time we would do a detour for the traffic to go through. This item was to be discussed on item six below but it was a discussion item only. City Consultant Eddington told Council that he was going to cover the budget to actual but that since Mayor was not here we would wait for the next meeting to discuss it.

**6. Discussion on Street Reclamation Project and Commissioner's Court decision on Inter Local agreement for the Street Project for Proctor, Bonita and Yellow Rose Streets.**

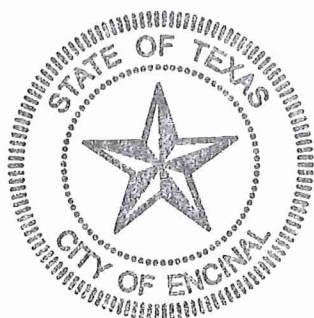
**7. Discussion on letter sent to Texas Department of Transportation regarding request or light and signage on Exit 38.** City Manager Davila told Council that there have been a lot of accidents off of exit thirty eight going straight but there is no street so they keep going straight and we went to a rollover the other day and I spoke to Mr. Magee from TxDot to see what could be done if maybe they could place a barricade there but they said that would be expensive and the bad thing is that there has been several accidents in the same area. City Manager Davila read the letter that had been sent to Mr. Magee from TxDot to the Council.

**8. Discussion on Take Pride in Your Side/Community Clean-up/Yard Contest.** Consultant Eddington told Council that this is a community event and we are also working with our Municipal Department on this event so I would like for the Judge to speak about his project. Judge Hector Cortez told Council that he had spoken to Mrs. Weikel the Elementary School Principal about doing a presentation at school about wearing your helmet, the be careful with Lulu presentation, the chart for child safety seats and all this items would be sent free from TxDot and we would present it to the students here. Judge Cortez told Council that we currently have about twenty or twenty five Citizens that have citations in my Court and I have offered them an amnesty program that if they were to come and help us with our clean up on Saturday the fourteenth and on April eighteen and it will take care of the citations that they have and they will be cleared and it will be a onetime deal for then to take care of these citations. Consultant Eddington told Council that we will have our community clean up on Friday the fourteenth and we will have two open tops available for people to throw their trash, one container will be located in front of the city hall and there will be some restrictions like you can't throw tires or oil and things like that and it will be posted on the outside of the container. Consultant Eddington told Council that there would be another container located at the old city hall and we have requested volunteers to sign up and help that day. Consultant Eddington told Council that we will also have the yard contest that will start in March and end in June, there will be three winners every month and we need volunteers to serve as Judges.

**9. Discussion and Action on Time & Date of next City Council Meeting.** A motion to have the next City Council meeting on March 10, 2015 at 6:30 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

**10. Adjournment of Meeting.** A motion to adjourn the Meeting was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The Meeting was adjourned at 6:30 p.m.

Minutes were approved by Council Member C. Maldonado and a second Motion was made by Council Member J. Guerra on this the 10<sup>th</sup> day of March 2015.



Velma Davila  
Velma Davila, City Manager  
Attest City Secretary

## City of Encinal, Texas Regular Meeting

**NOTICE** is hereby given of a Regular Meeting of the City Council on Tuesday, March 10, 2015 at 6:30 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives.

1. Meeting called to order to determine if a quorum is Present.

### Members:

Irma Arizola \_\_\_\_\_ Roberto Aldaco \_\_\_\_\_ Martha Guerra \_\_\_\_\_  
Christina Maldonado \_\_\_\_\_ Stuart Howard \_\_\_\_\_

2. Pledge of Allegiance.

### MINUTES

3. Discussion and Action on approving minutes of January 27, 2015 & February 10, 2015.

### CITIZENS COMMUNICATION

4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.*

### PRESENTATION

5. Discussion and Possible Action on Presentation from John Carabelli on proposed Road Ranger Truck Stop on the corner of Hwy 44 & Access 35 North.
6. Presentation from Texas Department of Transportation (TxDot) Representative on Texas Alternative's Program (TAP).

### REPORTS

7. City Manager's
8. City Consultant

### MONTHLY REPORTS

9. Police Chief
10. Municipal Court Judge

### OLD BUSINESS

11. Discussion on Cinco de Mayo Parade, Pageants and Cinco de Mayo Festival.
12. Discussion on Take Pride in Your Side Community Clean-up held on Saturday, February 14, 2015.

13. Discussion on Take Pride in Your Side winners for March Yard of the Month.
14. Discussion on Recycling project update.
15. Update on City Manager & City Consultant meeting with TxDot regarding Exit 38 issues with lighting and access road signage.

## RESOLUTION

16. Discussion and possible Action on Resolution No. 03102015. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENCINAL, TEXAS AUTHORIZING THE SUBMISSION OF A TxDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP) TO THE TEXAS DEPARTMENT OF TRANSPORTATION; AND AUTHORIZING THE CITY MANAGER-VELMA DAVILA TO ACT AS THE RPIC (RESPONSIBLE PERSON IN CHARGE) & CITY MANAGER-VELMA DAVILA & CITY CONSULTANT-ASHLEY EDDINGTON TO ACT AS THE QP (QUALIFIED PERSON) AND AUTHORIZING THE CITY MANAGER-VELMA DAVILA TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION THROUGHOUT THE ENTIRE TxDOT TRANSPORTATION ALTERNATIVE PROJECT.
17. Discussion and possible Action on Resolution No. 03102015-02. A RESOLUTION GRANTING AN AMOUNT NOT TO EXCEED THE TDA JOB EQUIVALENT GRANT REQUEST FOR A TEXAS CAPITAL FUND APPLICATION FOR THE ROAD RANGER TRUCK STOP DEVELOPMENT.
18. Discussion and possible Action on Resolution No. 03102015-03. A RESOLUTION ADOPTING THE GUIDELINES AND GRANTING ABATEMENTS UNDER LOCAL TAXATION CHAPTER 312 OF THE TEXAS TAX CODE.

## NEW BUSINESS

19. Discussion and possible Action on Road Ranger Truck Stop proposed annexation.
20. Discussion and possible Action on Road Ranger Truck Stop Abatement Package. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.
21. Discussion and possible Action on allowing a credit allowance on Sanitation accounts. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.
22. Discussion and Action on allowing City Consultant and City Manager to apply for a grant through TDA Texas Capital Fund for infrastructure costs for Road Ranger.
23. Discussion and possible Action on approving TxDot Transportation Alternatives Program (TAP) Project Procedures Training Calendar days for RPIC (Velma Davila) and QP Qualified Person (Velma Davila & Ashley Eddington) to get certification to administer grant.
24. Discussion and possible Action on accepting letters of interest from Encinal residents for the TxDot Transportation Alternatives Program (TAP).

**PUBLIC HEARINGS**

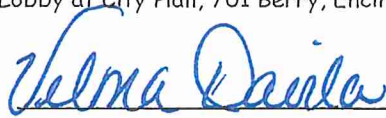
- 25. Discussion and possible Action on approving Public Hearing Dates for Annexation of property located on Northeast corner of Access Road 35 and Hwy. 44.
  
- 26. Discussion and possible Action on approving Public Hearing Dates for TxDot Transportation Alternatives Program (TAP).
  
- 27. Discussion and possible Action on approving Public Hearing Dates for Texas Capital Fund Grant application for infrastructure costs for Road Ranger.
  
- 28. Discussion and possible Action on approving Public Hearing Dates for Downtown Revitalization Program.
  
- 29. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, April \_\_\_\_\_, 2015, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:30 p.m.

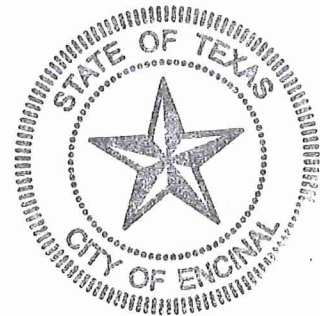
**30. ADJOURNMENT**

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

**Certification**

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Friday, March 6, 2015 at 5:00 p.m.

  
\_\_\_\_\_  
City Manager/Attest City Secretary



**City of Encinal**  
**Regular Meeting Minutes**  
**March 10, 2015**

1. **Meeting Called to order to determine if a quorum is present.** The Meeting was called to Order by Mayor Sylvano Sanchez at 6:30 p.m. Present were Council Members Irma Arizola, Christina Maldonado, and Roberto Aldaco. Councilmember Stuart Howard was absent. Councilwoman Martha Guerra arrived at 6:32 p.m.
2. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.
3. **Discussion and Action on approving minutes of January 27, 2015 & February 10, 2015.** A motion to approve the January 27, 2015 and February 10, 2015 was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
4. **Citizens Comments.** Citizen Guadalupe Granados greeted Mayor Sanchez, Council and Staff and told them that he felt that there were inconsistencies in receiving and accepting applications from prospective candidates for the positions of Mayor and Council. Mr. Granados told Council that maybe they weren't aware of some of the rejections of applications for Mayor and Council positions. Mr. Granados told Council that he would challenge them to educate themselves more about what the law says about the perspective applicants for City Council, Mayor and alderman and what constitutes a rejection. Mr. Granados also suggested that Council contact TML or Texas Municipal League regarding any questions they may have. Mr. Granados told Mayor and Council that last month the Citizens of Encinal were scalded for the barricades on this new road that was being worked on by Core Constructors and yet the City did not take responsibility for not setting up alternate routes by the City or Core Constructors for the citizens that live on the south side of town.
5. **Discussion and Possible Action on Presentation from John Carabelli on proposed Road Ranger Truck Stop on the corner of Hwy 44 & Access 35 North.** Mr. John Carabelli from Road Ranger presented City Manager Velma Davila a letter of request to annex to the City of Encinal. Mr. Carabelli said that the new Truck Stop would have a Church's fried chicken and it would be a ten thousand square foot facility it would also have a taco bar and pizza bar. The Road Ranger has been in business for about forty years and the Company has just bought a Los Amigos Truck Stop in Moore and we are in the process of remodeling it. The Truck Stop located here would have approximately 80 spaces for Tractor Trailers and 80 spots for cars. Mr. Carabelli told Mayor and Council that they would like to start construction in June.



6. **Presentation from Texas Department of Transportation (TxDot) Representative on Texas Alternative's Program (TAP).** Mr. Gustavo Elizondo Jr. apologized for Melissa Montemayor not being able to attend as she had to attend a meeting. Mr. Guillermo Cuellar also presented himself to Council and he said he was a Transportation Engineer for TxDot. Mr. Elizondo said that this program is basically funding from the federal government and we oversee the federal funds and we do statewide presentations. Mr. Elizondo said that the deadline for the grant is May 4<sup>th</sup> after the grant is submitted the application will be evaluated between May and July and it will be awarded in September. Mr. Elizondo said that the TAP program is a construction only project and it is an eighty twenty cash match or in-kind and projects could be pedestrian and bicycle trails, lighting, safety related infrastructure. Mr. Elizondo explained to Council that LaSalle County was not recognized as an economic disadvantage County because of several factors including below average per capital and you must also have above average unemployment. Mr. Elizondo told Council that the application process is very important and each page must be filled out correctly including the project description and you must emphasize the key word safety and it's also important to include the location and have letters of support from the community and you must have a projected time estimate of how long the construction will take and the construction costs must be itemized. Mr. Elizondo explained to Council that there is a fifteen percent administrative cost payable to TxDot and you must have an RPIC or Responsible Person in Charge and this person must be a full time employee of the City.
7. **City Manager's Report.** City Manager Davila said that they would be meeting with Superintendent Dr. Seals on Thursday.
8. **City Consultant's Report.** City Consultant Ashley Eddington told Council that even though our Sales Tax has dropped we might not have to adjust our budget because we currently have a positive fund balance. Mr. Eddington told Council that on our budget to actual we have about seventy thousand dollars that we have not spend and it's because we have not hired for certain positions and he felt like we would not have to revise the budget but we would wait and see.
9. **Police Chief Report.** Police Chief Veronica A. Garcia started off by saying that she currently had two officers on her staff Oscar Silva who was hired on February tenth and Jesus Ibarra who was re-hired on February twenty-third. Chief Garcia said that right now she was working on a traffic enforcement report that deals with mostly rules of the road offenses. Chief Garcia covered some of the numbers for each quarter with Council and explained that it's not just about citing people but about enforcing the law and preventing accidents as well. Chief Garcia spoke to Council about the UCR report (Uniform Crime Reporting) that must be submitted every year. Chief Garcia told Council that in 2011 the reports were submitted and we had twenty four seven coverage, in 2012 report was not submitted correctly, in 2013 and 2014 everything was submitted correctly but that DPS was not going to accept them because there was no Memorandum of Understanding (MOU) between the Encinal Police Department and the

La Salle County Sheriff's Office, the MOU is basically an agreement in writing that the La Salle County Sheriff's department would respond if there was a need for an officer in the City. Chief Garcia told Council that basically she has to start over to qualify for grants we would have to wait until 2018.

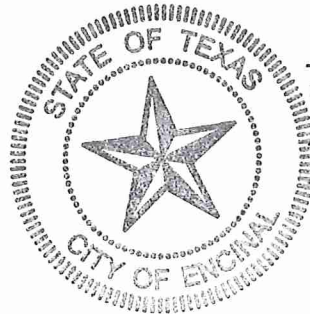
10. ***Municipal Court Judge Report.*** Municipal Court Judge Hector R. Cortez told Council that right now his Court is participating in the statewide warrant roundup and in two weeks we have collected thirteen thousand seven hundred and fifty three dollars. Judge Cortez told Council that we had an amnesty program for locals that have been issued citations and they were allowed to get their citations dismissed if they participated in a voluntary Take Pride in Your Side community service clean up and that on April eighteenth the volunteers will be back to do the second portion of their community service. Judge Cortez told Council that he will also be working on programs with the school.
11. ***Discussion on Cinco de Mayo Parade, Pageants, and Cinco de Mayo Festival.*** City Manager Davila told Council that they had spoken to Principal Weikel from Encinal Elementary about the possible participation of the students in the Parade and Ms. Weikel told them they had to get approval from Superintendent Dr. Jack Seals and Ms. Davila said we were just waiting on his reply about the student's participation. City of Encinal Clerk Monique Huerta told Council and those in attendance that we would be having a Pageant for Little Mr. & Miss Encinal for Pre-Kinder and Kindergarten and they will come out in the Cinco de Mayo Parade and we will also have a Miss Encinal for high school aged girls and they would also come out on the Parade and participate in the Cinco de Mayo festivities.
12. ***Discussion on Take Pride in Your Side Community Clean-up held on Saturday, February, 14, 2015.*** This item was discussed earlier by Judge Cortez.
13. ***Discussion on Take Pride in Your Side winners for March Yard of the Month.*** City Manager Davila told Council that during the EEDC meeting we had presented the second place winners their award. City Manager Davila said that the winners for the month were as follows first place went to Mr. & Mrs. Julian Alba, Jr. second place went to Mr. & Mrs. David Perez, and third place went to Mr. & Mrs. Jose Garcia, Jr. Consultant Eddington told Council that we still need volunteers to help with the judging of the next winners.
14. ***Discussion on recycling project update.*** Consultant Eddington told Council that we will start building containers for the recycling project but we had a delay because we couldn't get the cinder blocks with the etched ends so we decided that we would use regular cinder blocks with rebar and mortar. Consultant Eddington stated that they would be ordering the bins and the educational materials needed for the recycling project. Consultant Eddington said that they had contacted a vendor that was willing to come and pick up our recycled cardboard. Consultant Eddington told Council that we can now dispose of tires for two dollars per tire versus paying five dollars per tire not too long ago and for this program the customer would have to pay for the tires being disposed of up front and then their tires could be picked up.

