

**City of Encinal, Texas
Regular Meeting**

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, January 14, 2014 at 6:00 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

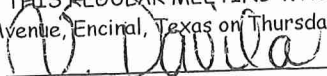
Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

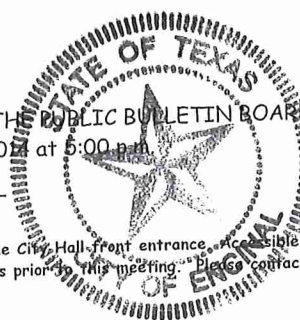
1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Citizens Comments. The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.
4. Approval of Minutes for December 10, 2013 & December 16, 2013.
5. City Manager's Report -- City Consultant/Accountant Report
6. Swearing in of Chief of Police, Assistant Chief of Police and Police Officer for the city of Encinal Police Department.
7. Discussion and Action on signing Contracts for City of Encinal Police Department Chief and Assistant Chief.
8. Discussion on Bid Opening Results for the City of Encinal City Hall Project.
9. Discussion and Action on amending Ordinance No. 1984-4. **Providing for the taking into custody of abandoned vehicles, notice to the owners, and sale of unclaimed vehicles.**
10. Discussion and Action on setting date and purchase of Easter Eggs for the City of Encinal Easter Egg Hunt.
11. Discussion and Action on creating a Planning and Zoning Commission.
12. Discussion and Action on Permit requirements for Residential, Mobile Home and Commercial customers in order for AEP to give electric service.
13. Discussion and Action on allowing the City of Encinal to apply for a Texas Capital Fund to request funds to construct septic holding tanks, lines and other construction required for the new hotel.
14. Discussion and Action on 2nd reading of TDA Resolution No.10212013 granting an amount not to exceed the TDA job equivalent grant request for a Texas Capital Fund application for the Hotel project.
15. Discussion on City of Encinal Employee Health Insurance Options. *(Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code).*
16. Discussion and Action on purchase of vehicles for the City of Encinal Police Department. *(Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code).*
17. Discussion and Action on approving a Resolution giving Official Capacity to City Manager to represent the Mayor, City Council and City of Encinal in initiating and responding to City, Local, County, State and Federal business. *(Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code).*
18. Adjournment of Meeting.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS REGULAR MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Thursday, January 9, 2014 at 5:00 p.m.



City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to the meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226.

City of Encinal
Regular Meeting Minutes
January 14, 2014

- 1. Meeting called to order to determine if a quorum is Present.** Present were Councilmen Frank Weikel and Stuart Howard, Councilwomen Christina Maldonado, Irma Arizola, and Martha Guerra. Mayor Sanchez determined that there was in fact a quorum.
- 2. Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.
- 3. Citizens Comments.** No Citizens Comments at this time.
- 4. Approval of Minutes for December 10, 2013 & December 16, 2013.** A motion to approve the minutes as stated was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
- 5. City Manager's Report – City Consultant/Accountant Report.** City Manager Davila spoke to the Members of Council on a non-action item dealing with the possibility of sponsoring a basketball team. City Manager Davila explained to Council that Councilwoman Maldonado approached her about sponsoring a Basketball Team for Boys and Girls that her and her husband coach and the fee would be \$200.00 for the sponsorship and \$350.00 for the Registration fee. Councilman Weikel said he liked the idea of the City sponsoring the team. City Manager Davila told Council that the animal shelter was delayed because the Veterinarian suggested we wait a little longer to start picking up animals because of the cold weather we have had and that would also give us time to pass out flyers every Monday and Thursday to let people know that it will be opening soon.
- 6. Swearing in of Chief of Police, Assistant Chief of Police and Police Officer for the City of Encinal Police Department.** Alberto Estrada, Jr. was sworn in as a City of Encinal Police Officer by City Attorney Juan B. Caballero. Jose D. Garcia was sworn in as Assistant Police Chief of the Encinal Police Department by City Attorney Caballero. Veronica Alicia Garcia was sworn in as Police Chief for the Encinal Police Department by City Attorney Caballero.
- 7. Discussion and Action on signing Contracts for City of Encinal Police Department Chief and Assistant Chief.** Police Chief Veronica Garcia and Assistant Police Chief Jose D. Garcia both accepted and signed the Contracts. There was a correction on the name of Contract for the Assistant Police Chief which was supposed to be Jose D. Garcia not Joseph Garcia. Chief

Veronica Garcia told Council and Staff that she thanked them for their trust and confidence in them. Councilman Weikel told Chief Veronica Garcia that he was glad she got the job.

8. Discussion on Bid Opening Results for the City of Encinal City Hall Project. City Manager Davila the lowest bid was for \$1,192,356.00 (one million one hundred ninety two thousand and three hundred fifty six dollars). City Manager Davila said that we asked for some extra information on the Contractors so we won't know if we are going to grant the Contract until we get all the details. The lowest bidder was Summit Construction.

9. Discussion and Action on amending Ordinance No. 1984-4. Providing for the taking into custody of abandoned vehicles, notice to the owners, and sale of unclaimed vehicles. City Manager stated that our Officers will be start giving notice to property owners on junked vehicles and it would include heavy equipment. City Attorney Caballero said that this is the first reading of the Ordinance and that it is in conjunction with item nineteen. City Attorney Caballero stated that this Ordinance will give the Officers the authority to give someone notice that they are in violation of the Ordinance and they may give a citation to the owner and then owner would have to come before the Municipal Court Judge who would declare the junked vehicle or equipment a nuisance and the item would have to be removed from the property.

10. Discussion and Action on setting date and purchase of Easter Eggs for the City of Encinal Easter Egg Hunt. Councilman Weikel made a motion that the City donates \$300.00 for the Easter Egg Hunt and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

11. Discussion and Action on creating a Planning and Zoning Commission. City Consultant Eddington said that he and EEDC Consultant Santos Villarreal have been looking at this because he would like to see some areas designated as a Business area especially around the City Hall. City Manager Davila stated that we don't want more homes built around the New City Hall. Consultant Villarreal is on the Zoning Commission in San Antonio said Mr. Eddington. Consultant Eddington said this was a discussion item only.

12. Discussion and Action on Permit requirements for Residential, Mobile Home and Commercial customers in order for AEP to give electric service. City Manager Davila presented Mayor Sanchez and staff a form that was sent from AEP; this form defines everything that is required for a light permit. The last item listed on the form is an upgrade—which is the one we want to change because if the upgrade is for safety reasons then you don't need to get a permit for this and pay the \$50.00 permit fee. A motion to approve the change was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

13. Discussion and Action on allowing the City of Encinal to apply for a Texas Capital Fund to request funds to construct septic holding tanks, lines and other construction required for the new hotel. Consultant Eddington said that the Texas Capital Fund will allow us to help a business owner by providing monies for infrastructure and they must apply through the City and we would help them with their septic tanks and lines. Eddington went on to say that this would be an 82 room Hotel and they would have to provide jobs, it's a three story building and it's a Suite 6 sort of like the Stay Bridge Inn. Consultant Eddington said that the owner believes he will create twenty new jobs. Councilman Weikel asked if there was enough lateral room and City Manager Davila said yes. A motion to allow the City to apply for a Texas Capital Fund was made by Councilman Howard and he was seconded on the motion by Councilman Weikel, all were in favor so motion carried.

14. Discussion and Action on 2nd Reading of TDA Resolution No. 10212013 granting an amount not to exceed the TDA job equivalent grant request for a Texas Capital Fund application for the Hotel Project. A motion to approve Resolution No. 10212013 was made by Councilman Howard and he was seconded on the motion by Councilman Weikel, all were in favor so motion carried.

15. Discussion on City of Encinal Employees Health Insurance Options. Consultant Eddington and Mayor Sanchez had discussed the insurance options available to the City. City Manager Davila said the Health Insurance would be for all full time employees. Consultant Eddington said that they are having some discussions with TML to see what they would have to offer us for the Health Insurance.

16. Discussion and Action on purchase of vehicles for the City of Encinal Police Department. Consultant Eddington handed Mayor and City Council images of the vehicle that is being discussed. City Manager Davila said we are trying to get a vehicle for our Police Chief and Assistant Police Chief to drive because right now we are using our Police truck too much. Councilman Weikel asked if it was a \$46,000.00 (forty six thousand dollars) car. City Manager Davila replied that yes it was a Police Interceptor. It would be 5 yearly payments of \$10,000.00 (ten thousand dollars) a year and EEDC would be paying \$5,000.00 (five thousand dollars) Item sixteen would also go with item number twenty. A motion to approve the purchase of the vehicle for the City of Encinal Police Department was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. A motion to approve Resolution No. 2014-01/14 allowing the City to purchase one vehicle for the Police Department from Government Capital and authorizing the City Manager as the Signatory was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

17. Discussion and Action on approving a Resolution giving Official Capacity to City Manager to represent the Mayor, City Council and City of Encinal in initiating and responding to City, Local, County, State and Federal business. A motion to go into Executive Session was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard all were in favor so motion carried. Council went into executive session at 6:53 p.m. A motion to return to open session was made by Councilman Weikel and he was seconded by Councilwoman Guerra, all were in favor so motion carried. Meeting returned to Open Session at 7:05 p.m. A motion to approve the Resolution to give Official Capacity to City Manager Davila was made by Councilman Howard and he was seconded on the motion by Councilman Weikel, all were in favor so motion carried.

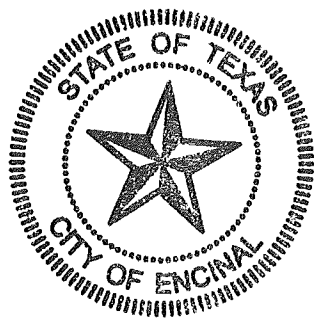
Addendum Items:

19. Discussion on 1st Reading on Ordinance No. 2014-0411 Declaring junked vehicles a public nuisance, providing for the fine for violation of the Ordinance, and ordering removal and sale of such vehicles. This item was covered by City Attorney on Item 9 above.

20. Discussion and Action on Resolution No. 2014-01/14 allowing the City to Purchase one to two vehicles for the Police Department from Government Capital and authorizing the City Manager as the Signatory. Resolution No. 2014-01/14 was approved by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola on Item 16 above.

18. Adjournment of Meeting. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The meeting was adjourned at 7:06 p.m.

Minutes were approved by Council Member Stuart Howard and a second Motion was made by Council Member C. Maldonado on this the 11th day of February 2014.



Velma Davila
Velma Davila, City Manager
Attest City Secretary

City of Encinal, Texas
Regular Meeting

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, February 11, 2014 at 6:00 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

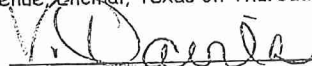
Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to Prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Citizens Comments. The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.
4. Approval of Minutes for January 14, 2014.
5. City Manager's Report.
 1. Vehicle purchase
 2. Animal shelter
 3. Front Street project
- City Consultant/Accountant Report.
 1. Discuss the possibility to convert the old City Hall to a Library to be utilized and run by the City and EEDC jointly.
 2. Discussion of converting the property owned by the church that is adjacent to the City Hall to our City vehicle and equipment lot and holding place.
6. Discussion on Ground Breaking for New City Hall Project.
7. Discussion and Action on Awarding Bid for New City Hall Project.
8. Discussion and Action on starting Walking Trail along Front Street to connect to LaSalle County Park to stretch of about one mile.
9. Discussion and Action on approving Ordinance No. 2014-0211. **Declaring junked vehicles a public nuisance, providing for the fine for violation of the ordinance, and ordering removal and sale of such vehicles.**
10. Discussion and Action on Appointing Hector Cortez as Municipal Court Judge for the term March 2014-March 2017.
11. Discussion on setting time and date for next City Council meeting for March.
12. Adjournment of Meeting.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS REGULAR MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Thursday, February 6, 2014 at 5:00 pm.



City Manager



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City of Encinal

Regular Meeting Minutes

February 11, 2014

1. Meeting called to order to determine if a quorum is Present. The meeting was called to Order by Mayor Sanchez at 6:00 p.m. Present were Council Members Frank Weikel, Stuart Howard, Irma Arizola, Martha Guerra and Christina Maldonado, after Roll Call Mayor Sanchez determined that there was in fact a quorum present.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.

3. Citizens Comments. No Citizens Comments at this time. Mayor Sanchez asked Council if he could have a motion to move up item number 10. A motion to move up item number 10 was made by Councilman Weikel and he was seconded on the motion by Councilman Guerra, all were in favor so motion carried. Item 10: Discussion and Action on Appointing Hector Cortez as Municipal Court Judge for the term March 2014-March 2017. A motion to appoint Hector Cortez as Municipal Court Judge was made by Councilman Weikel and he was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. Judge Cortez thanked the Members of Council for giving him the opportunity to serve as Municipal Court Judge. Judge Cortez was sworn in by City Attorney Juan B. Caballero.

4. Approval of Minutes of January 14, 2014. A motion to approve the minutes as stated was made by Councilman Howard and he was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

5. City Manager's Report. 1. Vehicle Purchase 2. Animal Shelter 3. Front Street Project. City Manager Davila stated that she would also be discussing the Veteran's Memorial. Davila told Mayor and Council that the Veteran's Memorial had already gotten here but now we need to make sure that everyone that is on the list is on there and we need to make sure that all the names are spelled correctly. Davila said that we got a good deal from Dodge in Laredo for the Police vehicle. City Manager Davila said we started picking up dogs already but we have encountered a couple of issues but mainly the dogs are getting out of the cages. Consultant Eddington said that they had gone to the animal shelter and created beds for each cage that the dogs are in by putting a pallet and placing a blanket and straw on each of the cages. City Manager Davila said that she is trying to work with the people from Laredo alarm to try and download the recorded videos. City Attorney Caballero said that the Veterinarian was requiring a letter from the City that stated that if she is to get sued we would defend her from any lawsuits. City Manager Davila told Council that Core Construction has not finished the approach on Front Street and they haven't put up the signage either and Core Construction wanted three more weeks to finish the project. City Manager Davila said that Core Constructors was sent a letter that he must complete the Front Street Project in ten days and that would be next Friday, if he doesn't finish by then the City would hire another Contractor and we would not pay Core the remaining amount owed to him. **City**

Consultant/Accountant Report. 1. Discuss the possibility to convert the old City Hall to a Library to be utilized and run by the City and EEDC jointly. 2. Discussion of converting the property owned by the church that is adjacent to the City Hall to our City vehicle and equipment lot and holding place.

Consultant Eddington spoke to Council about possibly converting the current City Hall to a Community Center when the New City Hall is built. The Community Center could be used for classes, meetings, involving girl's scouts and things like that. Eddington went on to say that in creating a Community Center we would be giving back to the community. Councilwoman Guerra suggested it could be used as a workforce Center. Mr. Eddington spoke about converting the Church property next to the City Hall as our City Vehicle Lot. Mr. Eddington spoke about putting caliche in that lot as well and adding barbed wire to the fence on the top.

6. Discussion on Ground Breaking for New City Hall Project. City Manager Davila said that the tentative dates for the New City Hall ground breaking would be on March 7th or 10th at 11:30 or noon. Manager Davila went on to say that we are currently waiting for the closing instructions from USDA.

7. Discussion and Action on Awarding Bid for New City Hall Project. City Manager Davila said that we can't award the project because it has not closed yet. A motion to table the Awarding Bid for New City Hall Project was made by Councilman Howard and he was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

8. Discussion and Action on starting Walking Trail along Front Street to connect to La Salle County Park to stretch of about one mile. City Manager Davila said the Trail would start at Springer's property off of Highway 44 and end at the County Park. Consultant Eddington said that the railroad company Union Pacific was willing to help us with the project. Councilman Weikel asked if the Project had been put out for bids and Davila said no because the City Sanitation employees would do most of the work. Mayor Sanchez told Council that every time you build something you could be liable. City Attorney Caballero explained to Council that a City may be held liable if a dangerous condition exists and you don't care of it. Councilman Weikel said that the wheelchair ramps for the sidewalk must be made according to the ADA specifications. City Manager Davila told Council that they would check into the ADA specification for the walking trail. City Attorney Caballero stated that the standard for liability is to sue a Government entity is use or condition of property if the condition is something that creates a danger but in order to be liable the entity must be aware of the issue. A motion to start the Walking Trail along Front Street was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

9. Discussion and Action on approving Ordinance No.2014-0211. Declaring junked vehicles a public nuisance, providing for the fine for violation of the ordinance, and ordering removal and sale of such vehicles. A motion to approve Ordinance No.2014-0211 was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

10. Discussion and Action on Appointing Hector Cortez as Municipal Court Judge for the term March 2014-March 2017. This item was covered during item three above.

