

CITY OF ENCINAL
CITY COUNCIL AGENDA
Regular Meeting
Tuesday, February 14, 2023



NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, February 14, 2023 @6:00pm. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal 0 requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

___ S. Aldaco—Mayor Pro-Tem ___ I. Arizola ___ S. Garza ___ G. Inocencio ___ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: ***Personal Attacks Will Not Be Allowed by Any Speaker.***

1. Discussion and Action on approving City Council Minutes
2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
 - A. City Manager/Consultant
 1. Discussion only January & February Calendar
 2. Discussion only January & February Gazette
 3. Discussion only on Cinco de Mayo set for April 22, 2023.
 - B. City Consultant
 1. Financial Report
 2. Financial Integrity
 - C. Police Department
 1. Monthly Report
3. Discussion on proposed Plats for RCA Land Subdivision Unit I and Unit II.

4. Discussion of Public Hearing regarding Animal Control and Possible Action for Placing Public Notice of requirements for Execution of the Animal Control Policy.
5. Discussion on Main Street speed limit concern.
6. Discussion on City & Police Department Personnel Policies, Inventory Policies & Grant Procedures.
7. Discussion and Action on approving E-grant Resolutions for pending and/or approved grants/
8. Discussion and Action on approving the Bills paid for January & February 2023 bills paid.
9. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, March 14, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m.

10. ADJOURNMENT

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

Certification

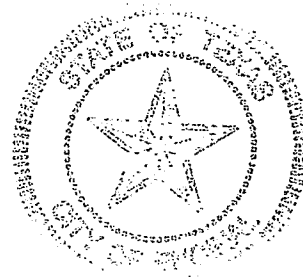
I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Wednesday, February 8, 2023 @ 3 pm

Velma Davila

Velma Davila

City Manager/Attest City Secretary



City of Encinal
Regular Meeting Minutes
February 14, 2023

Meeting called to order.

The Meeting was called to Order by Mayor Sylvano Sanchez at 6:00 p.m.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sylvano Sanchez and City Councilmembers.
2. **Roll call to establishing a quorum.** Present were Councilmembers Sonny Aldaco, Yrma Arizola, Sandra Garza, Gilbert Inocencio and Debra Weikel.

Citizens Comments

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City Staff or the Council and no action can be taken: **Personal Attacks Will Not Be Allowed by Any Speaker.**

1. **Discussion and Action on approving City Council Minutes.** A motion to approve the City of Encinal Minutes for December 13, 2022 was made by Councilmember Aldaco and he was seconded on the motion by Councilwoman Arizola, Councilmember Inocencio and Councilwoman Garza were in favor of the motion so the motion carried, Councilwoman Weikel abstained from voting on the item.
2. **Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city.**
3. **Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**
 - A. **City Manager/Consultant**
 1. **Discussion only January & February Calendar**
 2. **Discussion only January & February Gazette**
 3. **Discussion only on Cinco de Mayo set for April 22, 2023.**
 - B. **City Consultant**
 1. **Financial Report** City Consultant Ashley Eddington advised City Council that the payroll checks had been delayed and that the O/T checks had been delayed by 5 days and that this was not an issue with the payday plan and the O/T checks come thru payroll for record keeping purposes. City Consultant Eddington advised City Council that there was an increase in the health insurance for the employees because the insurance went up 13% so now the employees will have to pay \$125.00 monthly for it and TML explained that the reason why claims were going up was due to COVID.
 2. **Financial Integrity** City Consultant Eddington discussed the financial reports with City Council.
 - C. **Police Department**
 1. **Monthly Report** Chief Balboa discussed the monthly activity report with City Council.

3. Discussion on proposed Plats for RCA Land Subdivision Unit 1 and Unit II. This was discussion item only.

4. Discussion of Public Hearing regarding Animal Control and Possible Action for Placing Public Notice of requirements for Execution of the Animal Control Policy. A motion to table this item was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

5. Discussion on Main Street speed limit concern. This was a discussion item only.

6. Discussion on City & Police Department Personnel Policies, Inventory Policies & Grant Procedures. City Consultant Eddington discussed the rules and regulations regarding grant laws and regulations and that recently we implemented inventory tags for vehicles.

7. Discussion and Action on approving E-grant resolutions for pending and/or approved grants. A motion to approve E-grant resolutions for pending and/or approved grants was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola all were in favor so motion carried.

8. Discussion and Action on approving the Bills paid for January & February 2023 bills paid. A motion to approve the Bills paid for February 2023 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Garza, all were in favor so motion carried.

9. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, March 14, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. A motion to have the next City of Encinal Regular meeting will be on Tuesday, March 14, 2023 @ 6:00 p.m. was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

10. ADJOURNMENT. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The meeting adjourned at 6:47 p.m.

Minutes were approved by Council Member S. Aldaco and a second Motion was made by Council Member A. Arizola on this the 13th day of March 2023.

Velma Davila
Velma Davila, City Manager
Attest City Secretary

CITY OF ENCINAL
CITY COUNCIL AGENDA
Regular Meeting
Tuesday, March 14, 2023



*NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, March 14, 2023 @6:00pm.
The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below
should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

___ S. Aldaco—Mayor Pro-Tem ___ I. Arizola ___ S. Garza ___ G. Inocencio ___ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: *Personal Attacks Will Not Be Allowed by Any Speaker.*

1. Discussion and Action on approving City Council Minutes
2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
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 1. Discussion only March Calendar
 2. Discussion only March Gazette
 3. Discussion only on Cinco de Mayo set for April 22, 2023.
 - B. City Consultant
 1. Financial Report
 2. Financial Integrity
 - C. Police Department
 1. Monthly Report
3. Discussion on Voting Machine purchased from ESS for the City of Encinal Elections.

4. Discussion and Action on approving E-grant Resolutions for pending and/or approved grants for the Office of the Governor's.
5. Discussion of Public Hearing regarding Animal Control and Possible Action for Placing Public Notice of requirements for Execution of the Animal Control Policy.
6. Discussion and Action to approve Mayor Pro-Tem Sonny Aldaco to all Falcon Bank Accounts, all Stockman Bank Accounts and the First ACH Account.
7. Discussion and Action on approving contract term for Municipal Court Judge Hector Cortez.
8. Discussion and Action on the changeover and pending business for Mayor Sylvano Sanchez
9. Discussion and Action on approving the Bills paid for March 2023 bills paid.
10. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, March 14, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m.

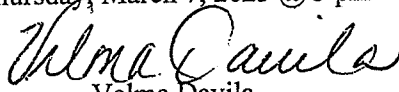
11. ADJOURNMENT

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Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Thursday, March 7, 2023 @ 3 pm



Velma Davila

City Manager/Attest City Secretary



**City of Encinal
Regular Meeting Minutes
March 14, 2023**

Meeting Called to Order. The meeting was called to order by Mayor Sylvano Sanchez at 6:00 p.m.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and City Councilmembers.
2. **Roll call to establishing a quorum.** Present were Councilmembers Sonny Aldaco, Yrma Arizola, Sandra Garza, and Gilbert Inocencio. Councilwoman Debra Weikel was absent.