15. ***Update on City Manager & City Consultant meeting with TxDot regarding Exit 38 issues with lighting and access road signage.*** City Manager Davila told Council that about a month ago there was an accident of IH 35 by the first exit to Encinal and the area was very dark and hard to access so we contacted Mr. Danny McGee from TxDot and we also contacted Webb County Judge Tano Tijerina and after that we got a quick response from Ms. Montemayor as she sent Mr. Magee to come and visit the area at night and they told us that they would install a barricade and they will also be replacing a speed limit sign that is missing on highway 44 westbound.
16. ***Discussion and possible Action on Resolution No. 03102015. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENCINAL, TEXAS AUTHORIZING THE SUBMISSION OF A TXDOT TRANSPORTATION ALTERNATIVES PROGRAM (TAP) TO THE TEXAS DEPARTMENT OF TRANSPORTATION ; AND AUTHORIZING THE CITY MANAGER-VELMA DAVILA TO ACT AS THE RPIC (RESPONSIBLE PERSON IN CHARGE) & CITY MANAGER – VELMA DAVILA & CITY CONSULTANT – ASHLEY EDDINGTON TO ACT AS THE QP (QUALIFIED PERSON) AND AUTHORIZING CITY MANAGR –VELMA DAVILA TO ACT AS THE CITY’S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY’S PARTICIPATION THROUGH OUT THE ENTIRE TX DOT TRANSPORTATION ALTERNATIVE PROJECT.*** A motion to approve Resolution No. 03102015 authorizing City Manager Velma Davila to act as the RPIC and City Manager Davila and Consultant Ashley Eddington to act as the QP and authorizing City Manager Davila to act as the City’s Executive Officer and authorized representative throughout the entire TxDot Transportation Alternative project was made by Councilwoman Guerra and she was seconded on the motion by Councilman Roberto Aldaco, all were in favor so motion carried.
17. ***Discussion and possible Action on Resolution No. 03102015-02. A RESOLUTION GRANTING AN AMOUNT NOT TO EXCEED THE TDA JOB EQUIVALENT GRANT REQUEST FOR A TEXAS CAPITAL FUND APPLICATION FOR THE ROAD RANGER TRUCK STOP DEVELOPMENT.*** City Manager Davila said that this was the first reading only. No action required at this time.
18. ***Discussion and possible Action on Resolution No. 03102015-03. A RESOLUTION ADOPTING TE GUIDELINES AND GRANTING ABATEMENTS UNDER LOCAL TAXATION CHAPTER 312 OF THE TEXAS TAX CODE.*** Consultant Eddington told Council that an abatement grants the Municipality a right to have the tax abatement. Consultant Eddington told Council that we must first pass a resolution and you must also approve the tax abatement guidelines. City Attorney Juan B. Caballero told Council that these guidelines would be not just for the Road Ranger but for any future company as well. A motion to approve the resolution adopting the guidelines and granting abatements under local taxation Chapter 312 of the Texas Tax Code was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

19. ***Discussion and possible Action on Road Ranger Truck Stop proposed annexation.*** A motion to accept the proposed annexation from Road Ranger Truck Stop was made by Councilwoman Guerra and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.
20. ***Discussion and Action on Road Ranger Truck Stop Abatement Package.*** A motion to go into Executive Session to discuss items twenty and twenty one was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. Council retired into Executive Session at 7:36 p.m. A motion to return into Regular Session was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. Council returned back into regular session at 8:04 p.m. A motion to approve the Road Ranger Truck Stop Tax Abatement Package was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
21. ***Discussion and possible Action on allowing a credit allowance on Sanitation Accounts.*** City Attorney Caballero told Mayor Sanchez that he would like to have this item tabled. A motion to table item twenty-one was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
22. ***Discussion and Action on allowing City Consultant and City Manager to apply for a grant through the TDA Texas Capital Fund for infrastructure costs for Road Ranger.*** A motion to allow City Consultant Ashley Eddington and City Manager Velma Davila permission to start applying for the TDA Texas Capital Fund grant for infrastructure costs for Road Ranger was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
23. ***Discussion and possible Action on approving TxDot Transportation Alternatives Program (TAP) Project Procedures Training Calendar days for RPIC (Velma Davila) and QP Qualified Person (Velma Davila & Ashley Eddington) to get certification to administer grant.*** A motion to allow RPIC Velma Davila and QP Velma Davila & Ashley Eddington to get certified was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
24. ***Discussion and possible Action on accepting letters of interest from Encinal residents for the TxDot Transportation Alternatives Program (TAP).*** City Manager Davila told Council that this was one of the requirements that Mr. Elizondo from TxDot had spoken to Council about earlier. A motion to approve the acceptance of letters was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
25. ***Discussion and possible Action on approving Public Hearing Dates for Annexation of property located on Northeast corner of Access Road 35 and Hwy 44.*** A motion to approve the Public Hearing for the Annexation of property located on Northeast corner of Access Road 35 and Hwy 44 on Tuesday March 24, 2015 @ 7:15 p.m. and Thursday

- March 26, 2015 @ 6:30 p.m. was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
26. **Discussion and possible Action on approving Public Hearing Dates for TxDot Transportation Alternative's Program (TAP).** A motion to approve a Public Hearing for TxDot Transportation Alternative's Program (TAP) on Tuesday March 24, 2015 @ 5:00 p.m. and Thursday March 26, 2015 @ 5:00 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
27. **Discussion and possible Action on approving Public Hearing Dates for Texas Capital Fund Grant application for infrastructure costs for Road Ranger.** A motion to approve Public Hearing for Texas Capital Fund Grant application for infrastructure costs for Road Ranger on March 24, 2015 @ 5:45 p.m. and Thursday March 26, 2015 @ 5:45 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
28. **Discussion and possible Action on approving Public Hearing Dates for Downtown Revitalization Program.** A motion to approve Public Hearing for Downtown Revitalization Program on March 24, 2015 @ 6:30 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
29. **Discussion and Action on Time & Date of next meeting.** The next City of Encinal Regular meeting will be held on Tuesday, April 2015, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:30 p.m. A motion to have the next City of Encinal Regular Meeting on Tuesday April 15, 2015 was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
30. **Adjournment.** A motion to adjourn was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The Meeting was adjourned at 8:15 p.m.

Minutes were approved by Council Member C. Maldonado and a second Motion was made by Council Member M. Guerra on this the 21<sup>st</sup> day of April 2015.



Velma Davila  
 Velma Davila, City Manager  
 Attest City Secretary

**City of Encinal**  
**Public Hearing Meeting**  
**Tuesday, March 24, 2015**  
**@ 5:00 p.m.**  
**City Hall Chambers**  
**701 Berry Street**  
**Encinal, Texas**

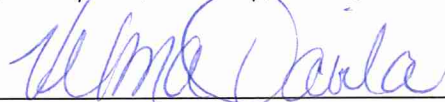
The City of Encinal will be holding a public hearing for a Transportation Alternatives Program (TAP) to provide for a variety of alternative transportation projects, including many eligible activities that were previously funded under separate programs, including:

- Transportation Enhancements Programs
- Safe Routes to School Program
- Recreational Trails Program (RIP)

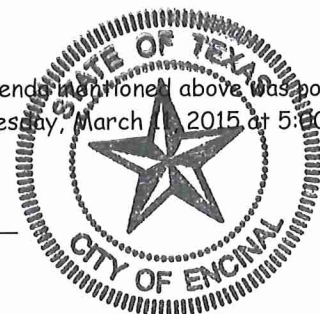
And discuss federally funded program, funded through the (FHWA) Federal Highway Administration, requires a 20% local match and a 15 % administrative fee payable to TxDot. The purpose of this meeting is to present to the citizens the proposed plan for safety improvements on Encinal Blvd. & Front St. This program is a Transportation Enhancement Program that provides safe routes to school program.

**Certification**

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas Wednesday, March 11, 2015 at 5:00 p.m.



City Manager/Attest City Secretary



**City of Encinal**  
**Public Hearing Minutes**  
**Transportation Alternatives Program (TAP)**  
**March 24, 2015**

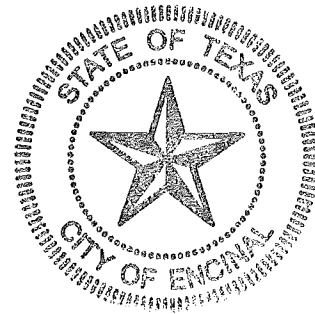
***The City of Encinal will be holding a public hearing for a Transportation Alternatives Program (TAP) to provide for a variety of alternative transportation projects, including many eligible activities that were previously funded under separate programs including: Transportation Enhancement Programs, Safe Routes to School Programs, Recreational Trails Programs (RIP) and discuss federally funded program, funded through the (FHWA) Federal Highway Administration, requires a 20% local match and a 15% administrative fee payable to TxDot. The purpose of this meeting is to present to the Citizens the proposed plan for safety improvements on Encinal Blvd. & Front St. This program is a Transportation Enhancement Program that provides safe routes to school program.***

Mayor Sanchez called the Public Hearing to order at 5:10 p.m. Present were Councilmembers Roberto Aldaco, Irma Arizola, and Christina Maldonado. Present were City Consultant Ashley Eddington, Steve Lewis, Mayor Sylvano Sanchez, Councilman Roberto F. Aldaco, Councilwoman Christina Maldonado, Councilwoman Irma Arizola, Councilwoman Martha Guerra, City Manager Velma Davila and Linda Ramirez. Absent was Councilmember Stuart Howard and Councilwoman Martha Guerra arrived at 5:27 p.m. Consultant Ashley Eddington told those present that the City would be responsible for eighty percent of the cost of the project and TxDot would pay for construction costs only and what we are proposing to apply for. Mayor Sanchez asked how much it would cost and Consultant Eddington responded that the project would cost between one hundred to one hundred and fifty thousand dollars for what we added but we still need to work on the budget and our twenty percent that we have to pay for along with the fifteen percent of administrative costs part of it we've already spent it because last year because this is a shelf ready project because we had already proposed this project to Council about two years ago for the children attending Encinal Elementary so we had our engineer work on the plans so all he has to do now is amend the plans. City Manager Davila told the audience that she had spoken with La Salle County Judge Rodriguez and he said he was willing to help the City with money for this project. Consultant Eddington told the audience that the City had not been declared an economically disadvantaged City because of the amount of commerce in La Salle County. Consultant Eddington said that they had spoken about building six foot sidewalks with curbs and no gutters and we have two sewers along the route that were going to have to maneuver around and is one by the Ruth Carr Center Consultant Eddington said that they had a meeting with Dr. Jack Seals (Cotulla ISD Superintendent) and he was very interested in our project. City Manager Davila said that Dr. Seals had spoken about repairing the Ruth Carr Building and building a parking lot. City Manager Davila said the sidewalk project

would start at the Ruth Carr Building and go east on Encinal Boulevard all the way to Front Street and then it would go all the way north on the newly paved Front Street to Greg Springer's property and then we would go South down Front Street to Holcomb and we would skip around the remainder of Front Street until we get to Schletze Councilman Aldaco asked if we were going to contact the Citizens that live along the route of the sidewalk to see what they think about building a sidewalk between Holcomb and Schletze street and City Manager Davila said that she would be speaking to the residents along that route and what we could do is possibly do driveways for these residents. Consultant Eddington told the audience that the sidewalks would be six feet wide and that they would meet ADA standards. Councilman Aldaco asked what is the normal on how wide the sidewalks should be and City Manager Davila said that its four feet but every two hundred feet they have to be five feet wide because of the ADA requirement. City Manager Davila suggested that what we could do for the portion of Encinal between Holcomb and Schletze Street is do a six foot sidewalk from Summit to the Colchado Residence and from the Colchado residence to Eugenio Guerra's residence we would do a four foot sidewalk. Consultant Eddington said that another suggestion would be to do a street level sidewalk on that portion of Front Street. City Manager Davila said that the best solution would be to approach the residents in that area and find out how they feel about the sidewalk in front of their houses. The Public Hearing ended at 5:35 p.m.

**Minutes were approved by Councilmember C. Maldonado and  
seconded by Councilmember S. Arzola on this  
the 8<sup>th</sup> day of September 2015.**

*Velma Davila  
City manager*



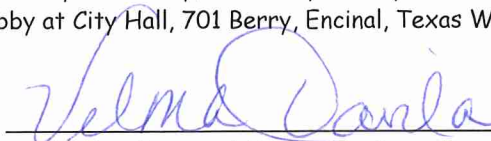


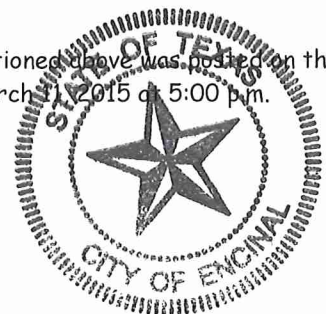
**City of Encinal**  
**Public Hearing Meeting**  
**Tuesday, March 24, 2015**  
**@ 5:45 p.m.**  
**City Hall Chambers**  
**701 Berry Street**  
**Encinal, Texas**

The City of Encinal will be holding a public hearing to discuss information on an application for a Texas Capital Fund Grant application in the amount not to exceed \$200,000.00 for infrastructure costs for Road Ranger Truck Stop. The purpose of this meeting is to present to the citizens the proposed plan for infrastructure improvements to develop sewer/water connection and street construction in facilitating the construction for Road Ranger Truck Stop. The funds requested will primarily benefit Road Ranger, however secondarily any business in the immediate area that requires connection of sewer/water and/or construction of a road to improve and/or sustain their business will benefit from this infrastructure project. Also this is the public's opportunity to voice both their support and concerns on the design and construction of the project.

**Certification**

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas Wednesday, March 11, 2015 at 5:00 p.m.