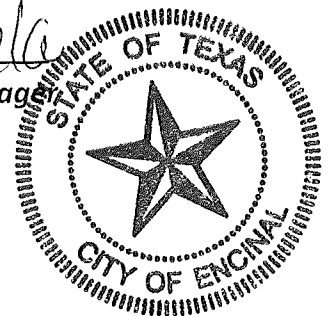
11. Discussion on setting time and date for next City Council meeting for March. A motion was made by Councilman Weikel to set the next meeting on March 11, 2014 and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

Addendum 19. Discussion on 1st Reading on Ordinance No. 2014-0211 Protecting Land Owner's from Mineral Right Owner's from Drilling on their property. City Manager Davila explained to Council that this ordinance was for when you purchase a property and you don't own the mineral rights the previous owner can come and drill on that property. Councilman Weikel said that the State had already passed the Ordinance. City Manager Davila said that the City must adopt the Ordinance for it to go into effect. This is a Discussion Item only.

12. Adjournment. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Weikel, all were in favor so motion carried. The meeting adjourned at 6:37 p.m.

Minutes were approved by Council Member Stuart Howard and a second
Motion was made by Council Member Frank Weikel on this the 18th day of Feb March
2014.

Velma Davila
Velma Davila, City Manager
Attest City Secretary



City of Encinal, Texas

Special Meeting

NOTICE is hereby given of a Special Meeting of the City Council on Tuesday, February 18, 2014 at 5:00 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

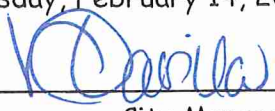
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1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Citizens Comments. The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.
4. Approval of Minutes for February 11, 2014.
5. Discussion and Final Reading Ordinance No. 2014-0211 Protecting Land Owner's from Mineral Right Owner's from Drilling on their property.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS SPECIAL MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Thursday, February 14, 2014 at 1:00 p.m.



City Manager



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City of Encinal
Special Meeting Minutes
February 18, 2014

1. Meeting called to order to determine if a quorum is Present. The meeting was called to order by Mayor Sylvano Sanchez at 5:22 p.m. present were Councilmen Frank Weikel and Stuart Howard and Councilwoman Irma Arizola. Councilwomen Christina Maldonado and Martha Guerra were absent. After roll call Mayor Sanchez determined that there was in fact a quorum.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez.

3. Citizens Comments. No Citizens Comments.

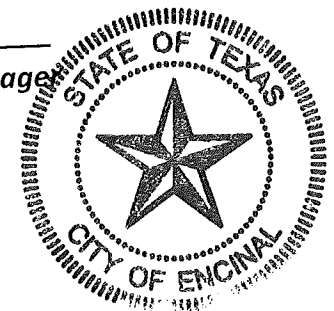
4. Approval of Minutes for February 11, 2014. A motion to accept the minutes as stated was made by Councilman Howard and he was seconded on the motion by Councilman Weikel, all were in favor so motion carried.

5. Discussion and Final Reading Ordinance No. 2014-0211 Protecting Land Owner's from Mineral Right Owner's from Drilling on their property. A motion to approve the Final reading of Ordinance No. 2014-0211 was made by Councilman Weikel and he was seconded on the motion by Councilman Howard, all were in favor so motion carried.

6. Adjournment. A motion to adjourn the meeting was made by Councilman Weikel and he was seconded on the motion by Councilman Howard, all were in favor so motion carried. The meeting was adjourned at 5:24 p.m.

Minutes were approved by Council Member S. Howard and a second
Motion was made by Council Member M. Guerra on this the 8th day of April
2014.

Velma Davila
Velma Davila, City Manager
Attest City Secretary



City of Encinal, Texas

Special Meeting

NOTICE is hereby given of a Special Meeting of the City Council on Monday, March 10, 2014 at 9:30 AM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

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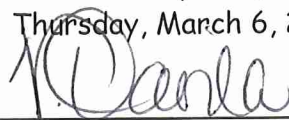
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1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Citizens Comments. The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.
4. Discussion on City Hall Project Closing date.
5. Discussion and Action on Awarding City Hall Project contract to Summit Building and Design.
6. Adjournment.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS SPECIAL MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas

Thursday, March 6, 2014 @5:00 pm



City Manager



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City of Encinal
Special Meeting Minutes
March 10, 2014

1. Meeting called to order to determine if a quorum is Present. The meeting was called to order by Mayor Sanchez at 9:31 a.m. Present were Councilmembers Frank Weikel, Irma Arizola, Stuart Howard and Christina Maldonado. Martha Guerra arrived at 9:35 a.m.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez.

3. Citizens Comments. Councilman Weikel asked if they thought it was ok for someone to fly the Mexican flag at their house. City Manager Davila congratulated Councilman Weikel for being elected to Justice of the Peace of La Salle County Precinct 2 and 6. City Manager Davila welcomed Mrs. Debra Weikel to our meeting.

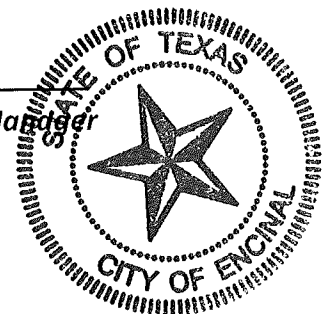
4. Discussion on City Hall Project Closing date. City Manager Davila told Council that on April first we will be travelling to Uvalde to sign the papers for the closing instructions and at the same time we will be signing the papers with Mr. Acevedo and his group for the construction part, he will be signing with Roberto Guajardo. City Manager Davila informed Council that we had gotten our Police Department truck it's a Dodge Durango. Councilwoman Martha Guerra arrived right now.

5. Discussion and Action on Awarding City Hall Project contract to Summit Building and Design. A motion to award the City Hall Project to Mr. Acevedo from Summit Building and Design was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

6. Adjournment. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The meeting was adjourned at 9:41 a.m.

Minutes were approved by Council Member S. Howard and a second
Motion was made by Council Member M. Guerra on this the 8th day of April
2014.

Velma Davila
Velma Davila, City Manager
Attest City Secretary



City of Encinal, Texas

Special Meeting

NOTICE is hereby given of a Special Meeting of the City Council on Monday, March 31, 2014 at 11:05 AM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Citizens Comments. The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.
4. Consideration and Approval of a Resolution amending the City's Annual Payment (Not the total loan amount) to the United States Department of Agriculture for City Hall Loan.
5. Adjournment.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS SPECIAL MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas, on Friday, March 28, 2014 @11:05 a.m.



City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226.

City of Encinal
Special Meeting Minutes
March 31, 2014

1. Meeting called to order to determine if a quorum is present. The meeting was called to order by Mayor Sanchez at 11:10 a.m. Present were Council Members Frank Weikel, Stuart Howard, Irma Arizola and Christina Maldonado. Absent was Councilwoman Martha Guerra.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.

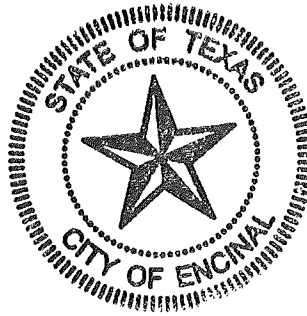
3. Citizens Comments. There were no citizen's comments at this time.

4. Consideration and Approval of a Resolution amending the City's Annual Payment (Not the total loan amount) to the United States Department of Agriculture for City Hall Loan. . A motion to go into recess until noon when Bond Counsel would be available to answer any questions was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. The meeting went into recess at 11:15. The meeting was resumed at noon. City Attorney Juan Caballero said that he spoke to City Manager Davila on Saturday about an issue that came up with the Bond Counsel Mr. Aguilera, Caballero said: what I was told was that when Bond Counsel figured our disposable income for paying back the loan that he had figured it out wrong he was estimating that we had more income than what we have; City Manager Davila said that the income was less than what he was supposed to submit to the Attorney General's office and he didn't submit our pledges for the Sanitation what he submitted was wrong and it didn't add up to what the payment was going to be. City Attorney Caballero said that he wants us to amend the Ordinance that we passed to issue the bonds and we had also authorized a payment schedule. City Manager Davila said that Consultant Eddington had calculated the payment schedule the right way he (Eddington) had already said it would be about five thousand a month, we have a year where we don't have to pay anything but we would save ahead for that and basically he (Bond Counsel Aguilera) hadn't done his calculations right, so this adds up to what we had already approved. City Attorney Caballero said that the schedule was different the first year in principle is \$38,795.00 and if you look at the new schedule the principle is \$19,000.00. City Manager said that we pay interest every other year and I think that this new schedule is better. City Manager Davila said there would be making two payments a year one on February 1st and one on August 1st and one payment would go to principle and the other one would go to the interest, every

year we are going to pay \$72,000.00 so every month we take out five thousand dollars and put it into the sinking fund out of the money that we would have put in our savings. City Attorney Caballero said if the interest rate would always be 3.5 and City Manager Davila said yes, Councilman Weikel said he thought it was going to be less and Manager Davila said it went down from 3.75 to 3.5. City Attorney Caballero asked if the overall amount of money including interest and principle stays the same. City Manager Davila said yes it stays the same the only thing that is changing is the way this is done through the Attorney General's Office, Bond Counsel didn't submit the correct work to them. A motion to approve the Resolution amending the City's Annual Payment (Not the total loan amount) to the United States Department of Agriculture for City Hall Loan was made by Councilman Frank Weikel and he was seconded on the motion by Councilwoman Irma Arizola, all were in favor so motion carried.

5. Adjournment. A motion to adjourn the meeting was made by Councilwoman Irma Arizola and she was seconded on the motion by Councilwoman Christina Maldonado, all were in favor so motion carried. The meeting adjourned at 12:20 p.m.

Minutes were approved by Council Member Buerra and a second Motion was made by Council Member Weikel on this the 8th day of April 2014.



Velma Davila

Velma Davila, City Manager
Attest City Secretary

City of Encinal, Texas Regular Meeting

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, April 8, 2014 @5:30 P.M. at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

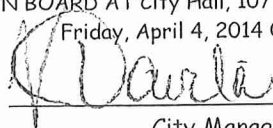
Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Citizens Comments. The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.
4. Approval of Minutes for February 18, 2014, March 10, 2014 & March 31, 2014.
5. City Manager's Report/Accountants Reports
 - A. City Hall Project Update
 - B. Animal Shelter Update
 - C. Beautification Project Update
6. Update from City Manager and Consultant on City Accomplishment and Projects for previous years.
7. Discussion and Approval on granting the City Manager authority to purchase a Pick-up/Utility vehicle for Public Works.
8. Discussion and Action on Amending Ordinance No. 2013-06-25. AN ORDINANCE PROVIDING FOR THE REGULATION OF STREETS, SIDEWALDS, AND PUBLIC PLACES FOR THE FEE'S ASSOCIATED THEREWITH.
9. Discussion and Update on Future Development. (Joey Ferguson & City Staff).
10. Discussion and Action on personnel matters. **The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.**
11. Discussion and Update on Future Development Plans. **The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.**

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS SPECIAL MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Friday, April 4, 2014 @12:00 p.m.



City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests, at (956) 948-5226.

City of Encinal, Texas

Regular

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, April 8, 2014 at 5:30 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

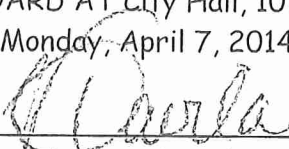
Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

4b. Discussion and Action on Amending Resolution No. 10212013. A RESOLUTION APPROVING AN APPLICATION FOR FUNDING THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE, TEXAS CAPITAL FUND.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS REGULAR MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Monday, April 7, 2014 at 10:00 a.m.



City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226.

City of Encinal

Regular Meeting Minutes

April 8, 2014

- 1. Meeting called to order to determine if a quorum is Present.** The meeting was called to order by Mayor Sanchez at 5:45 p.m. Present were Council Members Frank Weikel, Stuart Howard, Irma Arizola and Martha Guerra. Absent for the meeting was Councilwoman Cristina Maldonado.
- 2. Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.
- 3. Citizens Comments.** No Citizens Comments at this time.
- 4. Approval of Minutes for February 18, 2014, March 10, 2014 and March 31, 2014.** A motion to approve all the minutes as stated was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
- 5. City Manager's Report/Accountants Reports: A. City Hall Project Update; B. Animal Shelter Update; C. Beautification Project Update.** City Manager Davila told Council that the City Hall project has begun and it should take 210 days to be completed and the Construction crew will be working on cleaning, stacking and placing the fencing at the site. City Manager Davila said that we had donated Easter eggs to the Church, School and the Encinal Ladies Auxiliary. Davila told Council that the Veteran's Memorial is already here and now we need to have the names engraved on it. City Manager Davila presented Council with information regarding the placement of names and numbers on everyone's property. City Manager Davila told Council that she had contacted La Salle County Commissioner Ayala about helping us replace missing street signs. Davila advised Council that right now at the animal shelter we currently have 10 dogs.
- 6. Update from City Manager and Consultant on City Accomplishment and Projects for previous years.** City Manager Davila presented Council with a power point on City Accomplishments. Davila said that in May 2012 they attended a conference in Seattle Washington in which they brought back equipment for the City valued at over 300,000 dollars. Davila went on to say that she attended a TMCC Election Law Conference in Dallas Texas and a TML service hours Conference in Austin regarding open records and in that conference they learned what public officials can or cannot do. Davila went on to say that she served on the Middle Rio Grande Advisory Board in which she was appointed by La Salle County Judge Joel Rodriguez. City Manager Davila told Council that the Municipal Clerk has attended three TMCEC conferences and the Judge has also attended three of these conferences as well. City Consultant Eddington said that a lot of these conferences are very beneficial for the Members of Council and City Staff. City Manager Davila updated Council on various debts that were present before she came in and a lot of them have been paid off or brought current. City Manager Davila went through some of the accomplishments that have been done since her and Mr. Eddington joined the City.

7. Discussion and Approval on granting the City Manager authority to purchase a Pick-up/Utility vehicle for Public Works. A motion to approve the purchase of a vehicle that will cost no more than \$5,000. 00 was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

8. Discussion and Action on Amending Ordinance No. 2013-06-25. AN ORDINANCE PROVIDING FOR THE REGULATION OF STREETS, SIDEWALKS, AND PUBLIC PLACES FOR THE FEE'S ASSOCIATED THEREWITH.

City Attorney Caballero suggested that Council table this item for now, this item is mostly dealing with AEP and AT& T. A motion to table item eight was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion was tabled.

9. Discussion and Update of Future Development. (Joey Ferguson & City Staff). Joey Ferguson is a realtor from Laredo and he represents Rosalie Sullivan who owns the 368 acres on the North side of the Love's and he said he has been talking to the City Manager and Mayor about selling some of those properties and one of the barriers he has encountered is the City's infrastructure. Mr. Ferguson told council about the possibility of donating some land to the City for a wastewater treatment plant. Mr. Ferguson told Council that Ms. Sullivan was willing to donate some property for a future high school for the City of Encinal.