Citizens Comments. There were no Citizens Comments.

1. **Discussion and Action on approving City Council Minutes.** A motion to approve the Minutes for February 14, 2023 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
2. **Discussion of city Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**
 - A. **City Manager/Consultant**
 1. Discussion only March Calendar
 2. Discussion only March Gazette
 3. Discussion only on Cinco de Mayo set for April 22, 2023
 - B. **City Consultant**
 1. Financial Report
 2. Financial Integrity
 - C. **Police Department**
 1. Monthly Report
3. **Discussion on Voting Machine purchased from ESS for the City of Encinal Elections.** A motion to table the Discussion on Voting Machine purchased from ESS for the City of Encinal Elections was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
4. **Discussion and Action on approving E-grant Resolutions for pending and/or approved grants for the Office of the Governor's.** A motion to go into recess was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, all were in favor so motion carried. Council went into recess at 6:28 p.m. A motion to return to regular session was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, all were in favor so motion carried. Council returned to Regular session at 6:35 p.m. A motion to approve Resolution 01-03142023 Bullet-Resistant Shield Grant was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. A motion to approve Resolution No. 02-03142023 an Operation Lone Star Grant Program (OLS was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, all were in favor so motion carried. A motion to approve Resolution No. 03-03142023 a DJ-Edward Byrne Memorial Justice Assistance Grant Program was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, all were in favor so motion carried.
5. **Discussion of Public Hearing regarding Animal Control and Possible Action for Placing Public Notice of requirements for Execution of the Animal Control Policy.** A motion for the Discussion of Public Hearing regarding Animal Control and Possible Action for Placing Public Notice of requirements for Execution of the Animal Control Policy was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, all were in favor so motion carried.

6. **Discussion and Action to approve Mayor Pro-Tem Sonny Aldaco to all Falcon Bank Accounts, all Stockman Bank Accounts and the First ACH Account.** A motion to approve Mayor Pro-Tem Sonny Aldaco to all Falcon Bank Accounts, all Stockman Bank Accounts and the First ACH Account was made by Councilwoman Chavez and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

7. **Discussion and Action on approving contract term for Municipal Court Judge Hector Cortez.** A motion to approve the contract term for Municipal Court Judge Hector Cortez was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

8. **Discussion and Action on the changeover and pending business for Mayor Sylvano Sanchez.** A motion to approve the changeover and pending business for Mayor Sylvano Sanchez was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

9. **Discussion and Action on approving the Bills paid for March 2023 bills paid.** A motion to approve the Bills paid for March 2023 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

10. **Discussion and Action on Time & Date of next meeting.** The next City of Encinal Regular meeting will be held on Tuesday, March 14, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. A motion to have the next City of Encinal Regular meeting on April 11, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Chavez, all were in favor so motion carried.

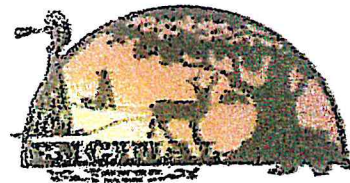
11. **ADJOURNMENT** A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The meeting adjourned at 6:52 p.m.

Minutes were approved by Council Member S. Aldaco and a second Motion was made by Council Member Y. Arizola on this the 16th day of May 2023.

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Velma Davila
Velma Davila, City Manager
Attest City Secretary

CITY OF ENCINAL
CITY COUNCIL AGENDA
Special Meeting
Tuesday, May 16, 2023



NOTICE is hereby given of a Special Meeting of the City Council on Tuesday, May 16, 2023 @6:00pm. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal 0 requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

___ S. Aldaco—Mayor Pro-Tem ___ I. Arizola ___ S. Garza ___ G. Inocencio ___ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: **Personal Attacks Will Not Be Allowed by Any Speaker.**

1. Discussion and Action on approving City Council Minutes for March 14, 2023.
2. Discussion and Action on Canvassing Election.
3. Discussion and Action on Certification of Candidates for Mayor and City Council to be presented individually.
4. Discussion and Action on Administration of Oath of Office for Mayor and (5) City Council Members At-Large.

NEW BUSINESS

- I. Swearing-In of Mayor and City Council Member.

Roll Call to establish a quorum.

1. ___ Yrma Arizola ___ Oscar Aldaco ___ Gilberto Inocencio ___ Donald Roath ___ Debra Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: **Personal Attacks Will Not Be Allowed by Any Speaker.**

2. Discussion and Action to add Mayor as signatory to all City of Encinal Bank Accounts.


3. Discussion and Action on approving Workshop for Newly Elected Mayor and Council Members to be for June 13, 2023 at 5:00pm.
4. Discussion on New Members training with the Secretary of State.
5. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, June __, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m.
6. **ADJOURNMENT**

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

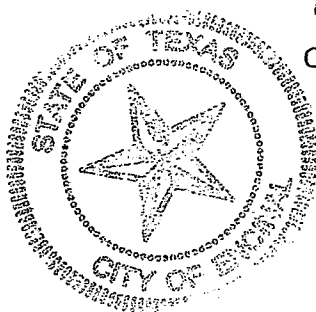
Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Monday, May 8, 2023 @10:30am


Velma Davila

City Manager/Attest City Secretary



**City of Encinal
Special Meeting Minutes
May 16, 2023**

Meeting called to order. Mayor Sylvano Sanchez called the meeting to order at 6:00 p.m.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and City Councilmembers.
2. **Roll call to establishing a quorum.** Present were Councilmembers Sonny Aldaco, Yrma Arizola, Gilbert Inocencio and Debra Weikel. Councilwoman Sandy Garza was absent.

Citizens Comments.

Citizen Gracie Roath and Guadalupe Granados addressed City Council.

1. **Discussion and Action on approving City Council Minutes for March 14, 2023.** A motion to approve the minutes for March 14, 2023 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, Councilman Inocencio was in favor so motion carried. Councilwoman Debra Weikel abstained from voting as she was not present for the meeting.
2. **Discussion and Action on Canvassing Election.** City Manager Davila told Council that there had been 16 provisional votes cast and only 2 were accepted and the rest were rejected by the Elections office and the final tallies were as follows: for Mayor Sonny Aldaco received 31 votes and Esmeralda Yanet Arce received 179 and for City Council the tallies were as followed: Sandra Chavez received 17 votes, Debra Weikel received 182, Oscar O. Aldaco received 29, Maria A. Rodriguez received 27, Donald Roath 176, Gilberto Inocencio 180, Yrma Arizola 45 and Alexis Shania Salazar 26. A motion to approve canvassing of the election was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco all were in favor so motion carried.
3. **Discussion and Action on Certification of Candidates for Mayor and City Council to be presented individually.** A motion on Certification of Candidates for Mayor Esmeralda Arce and City Councilmembers Oscar O. Aldaco, Yrma Arizola, Gilberto Inocencio and Debra Weikel was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.
4. **Discussion and Action on Administration of Oath of office for Mayor and (5) City Council Members At-Large.** A motion to approve the Administration of Oath of office for Mayor Esmeralda Arce and City Councilmembers Oscar O. Aldaco, Yrma Arizola, Gilberto Inocencio and Debra Weikel was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

NEW BUSINESS

- I. **Swearing-In of Mayor and City Council Member.** The Swearing-In of Mayor Esmeralda Arce and City Council Members Yrma Arizola, Debra Weikel, Gilberto Inocencio, Oscar O. Aldaco and Donald Roath was done by Hon. Judge Hector R. Cortez.