  
\_\_\_\_\_  
City Manager/Attest City Secretary



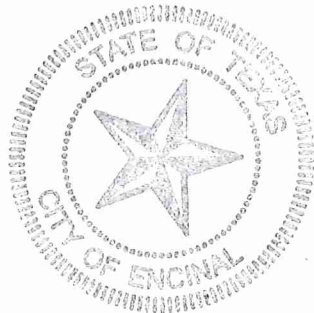
**City of Encinal**  
**Public Hearing Minutes**  
**Texas Capital Fund Application**  
**March 24, 2015**

***The City of Encinal will be holding a public hearing to discuss information on an application for a Texas Capital fund Grant application in the amount not to exceed \$200,000.00 for infrastructure costs for Road Ranger Truck Stop. The purpose of this meeting is to present to the citizens the proposed plan for infrastructure improvements to develop sewer/water connection and street construction in facilitation the construction for Road Ranger Truck Stop. The funds requested will primarily benefit Road Ranger, however secondarily any business in the immediate area that requires connection of sewer/water and// or construction of a road to improve and/or sustain their business will benefit from this infrastructure project. Also this is the public's opportunity to voice both their support and concerns on the design and construction of the project.***

Mayor Sanchez called the Public Hearing Meeting to order at 5:49 p.m. Present were Councilmembers Irma Arizola, Christina Maldonado, Martha Guerra and Roberto Aldaco, absent was Councilman Stuart Howard. Present at the Public Hearing was City Manager Velma Davila, Stephen Lewis from Road Ranger Truck Stop, Citizen Richard A. Garza, Citizen Janie Guerra, City Consultant Ashley Eddington, Citizen Armando Garza, and Municipal Clerk Linda Ramirez. Citizen Ricard Garza asked Mayor Sanchez what constitutes a quorum and Mayor Sanchez replied three Councilmembers constitute a quorum. Consultant Eddington told the audience that the Texas Capital Fund grant allows you to apply for funds for infrastructure and it's based on job equivalency and we would take the number of jobs Road Ranger Truck Stop would create and that would determine the amount we could apply for. Consultant Eddington told the audience that we would be apply for two hundred thousand dollars and that would equal about seventeen jobs that they would be creating, not all the positions will be full time there will be some that will be full time and this grant would not raise our taxes. Mayor Sanchez said that the infrastructure would include sewer, water, or roads. Consultant Eddington told the audience that once Road Ranger completes their engineering and we submit the application to them then they would identify some of those areas we could use those monies for and we cannot use these monies for a sewer line or even create additional sewer lines but we could use them to connect Road Ranger to the sewer line but we would have to work with the water on this and it would be a great opportunity for the Encinal Water Supply and the City to work together. City Manager Davila said she spoke to Steve Brooks from Road Ranger and that they had agreed to hire local people to work there. Citizen Richard Garza asked what type of service Road Ranger Truck Stop offered and Stephen Lewis, Representative from Road Ranger said they were in the

process of getting a Church's fried chicken Restaurant and we also offer pizza and other fried foods and it also features a taco bar we will have five showers and it will also have a public laundromat. Citizen Garza asked about the sewer capacity and if it would affect the new business and City Manager Davila replied that they (Road Ranger) had already spoken to the water and there was enough capacity for them. Citizen Richard Garza asked City Consultant Eddington if he felt that the water would be needing to ask the County for assistance to get more sewer capacity and Consultant Eddington said that the City has tried to talk to the water about coming together and applying for grants for sewer capacity. There was some discussion about modular systems for the sewer system between Consultant Eddington and Citizen Richard Garza. Consultant Eddington said that the Texas Capital Fund grant is due the twentieth of the month and we were just waiting for the signature for the annexation. Consultant Eddington said that the Texas Capital Fund grant is not guaranteed we submit all the paper work and we will receive a scoring from the state and if we receive a high enough score they will ask us to submit additional documentation. Mayor Sanchez ended the Public Hearing at 6:06 p.m.

Minutes were approved by Councilmember C. Maldonado and seconded by Councilmember J. Arizola on this the 8th day of September 2015.



Velma Davila

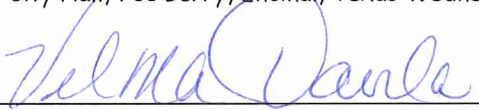
**City of Encinal**  
**Public Hearing Meeting**  
**Tuesday, March 24, 2015**  
  
**@ 6:30 p.m.**  
  
**City Hall Chambers**  
  
**701 Berry Street**  
  
**Encinal, Texas**

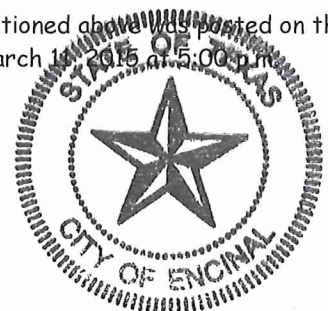
The City of Encinal will be holding a public hearing for an application for the Downtown Revitalization Grant to be submitted to the Department of Agriculture under the Texas Capital Fund as a part of TxCDBG funds. This grant will target our downtown area (Main Street) and the adjacent cross streets and will be used to improve the infrastructure of the designated downtown area. The amount of the application will be \$200,000.00.

The purpose of this meeting is to present to the citizens the proposed plan for improvements on downtown Main Street which includes; sidewalks, lamppost, and landscaping. Also this is the public's opportunity to voice both their support and concerns on the design and construction of the project.

**Certification**

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas Wednesday, March 18, 2015 at 5:00 p.m.

  
\_\_\_\_\_  
City Manager/Attest City Secretary



**Notice is hereby given of a public hearing to be held  
by the City of Encinal at City Council, City Hall Chambers,  
701 Berry, Encinal, Texas on the following items, dates and times:**

**PUBLISHED IN THE LAREDO MORNING TIMES:  
FRIDAY, MARCH 13, 2015 & SATURDAY, MARCH 14, 2015**

**1. Public Hearing on Tuesday, March 24, 2015 @5:00p.m.**

***Transportation Alternative Program (TAP)***

The purpose of this meeting is to present to the citizens the proposed plan for safety improvements on Encinal Blvd. & Front St. This program is a Transportation Enhancement Program that provides safe routes to school program.

**2. Public Hearing on Thursday, March 26, 2015 @5:00p.m**

***Transportation Alternative Program (TAP)***

The purpose of this meeting is to present to the citizens the proposed plan for safety improvements on Encinal Blvd. & Front St. This program is a Transportation Enhancement Program that provides safe routes to school program

**3. Public Hearing on Tuesday, March 24, 2015 @5:45p.m.**

***Texas Capital Fund Application***

The purpose of this meeting is to present to the citizens the proposed plan for infrastructure improvements to develop sewer/water connection and street construction in facilitating the construction for Road Ranger Truck Stop. The funds requested will primarily benefit Road Ranger, however secondarily any business in the Immediate area that requires connection of sewer/water and/or construction of a road to improve and/or sustain their business will benefit from this infrastructure project. Also this is the public's opportunity to voice both their support and concerns on the design and construction of the project.

**4. Public Hearing on Thursday, March 26, 2015 @5:45p.m.**

***Texas Capital Fund Application Submission***

The purpose of this meeting is to present to the citizens the Texas Capital Fund Intent to Submit Application

**5. Public Hearing on Tuesday, March 24, 2015 @6:30p.m.**

***TDA Downtown Revitalization Grant***

The purpose of this meeting is to present to the citizens the proposed plan for improvements on downtown Main Street which includes; sidewalks, lamppost, and landscaping. Also this is the public's opportunity to voice both their support and concerns on the design and construction of the project.

**6. Public Hearing on Tuesday, March 24, 2015 @7:15p.m.**

***Annexation of Property***

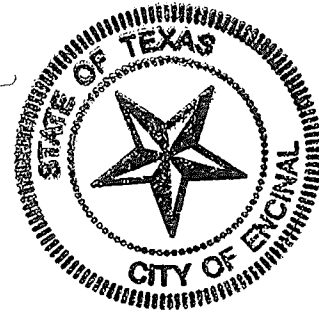
The purpose of this meeting is to present to the citizens a discussion of the voluntary annexation of property located on the Corner of Hwy 44 East and Access 35 N.

**7. Public Hearing on Thursday, March 26, 2015 @6:30p.m.**

***Annexation of Property***

The purpose of this meeting is to present to the citizens a discussion of the voluntary annexation of property located on the Corner of Hwy 44 East and Access 35 N.

*W. Carlos*

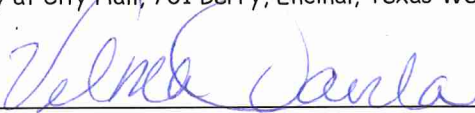


**City of Encinal**  
**Public Hearing Meeting**  
**Tuesday, March 24, 2015**  
**@ 7:15 p.m.**  
**City Hall Chambers**  
**701 Berry Street**  
**Encinal, Texas**

The City of Encinal will be holding a public hearing to discuss the annexation of 10 acres located on Access 35 North and Hwy 44 from Road Ranger. The purpose of this meeting is to present to the citizens a discussion of the voluntary annexation of property located on the Corner of Hwy 44 East and Access 35 N.

**Certification**

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas Wednesday, March 18, 2015 at 5:00 p.m.

  
\_\_\_\_\_  
City Manager/Attest City Secretary



***City of Encinal  
Public Hearing Minutes  
Annexation of Property  
March 24, 2015***

***The City of Encinal will be holding a public hearing to discuss the annexation of 10 acres located on Access 35 North and hwy 44 from Road Ranger. The purpose of this meeting is to present to the citizens a discussion of the voluntary annexation of property located on the Corner of Hwy 44 East and Access 35 N.***

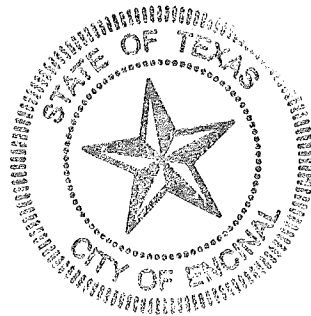
Mayor Sanchez called the Public Hearing to order at 7:15 p.m. Present were Councilmembers Irma Arizola, Christina Maldonado, Martha Guerra, and Roberto Aldaco. Absent from the public hearing was Councilman Stuart Howard. Present in the audience were Citizens Armando Garza and Richard Garza and Stephen Lewis a Construction Manager for Road Ranger Truck Stop. Present for the City Staff were City Manager Velma Davila, City Consultant Ashley Eddington and Municipal Clerk Linda Ramirez. City Manager Davila told the audience that we had received the paper work for the annexation from Arreguindigui and we also have the annexation letter from Road Ranger. City Manager Davila stated that Road Ranger had sent an exhibit and that they have a copy of the abatement guidelines that Consultant Eddington wrote. City Manager Davila said that these guidelines will be used in the future for any businesses coming into the City and part of those guidelines were that the City would allow the annexation if they agreed on hiring people from the City of Encinal. Stephen Lewis from Road Ranger is the Construction Project Manager and he said he was very happy and excited to become members of the Encinal community and I look forward to developing the property and a positive contributing member to the community here we are currently negotiating with Church's Chicken to have them in our location here. Mr. Lewis said that there are some issues that they are working out some issues with TxDot and we hope to start by Mid-June. City Manager Davila said that she would be covering some of the abatement guidelines. Citizen Armando Garza requested a copy of the guidelines. Consultant Eddington told the audience that the guidelines are not just for Road Ranger but for anyone wanting to build in our City. City Consultant Eddington said that Chapter 312 of the Texas Tax Code allows us to give abatements for up to ten years but first you have to approve the guidelines. Consultant Eddington told the audience that they are required to hire a certain amount of people from Encinal and or La Salle County, they must meet the living wages for the State of Texas, also they must be annexed into the City and these guidelines have been adopted by the City of Encinal. Consultant Eddington told the audience that the City is required to have those guidelines and they must be reviewed every two years and the City Administrator was responsible for making sure that the Council is aware of that. Citizen Guerra told Council that when Love's first opened up the majority of the employees were local citizens



but there was issues with the dependability of the employees. City Manager Davila said that guideline number five states that twenty five percent of the employees must be from Encinal or La Salle County. Consultant Eddington told the audience that we were trying to bring in jobs to the City. Mayor Sanchez asked how many years the abatement would be for and City Manager Davila said the abatement was for ten years. City Manager Davila said the abatement package would be for 0-4 years 100%, 5-7 years 75%, and 8-10 years 25%. Consultant Eddington said this abatement package would be on property taxes. City Manager Davila said that the abatement on inventory and supplies would be as follows: 0-4 years 100%, 5-7 years 25%, and 8-10 years would be 10%. Consultant Eddington said that there was no Sales Tax Abatement. Consultant Eddington told the audience that the economic impact from this new Truck Stop would be tremendous not only will they hire new employees but you would attract other people to stop and buy other services. Mayor Sanchez adjourned the Public Hearing for the annexation at 7:39 p.m.

Minutes were approved by Councilmember C. Maldonado and seconded by Councilmember H. Arzola on this the 8th day of September 2015.

*Velma Davila*  
City Manager



**City of Encinal**  
**Public Hearing Meeting**  
**Thursday, March 26, 2015**  
**@ 5:00 p.m.**  
**City Hall Chambers**  
**701 Berry Street**  
**Encinal, Texas**

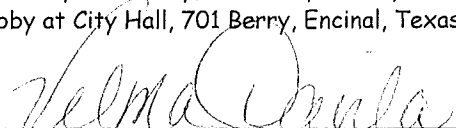
The City of Encinal will be holding a public hearing for a Transportation Alternatives Program (TAP) to provide for a variety of alternative transportation projects, including many eligible activities that were previously funded under separate programs, including:

- Transportation Enhancements Programs
- Safe Routes to School Program
- Recreational Trails Program (RIP)

And discuss federally funded program, funded through the (FHWA) Federal Highway Administration, requires a 20% local match and a 15 % administrative fee payable to TxDot. The purpose of this meeting is to present to the citizens the proposed plan for safety improvements on Encinal Blvd. & Front St. This program is a Transportation Enhancement Program that provides safe routes to school program.

**Certification**

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas Wednesday, March 11, 2015 at 5:00 pm.

  
\_\_\_\_\_  
City Manager/Attest City Secretary



**City of Encinal  
Public Hearing Minutes  
Transportation Alternatives Program (TAP)  
March 26, 2015**

***The City of Encinal will be holding a public hearing for a Transportation Alternatives Program (TAP) to provide for a variety of alternative transportation projects, including many eligible activities that were previously funded under separate programs including: Transportation Enhancements Programs, Safe Routes to School Program, Recreational Trails Program (RIP), and discuss federally funded program, funded through the (FHWA) Federal Highway Administration, requires a 20% local match and a 15% administrative fee payable to TxDot. The purpose of this meeting is to present to the citizens the proposed plan for safety improvements on Encinal Blvd. & Front St. this program is a Transportation Enhancement Program that provides safe routes to school program.***

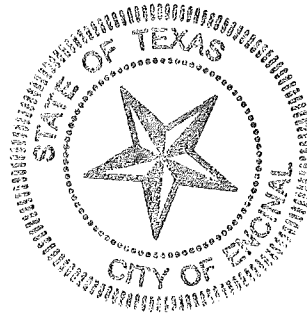
Present at the Public Hearing were Mayor Sylvano Sanchez, Councilwomen Christina Maldonado and Irma Arizola. Citizens Carmen Soto and Maria Gonzalez. City Attorney Juan B. Caballero. City Consultant Ashley Eddington. City Manager Velma Davila and Municipal Clerk Linda Ramirez.

Mayor Sanchez called the Public Hearing to order at 5:08 p.m. City Consulate Eddington told the audience that the TAP program is sponsored by TxDot and it allows us to do sidewalks for safe paths. The sidewalk we are proposing would run on Encinal Blvd to the school on the left side and it would also run on North and South Front St both left and right sides said Consultant Eddington and TxDot would fund eighty percent of the project. Consultant Eddington said the reason we are having a public hearing is to hear any suggestions on how we should build this project and that's why we came and spoke to residents that live on these streets. Consultant Eddington said that we would appreciate any letters of support that we can receive from residents and the sidewalk would be ADA rated and they would be six feet wide and will have wheelchair access. Mayor Sanchez asked if we would be requesting letters of support from the residents that live along these streets and City Manager Davila said they had spoken to three residents that live along the route the Colchado's, Ms. Maria Gonzalez and Mrs. Carmen Soto. City Manager Davila said that Ms. Gonzalez wanted her all the way to the edge of her driveway and the Colchado's that everybody parks in front of their place so what we would like to discuss with the Contractor that in front of their property maybe they could put some asphalt because it gets a lot of mud and we just spoke to Mrs. Soto briefly. City Manager Davila asked Mrs. Soto if they had a driveway in front of their property and Mrs. Soto said that they did have a driveway and it is right by the Rokohl's property. City Manager Davila said that she has not had a chance to speak to the Rokohl's about where their driveway is located. Consultant Eddington said that he had an answer for a suggestion he had made he said he did a little research and some places in San Antonio where they do have the garages too close they don't do a curve they do a flat sidewalk and it gives you like a little ramp to drive up and part of the reason for

the problem with that is you have a very small section where you would put a curve and those curves would get broken as soon as you drive over them because you can't reinforce them so that why they had some of those flat ones. City Manager Davila said the application would be submitted on May 4<sup>th</sup> and we should know something by September. City Consultant Eddington said that some of the requirements are that the Contractor must walk the project, the Engineer must walk the project, and the project directors must also walk the project so even if we have to make some changes or modifications to the plans once the contract is awarded. Councilwoman Maldonado said the project would not raise taxes. City Manager Davila said that she would be going to the Commissioner's Court on Monday to see if they would help us with funding this project. Mayor Sanchez adjourned the public hearing at 5:15 p.m.