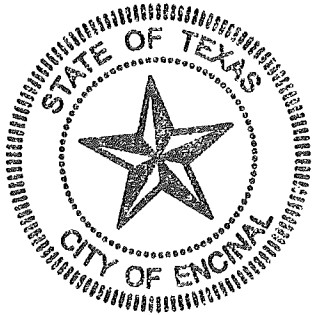
10. Discussion and Action on personnel matters. A motion to go into closed session to discuss items ten and eleven was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so Discussion was moved into closed session. Council went into closed session at 6:37 p.m. A motion to reconvene into open session was made by Councilman Howard and he was seconded on the motion by Councilwoman Arizola. Council reconvened to open session at 7:05 p.m. A motion to hire two new Clerks, one for the City and one for the Police Department was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

11. Discussion and Update on Future Development Plans. This was a discussion item only.

12. Adjournment. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The meeting was adjourned at 7:09 p.m.

ADDENDUM: Discussion and Action on Amending Resolution No. 10212013. A RESOLUTION APPROVING AN APPLICATION FOR FUNDING THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE, TEXAS CAPITAL FUND. A motion to approve the resolution was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

Minutes were approved by Council Member M. Durra and a second Motion was made by Council Member J. Weikel on this the 13th day of May 2014.



Velma Davila
Velma Davila, City Manager
Attest City Secretary

City of Encinal, Texas

Regular

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, May 13, 2014 at 6:00 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

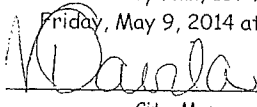
The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Citizens Comments. The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.
4. Approval of Minutes for April 8, 2014.
5. City Manager's Report/Accountants Reports.
6. Discussion and Action on approving a Financial Advisory Agreement with Government Capital for future City projects. (See list attached).
7. Discussion and Action on accepting recommendation from EEDC agenda item for "Attendance of Board of Directors and recommendations to the City Council."
8. Discussion and Action on approving Ordinance No. 2013-06-25. AN ORDINANCE PROVIDING FOR THE INSTALLATION, CONSTRUCTION, AND MAINTENANCE OF ELECTRIC AND TELECOMMUNICATIONS FACILITIES IN THE PUBLIC RIGHTS OF WAY OF THE CITY OF ENCINAL, TEXAS; THE RESTORATION OF THE SAID PUBLIC RIGHTS OF WAY IN THE EVENT OF REQUIRED OR NECESSARY EXCAVATIONS OR ROAD CUTS; THE PREFERENCE FOR UNDERGROUND FACILITIES WHERE FEASIBLE AND COST EFFECTIVE; AND THE METHOD, MANNER, AND PAYMENT FOR RELOCATIONS OF ELECTRIC AND TELECOMMUNICATIONS FACILITIES IN THE PUBLIC RIGHTS OF WAY.
9. Discussion on La Salle County Appraisal District 2014 estimated values for the 2014 tax year.
10. Discussion on proposed City plan on building City Park to include a swimming pool, playground and basketball court on donated land located on the East side of Interstate 35 and Hwy. 44. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.
11. Discussion and Action on hiring a Consulting Engineer to advise the city on current and future public service projects. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.
12. Discussion and Action on Municipal Clerk Evaluation and Renewal of Contract. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.
13. Discussion and Action on Renewal of Professional Contracts. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.
14. Discussion and Possible Action adopting Resolution No. 05122014 PURPOSE OF POPULATION INCREASE. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

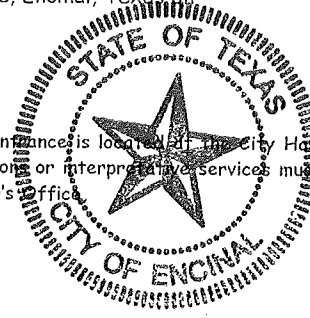
15. Adjournment.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS REGULAR MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Friday, May 9, 2014 at 5:00 p.m.



City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodation or interpretation services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests, at (956) 948-5226.

City of Encinal
Regular Meeting Minutes

May 13, 2014

- 1. Meeting called to order to determine if a quorum is Present.** The meeting was called to order by Mayor Sanchez at 6:00 p.m. Present were Council Members Martha Guerra, Christina Maldonado, Irma Arizola, and Frank Weikel. Councilman Stuart Howard was absent. After roll call Mayor Sanchez determined that there was in fact a quorum.
- 2. Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.
- 3. Citizens Comments.** City Manager welcomed D'Ann Carson from Government Capital, Tony Arce from AEP, and Ms. Cepeda from AT&T.
- 4. Approval of Minutes for April 8, 2014.** A motion to approve the minutes as stated was made by Councilwoman Guerra and she was seconded on the motion by Councilman Weikel, all were in favor so motion carried.
- 5. City Manager's Report/Accountant Reports.** City Manager Davila told Members of Council that she had an email from Mike Settler from Union Pacific and that we were sending him the last dimensions of where we want the trees on Main Street so we can start planting them. City Manager Davila informed Council that Joe DeOchoa from USDA was here to do an Inspection at the New City Hall and they are pouring the foundation and hopefully within two weeks the walls will be going up. We would like to have a farmers market behind City Hall and there is a grant/loan application you apply for and when we spoke to Guajardo our Architect for the City Hall he said he would do the drawings for us. The Civic Center would be a Civic Center that would have the doors that slide up if we wanted an open Pavilion and slide down if we wanted to rent it out for Quinceneras, parties, and anything the City could generate funds from. Consultant Ashley Eddington spoke to Council about the Assessment UTSA had done a few years back and there were something's in the assessment we could possibly still use. City Manager Davila said that we would like to possibly close Laurel Street to be able to acquire approximately 30 more feet for parking for the Civic Center. City Manager Davila notified Council that our City Attorney Juan B. Caballero would be attending a Training on July 30th, 31st, and August 1st 2014 in Austin Texas and the City will be paying for it. City Manager Davila told Council that we will be paying for the Class and the Hotel only. City Manager Davila said that she will be sending letters to all the street closures around the City like they had discussed before. City Manager Davila informed Council that we would be having a Real Estate Consultant on Thursday to talk to some of the local residents about purchasing property for Family Dollar. City Manager Davila presented Council with the estimate for the Gate to the Entrance of the Cemetery and we already have all the fencing for the surrounding area, she also informed Council that we would be looking for other Estimates for this project. City Manager Davila

told Council that Architect Guajardo is currently working on setting the Veterans Memorial on three lots by the New City Hall. Mr. Tony Arce from AEP brought us the check for the Cinco de Mayo Celebration we had.

6. Discussion and Action on approving a Financial Advisory Agreement with Government Capital for future City projects. (See list attached). D'ann Carson a Municipal Adviser from Government Capital which is based out of the Fort Worth area said they help Cities with their Capital projects and she was here to help with the Pool Project and anything else the City might need. Ms. Carson presented Council with a brochure with different amounts on them. Ms. Carson explained to Council that to finance \$250,000.00 it would be best to do a tax note and that would involve a seven year financing with a 2.5 percent interest rate and that would mean that the City would pay back \$42,000.00 a year back. City Manager Davila told Council that Government Capital financed the new Police unit. Consultant Eddington told Council that right now the City is experiencing growth and this is a good opportunity for the City to do things for the Citizens. Ms. Carson said that Council must sign the agreement. Consultant Eddington explained to Council that Ms. Carson has also advised us about our Credit. City Manager Davila asked Ms. Carson if we have to have to pass a resolution or post it in the newspaper and Ms. Carson responded, no. City Manager Davila told Council that Mrs. Rosalie Sullivan gave us 2.5 acres to build the park next to the Love's on Highway 44 and the only thing she wanted in return was for us to name the park the "Rosalie Welhausen Park". Mrs. Sullivan will also be donating 5 acres for the utilities we will be doing. Ms. Carson said she could have everything ready right away and all we need is a dollar amount. A motion to accept the agreement was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

7. Discussion and Action on accepting recommendation from EEDC agenda item for "Attendance of Board of Directors and recommendations to the City Council." A motion to table this item was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

8. Discussion and Action on approving Ordinance No. 2013-06-25. AN ORDINANCE PROVIDING FOR THE INSTALLATION, CONSTRUCTION, AND MAINTENANCE OF ELECTRIC AND TELECOMMUNICATIONS FACILITIES IN THE PUBLIC RIGHTS OF WAY OF THE CITY OF ENCINAL, TEXAS; THE RESTORATION OF THE SAID PUBLIC RIGHTS OF WAY IN THE EVENT OF REQUIRED OR NECESSARY EXCAVATIONS OR ROAD CUTS; THE PREFERENCE FOR UNDERGROUND FACILITIES WHERE FEASIBLE AND COST EFFECTIVE; AND THE METHOD, MANNER, AND PAYMENT FOR RELOCATIONS OF ELECTRIC AND TELECOMMUNICATIONS FACILITIES IN THE PUBLIC RIGHTS OF WAY. City Manager Davila told Council that this Ordinance has to do with the rights of way in the City. Mr. Tony Arce from AEP said that this Ordinance formalizes the process for our Telecommunications and those they are here to work with our local officials. A motion to approve the Ordinance was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. A motion to recess the meeting was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. The motion to recess was made at 6:26 p.m. A motion to return from recess was made by Councilwoman Guerra at 6:45 p.m. and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. The meeting resumed at 6:45 p.m.

9. Discussion on La Salle County Appraisal District 2014 estimated values for the 2014 tax year. City Consultant Eddington explained to Council the amount for the 2013 taxable values. Consultant Eddington told Council that we should expect to see about \$110,000.00 in property taxes this year versus \$98,000.00 last year. City Manager Davila told Council that we included a lot of properties that were not on there before. This was a discussion item only.

10. Discussion on proposed City plan on building City Park to include a swimming pool, playground and basketball court on donated land located on the East side of Interstate 35 and Hwy. 44. This item was discussed earlier with Government Capital. There was a suggestion made that we have a fee to go into the City Pool so that we can defray some of the costs to maintain it.

11. Discussion and Action on hiring a Consulting Engineer to advise the city on current and future public service projects. A motion to table item number eleven was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

12. Discussion and Action on Municipal Clerk Evaluation and Renewal of Contract. A motion to go into Executive Session to discuss items 12 thru 14 was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado. Council retired to Executive Session at 7:00 p.m. A motion to return from Executive Session was made by Councilwoman Maldonado at 7:30 p.m. and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. A motion to approve the Professional Contract of Linda Ramirez Municipal Clerk was made by Councilman Weikel and he was seconded by Councilwoman Guerra all were in favor except Councilwoman Arizola who abstained to vote on this motion.

13. Discussion and Action on Renewal of Professional Contracts. A motion to renew City Manager Velma Davila's Contract for another three years based on the terms specified on the Contract was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. A motion to approve the City Consultant Ashley Eddington Professional Contract for thirty-six months based on the terms specified on the Contract was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. A motion to approve City Attorney Juan B. Caballero's for the next thirty-six months based on the terms specified on the Contract was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

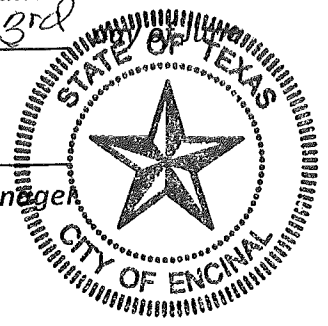
14. Discussion and Possible Action adopting Resolution No. 05122014 PURPOSE OF POPULATION INCREASE. This was the first reading only.

15. Adjournment. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The meeting was adjourned at 7:35 p.m.

Minutes were approved by Council Member Frank Weikel and a second
Motion was made by Council Member Martha Guerra on this the 3rd
2014.

Paula

Velma Davila, City Manager
Attest City Secretary



City of Encinal, Texas Regular Meeting

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, June 3, 2014 at 6:00 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Citizens Comments. The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.
4. Approval of minutes for May 13, 2014.
5. City Manager's Report/Consultant Report.
6. Discussion and Action on upcoming conferences for City Officials and City Council members.
7. Discussion and Action on approving Ordinance No. 05122014 for Purpose of Population Increase.
8. Discussion on Inter-local Agreement with LaSalle County and the City of Encinal for Street Improvements.
9. Discussion on when house numbers will be provided to each resident within the City Limits of Encinal and discussion on Ordinance providing for future responsibility in numbering of houses from each owner.
10. Discussion and Action on approving the STREET POT HOLE REPAIR PROGRAM.
11. Discussion and Action on allowing our Public Works Employee's to travel to Cotulla to use the County's machine to fabricate street signs.
12. Discussion and Action to purchase the 50 traffic signs and 50 mount post for the City streets and authorizing or constructing the Chief of Police to ascertain the correct criteria for placing the stop signs.
13. Discussion on possible usage of old City Hall building. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.*

14. Discussion and Action on approving the Implementation of the Encinal Teen Work Study Program and the hiring of 1-Female & 1-Male Qualified applicants for the rate of \$7.25 p/h for 20 hours a week. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.*

Qualified applicants must be a Junior or Senior in High School and bring the following req.:

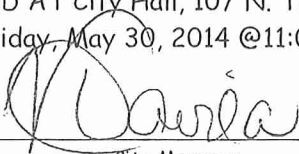
- a. Application
- b. Report Card Showing Class Classification
- c. School ID

15. Discussion and Action on entering into and Earnest Money Contract for property where City Park will be built. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.*

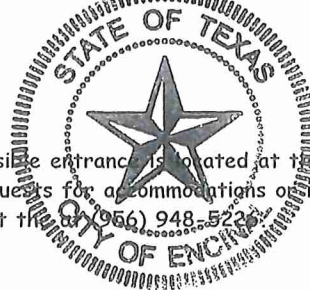
16. Adjournment.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS SPECIAL MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Friday, May 30, 2014 @11:05 a.m.



City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City of Encinal at (956) 948-5223.

City of Encinal
Regular Meeting Minutes
June 3, 2014

1. Meeting called to order to determine if a quorum is Present. The Meeting was called to order by Mayor Sanchez at 6:00 p.m. Present were Councilmembers Frank Weikel, Stuart Howard, Irma Arizola, Christina Maldonado, and Martha Guerra. After Roll Call Mayor Sanchez determined that there was in fact a quorum.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.

3. Citizens Comments. County Commissioner Ricardo Garza asked Council if on Election Day there employees were paid to do electioneering. City Attorney Juan Caballero responded that during the comments portion of the meeting you may make comments but it's not to ask questions, Commissioner Garza stated that we have a transparent government was that a yes or a no, City Attorney Caballero responded to Commissioner Garza that he had his answer and that if there were no comments the meeting would proceed.

4. Approval of Minutes of May 13, 2014. A motion to approve the Minutes as stated was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

5. City Manager's Report/Consultant Report. City Manager Velma Davila told Council about the Cinco de Mayo Festival and the funds for that event would be used to build a gate at the Cemetery, she went on to say that the pole is already up and hopefully it will be done by Friday. Manager Davila went on to say that for the Cinco de Mayo festival we had a total of \$5,277.00 in donations that would go to the building of the Cemetery gate. City Manager Davila told Council that some questions had arisen about the Christmas donations and that she was giving Council a list of the donations given and the receipt totals for the gifts that were purchased for the elderly and the kids. Manager Davila went on to say that there was \$441.35 left in the grant account from the Christmas donations and she presented Council with the copy of the bank statement. City Manager Davila told Council that on June 16th we would be having a USDA representative at Remy's Pizza to do a presentation for citizens to be able to purchase a home. City Manager Davila recognized the new girls Monik Huerta and Damiana Lopez for the great job they did on designing our monthly newsletter. City Manager Davila told Council that our Sanitation guys have been cleaning the Cemetery with the weed eater and lawn mower. City Manager Davila explained to Council that the City does not own the Cemetery but that we take pride in keeping it clean because of the respect of the people there. City Manager Davila told Council that the Cemetery will be open from 7 a.m. to 7 p.m. everyday. City Manager Davila said that the fence would consist of and arch with iron poles and two doors that open up and it will also have a flag pole. Consultant Ashley

houses from each owner. City Manager Davila told Council that Damiana was one of the girls working on getting all the addresses for the streets. Davila told Council that we will be placing the numbers on the houses. The ordinance would require that all home owners have a number on their homes but the City would provide them one the first time. Davila explained that this would benefit the Citizens by being able to locate the properties within the City.

10. Discussion and Action on approving the STREET POT HOLE REPAIR PROGRAM. Consultant Eddington explained to Council that we would be purchasing cold mix to repair some of the pot holes around town. Councilman Weikel suggested that we should also have a tamper. A motion to approve the STREET POT HOLE REPAIR PROGRAM was made by Councilman Weikel and he was seconded on the motion by Councilman Howard, all were in favor so motion carried.