Roll call to establish a quorum.

1. Mayor Esmeralda Arce did a roll call at 6:20 p.m. Present were Councilmembers Yrma Arizola, Oscar O. Aldaco, Gilberto Inocencio, Donald Roath and Debra Weikel.

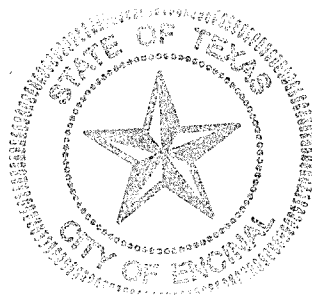
Citizens Comments

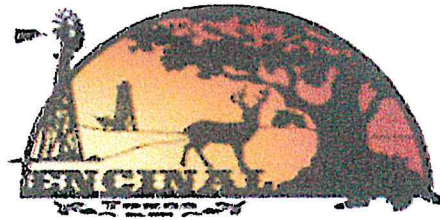
2. **Discussion and Action to add Mayor as signatory to all City of Encinal Bank Accounts.** A motion to add Mayor Esmeralda Arce as signatory to all City of Encinal Bank Accounts was made by Councilwoman Weikel and she was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.
3. **Discussion and Action on approving Workshop for Newly Elected Mayor and Council Members to be for June 13, 2023 @ 5:00 p.m.** A motion to approve a Workshop for Newly Elected Mayor Esmeralda Arce and Councilmembers was set for May 30, 2023 at 5:00 p.m. was made by Councilwoman Weikel and she was seconded on the motion by Councilman Roath all were in favor so motion carried. A motion to approve new member Training in San Antonio on August 17 and 18 was made by Councilman Roath and he was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.
4. **Discussion on New Members training with the Secretary of State.** This was a discussion item only.
5. **Discussion and Action on Time & Date of next meeting.** The next City of Encinal Regular meeting will be held on Tuesday, June __, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. A motion to have the next City of Encinal Regular meeting on Tuesday, June 13, 2023 at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. was made by Councilwoman Weikel and she was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.
6. **ADJOURNMENT.** A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried. The meeting adjourned at 6:28 p.m.

Motion made and approved on this the 16th day of May 2023.



Velma Davila, City Manager
Attest City Secretary





CITY OF ENCINAL

CITY COUNCIL WORKSHOP

Thursday, June 8, 2023

NOTICE is hereby given of a City Council Workshop on **Thursday, June 8, 2023@6:00pm.**

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Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

___ I. Arizola ___ O. Aldaco ___ G. Inocencio ___ D. Roath ___ D. Weikel

3. City Council Workshop Presentation by City Staff.

4. **ADJOURNMENT**

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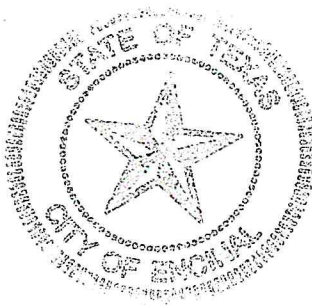
Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Thursday, June 1, 2023 @ 4 pm

Velma Davila

City Manager/Attest City Secretary



**City of Encinal
Special Meeting Minutes
May 16, 2023**

Meeting called to order. Mayor Sylvano Sanchez called the meeting to order at 6:00 p.m.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and City Councilmembers.
2. **Roll call to establishing a quorum.** Present were Councilmembers Sonny Aldaco, Yrma Arizola, Gilbert Inocencio and Debra Weikel. Councilwoman Sandy Garza was absent.

Citizens Comments.

Citizen Gracie Roath and Guadalupe Granados addressed City Council.

1. **Discussion and Action on approving City Council Minutes for March 14, 2023.** A motion to approve the minutes for March 14, 2023 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, Councilman Inocencio was in favor so motion carried. Councilwoman Debra Weikel abstained from voting as she was not present for the meeting.
2. **Discussion and Action on Canvassing Election.** City Manager Davila told Council that there had been 16 provisional votes cast and only 2 were accepted and the rest were rejected by the Elections office and the final tallies were as follows: for Mayor Sonny Aldaco received 31 votes and Esmeralda Yanet Arce received 179 and for City Council the tallies were as followed: Sandra Chavez received 17 votes, Debra Weikel received 182, Oscar O. Aldaco received 29, Maria A. Rodriguez received 27, Donald Roath 176, Gilberto Inocencio 180, Yrma Arizola 45 and Alexis Shania Salazar 26. A motion to approve canvassing of the election was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco all were in favor so motion carried.
3. **Discussion and Action on Certification of Candidates for Mayor and City Council to be presented individually.** A motion on Certification of Candidates for Mayor Esmeralda Arce and City Councilmembers Oscar O. Aldaco, Yrma Arizola, Gilberto Inocencio and Debra Weikel was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.
4. **Discussion and Action on Administration of Oath of office for Mayor and (5) City Council Members At-Large.** A motion to approve the Administration of Oath of office for Mayor Esmeralda Arce and City Councilmembers Oscar O. Aldaco, Yrma Arizola, Gilberto Inocencio and Debra Weikel was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

NEW BUSINESS

- I. **Swearing-In of Mayor and City Council Member.** The Swearing-In of Mayor Esmeralda Arce and City Council Members Yrma Arizola, Debra Weikel, Gilberto Inocencio, Oscar O. Aldaco and Donald Roath was done by Hon. Judge Hector R. Cortez.


Roll call to establish a quorum.

1. Mayor Esmeralda Arce did a roll call at 6:20 p.m. Present were Councilmembers Yrma Arizola, Oscar O. Aldaco, Gilberto Inocencio, Donald Roath and Debra Weikel.

Citizens Comments

2. **Discussion and Action to add Mayor as signatory to all City of Encinal Bank Accounts.** A motion to add Mayor Esmeralda Arce as signatory to all City of Encinal Bank Accounts was made by Councilwoman Weikel and she was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.
3. **Discussion and Action on approving Workshop for Newly Elected Mayor and Council Members to be for June 13, 2023 @ 5:00 p.m.** A motion to approve a Workshop for Newly Elected Mayor Esmeralda Arce and Councilmembers was set for May 30, 2023 at 5:00 p.m. was made by Councilwoman Weikel and she was seconded on the motion by Councilman Roath all were in favor so motion carried. A motion to approve new member Training in San Antonio on August 17 and 18 was made by Councilman Roath and he was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.
4. **Discussion on New Members training with the Secretary of State.** This was a discussion item only.
5. **Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, June __, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m.** A motion to have the next City of Encinal Regular meeting on Tuesday, June 13, 2023 at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. was made by Councilwoman Weikel and she was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.
6. **ADJOURNMENT.** A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried. The meeting adjourned at 6:28 p.m.