Minutes were approved by Councilmember C Maldonado and seconded by Councilmember R Aldaco on this the 8<sup>th</sup> day of September 2015.

*Helma Davila*  
City manager



**City of Encinal**  
**Public Hearing Meeting**  
**Thursday, March 26, 2015**  
**@ 6:30 p.m.**  
**City Hall Chambers**  
**701 Berry Street**  
**Encinal, Texas**

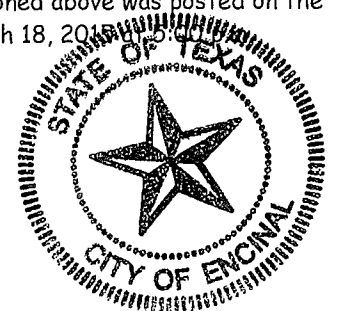
The City of Encinal will be holding a public hearing to discuss the annexation of 10 acres located on Access 35 North and Hwy 44 from Road Ranger. The purpose of this meeting is to present to the citizens a discussion of the voluntary annexation of property located on the Corner of Hwy 44 East and Access 35 N.

**Certification**

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas Wednesday, March 18, 2015.



City Manager/Attest City Secretary



**City of Encinal  
Public Hearing Minutes  
Annexation of Property  
March 26, 2015**

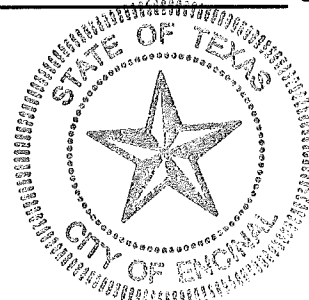
*The City of Encinal will be holding a public hearing to discuss the annexation of 10 acres located on Access 35 North and Hwy 44 from Road Ranger. The purpose of this meeting is to present to the citizens a discussion of the voluntary annexation of property located on the Corner of Hwy 44 East and Access 35 N.*

Present at the Public Hearing were Mayor Sylvano Sanchez, Councilwomen Christina Maldonado and Irma Arizola, Citizen Frank Weikel and Richard Garza, City Attorney Juan B. Caballero, City Consultant Ashley Eddington, City Manager Velma Davila, and Municipal Clerk Linda Ramirez.

Mayor Sanchez called the Public Hearing to order at 6:30 p.m. City Attorney Caballero told the audience that this public hearing was to discuss the voluntary annexation of ten acres of property by Road Ranger and if anybody had any comments, questions or concerns. Citizen Weikel said he didn't have any concerns. City Attorney Caballero said this would not raise his taxes. City Manager Davila said that the annexation comes along with the tax abatement. Citizen Garza asked who has control over the years the tax abatement is for. City Manager Davila said that it was Council that decided for how long the abatement would last. City Consultant Eddington told Citizen Garza that once the agreement is negotiated staff presents the agreement to the City Council and they can set it for up to ten years and then it goes back to our Attorney and he creates the agreement. Citizen Garza asked who consults City Council on the abatement and how many years it's wise to do an abatement for. City Manager Davila responded her and Consultant Eddington get together with them and see what they want and then we consult with our Attorney to see if tis feasible or not and see if we have to change thing in it and then we come back with a summary of the guidelines and when I spoke to Steve Brooks the Attorney for Road Ranger he said it look really good and that they had no problem with it that we could go ahead with it and that's when we got the annexation granted but our only concern was that if Consultant Eddington didn't come up with the guideline we weren't going to have any leeway to be able to tell them you have to do this so now with the guidelines that we approved with the City Council that they passed and the abatement we have control over they have to hire so many people from the City in order to continue with the tax abatement and that's something I and Consultant Eddington would have to make sure they are following the terms of the guidelines. The final decision belongs to City Council said City Manager Davila we come up with the ideas and they decide whether to approve them or not. Mayor Sanchez adjourned the public hearing at 6:42 p.m.

**Minutes were approved by Councilmember C. Maldonado and  
seconded by Councilmember R. Aldaco on this  
the 8th day of April 2015.**

*Velma Davila  
City Manager*



## City of Encinal, Texas Special Meeting

**NOTICE** is hereby given of a Special Meeting of the City Council on Tuesday, April 7, 2015 at 5:30 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives.

1. Meeting called to order to determine if a quorum is Present.

**Members:**

Irma Arizola \_\_\_\_\_ Roberto Aldaco \_\_\_\_\_ Martha Guerra \_\_\_\_\_  
Christina Maldonado \_\_\_\_\_ Stuart Howard \_\_\_\_\_

2. Pledge of Allegiance.

### MINUTES

3. Discussion and Action on approving minutes of March 10, 2015.

### CITIZENS COMMUNICATION

4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.*

### REPORTS

5. City Manager's
6. City Consultant

### MONTHLY REPORTS

7. Police Chief
8. Municipal Court Judge
9. Public Works

### OLD BUSINESS

10. Discussion on Cinco de Mayo Parade, Pageants and Cinco de Mayo Festival.
11. Discussion on accepting letters of interest from Encinal residents for the TxDot Transportation Alternatives Program (TAP).
12. Update on TxDot regarding Exit 38 issues with lighting and access road signage.

13. Discussion on TAPS training for RPIC (RESPONSIBLE PERSON IN CHARGE) and QP (Qualified Person).

### Ordinance

14. Discussion and 1st Reading on Ordinance No. 2015-04-21. AN ORDINANCE ALTERING AND EXTENDING THE BOUNDARY LIMITS OF THE CITY OF ENCINAL, ANNEXING A TEN ACRE TRACT OF LAND LOCATED ON THE NORTHEAST CORNER OF THE INTERSECTION OF HWY 44 AND INTERSTATE 35, AS FURTHER DESCRIBED BY METES AND BOUNDS IN ATTACHMENT "A".

### Resolution

15. Discussion and possible Action on Resolution No. 03102015-02. A RESOLUTION GRANTING AN AMOUNT NOT TO EXCEED THE TDA JOB EQUIVALENT GRANT REQUEST FOR A TEXAS CAPITAL FUND APPLICATION FOR THE ROAD RANGER TRUCK STOP DEVELOPMENT.

### NEW BUSINESS

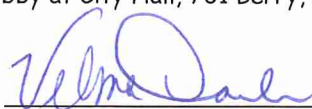
16. Discussion and presentation on Take Pride in Your Side winners for April Yard of the Month.
17. Discussion on Take Pride in Your Side Community Clean-up to be held on Saturday, April 18, 2015 and Roll-offs to be available at the old city hall 107 Tejas and new city hall 701 Berry from April 13<sup>th</sup> - 18<sup>th</sup>.
18. Discussion on County Commissioners meeting help on Monday, March 30, 2015 regarding funding request for TAPS sidewalk project.
19. Discussion on meeting with City of Fort Worth NEZ Department Director Cynthia Garcia.
20. Discussion and possible Action on Road Ranger Truck Stop Abatement Package. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.
21. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, April \_\_\_\_\_, 2015, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:30 p.m.

### 22. ADJOURNMENT

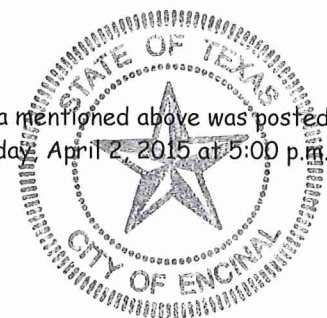
The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

### Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, April 2, 2015 at 5:00 p.m.



City Manager/Attest City Secretary





City of Encinal  
Special Meeting Minutes  
April 7, 2015

1. **Meeting called to order to determine if a quorum is Present.** Mayor Sanchez called the meeting to order at 5:32 p.m. Present were Councilmembers Christina Maldonado, Irma Arizola, Martha Guerra, and Robert Aldaco. Councilman Stuart Howard was absent.
2. **Pledge of allegiance.** Mayor Sanchez and Councilmembers led the Pledge of Allegiance.
3. Discussion and Action on approving minutes of March 10, 2015. A motion to table the minutes was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
4. **Citizens Comments.** There were no Citizens Comments.
5. **City Manager's Reports.** A motion was made by Councilwoman Guerra to move up item numbers fifteen and twenty and she was seconded by Councilman Aldaco, all were in favor so motion carried. Item fifteen: Discussion and possible Action on Resolution No. 03102015-02. A RESOLUTION GRANTING AN AMOUNT NOT TO EXCEED THE TDA JOB EQUIVALENT GRANT REQUEST FOR A TEXAS CAPITAL FUND APPLICATION FOR THE ROAD RANGER TRUCK STOP DEVELOPMENT. City Manager Davila told Council that this was the second reading on this item. A motion to accept Resolution No.03102015-02 was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. City Manager Davila told Council that she had received an email from Road Ranger Truck Stops and that they had approved of the abatement package that Consultant Eddington was working on. City Manager Davila reminded Council that once the abatement package was approved it would have to be sent to City Attorney Juan B. Caballero for final review. City Manager Davila reminded Council that as part of the abatement package Road Ranger Truck Stops had agreed to hire at least twenty five percent of their employees from Encinal and or La Salle County for the length of the abatement and that it would be her responsibility as well as the City Consultant Ashley Eddington to make sure that they are abiding by it. A motion to approve the abatement package for

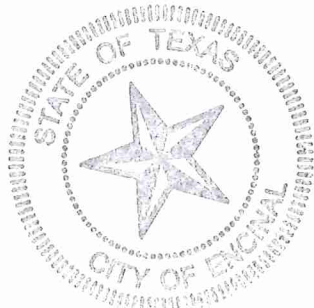
Road Ranger Truck Stop was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

6. **City Consultant Reports.** City Consultant Eddington told Council that we would be hosting a Business forum on Thursday the 9<sup>th</sup> of April here at the City Hall and that we would be having representatives from USDA, Middle Rio Grande, and from Community Service Agency. Consultant Eddington told Council that we would be inviting local businesses to the forum like Lewis Energy Group, Love's Truck Stop, and local County officials as well.
7. **Police Chief Reports.** There were no reports today for the Police Chief.
8. **Municipal Court Judge Reports.** There were no reports for the Municipal Judge.
9. **Public Works Report.** Public Works Supervisor Johnny Perez addressed Council and told them that the trees on Main Street were not dead and that soon they would have flowers on them. Perez told Council that they are working hard to keep the Main Street area clean. Perez also told Council that soon we would be having a recycling program because they had gotten all the materials needed to build the bins that would hold the recyclable items we would be picking up. Public Works Supervisor Perez also reminded Council that on April 13<sup>th</sup> we would be getting the containers for the Citizens to dispose of items they no longer want and that the containers would be here all week. Perez also told Council that we had just ordered some more "cold patch" for the potholes and that as soon as we got it they would be repairing the potholes.
10. **Discussion on Cinco de Mayo Parade, Pageants and Cinco de Mayo Festival.** City Manager Davila told Council that we would be having at least twenty six participants in our first annual parade for the Cinco de Mayo celebration we are having. The participants would be classic cars, trail riders, and floats as well said City Manager Davila. City manager Davila said that the parade route would start on the access road by the four way stop that is on the corner of main and highway 44 and it would go all along main and turn right on Encinal Boulevard and then take a left on Front Street and make its way to the County park where it would end. City Manager Davila told Council that she had contacted Union Pacific regarding the parade we were having and they agreed to hold up the train while we were having the parade. Consultant Eddington told Council that there had been a detour where people that were not attending the parade could go around it.

11. **Discussion on accepting letters of interest from Encinal residents for the TxDot Transportation Alternative's Program.** City Manager Davila told Council that we currently have three letters of support for the sidewalk program.
12. **Update on TxDot regarding Exit 38 issues with lighting and access road signage.** City Manager Davila told Council that she had received a phone call from Danny Mghee from TxDot advising her that the dead end barricades had been set up when you get off on the first exit into town and that they were just waiting on the poles so that they could set up lights there as well.
13. **Discussion on TAPS training for RPIC (RESPONSIBLE PERSON IN CHARGE) and QP (QUALIFIED PERSON).** City Manager Davila told Council that her and Consultant Eddington would be attending a TxDot training in Mesquite Texas on May 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> regarding the TAPS program.
14. **Discussion and 1<sup>st</sup> Reading on Ordinance No. 2015-04-21. AN ORDINANCE ALTERING AND EXTENDING THE BOUNDARY LIMITS OF THE CITY OF ENCINAL. ANNEXING A TEN ACRE TRACT OF LAND LOCATED ON THE NORTHEAST CORNER OF THE INTERSECTION OF HWY 44 AND INTERSTATE 35, AS FURTHER DESCRIBED BY METES AND BOUNDS IN ATTACHMENT "A".** City Manager told Council that this was the first reading on this item and that we had already held our two Public Hearings for this item.
15. **Discussion and possible Action on Resolution No. 03102015-02. A RESOLUTION GRANTING AN AMOUNT NOT TO EXCEED THE TDA JOB EQUIVALENT GRANT REQUEST FOR A TEXAS CAPITAL FUND APPLICATION FOR THE ROAD RANGER TRUCK STOP DEVELOPMENT.** Item discussed above.
16. **Discussion and presentation on Take Pride in Your Side winners for April Yard of the Month.** City Manager Davila told Council that this item was discussed during the EEDC Meeting but she did announce the winners as follows: 1<sup>st</sup> Mr. & Mrs. Mario Granados, 2<sup>nd</sup> Mr. & Mrs. Joseph Mire, and 3<sup>rd</sup> Mr. & Mrs. Jose Quiroz.
17. **Discussion on Take Pride in Your Side Community Clean-Up to be held on Saturday April 18, 2015 and Roll-offs to be available at the old city hall 107 Tejas and new city hall at 701 Berry from April 13<sup>th</sup> - 18<sup>th</sup>.** Consultant Eddington told Council that this would be the second city wide cleanup that we would be hosting and we would bring the open tops and we would also be having the volunteers helping us fill up the trailers and then we would

- go to the Animal Shelter area and unload the trailers there. Consultant Eddington said that we could not put any oil or tires in the open tops.
18. **Discussion on County Commissioner's meeting held on Monday, March 30, 2015 regarding funding request for TAPS sidewalk project.** City Manager Davila told Council that County Judge Joel Rodriguez had called her and told her that they had approved to give the City of Encinal thirty one thousand dollars to help us with the sidewalk program. Consultant Eddington told Council that since La Salle County is no longer considered economically disadvantaged because of the oil boom.
19. **Discussion on meeting with City of Fort Worth NEZ Department Director Cynthia Garcia.** City Manager Davila said that they would be meeting with Director Garcia in Mesquite Texas to discuss the Nez program with her.
20. **Discussion and possible Action on Road Ranger Truck Stop Abatement Package.**
21. **Discussion and Action on Time & Date of next meeting.** The next City of Encinal Regular meeting will be held on Tuesday April \_\_\_\_\_, 2015, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:30 p.m.
22. **Adjournment.** A motion to adjourn the meeting was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The Meeting was adjourned at 5:55 p.m.