11. Discussion and Action on allowing our Public Works Employee's to travel to Cotulla to use the County's machine to fabricate street signs. County Commissioner Ayala from La Salle County has agreed to have his guys make our missing street signs. A motion to allow our Public Works Employees to travel to Cotulla to use the County's machine to fabricate street signs was made by Council Weikel and he was seconded on the motion by Councilman Howard, all were in favor so motion carried.

12. Discussion and Action to purchase the 50 traffic signs and 50 mount post for the City streets and authorizing or constructing the Chief of Police to ascertain the correct criteria for placing the stop signs. A motion to approve the purchase of 50 traffic signs and 50 mount posts for the City streets and instructing the Chief of Police to ascertain the correct criteria for placing the stop signs was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

13. Discussion and possible usage of old City Hall Building. The old City Hall building would be used for meetings for the Veterans association and the Ladies Auxiliary and we could also have the Public Works department here. County Commissioner Garza asked if we would be having the Food Bank at the New City Hall and City Manager Davila told Councilwoman Guerra that we would be having a Food Pantry at the New City Hall. This was a discussion item only. City Manager Davila said that we would be creating a Committee to decide what we would be doing with the old City Hall building; Citizen Armando Garza said he would like to be part of the Committee.

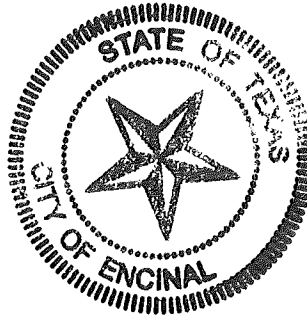
14. Discussion and Action on approving the Implementation of the Encinal Teen Work Study Program and the hiring of 1-Female & 1-Male Qualified applicants for the rate of \$7.25 p/h for 20 hours a week. Qualified applicants must be a Junior or Senior in High School and bring the following req.: a. Application b. Report Card Showing Class classification c. School ID. A motion to go into executive session was made by Councilwoman Guerra at 6:43 p.m. and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. A motion to return from Executive session was made by Councilman Howard at 6:59 p.m. and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. A

motion to approve the Encinal Teen Work Study Program was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

15. Discussion and Action on entering into an Earnest Money Contract for property where City Park will be built. A motion to table the Earnest Money Contract was made by Councilman Weikel and he was seconded on the motion by Councilman Howard, all were in favor so motion carried.

16. Adjournment. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. The meeting was adjourned at 7:00 p.m.

Minutes were approved by Council Member Christina Maldonado and a second Motion was made by Council Member Martha Guerra on this the 8th day of July 2014.



Velma Davila
Velma Davila, City Manager
Attest City Secretary

City of Encinal, Texas
Regular Meeting

NOTICE is hereby given of a Public Hearing Meeting of the City Council on Saturday, July 5, 2014 At 5:00 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code §1.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

The City of Encinal Public Hearing Meeting

Date:
Saturday, July 5, 2014

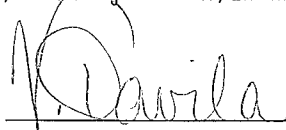
Time:
5:00 P.M.

Location:
City of Encinal City Hall
107 N. Tejas
Encinal, Texas 78019

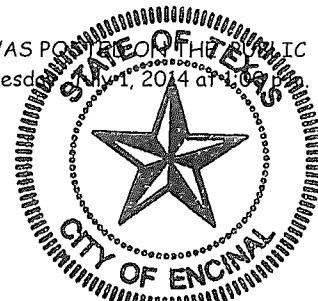
The City of Encinal will be holding a public hearing for an application for the Downtown Revitalization Grant to be submitted to the Department of Agriculture under the Texas Capital Fund as a part of TxCDGB funds. This grant will target our downtown area (Main Street) and the adjacent effected cross streets and will be used to improve the infrastructure of the designated downtown area. The amount of the application will be \$150,000.00

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS REGULAR MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Tuesday, July 1, 2014 at 4:56 PM.



City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226 or FAX (956) 948-5571.

City of Encinal

Public Hearing

July 5, 2014

Present at the Public Hearing were Mayor Sylvano Sanchez, City Manager Velma Davila, Council Members Frank Weikel, Irma Arizola, Martha Guerra, Stuart Howard, Christina Maldonado, City Attorney Juan B Caballero and Citizens Alfredo Valles Jr, Oliver Jordan Jr, Josie Ponce De Leon, and Linda L Ramirez.

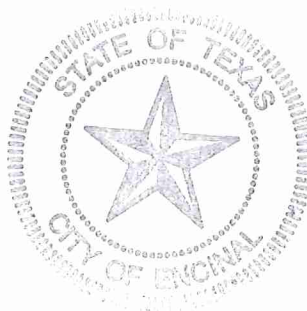
Consultant Eddington presented Citizens with a plan for the Downtown Revitalization Grant, he explained that the target area would be the Main Street area and he explained that the improvements would include implementing sidewalks, adding more light to the area by possible including light fixtures at the area. Consultant Eddington discussed with the Citizens present which area they thought would best benefit from these improvements. There was discussion as to which area should be designated the down town area and question as to where the project would have its starting point. The starting point would be on highway 44 and travel south as far as possible but trying to make sure that the Post Office would be included.

The Public Hearing started at 5:00 p.m. and lasted approximately one hour.

Motion – Christina Maldonado

Second – Frank Weikel

Approved on August 12, 2014.



Velma Davila
City Manager

City of Encinal, Texas
Public Hearing Meeting

NOTICE is hereby given of a Public Hearing Meeting of the City Council on Sunday, July 6, 2014 At 5:00 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard

~~The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.~~

The City of Encinal Public Hearing Meeting

Date:
Sunday, July 6, 2014

Time:
5:00 P.M.

Location:
City of Encinal City Hall
107 N. Tejas
Encinal, Texas 78019

The City of Encinal will be holding a public hearing for an application for the Downtown Revitalization Grant to be submitted to the Department of Agriculture under the Texas Capital Fund as a part of TxCDGB funds. This grant will target our downtown area (Main Street) and the adjacent effected cross streets and will be used to improve the infrastructure of the designated downtown area. The amount of the application will be \$150,000.00

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS PUBLIC HEARING MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Tuesday, July 1, 2014 at 1:00 p.m.



City Manager

DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226 or FAX (956) 948-5571.

City of Encinal

Public Hearing

July 6, 2014

Present at the Public Hearing were Mayor Sylvano Sanchez, City Manager Velma Davila, Council Members Frank Weikel, Irma Arizola, Martha Guerra, Stuart Howard, Christina Maldonado, City Attorney Juan B Caballero and Citizens Alfredo Valles Jr, Oliver Jordan Jr, Josie Ponce De Leon, and Linda L Ramirez.

The Public Hearing was much like the same one that was held on Saturday but there was more in depth discussion as to who would be doing the labor and how the wiring for the fixtures would be set and there was also discussion as to the price range we would be looking at for the fixtures and Cement as well. The priority would be to target the East side of Main Street because the West Side of the street would be utilized for the planting of the trees. A motion to adjourn the Public Hearing was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola at 5:23 p.m.

Motion – Christina Maldonado

Second – Frank Weikel

Approved on August 12, 2014.



City Manager



City of Encinal, Texas
Regular Meeting

JTICE is hereby given of a Regular Meeting of the City Council on Tuesday, July 8, 2014 at 6:00 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard

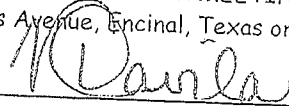
The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Discussion and Action on approving minutes of June 3, 2014, July 5, 2014 & July 6, 2014.
4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.*
5. I. City Manager's/City Consultant Report
 - A. City Newsletters
 - B. Elderly program
 - C. Stop Signs
 - D. Street Signs
 - E. House numbers
 - F. City Hall project
 - G. Consultant Accountant Report
6. Discussion and Action on date for First Budget Workshop for the City of Encinal.
7. Discussion and Action on approving an amount for the school supplies for the Encinal Elementary 2014-2015 School year.
8. Discussion and Action on EEDC recommendation on EEDC Consultant.
9. Discussion and action on Pothole and Street repair program and discussion on discussing the street cut permit.
10. Discussion and action on amending Ordinance No. 2013-06-25 on street cut fines and fees.
11. Discussion and Action on Resolution No. 070814-A. A RESOLUTION TO DESIGNATE AREAS AS SLUM/BLIGHT AREAS.
12. Discussion and Action on Resolution No. 070814-B. A RESOLUTION APPROVING AN APPLICATION FOR FUNDING THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE DOWNTOWN REVITALIZATION PROGRAM.
13. Discussion and Action on Ordinance No. 2014-07-08 AN ORDINANCE GRANTING TO AEP TEXAS CENTRAL COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, MAINTAIN AND OPERATE LINES AND APPURTENANCES AND APPLIANCES FOR CONDUCTING ELECTRICITY IN, OVER, UNDER AND THROUGH THE STREETS, AVENUES, ALLEYS AND PUBLIC PLACES OF THE CITY OF ENCINAL, TEXAS
14. Discussion and Action on Telephone service proposal for New City Hall. Permission to enter into an agreement and pay the deposit. (The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code).

15. Discussion and Action on Companies quoting security system for the City of Encinal. Permission to enter into an agreement and pay the amount for the service. (The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code).
16. Discussion and Action on recommendation from City Consultant regarding Infrastructure. (The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code).
17. Discussion and Action on Time & Date of next City Council meeting.
18. Adjournment of Meeting.

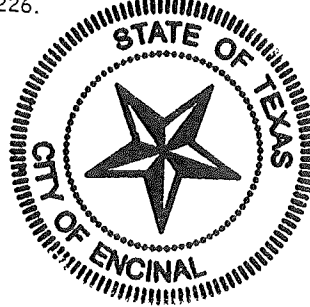
CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS REGULAR MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Thursday, July 3, 2014 at 4:00 p.m.



City Manager

DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226.



City of Encinal

Regular Meeting Minutes

July 8, 2014

1. Meeting called to order to determine if a quorum is Present. The meeting was called to order by Mayor Sanchez at 6:10 p.m. Present were Councilmembers Frank Weikel, Martha Guerra, Irma Arizola, Stuart Howard, and Christina Maldonado.

2. Pledge of Allegiance. Mayor Sanchez and Members of Council led the Pledge of Allegiance.

3. Discussion and Action on approving minutes of June 3, 2014, July 5, 2014, & July 6, 2014. A motion to move up item number thirteen to position three was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. **Item 13. Discussion and Action on Ordinance No. 2014-07-08 AN ORDINANCE GRANTING TO AEP TEXAS CENTRAL COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, MAINTAIN AND OPERATE LINES AND APPURTENANCES AND APPLIANCES FOR CONDUCTING ELECTRICITY IN, OVER, UNDER AND THROUGH THE STREETS, AVENUES, ALLEYS AND PUBLIC PLACES OF THE CITY OF ENCINAL, TEXAS.** Mr. Tony Arce from AEP said that he was here to renew a franchise that expired in 2013 and that the franchise pays the City of Encinal about thirty four or thirty five thousand dollars a year. City Manager Davila said this is the first reading and no motion is needed at this time. Mayor Sanchez resumed item number three. A motion to accept the minutes for June third was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. A motion to table minutes for July fifth and sixth was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

4. Citizens Comments. Citizen Veronica Laurel Garcia stated that she was related to the City Manager Velma Davila and that she had signed up for brush pick up and that it had not yet been picked up she also mentioned that she had already told Monique about this issue and she went on to say that she had a right to be given notice about any changes in writing. Citizen Anselma Aldaco asked if the City would be spraying for Mosquitoes. Citizen Guadalupe Granados stated that he has been a resident of Encinal for about five years and that he has been asked to speak for the Citizens of Encinal and that the major concern of the Citizens was that they have not been given the opportunity to select their next Mayor. Citizen Granados presented Council with a petition. Citizen Granados also had questions about the budget and how the City Manager was being paid. City Manager Velma Davila told Mr. Granados that she

does not make sixty-eight thousand dollars a year. City Attorney Caballero stated that these minutes are for you to make comments and make suggestions but not for questions and answers. Citizen Javier Mancha would like for Council to consider lowering our taxes.

5. I. City Manager's/City Consultant Report: A. City Newsletters City Manager Davila told Council about the newsletter that is going out to the Citizens every month and that the girls are doing a great job on it. **B. Elderly Program C. Stop Signs D. Street Signs E. House numbers.** City Manager Davila said that the numbers are going up on the properties already and Johnny and Vicky are working on this program, if the resident does not want the numbers then we won't put them up. **F. City Hall project.** City Manager Davila told Council that The City Hall is about thirty percent done and they are on schedule to finish by November first. City Manager Davila stated that Mr. Arce from AEP was going to give a donation for the Plaque that will be placed at the New City Hall. **G. Consultant Accountant Report.** City Consultant Ashley Eddington told Council that the City had been awarded a Recycling Grant from Middle Rio Grande Development Council and that we would be making our first invoice for twelve thousand dollars and we would be purchasing recycling bins for the Encinal Elementary School children and we will also be having some recycling bins at the Animal Shelter.

6. Discussion and Action on date for First Budget Workshop for the City of Encinal. A motion to approve the 1st Budget Workshop on July 31st @ 6:00 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

7. Discussion and Action on approving an amount for the school supplies for the Encinal Elementary 2014-2015 School year. A motion to approve a thousand dollars was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried. Citizen Granados asked from what fund does this come out of and Consultant Eddington answered from the General Fund.

8. Discussion and Action on EEDC recommendation on EEDC Consultant. A motion to table this item was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

9. Discussion and action on Pothole and Street repair program and discussion on discussing the street cut permit. City Consultant Eddington stated that we will be assessing the potholes and trying to patch them up ourselves. Citizen Granados asked if the City had hired an engineer to do a study and Consultant Eddington said no that he had been doing the research. Citizen Granados felt that he was very knowledgeable in this subject because he had already spoken to the Engineers that were working on the County roads.

10. Discussion and action on amending Ordinance No. 2013-06-25 on street cut fines and fees. City Attorney Juan B. Caballero asked Mayor to table this item. A motion to table this item was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

11. Discussion and Action on Resolution no. 070814-A. A RESOLUTION TO DESIGNATE AREAS AS SLUM/BLIGHT AREAS. Consultant Eddington explained to Council that this item ties in to a Grant we are applying for, the Downtown Revitalization Grant. Citizen Veronica Garcia asked if this designation (Slum) was for the whole City and Consultant Eddington said no that this would be for Main Street only. A motion to adopt the Resolution 070814-A was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

12. Discussion and Action on Resolution No. 070814-B. A RESOLUTION APPROVING AN APPLICATION FOR FUNDING THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE DOWNTOWN REVITALIZATION PROGRAM. Consultant Eddington explained that the grant was for one hundred and fifty thousand dollars and we would be working on sidewalks and lighting in the area. A motion to approve the application was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

13. Discussion and Action on Ordinance No. 2014-07-08 AN ORDINANCE GRANTING TO AEP TEXAS CENTRAL COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, MAINTAIN AND OPERATE LINES AND APPURTENANCES AND APPLIANCES FOR CONDUCTING ELECTRICITY IN, OVER, UNDER AND THROUGH THE STREETS, AVENUES, ALLEYS AND PUBLIC PLACES OF THE CITY OF ENCINAL, TEXAS. This item was discussed during item three above.

14. Discussion and Action on Telephone service proposal for New City Hall. Permission to enter into an agreement and pay the deposit. A motion to go into executive session to discuss items 14, 15, and 16 was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. Council retired into executive session at 6:53 p.m. A motion to return to Open Session was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. Council returned to open session at 7:06 p.m. A motion to accept the proposal was made by Councilwoman Maldonado and she was seconded on the motion by Councilman Howard, all were in favor so motion carried.

15. Discussion and Action on Companies quoting security system for the City of Encinal. Permission to enter into an agreement and pay the amount for the service. A motion to

accept the lowest proposal was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.