Minutes were approved by Council Member Donald Roath and a second Motion was made by Council Member Debra Weikel on this the 13th day of June 2023.


Velma Davila, City Manager
Attest City Secretary

CITY OF ENCINAL
CITY COUNCIL AGENDA
Regular Meeting
Tuesday, June 13, 2023



NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, June 13, 2023 @6:00pm. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

- I. Pledge of Allegiance.
- II. Roll call to establishing a quorum.

___ I. Arizola ___ O. Aldaco ___ G. Inocencio ___ D. Roath ___ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: ***Personal Attacks Will Not Be Allowed by Any Speaker.***

1. Discussion and Action on approving Proclamation Day for Cotulla ISD Valedictorian and Salutatorian students from Encinal.
2. Discussion and Action on approving City Council Minutes
3. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
 - A. City Manager/Consultant
 1. Discussion only June Calendar
 2. Discussion only June Gazette
 3. Discussion only on TML Training for City Manager, Police Chief & Police Officers.
 - B. City Consultant
 1. Financial Report
 2. Audit status
 - C. Police Department
 1. Monthly Report
4. Discussion and Action on approving Mayor Pro-Tem.

5. Discussion and Action on approving per-diem & hotel accommodations for City Council members and Mayor for the TML Newly Elected Training to be held August 17 & 18, 2023. To discuss cancellation & chargeback for one Council member that could not attend.
6. Discussion on City Hall hours of operation.
7. Discussion and possible action for approving second Council meeting for each month. To approve Resolution if needed.
8. Discussion and possible action on stray dog ongoing issue. Possible approval of a Citizens Committee from citizens within the City Limits.
9. Discussion and possible action on Sanitation truck issue.
10. Discussion on City staff schedules and availability to discuss city business with Council.
11. Discussion and Action on approving bills for June.
12. Discussion and possible action regarding Sanitation accounts and pick-up days. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*
13. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on _____, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m.

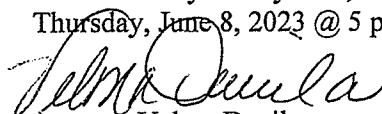
14. ADJOURNMENT

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

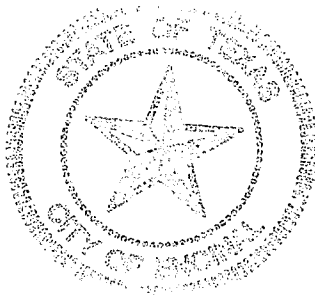
Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Thursday, June 8, 2023 @ 5 pm


Velma Davila

City Manager/Attest City Secretary



**City of Encinal
Regular Meeting Minutes
June 13, 2023**

Meeting called to order. The meeting was called to order by Mayor Esmeralda Y. Arce at 6:00 p.m.

- I. Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Arce and City Councilmembers.
- II. Roll call to establishing a quorum.** Present were councilmembers Yrma Arizola, Oscar Aldaco, Gilbert Inocencio, Donald Roath and Debra Weikel.

Citizens Comments. Citizen Guadalupe Granados spoke to City Council during the citizens comments.

- 1. Discussion and Action on approving Proclamation Day for Cotulla ISD Valedictorian and Salutatorian students from Encinal.** Mayor Arce presented Arturo Alejandro Gonzalez a plaque for being Salutatorian. A motion to approve Proclamation Day for Cotulla ISD Valedictorian and Salutatorian students from Encinal was made by Councilman Weikel and she was seconded on the motion by Councilman Roath, all were in favor so motion carried.
- 2. Discussion and Action on approving City Council Minutes.** A motion to approve the minutes for May 16, 2023 was made by Councilman Roath and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried. Councilwoman Weikel stated that she wanted it on record that the minutes were missing that she had stated that she would not be able to attend the TML conference in August because she would be working.
- 3. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**
 - A. City Manager/Consultant**
 - 1. Discussion only June Calendar**
 - 2. Discussion only June Gazette**
 - 3. Discussion only on TML Training for City Manager, Police Chief & Police Officers.**
 - B. City Consultant**
 - 1. Financial Report**
 - 2. Audit status.** A motion to go into closed session to discuss the audits was made by Councilwoman Weikel and she was seconded on the motion by Councilman Inocencio, all were in favor so motion carried. City Council went into closed

session at 6:17 p.m. A motion to return to regular session was made by Councilwoman Weikel and she was seconded on the motion by Councilman Roath, all were in favor so motion carried. City Council resumed Regular Session at 6:33 p.m.

C. Police Department

1. Monthly Report

4. Discussion and Action on approving Mayor Pro-Tem. A motion to nominate Gilbert Inocencio for Mayor Pro-Tem was made by Councilwoman Weikel, a motion to nominate Donald Roath for Mayor Pro-Tem was made by Councilwoman Arizola, Councilwoman Weikel voted for Gilbert Inocencio to be Mayor Pro-Tem and Councilwoman Arizola and Councilman Aldaco voted for Donald Roath so he won the nomination. A motion to approve Donald Roath as Mayor Pro-Tem was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. Councilman Inocencio and Councilman Roath both abstained from voting as they were nominees.

5. Discussion and Action on approving per-diem & hotel accommodations for City Council members and Mayor for the TML Newly Elected Training to be held August 17 & 18, 2023. To discuss cancellation & chargeback for on Councilmember that could not attend. A motion to approve the per diem of \$16.00 for lunch and \$29.00 for dinner was made by Councilman Roath and he was seconded on the motion by Councilman Inocencio, all were in favor so motion carried. A motion to table the hotel accommodations until July was made by Councilman Roath and he was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.

6. Discussion on City Hall hours of operation. City Councilman Inocencio suggested a schedule change for the City Hall hours of operation, he wants the clerks to work Monday thru Friday from 8:00 a.m. to 5:00 p.m. with staggered lunches of 11:30 to 12:30 and 12:30 to 1:30.

7. Discussion and possible action for approving second Council meeting for each month. To approve resolution if needed. A motion to prepare an ordinance for approving a second Council meeting on the 4th Tuesday of the month was made by Councilwoman Weikel and she was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.

8. Discussion and possible action on stray dog ongoing issue. Possible approval of a Citizens Committee from citizens within the City Limits. A motion to form a committee to address the stray dog issues was made by Councilwoman Weikel and she was seconded on the motion by Councilman Roath, all were in favor so motion carried.

9. Discussion and possible action on Sanitation truck issue. A motion to table the item was made by Councilman Roath and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried.

10. Discussion on City staff schedules and availability to discuss city business with Council. Discussion item only.

11. Discussion and Action on approving bills for June. A motion to approve the bills for June was made by Councilman Roath and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

12. Discussion and possible action regarding Sanitation accounts and pick-up days. A motion to go into Executive Session was made by Councilman Roath and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried. City Council retired into Executive Session at 7:34 p.m. A motion to return to Regular Session was made by Councilman Roath and he was seconded on the motion by Councilman Inocencio, all were in favor so motion carried. City Council returned to Regular Session at 8:15 p.m. There was no action taken on the item.

13. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on _____, _____, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. A motion to have the next City of Encinal Regular meeting on Tuesday, July 11, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. was made by Councilman Roath and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

14. ADJOURNMENT. A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The meeting adjourned at 8:17 p.m.

Minutes were approved by Council Member Donald Roath and a second Motion was made by Council Member Velma Arizola on this the 11th day of July 2023.

Velma Davila
Velma Davila, City Manager
Attest City Secretary

CITY OF ENCINAL
CITY COUNCIL AGENDA
Regular Meeting
Tuesday, July 11, 2023



NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, July 11, 2023 @6:00pm. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

___ I. Arizola ___ O. Aldaco ___ G. Inocencio ___ D. Roath – Mayor Pro-Tem ___ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff, or the Council and no action can be taken: **Personal Attacks Will Not Be Allowed by Any Speaker.**

1. Discussion and Action on approving City Council Minutes
2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
 - A. City Manager/Consultant
 1. Discussion only July Calendar
 2. Discussion only July Gazette
 3. Discussion on August 17 & 18 Newly Elect Training (TML)
 - B. City Consultant
 1. Financial Report
 2. Audit status report
 - C. Police Department
 1. Monthly Report
3. Discussion and Action on approving the City of Encinal 1st Budget Workshop set for July 27, 2023.
4. Discussion on Corazon a Corazon Pilot Program spearheaded by Mayor Esmeralda Arce and Staff. Pilot is designed to assure the wellness of our Elderly.
5. Discussion from Commissioner Alba regarding branches and streets that are being paved by the County.


6. Discussion by John Gould regarding future hotel development plans.
7. Discussion and possible action to create position for Animal Control.
8. Discussion and possible action regarding Sanitation pick-up days.
9. Discussion and Action on having Dr. Leyendecker host a vaccine clinic at the city. To discuss cost of the vaccine clinic.
10. Discussion on Sanitation truck progress.
11. Discussion regarding future grant opportunities.
12. Discussion and Action on July bills.
13. Discussion on yearly evaluations for all City Staff.
14. Discussion on **Robert's Rules of Order**.
15. Discussion of the legal implications of a hostile work environment. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*
16. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on _____, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m.
17. **ADJOURNMENT**

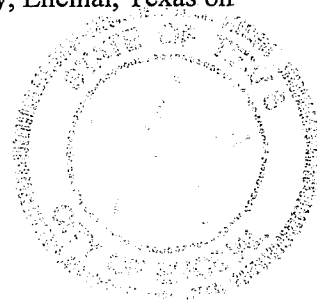
The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Friday, July 7, 2023 @ 9:00 am


Velma Davila
City Manager/Attest City Secretary



**City of Encinal
Regular Meeting Minutes
July 11, 2023**

Meeting called to Order. The Meeting was called to Order by Mayor Esmeralda Y. Arce at 6:00 p.m.

- 1. Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Arce and City Councilmembers.
- 2. Roll call to establishing a quorum.** Present were Councilmembers Yrma Arizola, Oscar Aldaco, Gilbert Inocencio, Donald Roath and Debra Weikel.

Citizens Comments:

Citizen Gracie Roath addressed City Council.

- 1. Discussion and Action on approving City Council Minutes.** A motion to approve the June 13, 2023 Minutes was made by Councilman Roath and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
- 2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**
 - A. City Manager/Consultant**
 - 1. Discussion on July Calendar:** Happy Birthday to Ashley Judge and Mayor Sanchez; Mayor Arce's Emergency Weather Declaration; Splash Pad hours; New city hall hours; new gas training August 10th ; Gas Fusion will be opening soon and it will have a meat market and restaurant; new restaurant where Flores meat market was located.
 - 2. Discussion only July Gazette**
 - 3. Discussion on August 17 & 18 Newly Elect Training (TML)**
 - B. City Consultant**
 - 1. Financial Report**
 - 2. Audit Status Report:** 2018 files have been sent to the auditor; working on 2019 reconciliation; cash to accrual convert to financial statements 2019 (by middle of August).
 - C. Police Department**
 - 1. Monthly Report:** Presentation by Corporal Butterfield; 99 citations 13 calls for service, warrant for arrest; increase of illegal dumping.
- 3. Discussion and Action on approving the City of Encinal 1st Budget Workshop set for July 27, 2023.** A motion to approve the City of Encinal 1st Budget Workshop on July 27,

2023 was made by Councilwoman Weikel and she was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.

4. **Discussion on Corazon a Corazon Pilot Program spearheaded by Mayor Esmeralda Arce and Staff.** Pilot is designed to assure the wellness of our Elderly. Office Joliet told City Council that this program is a way to check in on our elderly in the community.
5. **Discussion from Commissioner Alba Regarding branches and streets that are being paved by the County.**
6. **Discussion by John Gould regarding future hotel development plans.** Judge Hector R. Cortez told City Council that Mr. Gould is in negotiations with Arguindegui to acquire the land behind Road Ranger for a hotel with a restaurant.
7. **Discussion and possible action to create position for Animal Control.** A motion to create a part time position for Animal Control effective October 1st 2023 was made by Councilman Roath and he was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.
8. **Discussion and possible action regarding Sanitation pick-up days.** A motion to have Sanitation pick-up days on Tuesday and Friday was made by Councilman Roath and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
9. **Discussion and Action on having Dr. Leyendecker host a vaccine clinic at the city. To discuss cost of the vaccine clinic.** Item was discussed above.
10. **Discussion on Sanitation truck progress.** The estimate to repair the sanitation truck is \$8,769.60 and it would take 2 to 3 weeks to finish welding and that does not include a transport fee of \$1800.00; can possibly make an arrangement to pay them out within a 3-to-6-month period; \$22,000.00 to replace motor on the other sanitation truck.
11. **Discussion regarding future grant opportunities.** Currently have JAGS grant for \$93,000.00 for 2 Police officers and includes \$10,000.00 for maintenance; new grant for Operation Lonestar due on August 11th would pay for 2 Police Officers salary.
12. **Discussion and Action on July bills.** A motion to approve the July bills was made by Councilman Aldaco and he was seconded on the motion by Councilman Roath, all were in favor so motion carried.
13. **Discussion on yearly evaluations for all City Staff.** Discussion item only.
14. **Discussion on Robert's Rules of Order.** Discussion item only.
15. **Discussion of the legal implications of a hostile work environment. *The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*** A motion to retire into Executive Session was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, Councilman Roath, Councilman Inocencio and Councilwoman Weikel were against going into closed session to discuss a hostile work environment so item was tabled.

16. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on _____, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m. A motion to have the next City of Encinal Special Meeting on July 27, 2023 @ 5:30 p.m. was made by Councilman Roath and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
17. **ADJOURNMENT.** A motion to adjourn the Meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The meeting adjourned at 8:23 p.m.

Minutes were approved by Council Member D. Weikel and a second
Motion was made by Council Member D. Aldaco on this the 12th day of
September 2023.