Minutes were approved by Councilmember Marjha Guerra and seconded by Councilmember Roberto Aldaco on this the 18<sup>th</sup> day of May 2015.



*Velma Davila*

**City of Encinal, Texas**  
**Special Meeting**

**NOTICE** is hereby given of a Special Meeting of the City Council on Tuesday, April 21, 2015 at 5:00 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives.

1. Meeting called to order to determine if a quorum is Present.

**Members:**

Irma Arizola \_\_\_\_\_ Roberto Aldaco \_\_\_\_\_ Martha Guerra \_\_\_\_\_ Christina Maldonado \_\_\_\_\_ Stuart Howard \_\_\_\_\_

2. Pledge of Allegiance.

**MINUTES**

3. Discussion and Action on approving minutes of March 10, 2015.

**CITIZENS COMMUNICATION**

4. **Citizens Comments.** *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.*

**Ordinance**

5. Discussion and Action on Final Reading on Ordinance No. 2015-04-21. AN ORDINANCE ALTERING AND EXTENDING THE BOUNDARY LIMITS OF THE CITY OF ENCINAL, ANNEXING A TEN ACRE TRACT OF LAND LOCATED ON THE NORTHEAST CORNER OF THE INTERSECTION OF HWY 44 AND INTERSTATE 35, AS FURTHER DESCRIBED BY METES AND BOUNDS IN ATTACHMENT "A".

**NEW BUSINESS**


6. Discussion and Action on First Reading of Ordinance No. 2015-04-21 and accepting donated two acre tract of land from Mrs. Sullivan for proposed park.
7. Discussion and Action on City of Encinal Employee's evaluations and approving their contracts.
8. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, May \_\_\_\_\_, 2015, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:15 p.m.

**9. ADJOURNMENT**

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

**Certification**

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby of City Hall, 701 Berry, Encinal, Texas on Friday, April 17, 2015 at 5:00 p.m.

  
\_\_\_\_\_  
City Manager/Attest City Secretary



**City of Encinal**  
**Special Meeting Minutes**  
**April 21, 2015**

1. **Meeting called to order to determine if a quorum is Present.** Present were Councilmembers Irma Arizola, Christina Maldonado, Martha Guerra, and Roberto Aldaco. Councilman Stuart Howard was absent. After calling the meeting to order Mayor Sanchez determined there was a quorum and the meeting could proceed.
2. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and Councilmembers.
3. Discussion and Action on approving minutes of March 10, 2015. A motion to approve the minutes as stated was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
4. **Citizens Comments.** City Manager Velma Davila told Mayor Sanchez that Monik Huerta and Vicky Rodriguez would be presenting the winners for the elderly program. The first place winner was Olga Gonzalez who won a 32" big screen TV, second prize went to Mary Lou Castillo who won a microwave oven, third prize went to Ana Adams who won a seven piece comforter set, and fourth prize went to Bertha Cruz who won a clothes iron.
5. **Discussion and Action on Final Reading on Ordinance No. 2015-04-21. AN ORDINANCE ALTERING AND EXTENDING THE BOUNDARY LIMITS OF THE CITY OF ENCINAL, ANNEXING A TEN ACRE TRACT OF LAND LOCATED ON THE NORTHEAST CORNER OF THE INTERSECTION OF HWY 44 AND INTERSTATE 35, AS FURTHER DESCRIBED BY METES AND BOUNDS IN ATTACHMENT "A".** City Manager Davila said this was the final reading and this just says that Road Ranger would like to annex to the City. A motion to approve the annexation of a ten acre tract of land was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. City Manager Davila told Council that she and Consultant Eddington received an email from Road Ranger Truck Stops stating that right now they were only pending the annexation approval and the closing of the property and that they would start construction on the first or second week of June.
6. **Discussion and Action on First Reading of Ordinance No. 2015-04-21 and accepting a donated two acre tract of land from Mrs. Sullivan for proposed park.** City Manager Davila told Council that the property Mrs. Sullivan would be donating would be next to the Road Ranger Truck Stop. Joey Ferguson a realtor from Laredo told Council that he and Mr. Joe Sullivan who was the owner of approximately three hundred forty eight acres on highway 44 and IH35 and for the past year we have been talking to engineers about developing this property and he told Council that he believed we would be making our money mainly off the truck drivers passing through our area. Mr. Ferguson that Laredo makes most of their money in the import and export business. Mr. Ferguson said that we are the hub for all the truck traffic coming out of Laredo. Mr. Ferguson said that he had spoken to Armadillo Homes about possibly building house here on the Sullivan property. Mr. Ferguson told Mayor Sanchez and Council that there is a lot of

potential for the City. Mr. Ferguson apologized to Mayor Sanchez and Council about Mrs. Sullivan not being able to attend due to her husband having surgery and that is why her son Joe came in her place. Mr. Ferguson read a letter from Mrs. Sullivan addressed to Mayor Sanchez where she states that she is truly excited to hear of the City's growth and to accept this letter as verification of donation of two acres of land to the City of Encinal to build a park. Mrs. Sullivan asked Mayor Sanchez to recall their conversation about possibly naming the park after Mrs. Sullivan's great grandmother Rosalie Welhausen but naming the park does not affect the donation of the land please be advised that my family's donation of the two acre park site along with the right of easement to access the city site is contingent upon the City of Encinal and the County of Encinal covering the infrastructure road costs to access the park and operate it. Mr. Ferguson told Mayor and Council that they have communicated with the school district and one of the conversations we had was about possibly donating twenty acres to them to construct a new high school and maybe even a new elementary school so that you don't have to get up so early to send your kids to school. Mr. Ferguson said that Mrs. Sullivan grew up in this area and visited during her summer breaks so Encinal is like her hometown even though she lives in Fort Stockton but her home is Encinal where she has a lot of fond memories and she would like to see the city grow. Mr. Ferguson said that he has been working this property for a while and that he has a laundromat that is interested in coming here as well as another pizza place and maybe even a Danny's. Mr. Ferguson said that he looked forward to working with the City of Encinal. City Manager Davila thanked Mr. Ferguson and Mrs. Sullivan for the donation and for taking the time to be here tonight. Consultant Eddington told Mr. Ferguson that the NEZ program would work with what Mr. Ferguson was talking about and about getting the permanent residence started and that is one of the key elements of future growth to this area and to make it attractive to individuals to move Encinal and he thanked Mr. Ferguson for coming today. City Manager Davila said that they had a meeting and training with the NEZ program director in Dallas and how the program works. Mr. Ferguson told Mayor and Council that this is the time for the City to grow and he compared Encinal to the town of New Braunfels. Mr. Ferguson said the he would like to work with the City about possibly building a sewer plant in their area as well. City Manager Davila said that we were not thinking about increasing the taxes once you set the tax rate it stays like that for the whole year, the tax rate is set in September. A motion to approve Ordinance No. 2015-04-21 and accept the two acre tract of land from Mrs. Sullivan for the proposed park was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

**7. Discussion and Action on approving Abatement Contract for Road Ranger Truck Stop.**

Consultant Eddington told Council that we were in the process of finalizing the Abatement Contract and I apologize for any typos but remember this is a draft and the agreement itself is an extension of the guidelines we have adopted and what the agreement is doing is its going to formalize their responsibilities and our responsibilities and this is a draft and I will pass it on to Mr. Caballero (City Attorney) after I make a couple of more changes and then he will put in his legal requirements. City Manager Davila said that the reason we need this agreement is so that Road Ranger can start with

their construction. City Manager Davila said we would have the final agreement when we come back next Tuesday to approve the minutes of this meeting and you all can sign the final draft. A motion to approve the Abatement Contract for Road Ranger Truck Stop was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

8. **Discussion and Action on City of Encinal Employee's evaluations and approving their contracts.** City Attorney Caballero suggested that we go into Executive Session if we are going to discuss the terms of the Contracts. A motion to go into Executive Session was made by Councilwoman Maldonado and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. Mayor Sanchez, City Manager Davila, City Attorney Juan B. Caballero, Consultant Eddington and Council retired to Executive Session at 5:32 p.m. A motion to return to regular session was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. Mayor, Council, and Staff returned to regular session at 5:48 p.m. City Manager Davila said the first one is Mariana "Monik" Huerta and it's a term of two years, a motion to approve the contract for Mariana "Monik" Huerta was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. City Manager Davila said that The second contract is for Victoria Rodriguez for a two year contract. A motion to accept the two year contract for Victoria Rodriguez was made by Councilwoman Guerra and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. City Manager Davila said the next one would be for Chief Veronica Garcia for a two year contract until 2017. A motion to approve the contract for Chief Veronica Garcia was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
9. **The next City Discussion and Action on Time & Date of next meeting. of Encinal meeting will be held on Tuesday May \_\_\_\_\_, 2015, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:15 p.m.** A motion to have the next meeting on Tuesday April 28<sup>th</sup>, 2015 @ 5:00 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

**Adjournment.** A motion to adjourn the meeting was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The meeting was adjourned at 5:52 p.m.

Minutes were approved by Councilmember Christina Maldonado and seconded by Councilmember Velma Arizola on this the 18<sup>th</sup> day of May 2015.

*Velma Arizola*





## City of Encinal, Texas Special Meeting

**NOTICE** is hereby given of a Regular Meeting of the City Council on Friday, May 1, 2015 at 1:00 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives.

1. Meeting called to order to determine if a quorum is Present.

**Members:**

Irma Arizola \_\_\_\_\_ Roberto Aldaco \_\_\_\_\_ Martha Guerra \_\_\_\_\_  
Christina Maldonado \_\_\_\_\_ Stuart Howard \_\_\_\_\_

2. Pledge of Allegiance.

### MINUTES

3. Discussion and Action on approving minutes of January 27, 2015 & February 10, 2015.

### CITIZENS COMMUNICATION

4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.*

### NEW BUSINESS

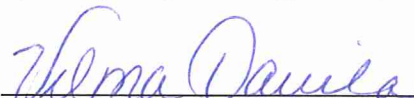
5. Swearing in of Reserved Officers for Encinal Police Department.
6. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, April \_\_\_\_\_, 2015, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:30 p.m.

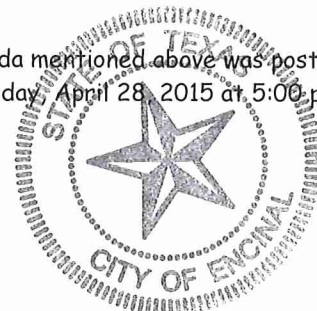
### 7. ADJOURNMENT

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

### Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, April 28, 2015 at 5:00 p.m.

  
\_\_\_\_\_  
City Manager/Attest City Secretary



*City of Encinal*

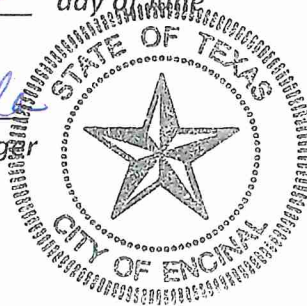
*Special Meeting Minutes*

*May 1, 2015*

- 1. Meeting Called to order to determine if a quorum is present.** The Meeting was called to order by Mayor Sylvano Sanchez at 1:03 p.m. Present were Councilmembers Irma Arizola, Roberto F. Aldaco, Martha Guerra, and Christina Maldonado. Councilman Stuart Howard was absent.
- 2. Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.
- 3. Discussion and Action on approving minutes of April 7, & April 21, 2015.** A motion to approve the minutes of April 7, 2015 was made by Councilwoman Guerra and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. A motion to approve the minutes of April 21, 2015 was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
- 4. Citizens Comments.** No Citizens Comments at this time.
- 5. Swearing in of Reserve Officers for Encinal Police Department.** City Manager Velma Davila asked the Reserve Officers to introduce themselves to Council and Mayor Sanchez. The two new Reserve Officers are Daniel Villarreal from Laredo and Jesse Casillas from Cotulla. City Attorney Juan B. Caballero performed the swearing in of Officer Villarreal and Officer Casillas.
- 6. Discussion and Action on Time & Date of next meeting.** *The next City of Encinal Regular meeting will be held on Tuesday, May \_\_\_\_\_, 2015, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:15 p.m.* A motion to have our next Regular meeting on May 12, 2015 at 6:30 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.
- 7. Adjournment.** A motion to adjourn the meeting was made by Councilwoman Guerra and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The meeting was adjourned at 1:12 p.m.

Minutes were approved by Council Member C. Maldonado and a second Motion was made by Council Member M. Guerra on this the 9<sup>th</sup> day of June 2015.

Velma Davila  
Velma Davila, City Manager  
Attest City Secretary





CITY OF ENCINAL  
CITY COUNCIL AGENDA  
SPECIAL MEETING  
THURSDAY, MAY 14, 2015  
@5:00 p.m.

**NOTICE** is hereby given of a Special Meeting of the City Council on Thursday, May 14, 2015 at 5:00 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

- I. Meeting called to order.
- II. Pledge of Allegiance.
- III. Roll call to establishing a quorum.  
\_\_\_ Mayor Pro-tem/R. Aldaco \_\_\_ M. Guerra \_\_\_ I. Arizola \_\_\_ C. Maldonado \_\_\_ S. Howard
- IV. Report of the City of Encinal General Election Results and Canvassing of Votes.
  1. Report of the City of Encinal General Election Results of May 9, 2015 and Certifying Final Results. (City Consultant Contact: Ashley Eddington, 956-948-5226.) Action is needed.
- V. Swearing-in of Mayor Sylvano Sanchez.



***City of Encinal***  
***Special Meeting***  
***May 14, 2015***

***I. Meeting called to order.*** Mayor Sylvano Sanchez called the Meeting to order at 5:08 p.m.

***II. Pledge of Allegiance.*** Mayor Sanchez and Members of Council led the Pledge of Allegiance.

***III. Roll call to establish a quorum.*** Present were Councilmembers Roberto Aldaco, Martha Guerra, Irma Arizola and Christina Maldonado. After roll call Mayor Sanchez determined that there was in fact a quorum.