16. Discussion and Action on recommendation from City Consultant regarding Infrastructure.

A motion to table item 16 was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

17. Discussion and Action on Time & Date of next City Council meeting. A motion to have the next City Council meeting on August 12th 2014 at 6:00 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

18. Adjournment of Meeting. A motion to adjourn the meeting was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The meeting adjourned at 7:08 p.m.

Minutes were approved by Council Member Christina Maldonado and a second Motion was made by Council Member J. Weikel on this the 12th day of August 2014.


Velma Davila, City Manager
Attest City Secretary

NOTICE OF 1ST BUDGET WORKSHOP

CITY OF ENCINAL

1ST BUDGET WORKSHOP

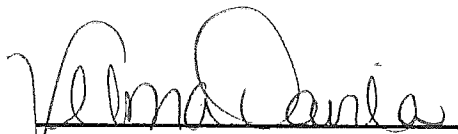
Thursday, July 31, 2014

City Hall Conference Room, 107 N. Tejas, Encinal, Texas 78019

CITY OF ENCINAL

1. Roll Call, Establish Quorum, Call to Order.
2. The City of Encinal will be having their 1st Budget Workshop on the above date, time and location on the 2014-2015 proposed budgets.
3. Discussion on Current projects and Proposed Projects.
4. Adjournment.

(The attached notice was published according to the state law requirements).



Velma Davila/City Manager

Attest: City Secretary



Posted on: Monday, July 28, 2014 @6:00 p.m.

City of Encinal
1st Budget Workshop

July 31, 2014

1. Roll Call, Establish Quorum, Call to Order. Mayor Sanchez called the Budget Workshop to order at 6:15 p.m. Present were Council Members Irma Arizola, Stuart Howard, Martha Guerra, and Frank Weikel. Councilwoman Christina Maldonado was not present.

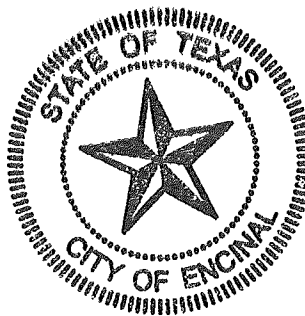
2. The City of Encinal will be having their 1st Budget Workshop on the above date, time and location on the 2014-2015 proposed budgets.

3. Discussion on Current projects and Proposed Projects. Consultant Ashley Eddington presented Council with the proposed budget. Consultant Eddington said that are current projects are the New City Hall, the animal shelter that is County supported, a Solid Waste grant that was approved for recycling, Veterans Memorial that will be placed at the New City Hall and Lewis Energy donated \$5,000.00 for it, the Elderly Program \$3,000.00, Pothole and Street Repair about \$15,000.00. City Manager Davila said she had spoken to the County Judge and somebody from Lewis Energy and see if we could split the costs to repair Holcomb Boulevard, Proctor Drive, Bonita Street and Yellow Rose Drive. City Manager Davila explained to Council that the reason we were targeting these streets is because of the school usage. Consultant Eddington spoke about the Beautification project. Citizen Mancha asked what was the projection for the payment of the New City Hall and City Manager Davila replied that it would be about \$4,000.00 per month. Consultant Eddington told Council that the amount could go down depending on the current interest rate. Citizen Granados asked if an engineering study had been consulted about the placement of the Stop signs and City Manager Davila responded that there was no need to hire an Engineer for the placement of the Stop signs because our Officers are qualified to make those decisions. Consultant Eddington said we would be discussing the proposed projects. Consultant Eddington said the first proposed project would be the Downtown Revitalization Grant. City Manager Davila said the best place for a walking trail would be on Front Street and Encinal Boulevard. Consultant Eddington said that the next proposed project would be the Magellan Plant which would be used by the new hotel that would be built and we could apply for a Texas Capital Fund. The next item would be the proposed Park at the Mercantile property which would include a park and a pool. Consultant Eddington said that the second part of this project would be to build on a piece of land donated to the City valued at \$35,000.00; this project could also be supplemented by applying for grant funding. Consultant Eddington told Council that we applied for a \$19,000.00 clean up grant for

the City. Consultant Eddington said that the Community Development Grant for \$50,000.00 to be able to convert the old City Hall into a multi-usage building to be used by nonprofit organizations and it would also house the Public Works department. City Manager Davila told Council that she had forgotten to add the Ladies Auxiliary. Consultant Eddington told Council that it is our turn for us to get the CDBG grant according to the gentleman's agreement and the grant is for about \$250,000.00. City Manager Davila said if we do get the grant the City will be administering the grant instead of paying Middle Rio Grande to administer it. Consultant Eddington told Council about getting with Lewis Energy and the County Judge about fixing Holcomb, Proctor, Bonita, and Yellow Rose Streets. Citizen Aldaco asked when was this going to get done if school is almost starting. City Manager Davila told Ms. Aldaco that we would have a different route for the school traffic. Consultant Eddington said we would be allocating \$5, 000.00 for the Cemetery. Councilman Howard asked who was fixing the fence at the Cemetery and City Manager Davila responded that the City would be doing the repair because we had Mr. Gonzalez donate the chain link fence. Citizen Granados mentioned that if you fly a flag all night it must be lighted and City Manager Davila told him that the one at the Cemetery did in fact have a light. City Manager Davila told the Citizens that our Public Works guys go and clean the Cemetery once a month. Consultant Eddington said that we would like to repair the water lines at the Cemetery. Consultant Eddington said that we are going to start the Take Pride in Your Side program to help clean up the City and get the Citizens involved in their community.

4. Adjournment. The Budget Workshop ended at 6:59 p.m.

Minutes were approved by Council Member M. Guerra and a second Motion was made by Council Member S. Howard on this the 12th day of August 2014.



Velma Davila
Velma Davila, City Manager
Attest City Secretary

City of Encinal, Texas Regular Meeting

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, August 12, 2014 at 6:30 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

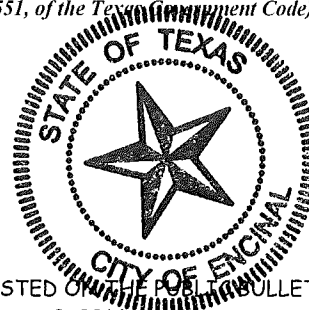
The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Discussion and Action on approving minutes of July 5, 2014, July 6, 2014, July 8, 2014 & July 31, 2014.
4. **Citizens Comments.** *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. **Personal Attacks Shall Not Be Allowed By Any Speaker.***
5. Reports from City Manager/City Staff/Consultant Report.
6. Discussion and Action on date for Second Budget Workshop for the City of Encinal.
7. Discussion and Action on the structuring of the Citizens Committees duties, responsibilities and rules.
8. Discussion and Action on approval for Linda Ramirez and Victoria Rodriguez to attend Hill Country Software and Support, Annual Users conference for "Justice of the Peace and Municipal Courts" and approve the necessary amounts for lodging, meals & travel in Kerrville on November 18-20, 2014.
9. Discussion and Action in approving resolution number 08122014 A RESOLUTION ATHORIZING THE PLANTING OF TREES AND NO PARKING SIGNS ON DESIGNATED AREAS FOR BEAUTIFICATION PURPOSES WITH PERMISSION FROM TEXAS DOT APPROVED AREAS.
10. Discussion and Action on Ordinance No. 2014-07-08 AN ORDINANCE GRANTING TO AEP TEXAS CENTRAL COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, MAINTAIN AND OPERATE LINES AND APPURTENANCES AND APPLIANCES FOR CONDUCTING ELECTRICITY IN, OVER, UNDER AND THROUGH THE STREETS, AVENUES, ALLEYS AND PUBLIC PLACES OF THE CITY OF ENCINAL, TEXAS.
11. Discussion and Possible Action on approving construction of Holcomb, Proctor, Bonita, Yellow Rose and Front Street North and South with new "Proflex Base Stabilization". This will be in conjunction with our Pot Hole and Street Repair Program.
12. Discussion on 1st Reading of Ordinance No. 2014-08-12 on "AN ORDINANCE CREATING THE POSITION OF CITY MANAGER/CITY ADMINISTRATOR". *(The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code).*
13. Discussion and Possible Action on Ruiz demand letter and authorizing the City Manager, City Attorney and City Consultant to act on behalf of the city in negotiations. *(The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code).*
14. Discussion and Action on Time & Date of next City Council meeting.
15. Adjournment of Meeting.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS REGULAR MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Friday, August 8, 2014 at 1:00 p.m.


City Manager



City of Encinal
Regular Meeting Minutes
August 12, 2014

1. Meeting called to order to determine if a quorum is present. The Meeting was called to Order by Mayor Sanchez at 6:30 p.m. Present were Council Members Frank Weikel, Christina Maldonado, Martha Guerra, Irma Arizola, and Stuart Howard.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and Council.

3. Discussion and Action on approving minutes of July 5, 2014, July 6, 2014, July 8, 2014 & July 31, 2014. A motion was made by Councilman Weikel to move up Item 10 to Item 3 and he was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. Item 10. Discussion and Action on Ordinance No. 2014-07-08 AN ORDINANCE GRANTING AEP TEXAS CENTRAL COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, MAINTAIN AND OPERATE LINES AND APPURTENANCES AND APPLIANCES FOR CONDUCTING ELECTRICITY IN, OVER, UNDER AND THROUGH THE STREETS, AVENUES, ALLEYS AND PUBLIC PLACES OF THE CITY OF ENCINAL, TEXAS. Tony Arce from AEP told Mayor Sanchez and City Council that this is a renewal of a franchise fee that AEP pays to eh City and last year they paid over thirty five thousand dollars. A motion to approve the Ordinance was made by Councilman Weikel and he was seconded on the motion by Councilman Howard, all were in favor so motion carried. A motion to approve the minutes of July 5th, July 6th, and July 8th was made by Councilwoman Maldonado and she was seconded on the motion by Councilman Weikel, all were in favor so motion carried. A motion to approve the July 31st minutes was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried.

4. Citizens Comments. Citizen Armando Garza told Council that he wanted to comment about the No Parking signs that were placed on Highway 44 and Main Street and that they should consider making a study as to how these signs would affect the businesses in that area and if they park across the street it would be a hazard to the citizens because they would be obstructing the view. Citizen Anselma Aldaco told Council that she wanted to make some comments about the Economic Development and she addressed Mr. Weikel and Mrs. Arizola were you each familiar with the State document, that says the member should reside in the city or in the county, some of the members are not. Citizen Aldaco addressed herself to Mr. Caballero that she was reading from TML legal documents. Citizen Guadalupe Granados addressed Mayor and City Council and told them that he was here to address a letter sent to him in regards to the recall election petition and that it was invalid. Citizen Granados stated that in the response letter City Attorney Caballero stated that the petition was invalid and that the City further requested information in regards to the signatures and addresses of the individuals that signed the petition for the purpose of validating that those were residents of Encinal, and Mr. Caballero said that

you (the Mayor and Council) requested the worksheets of the Notary because you want to know if the residents that signed the petition are residents of the City. Citizen Granados went on to say that he researched 277 of the election code and it said that if this petition had been allowed (it would apply to a home rule city only) it is the responsibility of the City Secretary to validate the signatures and you can get a list of registered voters from the County. Citizen Ricardo Garza asked Mayor Sanchez and the Council if they could please consider removing the parking signs because it affects my business. City Manager Davila told citizens that we are trying to make the city more presentable. City Manager Davila told the residents that we must have five feet from the shoulder as per TX DOT guidelines. Citizen Javier Mancha said he would reserve his right for number thirteen. Citizen Mancha said he was hire to apply for a grant thru the state and were applying and if we get approved we will get all the money back I just want to make sure that the Mayor and Council are aware of that. Citizen Josie Poncedeleon told Council that she would like for the people attending the conference to bring back some feedback from the conference. Citizen Mario Granados told Mayor Sanchez and Council that he has been here for thirteen years. Citizen Mario Granados told Council that the City owns a lot by his property and that gravel was placed there when they paved that street and it is still there. Citizen Mario Granados also mentioned that he saw a lot of markings on the street where there was numbers and that was where potholes would be repaired and he said he would rather have them leave them that way. Citizen Mancha suggested to Council that they get with the Commissioner and the Judge before they do projects so they wouldn't double up.

5. Report from City Manager/City Staff/ Consultant Report. Police Chief Veronica Garcia told Mayor Sanchez and Council that she has been a certified Peace Officer for sixteen years, she has ten years of Law Enforcement experience, she has a Master's in Criminal Justice and she is a Master Peace Officer. Mr. Pena has thirty years' experience as a Peace Officer, he is DOT certified, and he is also a Master Peace Officer. Chief Garcia went on to say that we have two vehicles that were sold to the City for a dollar from the City of Laredo, we had a grey vehicle, which was replaced by a two thousand nine Chevy pickup and a two thousand thirteen Dodge Durango which is officer friendly and has video equipment. Chief Garcia told Council that during the first quarter there were two hundred twenty nine Citation issued and during the second quarter there were a hundred seventy two Citations issued. Chief Garcia said that as for the case load they had seventy four cases that would be for the first two quarters. Chief Garcia stated that they are dispatched through the La Salle County Dispatch office. Chief Garcia said that they do courtesy calls. Chief Garcia told Council that she had spoken to the Superintendent and that she would be getting with the Principal regarding the ability to cover the school during the morning and the afternoons as well. Chief Garcia said that she would like to restore and restructure the Department and hire new Officers by October or November. Johnny Perez from the Publics Works Department told the Citizens and Council that we have started numbering all the houses in town because we all have to have them because it is City Policy. Johnny went on to say that the County had helped them in cleaning the Cemetery and we were able to finish faster. County Commissioner Garza told Johnny that whenever the County can help them out they will do that. City Clerk Vicky Rodriguez told Council that they have two hundred forty nine homes to number and right now we have number one hundred and twenty already so we still have one hundred twenty nine houses to go. Rodriguez went on to say that she was speaking to customers when they come to the City Hall and asking them if we can

put the numbers on their house. City Consultant Ashley Eddington presented Council with the draft format of the financial statement and when we have our next budget workshop we will have a budget to actual report.

6. Discussion and Action on date for Second Budget Workshop for the City of Encinal. City Manager Davila said that the next Budget Workshop for the City would be on August 26th at 5:15 p.m. A motion to accept the next budget workshop date was made by Councilman Weikel and he was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

7. Discussion and Action on the structuring of the Citizens Committees duties, responsibilities and rules. Consultant Eddington said this program would let the Citizens have a voice on what is happening in the City, they could participate on the recycling, beautification, pot hole repair projects. Eddington said that the person must be eighteen years old, attend ninety percent of the meeting, must live within the city limits and they will be appointed by the City Council. A motion to approve the Citizens Committee was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

8. Discussion and Action on approval for Linda Ramirez and Victoria Rodriguez to attend Hill Country Software and Support, Annual Users conference for "Justice of the Peace and Municipal Courts" and approve the necessary amounts for lodging, meals & travel in Kerrville on November 18-20, 2014. A motion to approve the training for Hill Country Software for the Clerks was made by Councilman Howard and he was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

9. Discussion and Action in approving resolution number 08122014 A RESOLUTION AUTHORIZING THE PLANTING OF TREES AND NO PARKING SIGNS ON DESIGNATED AREAS FOR BEAUTIFICATION PURPOSES WITH PERMISSION FROM TEXAS DOT APPROVED AREAS. A motion to table the item was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

10. Discussion and Action on Ordinance No. 2014-07-08 AN ORDINANCE GRANTING TO AEP TEXAS CENTRAL COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE FRANCHISE TO CONSTRUCT, MAINTAIN AND OPERATE LINES AND APPURTANCES AND APPLIANCES FOR CONDUCTING ELECTRICITY IN, OVER, UNDER AND THROUGH THE STREETS, AVENUES, ALLEYS, AND PUBLIC PLACES OF THE CITY OF ENCINAL, TEXAS. This item was discussed on item three above.