Velma Davila
Velma Davila, City Manager
Attest City Secretary

1st Budget Workshop
Thursday, July 27, 2023 @6:00pm
City Hall Chamber's Room, 701 Berry St., Encinal, Texas 78018

1. Roll call to establishing a quorum.

___ O. Aldaco ___ I. Arizola ___ G. Inocencio ___ D. Roath ___ D. Weikel

1. The City of Encinal will be having their 1st Budget Workshop on the above date, time and location on 2023-2024 proposed budgets.
2. Discussion on Proposed Tax Rate, Revenue, Grants and other Revenues
3. Discussion on Current and Proposed City Council Projects.
4. Adjournment.

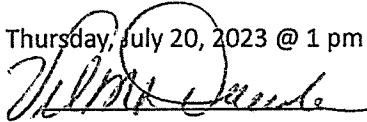
(The attached notice was published according to the State Law Requirements).

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests@ (956) 948-5226.

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Thursday, July 20, 2023 @ 1 pm



Velma Davila

City Manager/Attest City Secretary

City of Encinal
1st Budget Workshop Minutes
July 27, 2023

1. **Roll call to establishing a quorum.** The 1st Budget Workshop was called to order by Mayor Esmeralda Y. Arce at 6:17 p.m. Present for the Budget Workshop were councilmembers Oscar O. Aldaco, Yrma Arizola, Gilbert Inocencio, Donald Roath and Debra Weikel.

1. **The City of Encinal will be having their 1st Budget Workshop on the above date, time, and location on 2023-2024 proposed budgets.**
2. **Discussion on Proposed Tax Rate, Revenue, Grants and other Revenues.** City Consultant Eddington told City Council that the first budget worksheet that he would be covering with them was the sales tax, for the Sales Tax the projected budgeted amount is \$520,902.57 and that would be an increase of \$129,000 or about a 24% increase. City Consultant Eddington told Council that the budgeted amount for the property tax is \$157,766.03 and this year so far, we have collected about 71% of the property tax through July and we still have about forty-five thousand dollars outstanding. City Consultant Eddington covered Budget 3 for Public Works and Code Compliance and told Council that the proposed budget for Public Works was \$68,728.82 and hopefully with the new policy implemented by City Council we will be able to have a better percentage of collection for Sanitation. City Consultant Eddington told Council that the Municipal Court was projected a budget of \$333,978. City Consultant Eddington told Council that for the franchise fees we have a projected amount of \$20,664.87.
3. **Discussion on Current and Proposed City Council Projects.** City Consultant Eddington handed out worksheets to City Council for the proposed projects for the next fiscal year.
4. **Adjournment.** A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The 1st Budget Workshop adjourned at 7:06 p.m.

Minutes were approved by Council Member D. Aldaco and a second
Motion was made by Council Member L. Arizola on this the 8th day of
August 2023.



Velma Davila, City Manager
Attest City Secretary

CITY OF ENCINAL
CITY COUNCIL AGENDA
Special Meeting
Thursday, July 27, 2023



NOTICE is hereby given of a Special Meeting of the City Council on Thursday, July 27, 2023 @5:30pm.

The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

___ O. Aldaco ___ I. Arizola ___ G. Inocencio ___ D. Roath – Mayor Pro-Tem ___ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda.

Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agendized item, no response is required from City staff or the Council and no action can be taken: *Personal Attacks Will Not Be Allowed by Any Speaker.*


1. Discussion and 1st reading of Ordinance # second monthly meeting for the City of Encinal.
2. Discussion and Action to terminate legal services of City Attorney & publish RFQ for Legal Services.
3. Discussion and Action of yearly evaluation for City Administrator.
4. Discussion and Action to approve payouts of per-diem (\$285.00 each total \$1425.00) and hotel accommodations (\$2,529.70)
5. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, August 8, 2023, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6 p.m.
6. **ADJOURNMENT**

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Monday, July 24, 2023 @ 3 pm


Velma Davila
City Manager/Attest City Secretary

**City of Encinal
Special Meeting Minutes
July 27, 2023**

Meeting called to Order.

- 1. Pledge of Allegiance**
- 2. Roll call to establishing a quorum.**

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: **Personal Attacks Will Not Be Allowed by Any Speaker.**

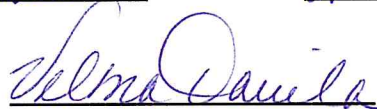
- 1. Discussion and 1st reading of Ordinance # second monthly meeting for the City of Encinal.** This was the 1st reading of the Ordinance regarding monthly meetings for the City of Encinal and the only discussion was about the start of the time for the second meeting which should read 6:00 p.m.
- 2. Discussion and Action to terminate legal services of City Attorney & publish RFQ for Legal Services.** Councilman Inocencio stated that he would like to amend that because that is not what he asked for it so he would like part A and part B, City Manager Velma Davila stated that she would like to have it on record and I guess what I want to ask you is did you meet with these attorneys or how did that happen because as a City Councilmember I want to put it on notice and I want everybody to know that the City Council acts as a collective entity and this is by state statute as per the Local Government Code absent previous authorization by City Council as a law by law neither the Mayor nor City Council alone may act or have any action on behalf of the city by way of illustration only and without limitation no individual in the city council may exercise unilateral power over any department or personnel or execute any contracts on behalf of the city just so that everyone can know that we have to vet these people and we have to ask what are they charging and that is my job to come and bring that to city council so you all need to let me know so that I can deal back and forth with the individuals and that takes you away if not you lose your immunity I just want to make sure that you all understand that and I did give you all the TML booklet and just so you know you are not one you are a whole so the whole council needs to make the decisions you cannot meet with these people by yourself, Councilman Inocencio stated that how come when we did your contract and his contract we don't ask for quotes we don't ask for anything and City Manager Davila replied that we bring it to you and the Council as a whole decides whatever you want to decide and you vote yes or no and I bring you everything and Councilman Inocencio stated that we have never taken any quotes from anybody for any of you all's contracts or anybody else and City Manager Davila stated I was already here you are not hiring me and Councilman Inocencio stated why don't we take votes to see if there is something and City Manager Davila replied that she was just telling him what the law was and if you want to go against the law and lose your immunity the attorney from the city cannot protect you I am just letting you all know if you want to do what you want to do than you can continue but you can get charges pressed on you and Councilwoman Weikel stated that he