***IV. Report of the City of Encinal General Elections Results and Canvassing of Votes.***

1. ***Report of the City of Encinal General Election Results of May 9, 2015 and Certifying Final Results (City Consultant Contact: Ashley Eddington, 956-948-5226.) Action is needed.*** City Manager Velma Davila said that a Ballot Board had been established for the City election and it included Ashley Eddington and he had two clerks who worked alongside him throughout the counting of the ballots along with other individuals that were there the clerks were Ms. Ana Adams and Mary Lou Castillo Mr. Eddington will explain to you how that went about and how the ballots were tallied. Consultant Eddington stated that the Ballot Board assembled in the conference room along with a poll watcher, the two clerks, and an observer from the Secretary of State's elections division which the City did not request her but somebody else did but we were glad she was there. The ballot boxes were delivered to the early voting ballot board by the Police Department and the ballots included a custodial record of each time it was opened and initialed by each witness, the ballot boxes were emptied onto the table and aligned for the count and each ballot was read aloud, examined by each Judge and viewed by the poll watcher and the State observer and each vote was tallied independently by each member and periodically verified for accuracy during

the counting process and provisional or rejected votes were set aside for further review stated Consultant Eddington. Consultant Eddington went on to say that the results were tallied agreed upon by the board and the poll watcher and then we had mail in ballots and we had additional steps taken with the mail in packages and they were compared with the mail in request forms upon verifying the signatures each ballot was removed from the envelope and placed on the table and the ballots were then shuffled so that identity or order of the ballots and the counting process resumed as discussed earlier after completing the counting all ballots were placed in a ballot box and secured by the Police Department. There was a ballot box present in the Chambers and Consultant Eddington said that there were two secure openings for the ballot boxes one that opens the entire box and one that lets you put something inside the box and each time that it was opened we had to identify it with a tab and initial it off and this process was observed by the Police Officers. Consultant Eddington said that in the Mayor's Race Rosalinda Maldonado had 72 votes, Pedro Lopez had 20 votes, and our winner was Sylvano Sanchez with 147 votes. Consultant Eddington stated that in the City Council Race Anslema Aldaco had 44 votes, Christina Maldonado 127 votes, Roberto Aldaco 140 votes, Martha Guerra 141 votes, Carolyn Garza 91 votes, Judge Garza 98 votes, Irma Arizola 152 votes, Olga Paredes 85 votes, and Josie Poncedeleon had 83 votes. The City Councilmembers from this list are Christina Maldonado, Roberto Aldaco, Martha Guerra, Judge Garza and Irma Arizola. Consultant Eddington said that the total number of ballots given to us were 800 ballots that were ordered and once the election was over we had 532 that were on hand so we had 269 ballots to account for and we had mailed out 35 early ballots and the number of voters on election day were 230 and we had 4 testing ballots so we actually had 269 people that voted in our election and those are our results. Consultant Eddington thanked Ms. Ana Adams and Ms. Mary Lou Castillo for helping him during the counting process and he presented them with Certificates. A motion to accept the canvassing of the votes was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. City Manager Davila said that now we would proceed with the swearing in of the Mayor but first Consultant Eddington would present the Council and Mayor with a

Certificate of the General Election held that you were appointed as a Council Member or Mayor. The Statement of Officer and Oath of Office will be presented by City Attorney Juan B. Caballero. Consultant Eddington presented the members of Council as follows Judge Garza, Christina Maldonado, Roberto Aldaco, Martha Guerra, and Irma Arizola and for Mayor Sylvano Sanchez

**V. Swearing-in of Mayor Sylvano Sanchez** City Attorney Caballero swore in Mayor Sanchez first and then he proceeded to swear in the City Council Members.

**VI. Swearing in of City Council Members.** City Council Member Roberto Aldaco was sworn in first, next City Council Member Irma Arizola, then City Council Member Judge Garza was sworn in, Council Member Martha Guerra was sworn in, and last but not least City Council Member Christina Maldonado. The first person to read the Statement of Officer was Mayor Sylvano Sanchez, followed by City Councilwoman Irma Arizola, next was City Councilman Judge Garza, followed by City Councilwoman Martha Guerra, next we had City Councilwoman Christina Maldonado, and lastly we had City Councilman Roberto Aldaco. City Manager Davila said Mayor Sanchez would have some remarks and she congratulated everybody and said she looked forward to working together with them. After Mayor Sanchez read his speech the meeting went into recess for refreshments.

**VII. Remarks from the Mayor.** After Mayor Sanchez read his speech the meeting went into recess for refreshments. The meeting went into recess at 5:37 p.m.

**VIII. Break for Refreshment and Drinks in the City Hall Lobby Rotunda.** Meeting will reconvene in 30 minutes. The meeting reconvened at 6:10 p.m. A motion to reconvene the meeting was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola all were in favor so motion carried.

**IX. Roll Call of the new City Council by City Manager.** City Manager Davila did a roll call of the Council. Present were Councilmembers Roberto Aldaco, Irma Arizola, Christina Maldonado, Martha Guerra, and Judge Garza, City Manager Davila stated that there was indeed a quorum and the meeting could proceed.

**X. Citizens Comments.** There were no Citizens Comments at this time.

**XI. Discussion and Acton on electing Mayor Pro-tem.** City Manager Davila said that we already have a Mayor Pro Tem but since we had an election we would need a nomination for Mayor Pro Tem. Councilwoman Guerra nominated Roberto Aldaco for Mayor Pro Tem and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

**XII. Discussion and Action on approving Roberto Aldaco and Irma Arizola for the Falcon National Bank signature card.** City Manager Davila said that the persons on the signature card must go to the bank together. A motion to approve Roberto Aldaco and Irma Arizola for the Falcon National Bank signature card was made by Councilwoman Guerra and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.

**XIII. Discussion and Action on Time & Date of next meeting.** The next City of Encinal Regular meeting will be held on \_\_\_\_\_, June \_\_\_\_ 2015, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 5:30 p.m. A motion to have the next meeting on June 9, 2015 at 6:00 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.

**XIV. Adjournment.** A motion to adjourn the meeting was made by Mayor Pro Tem Aldaco and he was seconded on the motion by Councilman Garza, all were in favor so motion carried. The meeting adjourned at 6:16 p.m.

Minutes were approved by Council Member Christina Maldonado and a second Motion was made by Council Member Martha Guerra on this the 9th day of June 2015.



Velma Davila  
Velma Davila, City Manager  
Attest City Secretary





CITY OF ENCINAL  
CITY COUNCIL AGENDA  
REGULAR MEETING  
Tuesday, June 9 2015  
@6:30 p.m.

**NOTICE** is hereby given of a Regular Meeting of the City Council on Tuesday, June 9 2015 at 6:30 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order.
2. Pledge of Allegiance.
3. Roll call to establishing a quorum.

\_\_\_ Mayor Pro-tem/R. Aldaco \_\_\_ M. Guerra \_\_\_ I. Anizola \_\_\_ C. Maldonado \_\_\_ J. Garza

#### MINUTES

4. Discussion and Action on approving minutes of May 1, 2015 & May 14, 2015

#### CITIZENS COMMUNICATION

5. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.*

#### Presentation

6. Encinal Elementary Students suggestions on Playground Project.
7. Presentation of banner to the Encinal Library from the City of Encinal.
8. Presentation of banner to Discipleship Community Church from the City of Encinal.

#### Old Business

9. Discussion on Road Ranger Abatement Package Agreement & update on start date of their Truck Stop.

## Reports

### 10. City Manager & City Consultant.

- A. Update on TAPS Grant Application for sidewalk project from TxDot.
- B. Discussion on meeting in Fort Worth, Texas with City Administrators regarding the NEZ Program.
- C. Discussion on CEF (Community Center) CDBG Grant Workshop and Grant Deadline
- D. Discussion on Downtown Revitalization and Main Street Grant Workshop and Grant Deadline.
- E. Update on City Hall water damage.
- F. Update on Elderly program.
- G. Update on Election.
- H. Other ----- Financial related.

### 11. Municipal Court --- Judge Hector Cortez

### 12. Police Department ---- Chief Garcia

### 13. Public Works ----- Manager Johnny Perez

### 14. Code Enforcement Division --- Officer J. Ibarra & Clerk Vicky Rodriguez

## New Business

### 15. Discussion and Action on Alexander Memorial Library supply & equipment list.

### 16. Discussion Only on Alexander Memorial Library Request for support from City of Encinal for the Encinal Library.

### 17. Discussion and Action on Encinal Cemetery Association and continued support.

### 18. Discussion and Action on approving Newly Elected Official Workshop on July 24 & 25, 2015.

### 19. Discussion and Action on restrictions of building around or near the City Hall located at 701 Berry Street. Restriction may include structures and buildings built within 500 feet of the City Hall.

### 20. Discussion and Action on approving Notice in Frio Nueces for (CEF) Community Enhancement Fund Grant Application. Notice will publish for two consecutive weeks in Newspaper.

### 21. Discussion on Community Enhancement Fund Grant (CEF) application through TDA and approving 35% cost for engineering and administrative with adm. not to exceed 16%, approving 107 N. Tejas as the site for the City of Encinal Community Center location to be constructed with the CEF grant and committing \$25,000 of matching funds.

### 22. Discussion and Action on Encinal Cemetery Association and continued support.

### 23. Discussion and Action on approval to move forward with EEDC funding from Government Capital for City Playground to be constructed in 2015.

24. Discussion and Action on approval for city staff to seek proposals & estimates from contractors and vendors for playground.

25. Discussion and Action on restructuring EEDC Board and accepting applications for individuals interested in becoming an EEDC Board of Director.

**Public Hearing & Forums**

XXIII. Discussion and Action on approving Public Hearing for Community Enhancement Fund (CEF) TDA Grant on Tuesday, June 16, 2015 @5:30p.m.

XXIV. Discussion and Action on approving Public Forum to discuss citizens ideas on future projects to be held on Tuesday, June 16, 2015 @6:00p.m

**Ordinance**

XV. Discussion on 1<sup>st</sup> Reading of Ordinance No. 2015-06-09 AMENDING Ordinance No's: 11092010 & 02152011. AN ORDINANCE MAKING ENCINAL BLVD., HOLCOMB ST., FRONT ST., BERRY ST., FRESNO ST., LANE ST. & MESQUITE ST. A NO TRUCK ROUTE. the City of Encinal said notice will publish in the Frio Nueces Current Newspaper.

**Resolution**

XVI. Consider and approve Resolution #06092015 a RESOLUTION APPROVING THE BORROWING OF AN AMOUNT NOT TO EXCEED **\$50,000.00** BY ENCINAL ECONOMIC DEVELOPMENT CORPORATION-(B) TO FINANCE IMPROVEMENTS TO THE **CITY PARK.**

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XVII. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on \_\_\_\_\_, 2015, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:30 p.m.

**XVIII. ADJOURNMENT**

XX

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

**Certification**

I, the undersigned City Manager/Attest City Secretary/Adm, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on **Thursday, June 4, 2015 at 5:00 p.m.**

*Theresa Daniels*  
Attest: City Manager/City Secretary/Adm.



City of Encinal  
Regular Meeting Minutes

June 9, 2015

1. **Meeting called to order. Mayor Sanchez called the Meeting to order at 6:30 p.m.**
2. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.
3. **Roll call to establishing a quorum.** Present were Councilmembers Roberto Aldaco, Martha Guerra, Irma Arizola, Christina Maldonado, and Judge Garza. After roll call Mayor Sanchez determined that there was in fact a quorum present and the meeting could proceed.
4. **Discussion and Action on approving minutes of May 1, 2015 & May 14, 2015.** A motion to approve the minutes as stated was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
5. **Citizens Comments.** Citizen Armando Garza asked Council if anything was being done about the mosquito problem and I believe that we need some fogging to be done to control it.
6. **Encinal Elementary Students suggestions on Playground Project.** City Manager Velma Davila told Council that we had gone to Encinal Elementary about the Playground Project and if they had any questions or concerns they could come to the meeting and let City Council know and we also asked them what they would like in the park itself.
7. **Presentation of banner to the Encinal Library from the City of Encinal.** City Manager Davila told the ladies from the library that they were doing a great job and that she had a chance to go and visit with them. City Manager Davila presented the ladies with a banner from the City of Encinal so that the people could know when they would be open this summer and year round as well.
8. **Presentation of banner to Discipleship Community Church from the City of Encinal.** City Manager Davila said that we had a National Prayer Day and we had great participation and we created the banner to present to Pastor Roath in honor of the National Day of Prayer to be held every year at the City Hall. Councilwoman Guerra made a motion to move item number 17 to begin before item 9 and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried. Item 17. Discussion and Action on Encinal Cemetery Association and continued support. City Manager Davila told Council that it was brought to our attention last year by the Watkins family and that it was being neglected and with our Cinco de Mayo funds from last year we used it to build the new entrance gate there at the cemetery and we try to help out the Cemetery Association by sending the public works guys to go help out but they have other things to do so we have been hiring individuals from the community to cut the grass we do have some support from the County but with all these rains they are very busy as well so our suggestion was to speak to the Cemetery Association. Because Mr. Watkins wanted to know about the money because his family had donated money for the cemetery maintenance and doing some back ground Mr. Eddington found that back in 2009 there were some money for the association.. Ms. Diane Phelps is present here she was/is a member of the Cemetery Association and there was money in the accounts back then but we don't know what happened since then. City Manager Davila said she had spoken to Ms. Phelps last week and that Mr. Watkins had spoken to her today and I did try to get hold of Ms. Finley and I left several messages for her at

her ranch and we never got a call back said City Manager Davila. City Manager Davila said that in speaking to Ms. Phelps and Mr. Watkins the City has no control over the Cemetery it does not belong to the City we do try and keep it clean out of respect to the community members laid to rest there and we don't mind hiring individuals but it is getting very costly because the grass keeps growing so our suggestion was to try and get together to see if the association could be formed again and allow community members to be on the association and ask the Cemetery Association if that was something they would like to do and have a member of the Watkins family be on that Association and Ms. Phelps had mentioned something about the City along with the Mayor as an official without a vote but that position would be for a person elected as Mayor. City Manager Davila stated that she had told Ms. Phelps and Mr. Watkins that the City didn't want the responsibility and we would prefer for the community who have their loved ones there and get a new Board so that they can be active now and that would help out the cemetery who have had several individuals willing to get a contract to cut the cemetery and maybe the Association could pay them from their funding and we haven't seen any upgrades to the Cemetery and as of 2009 there was around seventy thousand dollars in the Association bank accounts in two different bank accounts. It is not the City's business to get into what the Association is doing but we would like to see if the association could form a new board and try and get new community members to be on that committee. Mr. Trace Watkins said his family goes back years and years in this community and was responsible for the fence that goes around the cemetery and what we would like to try and do is try to get the association back on track to get it back to where it's supposed to be and be taken care of the way it's supposed to be and using the money the way its supposed to be. Mr. Watkins asked Ms. Phelps what her position on the Board was. Ms. Phelps said that before anything can get done we need to have an association meeting first of all let me explain that the cemetery association is not a privileged club it includes everybody in town that has his family members there or who expects to be buried there one day and they are all invited to come to any meeting they have, we always get very poor attendance but I do think that before we can make any kind of decisions the people that were on the association should try and get together and have a meeting and I agree that it's the Associations responsibility to try to maintain the cemetery and not expect someone else to do it. Ms. Phelps stated that the Cemetery is an entity in and of itself it does not belong to the City or the County it has its own charter. Mr. Watkins asked Ms. Phelps if she understood what his position was here my uncle left a considerable amount of money for that cemetery to be taken care of and we feel it's been abused and until somebody starts making phone calls or starts answering those phone calls and starts being held accountable my decision and my stance won't change. Mr. Watkins told Ms. Phelps that he enjoyed talking to her. MS Phelps said that unofficially she was a recording person and wrote minutes down when we had a meeting nobody was voted in or out. Mr. Watkins asked Ms. Phelps if she thought the association could be brought back together and Ms. Phelps said she felt it could be done but the people need to understand that they need to make their presence known at these meetings. Ms. Anna Maria Finley walked in. City Manager Davila explained to Ms. Finley that the City used the funds made at the Cinco de Mayo festival to build the new entrance gate at the cemetery and we gave them some paper work that we have that was supposed to be in those bank accounts and we have been trying to speak with Ms. Teresa Adams and Mr. Watkins has also tried to get a hold of her and we told her what it was for trying to get individuals hired to clean the cemetery not that the