11. Discussion and Possible Action on approving construction of Holcomb, Proctor, Bonita, Yellow Rose and Front Street North and South with new "Proflex Base Stabilization". This will be in conjunction with our Pot Hole and Street Repair Program. City Manager Davila said this is a discussion item only. Consultant Eddington said that the potholes were classified by size and

that was how they would be dealt with. Councilman Weikel asked Consultant Eddington that if the area is not feasible or the pothole was too big then they would have to resurface the whole street and Consultant Eddington said yes. Citizen Mario Granados made a comment about a property located by his residence on North Grande and the corner of Ancaster where a fence was protruding out into the street.

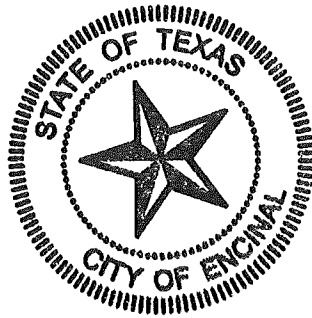
12. Discussion on 1st Reading of Ordinance No. 2014-08-12 on "AN ORDINANCE CREATING THE POSITION OF CITY MANAGER/CITY ADMINISTRATOR". Citizen Guadalupe Granados stated if this was for creating a position shouldn't it be open for discussion and City Manager Davila replied that it was not for creating a position Citizen Granados said that they were advertising the position for City Manager that is what you're doing and City Manager Davila said no sir. A motion to go into Executive Session was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. A motion to reconvene back into regular session was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. City Attorney Caballero explained that there seems to be a misconception that we run on a City Manager form of government which we don't we operate on a Council type of government. City Attorney Caballero went on to say that this position existed long before he came to the City and I've never seen an ordinance so my position is if you've had one there must be an ordinance but for whatever reason we don't have the ordinance so all were doing is ratifying what we already have and what apparently we have had for the past ten years so this would be the first reading basically to ratify the position of City Manager/City Administrator which is what we have. Councilman Frank Weikel told Council that to his knowledge we have never had an ordinance so City Attorney Caballero asked Councilman Weikel that if they had the position and Councilman Weikel said yes. This was a discussion item only said City Attorney Caballero.

13. Discussion and Possible Action on Ruiz demand letter and authorizing the City Manager, City Attorney and City Consultant to act on behalf of the city in negotiations. City Attorney Caballero asked Council to pass a resolution to authorize the City Manager Velma Davila, City Consultant Ashley Eddington, and City Attorney Juan B. Caballero to meet with and negotiate if necessary with Mr. Ruiz and his attorney to see if there is anything that can be done. A motion to approve the resolution was made by Councilman Frank Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

14. Discussion and Action on Time & Date of next City Council meeting. A motion to have the next City Council Meeting on September 9th at 6:00 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado all were in favor so motion carried.

15. Adjournment of Meeting. A motion to adjourn the meeting was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The meeting was adjourned at 7:47 p.m.

Minutes were approved by Council Member S. Howard and a second Motion was made by Council Member M. Guerra on this the 9th day of September 2014.



Velma Davila
Velma Davila, City Manager
Attest City Secretary

City of Encinal, Texas
Special Meeting

NOTICE is hereby given of a Special Meeting of the City Council on Monday, August 18, 2014 at 9:00 AM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

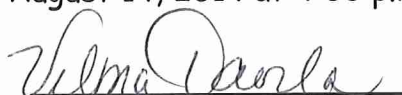
Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. ***Citizens Comments.*** *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.*
4. Discussion and Approval of Section 3 policy for CDBG Grant Compliance.
5. Discussion and Approval of Section 504 Grievance Procedures.
6. Discussion and Approval of Citizens Complaint Procedures.
7. Adjournment of Meeting.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS SPECIAL MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Thursday, August 14, 2014 at 4:00 p.m.


City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226.

City of Encinal
Special Meeting Minutes

August 18, 2014

1. Meeting called to order to determine if a quorum is Present. Mayor Sanchez called the Meeting to Order at 9:02 a.m. Present were Council Members Frank Weikel, Irma Arizola, and Christina Maldonado. Absent were Council Member Martha Guerra and Stuart Howard. Mayor Sanchez determined that there was in fact a quorum and the Meeting could proceed.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and staff.

3. Citizens Comments. There were no Citizens Comments at this time.

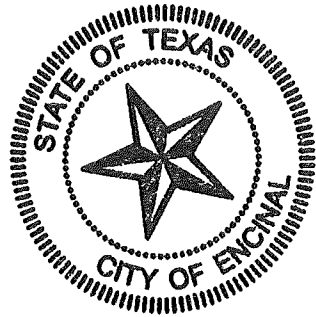
4. Discussion and Approval of Section 3 policy for CDBG Grant Compliance. City Manager Davila explained to Council that this item was needed to finalize an Audit that was made on the City for the CDBG program for the Front Street Project and that the City had hired Erika Bustamante from Middle Rio Grande Development Council as Administrator and this was supposed to be given to the City at the beginning of the Project so now our Audit is due by Friday. City Manager Davila told Council that Ms. Bustamante has had this letter since June 21, 2014 and that she just relayed that information to us. City Manager Davila told Council that we also need to include an Environmental Study. City Manager Davila told Council that we are adopting a Section 3 Policy for the Texas Department of Agriculture Community Development Block Grant which means that we are willing to do a job training employment and contracting opportunities for the residents and businesses of the area where the program is being carried out. A motion to approve Section 3 Policy for CDBG Grant Compliance was made by Councilman Weikel and he was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

5. Discussion and Approval of Section 504 Grievance Procedures. City Manager Davila is a Grievance procedure that any Citizen has and that they can come and file a grievance if they don't agree on something being done wrong and they would have both the self-evaluation and a grievance procedure manual that tells you they have to send a written determination to validate the complaint and description of resolution if any shall be issued by the City Manager and a copy forwarded to the Complainant no later than ten working days after its filing. A motion to approve Section 504 Grievance Procedures was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

6. Discussion and Approval of Citizens Complaint Procedures. City Manager Davila explained that the Citizen complaint procedures adopted by the City of Encinal are intended to provide a timely written response to all complaints and grievances made against the city Community Development Block Grant (CDBG)) Program. A motion to approve the Citizens Complaint Procedures was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

7. Adjournment of Meeting. A motion to adjourn the Meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. The meeting was adjourned at 9:12 a.m.

Minutes were approved by Council Member S. Howard and a second Motion was made by Council Member M. Guerra on this the 9th day of September 2014.



V. Davila
Velma Davila, City Manager
Attest City Secretary

NOTICE OF 2nd BUDGET WORKSHOP

CITY OF ENCINAL

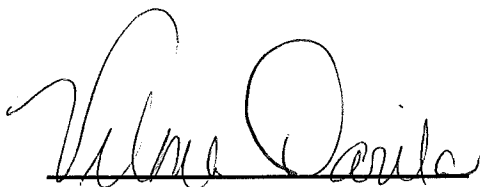
2nd BUDGET WORKSHOP
Tuesday, August 26, 2014
@4:15 P.M.

City Hall Conference Room, 107 N. Tejas, Encinal, Texas 78019

CITY OF ENCINAL

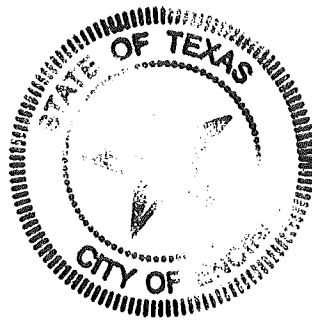
1. Roll Call, Establish Quorum, Call to Order.
2. The City of Encinal will be having their 2nd Budget Workshop on the above date, time and location on the 2014-2015 proposed budgets.
3. Discussion on, Revenues, Expenditures, Salaries & Contract Pay.
4. Adjournment.

(The attached notice was published according to the state law requirements).



Velma Davila/City Manager

Attest: City Secretary



Posted on: Thursday, August 21, 2014 @6:00 p.m.



City of Encinal

Budget Workshop Minutes

August 26, 2014

1. Roll Call, Establish Quorum, Call to Order. The Budget Workshop was called to order by Mayor Sanchez at 4:20 p.m. Present were Councilmembers Irma Arizola, Frank Weikel and Christina Maldonado. Absent were Councilmembers Stuart Howard and Martha Guerra.

2. The City of Encinal will be having their 2nd Budget Workshop on the above date, time and location on the 2014-2015 proposed budgets.

3. Discussion on Revenues, Expenditures, Salaries & Contract Pay. Consultant Ashley Eddington presented to Council a copy of last year's budget and the proposed budget for this year. Consultant Eddington told the Council that we had passed the one million dollar mark. Consultant Eddington said the first category would be revenue and we generate that from the sales tax, property tax, and franchise fees. Consultant Eddington told Council that the sales tax went up about fifteen percent while the property taxes went up from one hundred and one thousand dollars to one hundred thirteen thousand. Consultant Eddington said that on the franchise fees we get the majority from AEP and Southwestern Bell. The other part of the revenue comes from the City Office from licenses and permits and parking fees said Eddington. Consultant Eddington told Council that our collection rate for the Sanitation is at about seventy percent. Consultant Eddington told Council that the total City staff salaries would be about one hundred ten thousand dollars. Consultant Eddington said that the salaries for the Police Department were one hundred eighty two thousand dollars. Consultant Eddington told Council that the Sanitation Department went up about twenty thousand dollars. The totals for the Municipal was fifty thousand four hundred four dollars. In the Professional services we added an infrastructure Contract so that we can hire engineers to do projects like sidewalk if it's outside of a grant or if we would need a Contractor like to Core Construction to do a culvert for a street. Consultant Eddington said that the average monthly collection for the Sanitation Department was about sixty eight hundred dollars. In the Police Department averages about one hundred ninety thousand dollars a year and the Perdue Collections is about nineteen thousand dollars a year. Consultant Eddington said that for the Police Department we have a salary for a chief, assistant chief, one officer, an overtime officer, and one police clerk. Consultant Eddington told Council that we have a total of four positions for the Sanitation Department. Consultant Eddington said that in the City Staff you have the Mayor, City

Manager, one vacancy, and two positions already on board. In the Municipal we have the Municipal Clerk and Municipal Clerk two.

4. Adjournment. A motion to adjourn the Budget Workshop was made by Councilwoman Arizola and she was seconded on the motion by Councilman Weikel, all were in favor so motion carried. The Budget Workshop was adjourned at 4:55 p.m.

Minutes were approved by Council Member S. Howard and a second Motion was made by Council Member M. Buena on this the 9th day of September 2014.



V. Davila
Velma Davila, City Manager
Attest City Secretary

City of Encinal, Texas
Regular Meeting

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, September 9, 2014 at 6:00 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

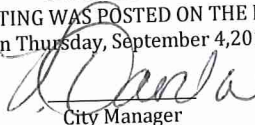
Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Discussion and Action on approving minutes of August 12, 2014, August 18, 2014 & August 26, 2014.
4. ***Citizens Comments. The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.***
5. Reports from City Manager/City Staff/Consultant Report.
6. Presentation from Mikey Betancourt employee of the Children's Alliance of South Texas and how their agency helps law enforcement and other investigative agencies in child abuse cases. Discussion only.
7. Discussion and Action on date for Final Budget Workshop for the City of Encinal.
8. Discussion and Action on approving a General Orders Manual (Policy and Procedures) for the Encinal Police Department.
9. Discussion and Action on approving Audit for 2011-2012 Fiscal Year.
10. Discussion and Action on approving Priority Procedures for the Mayor and City Council of the City of Encinal.
11. Discussion and Action in approving resolution number 08122014 A RESOLUTION AUTHORIZING THE PLANTING OF TREES AND NO PARKING SIGNS ON DESIGNATED AREAS FOR BEAUTIFICATION PURPOSES WITH PERMISSION FROM TX DOT APPROVED AREAS.
12. Discussion and Possible Action on approving construction of Holcomb with new "Proflex Base Stabilization". This will be in conjunction with our Pot Hole and Street Repair Program.
13. Discussion on Final Reading of Ordinance No. 2014-08-12 on "AN ORDINANCE CREATING THE POSITION OF CITY MANAGER/CITY ADMINISTRATOR". (*The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code*).
14. Discussion and Action on Time & Date of next City Council meeting.
15. Adjournment of Meeting.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS REGULAR MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Thursday, September 4, 2014 at 1:05 p.m.


City Manager

DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226.



City of Encinal

Regular Meeting Minutes

September 9, 2014

1. Meeting called to order to determine if a quorum is Present. The Meeting was called to order by Mayor Sanchez at 6:00 p.m. Present were Councilmembers Irma Arizola, Martha Guerra, Frank Weikel, and Stuart Howard. Councilwoman Christina Maldonado was absent.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.

3. Discussion and Action on approving minutes of August 12, 2014, August 18, 2014, & August 26, 2014. A motion to approve the minutes as stated was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

4. Citizens Comments. Citizen Guadalupe Granados addressed Mayor Sanchez and Council and told them that he had received correspondence from the esteemed City Attorney and in these letters there are allegations that I hold documents that I don't have and it's not true I don't have the documents I never have and never will and these allegations are not true, I have been singled out and this letter is illegal and I think I should seek legal counsel.

5. Reports from City Manager/City Staff/Consultant Report. A motion to move up item six to item five was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. Mikey Betancourt introduced himself to Mayor Sanchez and Council and told them that he wanted to speak to them about child abuse, a topic he was very passionate about. Mr. Betancourt said that he works for the Child Advocacy Center which is called the Children's Alliance of South Texas and it was created in June of 2012 by the District Attorney to cover five Counties which included La Salle. Mr. Betancourt said that the Center also offers Counseling Services and there are two satellite offices and there is one in Cotulla and the other is in Floresville. Mr. Betancourt said that the County Judge has been very supportive of the Center. Mr. Betancourt said that the Center is a non-profit 501 c3. **Addendum:** Maria Elena Hinojosa from Dominion Adult Day Care Center told Mayor Sanchez and Members of Council that the Day Care Center offers the checking of vitals, trips to the Doctors office, pick up prescriptions, we do exercises, tai chi, Zumba and she was said she was here to invite the elderly and that the transportation would be free. Ms. Hinojosa said that they would come and pick up the elderly's like at seven in the morning and bring them back at about three in the afternoon. Ms. Hinojosa said that they take them to them mall, Heb, Walmart, the Maquinitas and they also play loteria. City Manager Davila said that the City Hall is about sixty percent complete and should be finished by the third week in October. City Manager Davila said that there was no staff speaking today.

6. Presentation from Mikey Betancourt employee of the Children's Alliance of South Texas and how their agency helps law enforcement and other investigative agencies in child abuse cases. Discussion only. This item was discussed during item five above.

7. Discussion and Action on date for Final Budget Workshop for the City of Encinal. A motion to approve the next Budget Workshop for the City to be held on September 16th at 5:30 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

8. Discussion and Action on approving a General Orders Manual (Policy and Procedures) for the Encinal Police Department. City Attorney Juan B. Caballero told Council that Chief Garcia had been working on a Policy and Procedures manual for the operation of the Police Department as to how certain things are handled both internally and externally. City Attorney Caballero told the Council that he would recommend approving the Policy and Procedures Manual. Chief Garcia told Council that every department has one.

9. Discussion and Action on approving Audit for 2011-2012 Fiscal Year. A motion to table item nine was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

10. Discussion and Action on approving Priority Procedures for the Mayor and City Council of the City of Encinal. City Attorney Caballero advised Council that he would like to table this item as this time because he would like for Council to get a chance to take it home and have a chance to review it. A motion to table item ten was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried.