can still make the motion to terminate and then the council will vote on it and then for part B and City Manager Davila stated that they would have to go through a procurement process and the city has always gone through a procurement process and Councilman Roath stated that he mentioned the name Moreno & Borrego so can we make suggestions and City Manager Davila stated that they can make suggestions to me but not put it out to the public because people in the public can come back and say what are you getting out of this like me when that property was being separated I had to recuse myself because those people are my family and I don't deal with those people at all so I take myself away from me so I take that liability away from me so they won't say she is getting something under the table and that is what I am trying to protect you from and if you as a council don't want protection and that is my job and Councilman Roath stated if they could make suggestions and City Manager Davila replied yes you can make suggestions to me and then we vet and get quotes from them and see what kind of attorneys are they and currently we pay Mr. Caballer \$18,000 a year and yet we are here trying to bring money into the city and spend \$20,000 more and how does that make sense for the community and as a City Manager I don't believe that we need a law firm that charges thousand of dollars and I have gotten attorney quotes before and they are not \$18,000 that's all I am here to say and you as a council make a decision and you can do as you wish but I am giving you the case laws so please get educated and take yourself from being sued and Mr. Caballero wants this in closed session so I advise you to go to closed session because you violate his rights if you don't do that so just so you know. City Manager Davila stated that if Councilman Inocencio wants me to keep Moreno & Borrego be advised that is against what I am advising you but you as a council can do what you wish to do and City Manager Davila stated that for the city's protection that is why I put an RFQ and Councilman Roath asked how long does that take to publish an RFQ and City Manager Davila stated that at least fourteen to thirty days and Councilwoman Weikel asked if it is required or mandated and City Manager Davila stated that we have always done it because it is city funds and we don't know how much it is going to be and Consultant Eddington stated that if it is over \$50,000 a procurement is required. A motion to go into executive session was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried. City Council retired into executive session at 5:43 p.m. A motion to return into regular session was made by Councilman Roath and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried. City Council returned into regular session at 6:07 p.m. A motion to terminate legal services provided by Mr. Caballero was made by Councilman Roath and he was seconded on the motion by Councilman Inocencio, Mayor Arce called for votes from city council and after some confusion as to how they voted she called for a vote from each councilmember individually. In favor of terminating legal services provided by Mr. Caballero were Councilwoman Weikel, Councilman Inocencio, and Councilman Roath against terminating legal services provided by Mr. Caballero were Councilwoman Arizola and Councilman Aldaco. After the vote was called it was determined that there was not 2/3 of the votes necessary (as stated in statute 22.077 which states that *REMOVAL OF MUNICIPAL OFFICERS. (a) The governing body of the municipality may remove a municipal officer for incompetency, corruption, misconduct, or malfeasance in office after providing the officer with due notice and an opportunity to be heard (b) If the governing body lacks confidence in a municipal officer appointed by the governing body, the governing body may remove the officer at any time. The removal is effective only if two-thirds of the elected aldermen vote in favor of a*

resolution declaring the lack of confidence. 2/3 of the vote would require a total of 4 city councilmembers to vote in favor for it to be approved) to terminate the legal services of Mr. Caballero. After calling the vote it was determined that city council did not have sufficient votes to terminate the legal services of City Attorney Juan Caballero so motion was quashed.

3. **Discussion and Action of yearly evaluation for City Administrator.** A motion to table the yearly evaluation for City Administrator was made by Councilwoman Weikel and she was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.
4. **Discussion and Action to approve payouts of per-diem (\$285.00 each total \$1425.00) and hotel accommodations (\$2,529.70)** A motion to approve payouts of per-diem (\$285.00 each total \$1425.00) and hotel accommodations (2,529.70) was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
5. **Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, August 8, 2023, at City Hall Chambers, 701 Berry Street, Encinal , Texas @ 6 p.m.** A motion to have the next City of Encinal Regular meeting on Tuesday, August 8, 2023 at City Hall chambers, 701 Berry Street, Encinal, Texas @ 6 p.m. was made by Councilman Roath and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
6. **ADJOURNMENT.** A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The Meeting adjourned at 6:15 p.m.

Minutes were approved by Council Member I. Arizola and a second
Motion was made by Council Member O. Aldaco on this the 27th day of
August 2023.



Velma Davila, City Manager
Attest City Secretary

Roath
Inocencio > abstain
Weikel

C

CITY OF ENCINAL
CITY COUNCIL AGENDA
Regular Meeting
Tuesday, August 8, 2023



NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, August 8, 2023 @6:00pm.

The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal 0 requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

___ O. Aldaco ___ I. Arizola ___ G. Inocencio ___ D. Roath – Mayor Pro-Tem ___ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken:
Personal Attacks Will Not Be Allowed by Any Speaker.

1. Discussion and Action to approve City of Encinal Minutes.
2. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
 - A. City Manager/Consultant
 1. Discussion only August Calendar
 2. Discussion only August Gazette
 3. Discussion only on city park.
 - B. City Consultant
 1. Financial Report
 2. Financial Integrity
 - C. Police Department
 1. Monthly Report
3. Discussion and Action on approving Ordinance #2023-0727. AN ORDINANCE OF THE CITY OF ENCINAL, TEXAS, ADDING A SECOND MONTHLY MEETING FOR THE CITY COUNCIL TO BE HELD ON THE FOURTH TUESDAY OF EACH MONTH AT FIVE-THIRTY P.M. (6:00 P.M.).
4. Discussion and action to approve evaluation form for City Manager.

5. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on _____, day of _____, 2023 at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6 p.m.

7. ADJOURNMENT

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 72 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

Certification

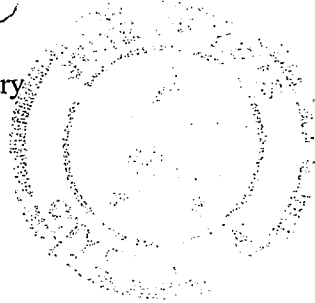
I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Monday, July 31, 2023 @ 5 pm



Velma Davila

City Manager/Attest City Secretary



City of Encinal
Regular Meeting Minutes
August 8, 2023

Meeting called to order. The Meeting was called to order by Mayor Esmeralda Y. Arce at 6:00 p.m.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Arce and City Councilmembers.
2. **Roll call to establishing a quorum.** Present were Councilmembers Oscar Aldaco, Yrma Arizola, Gilbert Inocencio, Donald Roath, and Debra Weikel.

Citizens Comments.

Members of the Audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City Staff or the Council and no action can be taken: *Personal Attacks Will Not Be Allowed By Any Speaker.*

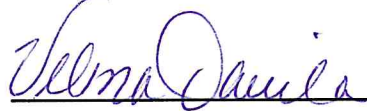
Citizen Guadalupe Granados was the only one that addressed City Council.

1. **Discussion and Action to approve City of Encinal minutes.** A motion to approve the July 27th, 2023 Special Meeting Minutes and the July 27th, 2023 Budget Workshop was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, Councilmembers Roath, Inocencio, and Weikel abstained from voting, so motion carried.
2. **Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**
 - A. **City Manager/Consultant**
 1. Discussion only August Calendar
 2. Discussion only August Gazette
 3. Discussion only city park.
 - B. **City Consultant**
 1. Financial Report
 2. Financial Integrity
 - C. **Police Department**
 1. Monthly Report
3. **Discussion and Action on approving Ordinance#2023-0727. AN ORDINANCE OF THE CITY OF ENCINAL, TEXAS, ADDING A SECOND MONTHLY MEETING FOR THE CITY COUNCIL TO BE HELD ON THE FOURTH TUESDAY OF EACH MONTH AT FIVE-THIRTY P.M.(6:00 P.M.). A motion to approve Ordinance#2023-0727 AN ORDINANCE OF THE CITY OF ENICNAL, TEXAS, ADDING A SECOND MONTHLY MEETING FOR THE CITY COUNCIL TO BE HELD ON THE FOURTH TUESDAY OF EACH MONTH AT FIVE-THIRTY P.M. (6:00 P.M.). A motion to approve Ordinance#2023-0727, AN ORDINANCE OF THE CITY OF ENCINAL, TEXAS, ADDING A SECOND MONTHLY MEETING FOR THE CITY COUNCIL TO BE HELD ON THE FOURTH TUESDAY OF EACH MONTH AT FIVE-THIRTY P.M.**