City doesn't want to do it but we have so much work with all the rain and we only have three public works guys to be able to cut it and it can take them up to three days to cut it, we just don't know what to do anymore we don't know if the association could have a meeting and take care of it and see if the Watkins family could have a voice on that board because that's what they want.. To see what's going on with the money. Mr. Watkins told Ms. Finley that he has tried to get a hold of certain members to no avail and when he did get them on the line it was for a short time and that concerns me, my great uncle left a considerable amount of money for that cemetery to be taken care of and the only reason we are here is because we want to take make sure that money is being used appropriately and when you don't answer phone calls and say you're going to return phone call and then you don't do it well there will be concerns said Mr. Watkins. Mr. Watkins said that he wasn't here to upset the cart but to set the cart straight and get this thing back on track and it is not my wish but my great uncle's wish he's the one buried there and he asked Ms. Finley what her position was on the board. Ms. Finley said that it's been so long that she doesn't even remember what position she held it's just been so long and after Ruthie passed what was left was myself and Teresa. Ms. Finley said that the association was paying someone to go clean every month and she has since stopped I was trying to get in touch with Teresa. Mr. Watkins asked Ms. Finley what was her opinion do you think the association could be put together again and recreate the association and get this back in track we all live out of town and what we would like to do is ask for your help and support you as well and he would like the association to run on its own and be a silent partner of the association. Ms. Finley said in order to revive it who would I approach to be on the board. Mr. Watkins asked who Teresa Adams was. Ms. Finley said that Teresa Adams she and I have to co-sign checks in order for them to be written. Mr. Watkins asked if she knew why she told me approximately three or four years ago that she didn't know where the money was and that she was not on any signature cards. Ms. Finley said she and her had to co-sign checks and she kept the checkbook and whenever something needed to be written I would come and sign and the CD statements come to me but the statements from the checking account she keeps them, Mr. Watkins asked if she was still getting the statements and Ms. Finley said she had just picked up the latest statements and brought them with her. Mr. Watkins asked Ms. Finley if Ms. Adams would take her phone calls and I would like to continue this that is my priority to make sure this thing gets straightened out and I am not here to be a thorn on anybody's side. Ms. Finley said she would appreciate his help in organizing this and I would appreciate your assistance. Mr. Watkins said he was here asking for their help. City Manager Davila said that if they would like to have their meetings here they are more than welcome to use the Chambers. Citizen Rosalinda Gonzalez told Mr. Watkins that she would like to be a part of the Cemetery Association and that a lady said that she goes and throws away all the old flowers but she has a hard time getting Ms. Adams to pay her. Citizen Rosalinda Gonzalez stated that she goes to the cemetery at least three times a week because she has five family members there and she has to pay to have her family's plots cleaned and that the weeds were real high. Mr. Watkins suggested that a plaque be placed at the Cemetery with all the members name and their position within the board. City Manager Davila told Mr. Watkins that the City goes once or twice a month to clean the cemetery but the grass does grow back. Mr. Watkins told the audience that he was here to help and he would like there help as well and that he would like a copy of the financials and if there was any way to get a hold of Ms. Adams I called and left her a voicemail letting her know I would

be here. Citizen Anslema Aldaco told Mr. Watkins that she had to ask Sanchez to lend them the tractor to fix the stone of the Holcomb's and that Mayor Sanchez didn't want to lend them the tractor. Councilwoman Maldonado told the audience that she felt that it would be better if they would discuss these matters elsewhere and City Manager Davila told Ms. Finley that they could continue their conversation in the conference room. This was a discussion item only.

9. ***Discussion on Road Ranger Abatement Package Agreement & update on start date of their Truck Stop.*** City Manager Davila told Council that she had received a call from the subcontractors that would be doing the underground fuel tanks and that they have also closed on their property as well so they are moving along and within a couple of weeks they should start clearing it and they will have a sign that says they will put a sign for Road Ranger and that they will be hiring for the Road Ranger Truck Stop. City Manager Davila said that the Road Ranger Abatement Package Agreement had already been approved by them and they signed it and send it back to us and it needs to be signed. City Manager Davila asked City Attorney Juan B. Caballero if Judge Michael would be able to sign because she had added him but wasn't sure if he could sign and City Attorney Caballero said no because he wasn't here when it was approved and Vicky will pass it around so everybody can sign it. City Consultant Ashley Eddington said that now we will be sending them the Texas Capital Fund that we will be doing with them and we will request that they fill in some of the information for us so we can apply for improvements for infrastructure and also this will allow us to send over the EEDC package for landscaping, façade and for signs grants.

**10. City Manager & City Consultant**

- a. ***Update on TAPS Grant Application for sidewalk project from TxDot.*** City Manager Davila said that we have been accepted for the first couple of rounds on the TAPS grant and now it is under review so hopefully we can have that sidewalk in front of the library that will run all the way down Encinal Boulevard down to Front Street and from there all the way to Alpine Street. Citizen Janet Krueger asked if it would run along the fence and City Manager Davila said that it would run on City right of way. Citizen Krueger was also concerned with the slope at the Library and City Manager Davila said that the engineers would be working with the slopes and level them off. City Manager Davila told Citizen Krueger that if we get approved the project would start in September. Citizen Krueger told Council that she had just gotten two car stops and that she would be installing one by the book drop area.
- b. ***Discussion on meeting in Fort Worth, Texas with City Administrators regarding the NEZ Program.*** City Consultant Eddington said that while in Fort Worth they had met with Sara Obal and Cynthia Garcia and discussed the NEZ program with them. City Consultant Eddington stated that City Council could designate a zone that could allow a residential or light industrial area to obtain abatement packages the Council can specify what type of taxes but they are mostly ad valorem (property taxes) and Consultant Eddington said we could also give abatements on permits as well. The purpose of a Neighborhood Enterprise Zone is one to encourage permanent housing, two economic development, and three betterment of the area being developed because a lot of times you have barren areas and we have a lot of agriculture actually seven hundred acres behind Love's that is undeveloped so this would encourage people to move here. Consultant Eddington said it was a very successful meeting and that Mayor and the City Manager had both attended the meeting with him.

- c. **Discussion on CEF (Community Center) CDBG Grant Workshop and Grant Deadline.** City Manager Davila said that they went to Austin and this grant would be to add on to the old City Hall. Consultant Eddington said that we might have to tear down the old building and start new. Consultant Eddington said that the purpose of the building would be to have a Community Center and the various organizations that benefit the City such as boys and girls club, the veterans association, the elderly program and the Ladies club could also benefit from it but the City would not be able to have offices there. Consultant Eddington said there would be offices for the various organizations but we would also have a large area for parties and events. The community center could be used like they would in Laredo, Cotulla or San Antonio and it would be for the benefit of the community said Consultant Eddington. City Manager Davila said the grant is from fifty to three hundred fifty thousand dollar grant. Mayor Sanchez asked if we could generate money from the community center. Consultant Eddington said we can't generate money from the community center but we could be reimbursed the expense for renting the center but we have not discussed that yet. City Manager Davila said that the deposits would be used to clean the building or pay the light. Consultant Eddington said that the community center is sustainable and that one day we will have a Motel here one day and we will be able to use the hotel/motel tax for certain items and one of those items is the community center. City Manager Davila said the deadline to turn in this grant is August 6<sup>th</sup>. Consultant Eddington said that they would be establishing partnerships with some of the groups that can benefit from having the community center and the more partnerships we have the more points we can get. City Manager Davila said that she had gotten together with Mr. Aldaco to try and get the elderly program so that they can form a board.
- d. **Discussion on Downtown Revitalization and Main Street Grant Workshop and Grant Deadline.** City Manager Davila said that we had applied for this grant last year but it was a last minute thing because the former Consultant didn't give us enough time so we tried to put it together in a week so we know some of the flaws of that grant. Consultant Eddington said this grant was for improvements down Main Street which would include sidewalks, lamp posts, and trees. City Manager Davila told Council that we are trying to beautify Main Street so that people can notice the difference and we do need City Council to talk to the residents along Main Street about the benefits about improving the area.
- e. **Update on City Hall water damage.** City Manager Davila said that the water damage we had at the City Hall is almost complete the grading on the side of the Police Department was not done properly and they were the ones that got the most damage and we are almost done with that.
- f. **Update on Elderly program.** City Manager Davila said that our Elderly were upset and they wanted the program but we didn't want to be taking food back and forth so we told them we could do sandwiches and cold food and they said they didn't even need the food as long as they could have the program so they are having a great time over there (Old City Hall).
- g. **Update on Election.** City Manager Davila we had a visitor on Election Day on May 9<sup>th</sup> from the Secretary of State and I'm glad she came and we got the results back from her visit and I'm glad Ms. Yanez who served as poll watcher was there as well and she saw everything we were doing and our report from the Secretary of State was clean and if anyone would like to see it we have a copy of it in our office. City Manager Davila said there were a couple of



things that the girls who were working the election for the first time and there were a couple of issues and one was that the ballots had to be face down and the rest were just minor things nothing serious that we would get fined for.

- h. **Other -----Financial related.** Consultant Eddington said we would start having our budget workshops soon and we did attend a budget workshop last Tuesday and learned some real good things to put on our budgets and we have been doing everything right but we could always improve. City Manager Davila said we would be having public forums where community members could voice their opinions of course items have to be approved by Council and people do have positive and negative things to say we just want to stay away from the bickering back and forth because it's not good for us, you want to do good things for the community and stay positive and this rivalry that's been happening for years and I would like to ask Council for us to stay positive and we need to do what's best for the City and if I'm doing something wrong then Council needs to address it and let me know. City Manager Davila said that it would be impossible to pave the whole City of Encinal but we can try and go out there and see if we could find grants for the roads.
11. **Municipal Court ---Judge Hector Cortez.** Judge Cortez just wanted to give you an update as to what we have collected from January to April we have a total of three hundred thirty citations and we have collected thirty three thousand six hundred seventy eight dollars and sixty cents. Judge Cortez said that for the month of April we had one hundred and four citations and we have collected thirteen thousand four hundred forty five dollars and seventy cents.
12. **Police Department ---Chief Garcia.** Chief Garcia said that she would like to update Council on the department's productivity. Chief Garcia said that from January to May there have been three hundred ninety citations. Chief Garcia told Council that her department doesn't just do citations but they also have caseloads. Chief Garcia said that now that they have three officers she would like to focus on Public Safety and closing out the old cases.
13. **Public Works ----- Manager Johnny Perez**
14. **Code Enforcement Division --- Officer J. Ibarra & Clerk Vicky Rodriguez.** City Manager Davila told Council that Officer Ibarra and Vicky would be addressing the dilapidated buildings and high weeds on properties and they would be sending code enforcement letters. Police Chief Garcia told Council that her, Officer Ibarra, and Ms. Rodriguez attended a two day training in Eagle Pass about Enhanced Basic Environmental law and that the training summarized the difference between Criminal and Civil Prosecution and what are functions are as peace officers versus a code enforcement officer that doesn't have a peace officers license. Chief Garcia said it emphasized the most common public nuisances and what laws you can use it to enforce them. Officer Ibarra said that what they learned in this training is that they need personnel that is not law enforcement so that they can speak to the people first and let them know what our codes are and we are supposed to give them thirty days before an officer can issue a code enforcement violation and after that period we would have fifteen days before we can set court dates with the municipal court. City Manager Davila said that the purpose of the code enforcement is not only for code enforcement but for permitting also all contractors working within the city limits must have a permit to do work here.
15. **Discussion and Action on Alexander Memorial Library supply & equipment list.** City Manager Davila and Consultant Eddington along with the City Staff visited the Public Library and got to see firsthand what they need. City Manager Davila invited Ms. Yanez and Ms. Janet Krueger to

the podium to speak about the items needed at the Library. Ms. Krueger thanked Johnny for installing the book drop. City Manager Davila said she would be donating the fridge and the fax machine. Ms. Yanez told Council that there was a furniture store donating the tables and chairs. Ms. Krueger said that they were looking for donations of desk top computers with the preference of newer models. Ms. Yanez stated that they currently have four working desk top computers and that sometimes they are very slow. City Consultant Eddington asked Ms. Yanez if she knew what system they are currently using on the computers. Ms. Yanez said she wasn't sure she would have to check. Ms. Yanez told Council that they do have an IT person to help install computers if they would get some donated. Ms. Krueger told Council that on the outside improvements the fence in front of the Library is not in good shape since the high school students have been parking in front of the Library because they back up into them. Ms. Krueger told Council that she was going to be waiting on repairing the fence because she had heard that the school would be repairing the Ruth B. Carr building so she wanted to hold off on repairing it until then but just try and straighten the fence and make it safe for people visiting the library. Ms. Krueger told Council that the security light in front of the Library was out. City Manager Davila said she would get Linda to call AEP and find out if it's a security light and to see if they can turn it on. Ms. Krueger asked to see if they could get a handicap parking sign by where the book drop is located. Ms. Krueger said that they would be installing two car stops. City Manager Davila told Council that they could acquire one laptop and the other one within two months. A motion to acquire a dell lap top within the next two months was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

16. ***Discussion Only on Alexander Memorial Library Request for support from City of Encinal for the Encinal Library.*** City Manager Davila said that they had contacted TML and they had told us that we couldn't help with money for salaries. City Manager Davila said that the support would have to be added to our budget. Consultant Eddington said that we have some discretionary monies so that we can purchase the computers. Consultant Eddington said that we could include the support in the budget for the Library under a blanket amount that the Council decides. Ms. Krueger said the Library will always need shelving and or a collection of books donated by the City Council. Ms. Krueger thanked Council for all their support and interest in the Library.
17. ***Discussion and Action on Encinal Cemetery Association and continued support.*** This item was discussed above.
18. ***Discussion and Action on approving Newly Elected Official Workshop on July 24 & 25, 2015 in San Antonio, Texas.*** City Manager Davila asked Council to please let her know ahead of time if they are planning to attend. City Manager Davila told Council that you learn a lot from these conferences. Councilman Garza said he would like to attend. City Manager Davila said that Council will be given a per diem if they attend. A motion to approve the attendance of Council to the Newly Elected Official Workshop on July 24 and 25<sup>th</sup> in San Antonio was made by Councilwoman Guerra and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.
19. ***Discussion and Action on restrictions of building around or near the City Hall located at 701 Berry Street.*** Restriction may include structures and buildings built within 500 feet of the City Hall. City Manager Davila told Council that the reason we put this time on the agenda is because

of the property next door. City Manager Davila said that back in December 2<sup>nd</sup> we placed an item on the agenda that stated discussion and adoption of an Ordinance to close Laurel and Grande Street it was a discussion but I believe that everybody was in agreement to hire our engineer to do the platting on Laurel and Grande Streets and the reason for this is not that we don't want a business there but because this lady is Realtor and she is trying to sell this property and they want to build a parking space for eighteen wheelers and I don't believe that's something we want next to City Hall. City Attorney Caballero said he would like to have to look into it since we don't have a zoning ordinance. Citizen Armando Garza asked if this only pertained to within the City Limits and City Manager Davila responded yes. A motion to table the item was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion was tabled.