11. Discussion and Action in approving resolution number 08122014 A RESOLUTION AUTHORIZING THE PLANTING OF TREES AND NO PARKING SIGNS ON DESIGNATED AREAS FOR BEAUTIFICATION PURPOSES WITH PERMISSION FROM TX DOT APPROVED AREAS. City Manager Davila said that Mr. Salazar had already done the 811 call and right now the Public Works guys have been keeping the Main Street area clean and after we send them the drawing of where the trees will be placed then we will be able to start in about two weeks. Consultant Eddington told Council that we already know where we need to place the trees. City Manager Davila told Council that we got the remainder of the no parking sign that we were waiting for. A motion to approve the resolution was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

12. Discussion and Possible Action on approving construction of Holcomb with new "Proflex Base Stabilization". Glen Boultinghouse from Core Contractors spoke to Council about the material that would be used in the paving of Holcomb Road, Bonita St., Proctor St. and Yellow Rose Drive. Mr. Boultinghouse explained to Council that a geologist from the "Proflex Base" Plant came to Encinal and he took back samples from the streets they will be working on so they can make sure that they know how much native soil is in the streets. Mr. Boultinghouse said that this product is being used in West Texas and its working its way to South Texas. A motion to approve the construction for Holcomb with

new "Proflex Base Stabilization was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

13. Discussion on Final Reading of Ordinance No. 2014-08-12 on "AN ORDINANCE CREATING THE POSITION OF CITY MANAGER/CITY ADMINISTRATOR. A motion to approve the Ordinance was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

14. Discussion and Action on Time & Date of next City Council meeting. A motion to have the next meeting on October 14, 2014 was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

15. Adjournment of Meeting. A motion to adjourn the meeting was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The meeting ended at 6:39 p.m.

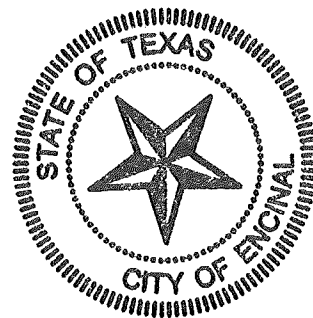
Addendum: Presentation from Dominion Adult Day Care Director Maria Elena Hinojosa on services that can be provided to Elderlies from the City of Encinal regarding transportation and other services.

Minutes were approved by Council Member Martha Guerra and a second Motion was made by Council Member Stuart Howard on this the 14th day of October 2014.

Velma Davila

Velma Davila, City Manager

Attest City Secretary



NOTICE OF 3rd BUDGET WORKSHOP

CITY OF ENCINAL

3rd BUDGET WORKSHOP

Monday, September 29, 2014

@9:00 A.M.

City Hall Conference Room, 107 N. Tejas, Encinal, Texas 78019

CITY OF ENCINAL

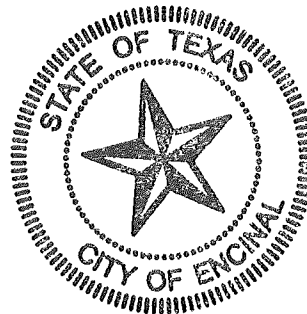
1. Roll Call, Establish Quorum, Call to Order.
2. The City of Encinal will be having their 3rd Budget Workshop on the above date, time and location on the 2014-2015 proposed budgets.
3. Discussion on Capital Projects, Debt Service & Reserve Requirements.
4. Adjournment.

(The attached notice was published according to the state law requirements).



Velma Davila/City Manager

Attest: City Secretary



Posted on: Tuesday, September 23, 2014 @3:00 p.m.

City of Encinal

3rd Budget Workshop Minutes

September 29, 2014

1. Roll Call, Establish Quorum, Call to Order. The Budget Workshop was Called to Order by Mayor Pro-Tem Frank Weikel at 9:05 a.m. Present were Council Members Irma Arizola, Martha Guerra, and Stuart Howard. Councilwoman Christina Maldonado was absent. Mayor Sanchez is in the hospital.

2. The City of Encinal will be having their 3rd Budget Workshop on the above date, time and location on the 2014-2015 proposed budgets.

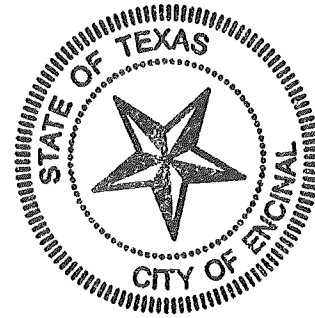
3. Discussion on Capital Projects, Debt Service & Reserve Requirements. Accountant Eddington told Council that we will have about five hundred and sixteen thousand dollars left over after we take care of salaries and professional services. Accountant Eddington said that we would start with the Capital Budget and that would be our obligations. Eddington explained to Council that we have our City Hall payment for this first year we pay interest only and our monthly payment is four thousand four hundred and twelve dollars and ninety one cents and next year it will go up because we will be adding the interest rate. Eddington told Council that the interest rate will be three point five percent over a forty year period. Accountant Eddington said that on the City Hall Bond security we are required to save three hundred fifty dollars a year and we need to have a total of thirty thousand within a ten year period according to what Bond Attorney Aguilar said. Eddington said the next item is the Sanitation truck and we pay seven hundred eighty two dollars and seventy three cents every month and we have an eight percent interest rate on it, the balance on the truck is nine thousand three hundred ninety two dollars and seventy six cents and we should finish paying it off by September two thousand fifteen and this item is considered an investment property. Accountant Eddington moved on to the next item which is the Police Department vehicle the Dodge Durango and he told Council that we pay eight hundred seventy five dollars and seventy three cents and our annual payment is ten thousand five hundred eighty dollars and seventy six cents and the interest rate is four point five seven eight and its financed through Government Capital. Eddington moved on to the Dodge Truck and we pay four hundred eighty five dollars and ten cents and the payoff year is two thousand nineteen and the interest rate is five point six four percent. Accountant Eddington moved on to the State Bank of Livingston and we pay then eight hundred fifty six dollars and eighty six cents.

4. Adjournment. A motion to adjourn the Budget Workshop was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. The Budget Workshop ended at 9:21 a.m.

Minutes were approved by Council Member M. Guerra and a second Motion was made by Council Member S. Howard on this the 14th day of October 2014.

Velma Davila

Velma Davila, City Manager
Attest City Secretary



City of Encinal, Texas Special Meeting

NOTICE is hereby given of a Special Meeting of the City Council on Tuesday, September 30, 2014 at 9:00 A.M. at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Govt. Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

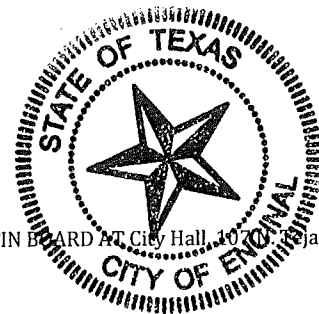
~~The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.~~

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. ***Citizens Comments.*** *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.*
4. Discussion and Action on approving Budget reallocation for 2013-2014 Fiscal Year.
5. Discussion and Action on approving 2014-2015 Budget for the City of Encinal.
6. Discussion and Action on approving a Tax Rate of .777100
7. Discussion and Action on approving Audit for 2011-2012 Fiscal Year.
8. Discussion and Action on approving Encinal Police Department Policies and Procedures.
9. Discussion and Action on Time & Date of next City Council meeting.
10. Adjournment of Meeting.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS SPECIAL MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Tuesday, September 23, 2014 @3:00 P.M.


City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226.

City of Encinal
Special Meeting Minutes
September30, 2014

1. Meeting called to order to determine if a quorum is present. Mayor Pro-Tem Frank Weikel called the meeting to order at 9:03 a.m. Present were Council Members Irma Arizola, Martha Guerra, and Stuart Howard. Councilwoman Christina Maldonado was absent. After Roll Call Mayor Pro-Tem Weikel determined that there was in fact a quorum present and the meeting could proceed.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Pro-Tem Weikel and City Council Members.

3. Citizens Comments. Citizen Thelma Adams thanked the Council for everything they have done for the Seniors of Encinal and that they were very happy and enjoying themselves. City Manager Davila told Council and those present that she was thankful for all the helpers especially Monik.

4. Discussion and Action on approving Budget reallocation for 2013-2014 Fiscal Year. Accountant Ashley Eddington said that we did not have any Budget reallocations therefore we do not need any motion or action needed.

5. Discussion and Action on approving 2014-2015 Budget for the City of Encinal. Accountant Eddington said we must have an eight percent reserve in our bank accounts. A motion to approve and eight percent reserve on our bank account and the 2014-2015 Budget was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

6. Discussion and Action on approving a Tax Rate of .777100. Accountant Eddington said the tax rate has not changed for the last four years. A motion to approve the tax rate was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried.

7. Discussion and Action on approving Audit for 2011-2012 Fiscal Year. Accountant Eddington said the Audit conducted by Flores was very favorable and that our financials were in order. Our assets exceeded our liabilities and our total net assets increased said Accountant Eddington. A motion to approve the Audit for 2011-2012 was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

8. Discussion and Action on approving Encinal Police Department Policies and Procedures. City Manager Davila told Council that Police Chief Veronica A. Garcia met with City Attorney Juan B. Caballero to discuss some of the changes to be made to the General Orders Manual. City Attorney

Caballero said there were some changes made to the manual such as lowering the value of items that we require them to place on the inventory things like automatic weapons and other equipment and also a few statutory changes because the manual was making reference to Home Rule Cities and we are a General Law City. City Attorney Caballero told Council that he would recommend the approval of the Procedures Manual for the Police Department. A motion to approve the Encinal Police Department Policies and Procedures Manual was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried.

9. Discussion and Action on Time & Date of next City Council meeting. A motion to approve the next meeting on October 14th at 6:00 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

10. Adjournment of Meeting. A motion to adjourn the Meeting was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. The meeting was adjourned at 9:20 a.m.

Minutes were approved by Council Member M. Guerra and a second Motion was made by Council Member S. Howard on this the 14th day of October 2014.



Velma Davila

Velma Davila, City Manager
Attest City Secretary

**City of Encinal, Texas
Regular Meeting**

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, October 14, 2014 at 6:30 PM at 107 N. Tejas, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

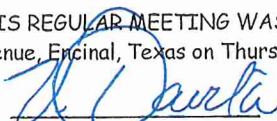
Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard.

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code §1.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Discussion and Action on approving minutes of Sept. 9, Budget Workshop on Sept. 29, and Special meeting on Sept. 29, 2014.
4. *Citizens Comments. The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.*
5. Reports from City Manager/City Staff/Consultant Report.
6. Discussion on Date and Time of Ribbon Cutting for City of Encinal New City Hall and supplies purchased.
7. Discussion on Veterans Memorial Site, Landscaping, Wall Plaque/Donation and progress of New City Hall Building.
8. Discussion on construction by Core Constructors for the following streets; Holcomb, Proctor, Bonita and Yellow Rose.
9. Discussion on Texas CDBG Development Block Grant for 2015-2016.
10. Discussion and Action on Proclamation for Encinal Police Department Red Ribbon Week for October 27, 2014 to October 31, 2014.
11. Discussion on Texas 1033 Surplus Program Inventory. *(The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code).*
12. Discussion and Action on Time & Date of next City Council meeting.
13. Adjournment of Meeting.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS REGULAR MEETING WAS POSTED ON THE CITY OF ENCINAL PUBLIC HEARING BOARD AT City Hall, 107 N. Tejas Avenue, Encinal, Texas on Thursday, October 9, 2014 at 6:01 PM.


City Manager



DISABILITY ACCESS STATEMENT This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tejas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226.

City of Encinal

Regular Meeting Minutes

October 14, 2014

1. Meeting called to order to determine if a quorum is Present. The Meeting was called to order by Mayor Sanchez at 6:30 p.m. Present were Council Members Frank Weikel, Stuart Howard, Irma Arizola, Christina Maldonado, and Martha Guerra. After Roll Call Mayor Sanchez determined that there was a quorum present.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.

3. Discussion and Action on approving minutes of September 9, Budget Workshop on September 29, and Special meeting on September 29, 2014. Councilwoman Christina Maldonado abstained from voting on approving any minutes because she was not present for any of the meetings in question. A motion to approve the minutes of September 9th, Budget Workshop on September 29th, and Special Meeting on September 29th was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried.

4. Citizens Comments. Citizen Guadalupe Granados said he was here to address the issue of the Veterans Memorial and he honestly felt that it was not in the best interest of the Veterans or the families of the Veterans you all made the decision to make this move and there seems to be conflicting stories of why in regards to this Veterans Memorial. I said this once and I will say it again none of you will ever know what it's like to be a Veteran or to be a family member of a Veteran who has been out there defending the democracy that this Country was based on instead there are some people still carrying their own agenda and their own propaganda for the simple reason of boosting their own esteem and their own interest. City Attorney Caballero told Council that they did not have to answer. President Weikel told Mr. Granados that he was a Veteran eight times and that he had spoken to Mr. Carlos Adams and I said something about taking it to the cemetery. Mr. Granados told Mr. Weikel that he had spoken to Mr. Adams and that Mr. Adams didn't care what happened with the Memorial because he was leaving town.

5. Reports from City Manager/City Staff/Consultant Report. Clerk Vicky Rodriguez told Council that she has been working on the Code Enforcement Letters and driving around seeing what lots need to be cleaned as well. Vicky said she was working alongside Pena and that they have given about nine violations or tickets. Public Works Supervisor Johnny Perez told Council that

they had put up some more of the street signs and new Stop signs so we ask that you please respect these signs. Johnny said he would be working on potholes on Thursday. City Manager Davila showed Council the Plaque that will be placed at the New City Hall, the Plaque was donated by AEP and Mr. Tony Arce had offered to purchase it.

6. Discussion on Date and Time of Ribbon Cutting for City of Encinal New City Hall and supplies purchased. City Manager Davila said that the tentative date for the ribbon cutting would be on December 5th or 8th but we are still waiting on Henry's Chief of Staff to finalize the date. City Manager Davila said that we purchased memorabilia for the New City Hall like the koozies, key rings, and pens and we will also have bottled waters with the City logo. Consultant Eddington said that the City Hall is about seventy five percent complete. City Manager Davila said that the Contractor asked if we could move it up a little because we still needed to AT& T to install their lines and AEP needs their lines as well and we also have to consider Congressman Cuellar's schedule. City Manager Davila said that the furniture won't be here until after the 10th.

7. Discussion on Veterans Memorial Site, Landscaping, Wall Plaque/Donation and progress on New City Hall Building. City Manager Davila said the flag pole will be placed next to the Veterans Memorial. City Manager Davila said the landscaping would be under budget. Discussion item only.

8. Discussion on construction by Core Constructors for the following streets: Holcomb, Proctor, Bonita and Yellow Rose. City Manager Davila told Council that he should start on the 27th or 28th of this month and it should take him like two days. City Manager Davila told Council that she had spoken to the Judge about getting some funding for the County Streets and she said the Judge had told her that he would put her on the agenda. Councilwoman Guerra asked if the school route would be rerouted that week for the construction of the street and City Manager Davila said that we would work with Mrs. Weikel and the school for that.

9. Discussion on Texas CDBG Development Block Grant for 2015-2016. Consultant Eddington told Council that this is the type of block grant that we used to complete Front Street and under the gentleman's agreement it is our turn to get the grant this year and it is due on February 15th. Consultant Eddington said that we would have to hold Public Hearings to determine what streets would be done.

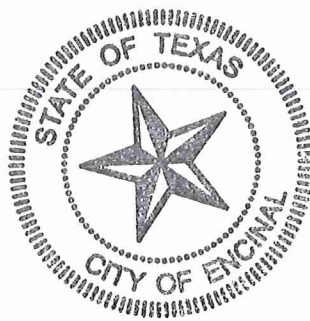
10. Discussion and Action on Proclamation for Encinal Police Department Red Ribbon Week for October 27, 2014 to October 31, 2014. City Manager Davila said that Chief Garcia and Damiana Lopez have ordered supplies to hand out to the students for that week. A motion to have a Proclamation for Red Ribbon Week was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

11. Discussion and Action on Texas 1033 Surplus Program Inventory. A motion to go into Executive Session to discuss the Surplus Program was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried. Council retired into Executive Session at 6:51 p.m. A motion to return into regular session was made by Councilman Howard and he was seconded on the motion by Councilman Weikel, all were in favor so meeting resumed. Council returned to General Session at 7:01 p.m.

12. Discussion and Action on Time & Date of next City Council meeting. A motion to have the next Meeting on November 18th at 6:30 p.m. was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

13. Adjournment of Meeting. A motion to adjourn the meeting was made by Councilman Howard and he was seconded on the motion by Councilman Weikel, all were in favor so motion carried. The meeting adjourned at 7:03 p.m.