(6:00 P.M.) was made by Councilman Roath and he was seconded on the motion by Councilman Inocencio all in favor except Councilman Aldaco

4. **Discussion and action to approve evaluation form for City Manager.** A motion to table the evaluation form for City Manager was made by Councilwoman Weikel and she was seconded on the motion by Councilman Inocencio, all were in favor so motion carried.
5. **Discussion and Action to name a council member as a 2nd signature to all bank accounts.** A motion to nominate Inocencio to be the 2nd signature was made by Councilman Roath and there was no second on the motion so item was quashed.
6. **Discussion and Action on Time & Date of next meeting.** The next City of Encinal Regular meeting will be held on _____, day of _____, 2023 at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6 p.m. City Attorney Caballero told City Council that since they passed the new Ordinance two have two monthly meetings it was not necessary to take any action on this item.
7. **ADJOURNMENT.** A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The meeting adjourned at 6:54 p.m.

Minutes were approved by Council Member D. Roath and a second
Motion was made by Council Member D. Aldaco on this the 12th day of
September 2023.



Velma Davila, City Manager
Attest City Secretary

CITY OF ENCINAL
CITY COUNCIL AGENDA
Regular Meeting
Tuesday, August 22, 2023



NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, August 22, 2023 @6:00pm.

The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code. Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

___ O. Aldaco ___ I. Arizola ___ G. Inocencio ___ D. Roath - Mayor Pro-Tem ___ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: **Personal Attacks Will Not Be Allowed by Any Speaker.**

1. Discussion and possible action regarding update on NEW TRASH INITIATIVE roll out and truck repair. (Item requested by Mayor Pro-Tem D. Roath).
2. Discussion and possible action to approve TML Annual Conference in Dallas, Texas for Mayor, City Council, City Attorney & City Staff. (Item requested by Councilwoman D. Weikel).
3. Discussion on delinquent accounts with backup documentation regarding City of Encinal bills. (Item requested by Councilwoman D. Weikel).
4. Discussion on remaining budget hearing and budget workshop schedule for FY 2024. (Item requested by City Consultant/Accountant Ashley Eddington)
5. Discussion on Mayor Esmeralda Arce's initiative for Employee of the Month to start in September 2023. (Item placed by Mayor E. Arce).
6. **ADJOURNMENT**

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 72 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

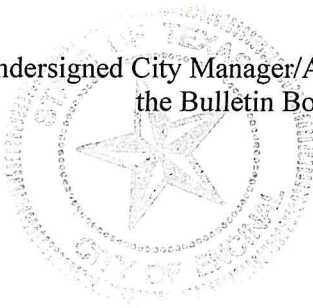
Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Wednesday, August 16, 2023 @ 12 pm


Velma Davila

City Manager/Attest City Secretary



2nd Budget Workshop

Tuesday, August 29, 2023 @6:00pm

City Hall Chamber's Room, 701 Berry St.

Encinal, Texas 78019



The City of Encinal is having their 2nd Budget Workshop on the above date, time and location on 2023-2024 proposed budgets.

The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code. Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

I. Roll call to establishing a quorum.

☐ O. Aldaco ☐ I. Arizola ☐ G. Inocencio ☐ D. Roath ☐ D. Weikel

2. Discussion of City Council Project Sheets and Project Proposals

3. Discussion of Capital Improvements Budget (CIP)

4. Discussion of City Administrative Cost to include Salaries, Professional pay, Employee Benefits

5. Adjournment.

Certification

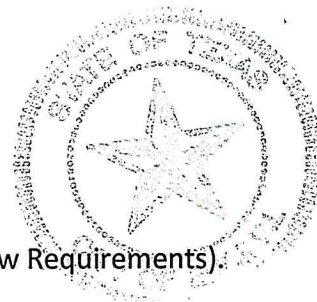
I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Wednesday, August 23, 2023 @ 3 pm

Velma Davila

City Manager/Attest City Secretary

(The attached notice was published according to the State Law Requirements).



The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests@ (956) 948-5226

City of Encinal
2nd Budget Workshop Minutes
August 29, 2023

- 1. Roll call to establishing a quorum.** Present were Councilmembers Oscar Aldaco, Yrma Arizola, Donald Roath and Debra Weikel, absent was Councilmember Gilbert Inocencio.
- 2. Discussion on City Council Project Sheets and Project Proposals.**
 - Councilmember Weikel requested a cost analysis for animal control
 - City Consultant Eddington stated that Councilmember Aldaco had several project proposals and he is calling Encinal Open for Business to encourage small business owners and contractors
 - Main Street program, land for sale also abatements; hotel development; expanding the clinic; affordable housing projects; land usage and abatements, Encinal transport vans for travel to and from Laredo, Cotulla and San Antonio; cleanup project.
 - Councilmember Arizola suggest Food truck weekends in the fall; have to get a permit; patio chairs and heaters; community garden to benefit the citizens; Christmas tree lighting
 - Mayor Arce suggested to continue with the Corazon a Corazon program; fans & a/c's; market days; dog tags for animals; elderly programs for people to fix their house; USDA program.
- 3. Discussion of Capital Improvement Budget (CIP).**
 - Map out where we want to be in 5 years
 - What we are spending and what we are planning
 - Converting the old city hall to sleeping quarters
 - Chief Balboa stated that Dilley PD provides sleeping quarters for Police Officers
 - \$35,000 for streets and sidewalk projects: d & f streets are completely dirt
 - Park improvements: bollards for the park; landing around the splash pad; bringing water to the park, public works could do the trenching
 - Food truck weekend \$5,000
 - Open for Business by Councilmember Aldaco, Main Street Grant. Abatements for businesses
- 4. Discussion of City Administrative Cost to include Salaries, Professional pay, Employee Benefits.**
 - Salaries same as last year with the exception of that we are now open on Fridays, staff is now working 40 hours
 - The police salaries were able to be reduced by the grant funded positions so the total amount for police is \$246,379.49
 - 57% is payroll
 - Open position in sanitation for animal control, possibly done by the sanitation workers
 - Sanitation payroll is \$74,897.90
 - Contractors we have 2 audits that will be finalized 2018 & 2019
 - City Staff \$175,387.53
 - Municipal is only 1 person

- Vehicle maintenance budget for police department is \$2,793.00 and Sanitation maintenance budget is \$4,125.00
 - Festivals and events budget is \$5,833.00. Cinco de Mayo was not a city sponsored event.
5. **Adjournment.** The motion to adjourn the budget workshop was made by Councilman Roath and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. The Budget Workshop was adjourned at 7:27 p.m.

Minutes were approved by Council Member D. Roath and a second
Motion was made by Council Member D. Hidalgo on this the 12th day of
September 2023.

Velma Davila
Velma Davila, City Manager
Attest City Secretary