20. ***Discussion and Action on approving Notice in Frio Nueces for (CEF) Community Enhancement Fund Grant Application.*** Notice will publish for two consecutive weeks in newspaper. City Manager Davila told Council that this was the item that they had already discussed the item earlier and that the deadline is August 6<sup>th</sup> to turn in the application. A motion to approve the CEF Grant Application notice in the Frio Nueces was made by Mayor Pro Tem Aldaco and he was seconded on the motion by Councilman Garza, all were in favor so motion carried.
21. ***Discussion on Community Enhancement Fund Grant (CEF) application through TDA and approving 35% cost for engineering and administrative with adm. not to exceed 16%.*** City Consultant Eddington told Council that these are requirements of the grant and they must be followed. City Consultant Eddington asked Council to approve the site located at 107 N. Tejas to be used for CEF Grant and to build our Community Center. A motion to approve the location and the CEF application through TDA and approving 35% cost for engineering and administrative not to exceed 16%, approving 107 N. Tejas as the site for the City of Encinal Community Center location and committing \$25,000.00 in matching funds was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
22. ***Discussion and Action on approving the following policies, procedures and requirements for TDA (CDBG) grant application for the Community Enhancement Fund (CEF).***
  - a. ***Equal Fair Housing Opportunity***
  - b. ***Section 3 Policy***
  - c. ***MBE Compliance***
  - d. ***Section 504 Compliance***
  - e. ***Grievance Procedures***
  - f. ***Citizens Participation Requirements.*** Consultant Eddington told Council that all these items are required to apply for this grant. A motion to approve the following policies, procedures and requirements for TDA (CDBG) grant application for the Community Enhancement Fund (CEF) to include Equal Fair Housing Opportunity, Section 3 Policy, MBE Compliance, Section 504 Compliance, Grievance Procedures, and Citizen Participation Requirements was made by Councilman Garza and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
23. ***Discussion and Action on summer schedule hours for the City of Encinal.*** City Manager Davila told Council if approved the new hours would be until September 30<sup>th</sup>. A motion to approve the summer scheduler hours for the City Hall was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

24. **Discussion on Take Pride in Your Side Community Clean-up roll-off to be placed on Front & Berry from June 15, 2015 to June 27, 2015.** City Manager will approve additional roll-offs as needed. City Consultant Eddington told Council that this was a discussion item only. Consultant Eddington told Council that this is the third cleanup we are having but we will not be having a cleanup day the roll offs will be placed one on Front St. by Encinal Blvd. and the other one will be located by the new City Hall and they will be replaced as they are filled up. City Consultant Eddington said that this was from a grant we got through Middle Rio Grande and TCEQ. Councilman Garza asked what items could be disposed of and City Manager Davila said the only restriction would be no tires and no refrigerators and no big household items.
25. **Discussion and Action on approval to move forward with EEDC funding from Government Capital for City Playground to be constructed in 2015.** Mayor Pro Tem Aldaco asked if there would be bathrooms at the Park and City Manager Davila replied that currently we have no plans to have restrooms because of the liability for the City. City Manager Davila said we could continue discussing this item. City Manager Davila told Council that this item had been approved by EEDC already. A motion to approve for EEDC to move forward with funding from Government Capital for City Playground to be constructed in 2015 pending the discussion of building bathroom facilities was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
26. **Discussion and Action on approval for city staff to seek proposals & estimates from contractors and vendors for park/playground.** City Manager Davila told Council that EEDC had approved to have City Staff and EEDC Board Members seek proposal and estimates from contractors and vendors for the park/playground and that would include City Councilmembers and their input would also be included. A motion to approve City Staff, City Councilmembers, and EEDC Board Members to seek proposals and estimates from contractors and vendors for park/playground was made by Councilwoman Guerra and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.
27. **Discussion and Action on restructuring EEDC Board and accepting applications for individuals interested in becoming an EEDC Board of Director.** Consultant Eddington told Council that the last time we appointed some body to the Board was back in 2013 when we appointed Hector Cortez and Linda Ramirez but as our City continues to grow I believe it's a great opportunity to let other people participate and we just had an election and we have a new Council Member, it's a fitting time to do it. Consultant Eddington told Council that thru the EEDC bylaws City Council can add or remove members. City Attorney Caballero said that pursuant to the bylaws every time you appoint someone it's for two year terms so everyone's term has expired excepting the last two appointed members. City Attorney Caballero told Council that he would suggest that they take nominations from the public as to people who are interested in serving on the board and you can make a motion to accept applications to be in the EEDC and you can set a time period of how long you want and after which time you will have a meeting and you can go into closed session to discuss who you feel should be appointed to present ideas and projects to EEDC. City Councilman Garza suggested we give twenty one days for them to turn in the applications to serve on the EEDC Board. A motion to restructure the EEDC Board and accept applications for individuals interested in becoming an EEDC Board of Director and allowing them twenty one days to turn in applications was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

28. **Discussion and Action on approving Public Hearing for Community Enhancement Fund (CEF) TDA Grant on Tuesday June 16, 2015 @ 6:30 p.m.** Consultant Eddington told Council that the hearing is needed for this grant and once we complete the grant City Council must be present to accept recommendations from the public. City Manager Davila told Council that this item must be posted on the paper. A motion to approve the Public Hearing for Community Enhancement Fund (CEF) TDA Grant on Tuesday June 16, 2015 @ 6:30 p.m. was made by Councilman Garza and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
29. **Discussion and Action on approving Public Hearing to discuss building structure limits 500 feet from City Hall located at 701 Berry Street to be held on Tuesday, June 16, 2015 @ 6:00 p.m.** A motion to table the Public Hearing to discuss building structure limits 500 feet from City Hall located at 701 Berry Street to be held on Tuesday June 16, 2015 @ 6:00p.m was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra all were in favor so motion was tabled.
30. **Discussion and Action on approving Public Forum to discuss citizen's ideas on future projects to be held on Tuesday, June 16, 2015 @ 5:30 p.m.** Consultant Eddington told Council that we would have specific items to discuss like infrastructure and this is the time for the public to discuss items they would like to see in their City. A motion to approve a Public Forum to discuss citizen's ideas on future projects to be held on Tuesday June 16, 2015 @ 6:00 p.m. was made by Councilman Garza and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
31. **Discussion on 1<sup>st</sup> Reading of Ordinance No. 2015-06-09 AMENDING Ordinance No.'s: 11092010 & 02152011. AN ORDINANCE MAKING ENCINAL BLVD., HOLCOMB ST., FRONT ST., BERRY ST., FRESNO ST., LANE ST. & MESQUITE ST. A NO TRUCK ROUTE.** The City of Encinal said notice will publish in the Frio Nueces Current. City Manager Davila told Council that these ordinances were passed in 2010 and 2011 and we wanted to amend the ordinance to include Holcomb and Front Street. Consultant Eddington said that not only is this a safety concern but it is very expensive to pave the street and we also have a five year gentleman's agreement where we only get monies to pave streets every five years. City Manager Davila asked City Attorney Caballero about the business Summit Well Services that is located on the corner of Front and Holcomb Street. City Manager Davila said that it would be up to the Council to decide what they would like to do about these streets. City Manager Davila told Council that there are a lot of people speeding on Front Street so that becomes a concern. This was a discussion item only.
32. **Discussion and Action on Final Reading of Ordinance No. 2015-04-21. AN ORDINANCE TO ANNEX TWO ACRE TRACT ON SULLIVAN PROPERTY LOCATED ON HWY. 44 AND ACCESS 35.** City Manager Davila told Council that we don't have the metes and bounds on the property yet so we have to table the item. A motion to table the Final Reading of Ordinance No. 2015-04-21 AN ORDINANCE TO ANNEX TWO ACRE TRACT ON SULLIVAN PROPERTY LOCATED ON HWY. 44 AND ACCESS 35 was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
33. **Consider and approve Resolution #06092015 a RESOLUTION APPROVING THE BORROWING OF AN AMOUNT NOT TO EXCEED \$50, 00.00 BY ENCINAL ECONOMIC DEVELOPMENT CORPORATION-(B) TO FINANCE IMPROVEMENTS TO THE CITY PARK.** City Manager Davila told Council that this item has already been approved by EEDC but it must also be approved by City

Council. A motion to approve Resolution #06092015 a RESOLUTION APPROVING THE BORROWING OF AN AMOUNT NOT TO EXCEED \$50,000.00 BY ENCINAL ECONOMIC DEVELOPMENT CORPORATION-(B) TO FINANCE IMPROVEMENTS TO THE CITY PARK was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

34. **Discussion and Action on Time & Date of next meeting.** The next City of Encinal Regular meeting will be held on \_\_\_\_\_, 2015, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:30 p.m. A motion to have the next City of Encinal Regular meeting on July 14<sup>th</sup> @6:30 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilman Garza, all were in favor so motion carried.
35. **Adjournment.** A motion to adjourn the Meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The Meeting was adjourned at 8:30 p.m.

Minutes were approved by Council Member C. Maldonado and a second Motion was made by Council Member M. Guerra on this the 14<sup>th</sup> day of July 2015.



Velma Davila  
Velma Davila, City Manager  
Attest City Secretary

City of Encinal, Texas  
Public Hearing Meeting

*NOTICE is hereby given of a Public Hearing Meeting of the City Council on Tuesday, June 16, 2015 At 5:30 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

The City of Encinal Public Hearing & Public Forum Meeting

Public Hearing for Community Enhancement Fund (CEF) TDA Grant on Tuesday, June 16, 2015 @5:30p.m.

Public Forum to discuss citizens ideas on future projects to be held on Tuesday, June 16, 2015 @6:00p.m

Location:  
City of Encinal City Hall  
107 N. Tejas  
Encinal, Texas 78019

The City of Encinal will be holding a public hearing for an application for the (CEF) to be submitted to the Department of Agriculture under the Texas Capital Fund as a part of TxCDGB funds. This grant will target a Community Center for NGO groups and other community purposes. The amount of the application will be \$350,000.00

Public Forum to discuss citizens ideas on future projects

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS PUBLIC HEARING MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Wednesday June 10, 2015 at 1:00 p.m.

  
City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226 or FAX (956) 948-5571.

***City of Encinal***  
***Public Hearing for***  
***Community Enhancement Fund TDA Grant***  
***June 16, 2015***

***Mayor Sanchez called the Public Hearing to order at 5:30 p.m.***

City Consultant Ashley Eddington said that the Community Enhancement Fund TDA Grant is new to the Texas Department of Agriculture in the past they have had grants for infrastructure, real estate and certain other items but they created this fund because it helps the community's enhance their areas. Consultant Eddington said that the max amount for this grant is \$350,000.00 and the minimum is \$50,000.00 and for this particular grant we would like to convert the old City Hall into a Community Center and we have a lot of different ideas on the table so that is why we are having a public hearing. Consultant Eddington told the audience that he has had preliminary talks with the architect that built the New City Hall and he has given us some ideas like tearing down the old City Hall and starting all over and just tearing down all the walls and keeping the foundation and adding a new foundation and building upon that and a few variances of that it's all going to depend on the funding that we receive and the demolition costs to haul all that away and we were given an estimate from his brother who is also an architect and he estimated the demolition would be about twenty to forty thousand dollars but if we are able to apply and get \$250,000.00 to \$350,000.00 we could demo that and put up a new building using metal type framing we would be able to increase it from presently the old city hall is about eleven to fourteen hundred square feet we would be able to if we get a single story building we could do about 3400 or 3500 square feet with where the property is right now and we could add a parking lot that the Community Center would be able to use but because its adjacent to some other properties there would be some added overflow benefit. Mayor Sanchez asked Consultant Eddington if it would have a new foundation. Citizen Frank Weikel asked how many cars the parking lot would hold. Consultant Eddington told Citizen Weikel that he really doesn't know because he's not sure if they will build all the way to the fence line or just do a parking lot in the back or on the side. Citizen Weikel asked how big the property was and City Manager Davila replied that it goes all the way back to the entrance of the side gate. City Attorney Juan B. Caballero asked how hard it would be to do our own demolition, if you're going to spend twenty to forty thousand how much would it cost to rent a tractor, back hoe or a bull dozer and knock down the walls. City Consultant Eddington said that the majority of the costs would be to haul it away. City Manager Davila stated that she didn't feel we should demo it just add on to it or just demo the front of it because you can always pour more concrete over it. Citizen Weikel if there was a street on the side of the old City Hall and City Manager Davila replied that there was Tejas St. and the one for the Church which is Santa Fe. Consultant



Eddington told the audience that the architect said that he could build the foundation all the way to where the big rocks are on one side and go out as far as the fence line for the building and then have parking in the front, on the sides and create a parking lot in the back that the Church could utilize as well. City Consultant Eddington told the audience that on this grant we get points for forming partnerships and the Church is an NGO (Non-Governmental Organization) and I don't know if it is a 501(c) 3. City Manager Davila told the audience that we would like to get the Veterans Organization, the Elderly Program, the Girls and Boys Club, the Woman's Auxiliary and people that would like to go in there and possibly have an office there and use the office and we could also use it to have parties and you can't make money off of it but you can charge a deposit fee to cover the costs. Citizen Weikel asked what would be the capacity of the place and City Manager Davila said about three hundred people if we make it 3500 to 4000 square feet. City Consultant Eddington said that even if the max capacity would be 250 people it would be something as a City we could grow into. Citizen Debra Weikel said it would be nice and maybe even the Church could use it as well. City Attorney Caballero said that sometimes it's cheaper to demolish and build new then remodeling. City Consultant Eddington said it would be one of those things where we would have to take the bids and see what would be the best way to go. Citizen Frank Weikel asked how much would the grant be for and City Manager Davila said the max would be \$350,000.00 and it would be all grant you wouldn't have to pay it back. City Manager Davila said that the grant is due August 6<sup>th</sup> and it is a very competitive grant a lot of people want it. Citizen Frank Weikel asked how soon we would know and City Manager Davila said that we would apply for it on August 6<sup>th</sup>. Citizen Frank Weikel said that he thought it would be a great idea. City Consultant Eddington said that it would take them about sixty days or more to get back to us. Citizen Debra Weikel asked if we get less we could go in there and remodel the present building. City Consultant Eddington said that there are some issues with the current foundation and what the architect said we could do is add two or three inches on top of the current foundation and pour more concrete on top of it and rebar it but I don't know enough about foundations to see how they stabilize that. Citizen Frank Weikel said that the foundation is not structurally sound they would have to re-top it with heavy duty rebar and put plastic on top so that it won't crack. Citizen Frank Weikel said that it is a small building though. City Manager Davila said that we could extend it to where we currently park and all the way to the fence and a little bit to the back. City Consultant Eddington said that he (architect) was saying you could make all the front handicap parking. City Consultant told Ms. Weikel that they would have to remove one of the trees. City Consultant said that maybe something creative could be done with the trees maybe build around them. Ms. Weikel said maybe the entrance could be located on the side of the building. City Manager Davila said the architect would be doing the drawings and we can go from there. City Manager Davila said that they were working on the grant and that they would need some help with the NGO's and we were hoping you could help us with the Veterans Organization (addressing Frank Weikel) since you are a veteran you could write a letter stating it would be nice to have an office in the building and you could start the Veterans meetings again since you all don't have a place to meet. City Consultant Eddington said that the one thing about our partners is that there has to

be some type of formalization with the organizations so I don't know if you all have a president or vice-president but I don't know that for sure I would have to check on that. City Manager Davila said that the former President was Carlos Adams but he moved to San Antonio.

**Mayor Sanchez closed the Public Hearing at 5:43 p.m.**

**Public Hearing Minutes were approved by Council Member B. Aldaco and a second Motion was made by Council Member J. Michael Dwyer on this the 14<sup>th</sup> day of July 2015.**

Velma Davila  
**Velma Davila, City Manager**  
**Attest City Secretary**