Minutes were approved by Council Member M. Guerra and a second Motion was made by Council Member C. Maldonado on this the 2nd day of November 2014.



V. Davila
Velma Davila, City Manager
Attest City Secretary

City of Encinal, Texas
Regular Meeting

NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, December 2, 2014 at 6:30 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code §1.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

1. Meeting called to order to determine if a quorum is Present.
2. Pledge of Allegiance.
3. Discussion and Action on approving minutes of October 14, 2014
4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker.*
5. I. City Manager's/City Consultant Report
6. Discussion on adopting Ordinance's on closure of Laurel and Grande Street. (Between Berry Street and Access 35 South.
7. Discussion on Ordinance on adopting guidelines for use of City Hall Grounds. Motion needed for instructing City Manager to develop guidelines.
8. Discussion and Action on approving and amount for 4th Annual Toys for Tots & Elderly Gifts for Christmas.
9. Discussion on NEZ Program (Neighborhood Enterprise Zone). (Presented by City Consultant).
10. Discussion and Action on allowing the City Consultant/Accountant (Ashley Eddington) to take applications for Citizens Committee's on City Projects and to put together the committee's.
11. Discussion and Action on approving street for 2015 TX. CDBG Block Grant.
12. Discussion and Action on appointing City Manager Velma Davila as the Labor Standards Officer for 2015-2016 CDBG No. 711181.
13. Discussion and Action on approving a Local Government Resolution. Resolution No. _____, a resolution establishing rules and regulations in accordance with 12 U.S.C. 1701u Section 3 Policy of the Texas Department of Agriculture Community Development Block Grant Project Implementation Manual.
14. Discussion and Action on approving City Manager Velma Davila and City Consultant Ashley V. Eddington to post any Public Hearings necessary for the 2015 CDBG Block Grant.
15. Discussion and Action on announcing for City of Encinal 2015 CDBG Street Improvement Project, Request for Qualifications for Professional Services.
16. Discussion and Action to approve a legible, quality maps for the 2015 CDBG Block Grant.

17. Discussion and Action on working with City Of Encinal Veterans on ideas for Veterans Memorial on Main Street and Flag Pole plaque.
18. Discussion on flag donated by Mr. Juan Linan.
19. Discussion on information of previous Mayor's for the City of Encinal.
20. Discussion on Community Members interested to serve on the City Council. Individuals must meet criteria's and must reside within the City Limits.
21. Discussion and Action on Resignation of City Council Member. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code*
22. Discussion and Action on filling vacancy created by resignation. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code*
23. Discussion on Temporary Leave of Absence of City Administrator. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code*
24. Discussion and Action on Electing New Mayor Pro-Tem.
25. Discussion and Action on Approving Resolution for Falcon International Bank Signature Card.
26. Discussion and Action on Time & Date of next City Council Meeting.
27. Adjournment of Meeting.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS REGULAR MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall,
701 Berry, Encinal, Texas on
Thursday, November 29, 2014 at 3:20 p.m.



J. Davila

City Manager

DISABILITY ACCESS STATEMENT: This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 107 N. Tojas. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226.

City of Encinal
Regular Meeting Minutes
December 2, 2014

1. **Meeting called to order to determine if a quorum is present.** The meeting was called to Order by Mayor Sanchez at 6:30 p.m. Present were Council Members Frank Weikel, Martha Guerra, Christina Maldonado, Stuart Howard, and Irma Arizola.
2. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and Council Members.
3. **Discussion and Action on approving minutes of October 14, 2014.** A motion to approve the minutes as stated was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
4. **Citizens Comments.** Citizen Debra Weikel told Mayor Sanchez and Council that she wanted to thank them and recognize them for bringing a sense of pride to the community by beautifying Main Street, the Elderly Program, and always contributing and helping the children of Encinal, and of course the new City Hall building. She went on to thank Mayor Sanchez and the Council for their dedication and your service. Citizen Roberto Aldaco told Council that he was aware that Mayor Pro-Tem was resigning and that he would like to apply for that position. Citizen Guadalupe Granados stated that he agreed with Mrs. Weikel about the new building, main Street and some of the improvements made throughout the city and don't forget without the Citizens you would not be where you are at. Citizen Virginia Guerra said she had never attended any Council meetings she said that there has never been something so nicely done for this town before, and I hope you guys keep up the good work and as for Main Street maybe just add some Christmas stuff, everything looks very good.
5. **I. City Manager's/City Consultants Report.** . City Manager Velma Davila said she wanted to thank all the Elderly for being here this month. City Manager Davila thanked everybody for their attendance at the meeting. City Manager Davila said she wanted to let everyone know that our doors will always be available to anyone that needs to bring up any issues. City Manager Davila thanked Juan B. Caballero, our City Attorney, and Ashley Eddington our City Accountant for the donations they contributed to the Elderly program. The first prize given out was for the person who attended on a daily basis and that was Mr. Roberto Aldaco so he won a flat screen television. The second prize is a futon and it was won by Esperanza Martinez, the third prize was a heater and it was won by Maria Valles, and the last prize was an electric blanket and it was won by Josie Poncedeleon. City Manager Davila told the Elderly that the program would restart in January. City Manager invited the public to the Ribbon Cutting at 11:00 a.m. she said that refreshments would be served. City Manager Davila said that we were waiting on

better weather to start the paving of the streets. City Consultant Ashley Eddington told Council that we would be having a program called the "Take Pride on Your Side" and that we would be needing volunteers to paint houses and clear lots and also to have the best yard of the month program and we would also have a Citizens Committee for that. City Manager Davila told the audience that we were waiting on a grant that would allow us to bring in containers to do a general City clean up and that would be four times a year. City Manager Davila said that we had been trying to get an EMS in Encinal since 2012 and now finally we have these (EMTs) living at the Lewis Energy facility and they are here twenty four hours a day and I would like to recognize them and I'm so glad we have them because if someone gets sick they will be available. The La Salle County EMT's introduced themselves to the audience members and Volunteer Fire Chief Juan Valles was present as well. Consultant Eddington stated that the Municipal Court was wrapping up a great year In the Municipal Department, they filed all their OCA reports on time, the DPS Conviction Reports and the Clerks attended a training so they are up to date on that as well. City Manager Davila thanked all the Clerks for their hard work and Tony and Johnny as well.

6. Discussion on adopting Ordinance's on closure of Laurel and Grande Street. (Between Berry Street and Access 35 South.) A motion to go into Executive session to discuss and move up items twenty, twenty one and twenty two was made by Councilman Howard and he was seconded on the motion by Councilman Weikel, all were in favor so motion carried. A motion to discuss item twenty three in Executive Session was made by Councilwoman Guerra and she was seconded on the motion by Councilman Weikel, all were in favor so motion carried. Council retired to Executive Session at 6:50 p.m. A motion to reconvene into regular session was made by Councilman Weikel and he was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. Council reconvened back into regular session at 7:09 p.m. Mayor Sanchez said we would be discussing item twenty one the discussion and action on the resignation of a Council Member. City Attorney Caballero said that since Mr. Weikel was elected justice of the peace and he takes office January first there is an Attorney General opinion that states that Mr. Weikel must resign from office because he can't hold both offices. Mayor Pro Tem Weikel announced that he was resigning his position with the Council and he was very proud of all the City's accomplishments. City Attorney Caballero thanked him for his dedication and service to the City of Encinal. City Manager Davila thanked Mr. Weikel and told him that she was going to miss him but that she encouraged him to call her with any concerns he might have and thank you for everything you do for the City. Mayor Sanchez thanked Mr. Weikel as well and told him that he was going to miss him also. A motion to accept the resignation of Mayor Pro Tem Frank Weikel was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. Mayor Sanchez said the next item up for discussion would be item twenty two discussion and action on filling vacancy created by resignation. City Manager Davila told Council that

she had posted an agenda item asking any community member if anyone would like to be a Council Member and that they must meet certain criteria and must reside within the city limits. A motion to accept the appointment of Mr. Robert Aldaco to fill the vacancy created by the resignation of Mayor Pro Tem Frank Weikel on the Council was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. City Attorney Caballero welcomed Robert Aldaco as a City Council member effective January 1st. Mayor Sanchez said we would be discussing Item twenty three the temporary leave of the City Administrator. City Manager Davila told Council that she would be gone about three weeks but I will be here at least once a week and I will be in touch with the girls and Ashley (City Consultant) will be in charge while I'm gone and I should be back by the end of the month and if anybody has any question please contact the office and they will notify Ashley. Mayor Sanchez said we would resume with item six. City Manager Davila said this was a discussion item only because we would like the communities and the Council's input on this item. City Manager Davila said that she had spoken to Mr. David Monnich about the possible closure of the streets Laurel and Grande and that he did not have any problem with it, and the reason we would like to do it is to beautify the area and possibly have a farmer's market and we are in the process of applying with the USDA for a pavilion the closure would be from Huisache Street all the way to the end of highway 44. City Attorney Caballero suggested that if we are going to do that we would need to replat the street so it will be one property. City Manager Davila said this was a discussion item only. Councilwoman Guerra asked if the street to the apartments would be affected and City Manager Davila replied no it would not be affected. There was some discussion about the property to the east of City Hall that is owned by the MCA group about the fact that TX Dot will not allow them to have an entrance to that property.

7. **Discussion on Ordinance on adopting guidelines for use of City Hall Grounds. Motion needed for instructing City Manager to develop guidelines.** City Manager Davila explained to Council that we are working with City Attorney Caballero to find out what can be done on City premises. City Attorney Caballero said that sometimes people hold functions on City grounds such as weddings or announcing candidacy for an election. City Attorney Caballero said it would be wise to have guidelines for these types of events. A motion to allow City Manager Davila to develop guidelines for City Hall premises was made by Councilwoman Guerra and she was seconded on the motion by Councilman Howard, all were in favor so motion carried.
8. **Discussion and Action on approving an amount for 4th annual Toys for Tots and Elderly Gifts for Christmas.** City Manager Davila said this item would be tabled. A motion to table the item was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
9. **Discussion on NEZ Program (Neighborhood Enterprise Zone).** City Consultant Eddington said that the NEZ Program would promote permanent residency this program

would allow the Council to adopt specific zones to be able to do tax abatements for business or residential customers. These zones have been adopted by cities like Fort Worth. This is a discussion item only. Consultant Eddington said that he had highlighted some areas on the package that he had given them that could possibly be designated as some neighborhood zones. Citizen Granados asked the Council if we are sharing information with the water board (EWSC) about these businesses wanting to come to the City because of the Water Departments lack of sewer capacity and Consultant Eddington replied that was a great question because we had spoken to the water before about infrastructure and sewer capacity but we have not talked to them about the NEZ because this is the first time it has been discussed with the Council. City Attorney Caballero said that the Water is a separate entity from the City. This was a discussion item only.

10. Discussion and Action on allowing the City Consultant/Accountant (Ashley Eddington) to take applications for Citizens Committee's on City Projects and to put together the committees.

Consultant Eddington said that he had been speaking to Council about these committees since about two months ago and right now we have some projects that the City will be starting on. Consultant Eddington said that the Community Development Project Committee would help us transform the old City Hall into a multi-use building that would benefit the Community. Councilman Weikel told Consultant Eddington that he needs community volunteers. Consultant Eddington told Council about the Take Pride in Your Side and Farmer's Market and that these would be committees where we want the citizens to be involved in. Consultant read the rules to be a part of the Committee to City Council there will be some requirements that must be followed. A motion to allow the City Consultant to take applications for the Citizens Committee's was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

11. Discussion and Action on approving street for 2015 TX. CDBG Block Grant.

City Manager Davila told Council that she was not here when they made the decision to do the Front Street project so we put together some streets on the other side of town mainly Grande, Sunrise, Las Palmas, Huisache, Nueces, and Nogalitos Street. Councilman Weikel said that Grande is one of the crooked EST streets in town. City Manager Davila said that Mayor Sanchez had suggested Nogalitos. The application is due on February 29th said City Manager Davila. A motion to approve the following streets: Grande, Sunrise, Las Palmas, Huisache, Nueces, and Nogalitos Street for the 2015 TX. CDBG Block Grant was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

12. Discussion and Action on appointing City Manager Velma Davila as the Labor

Standards Officer for 2015-2016 CDBG No. 71181. A motion to appoint City Manager Davila as the Labor Standards Officer for 2015-2016 CDBG No. 71181 was made by Councilman Howard and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

- 13. Discussion and Action on approving a Local Government Resolution. Resolution No. _____, a resolution establishing rules and regulations in accordance with 12 U.S.C. 1701u Section 3 Policy of the Texas Department of Agriculture Community Development Block Grant Project Implementation Manual.** A motion to approve Resolution No. 12022014, a resolution establishing rules and regulations in accordance with 12 U.S.C. 1701u Section 3 Policy of the Texas Department of Agriculture Community Development Block Grant Project Implementation Manual was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
- 14. Discussion and Action to approve City Manager Velma Davila and City Consultant Ashley V. Eddington to post any Public Hearings necessary for the 2015 CDBG Block Grant.** A motion to approve the City Manager Velma Davila and City Consultant Ashley V. Eddington to post any Public Hearings necessary for the 2015 CDBG Block Grant was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
- 15. Discussion and Action on announcing for City of Encinal 2015 CDBG Street Improvement Project, Request for Qualifications for Professional Services.** A motion to table the item was made by Councilwoman Guerra and she was seconded on the motion by Councilman Weikel, all were in favor so motion carried.
- 16. Discussion and Action to approve a legible, quality maps for the 2015 CDBG Block Grants.** A motion to approve a legible quality map for the 2015 CDBG Block Grant was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
- 17. Discussion and Action on working with City of Encinal Veterans on ideas for Veterans Memorial on Main Street and Flag Pole plaque.** City Manager Davila spoke to Mr. Adams about the Veteran's Monument on Main Street. Consultant Eddington said that there are specific rules for retiring a Veteran's memorial. City Manager told Mr. Adams if he could get together with the local veterans to see what they would like to do with the Memorial. Mr. Adams said that he would like for the City to relocate the Memorial on Main Street and move it to the Cemetery where the flag is located and as for the Flag Pole at the Memorial he would recommend that we preserve it in a shadow box. Councilman Weikel said he agreed with the Memorial being moved to the Cemetery. A motion to send out letters to the Veterans informing them of the decision to relocate the Memorial on Main Street was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
- 18. Discussion on Flag donated by Mr. Juan Linan.** City Manager Davila said that Mr. Juan Linan had donated a 48 star flag and he was in the Vietnam War and we will display the flag with a plaque that states what the 48 flag stands for. This was a discussion item only.

19. **Discussion on information of previous Mayor's for the City of Encinal.** City Manager Davila said that we have been trying to get pictures of all the previous Mayor' but we have not been successful at it. This was a discussion item only.
20. **Discussion on Community Members interested to serve on the City Council. Individuals must meet criteria's and must reside within the City Limits. Items 20 thru 24 were discussed on item 6.**
21. **Discussion and Action on Resignation of City Council Member.**
22. **Discussion and Action on filling vacancy created by resignation.**
23. **Discussion on Temporary Leave of Absence of City Administrator.**
24. **Discussion and Action on Electing New Mayor Pro-Tem.** A motion to appoint Stuart Howard as the new Mayor Pro Tem effective January 1st was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
25. **Discussion and Action on Approving Resolution for Falcon International Bank Signature Card.** City Manager Davila said that whoever wants to be on the signature card must go to the bank together. A motion to approve all City Council Members to be on the Falcon International Bank Signature Card was made by Councilman Weikel and he was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.
26. **Discussion and Action on Time & Date of next City Council Meeting.** A motion to have our next scheduled meeting on January 13, 2015 was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
27. **Adjournment of meeting.** A motion to adjourn the meeting was made by Councilman Weikel and he was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. The meeting adjourned at 7:56 p.m.

Minutes were approved by Council Member M Guerra and a second Motion was made by Council Member S. Howard on this the 27th day of January 2015.

Mr Roberts



Valma Davila
Valma Davila, City Manager
Attest City Secretary