City of Encinal, Texas
Regular Meeting

NOTICE *is hereby given of a Regular Meeting of the City Council on Tuesday, July 12, 2016 at 5:15 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items.* ***The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*** Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives.

1. Meeting called to order to determine if a quorum is Present.

Members:

Irma Arizola _____ Roberto Aldaco _____ Martha Guerra _____
Christina Maldonado _____ Judge M. Garza _____

2. Pledge of Allegiance.

MINUTES

3. Discussion and Action on approving minutes of June 14, 2016.

4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.*

5. **CITY MANAGER/CITY CONSULTANT REPORT**

   A. Discussion of July Bills for the City of Encinal.
   B. Update on 3rd Take Pride in Your Side on August 13, 2016 Community clean-up.
   C. Update on 4th Take Pride in Your Side on October.
   D. Accountants Report.

6. Discussing and Action on approving Resolution No. 07122016. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENCINAL LOCATED IN (LA SALLE) COUNTY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY ENHANCEMENT FUND); AND AUTHORIZING (THE CITY MANAGER/CITY ADMINISTRATOR) TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM on August 18, 2016.

7. Discussion and Action on approving Community Enhancement Fund Grant (CEF) application through TDA and approving 35% cost for engineering and administrative and approving 107 N. Tejas as the site for the City of Encinal Community Center location to be constructed with CEF grant and committing $25,000 of matching funds.

8. Discussion and Action on approving RFQ for CDBG Block Grant pre-application planning and development to be advertised on July _____, 2016.

9. Discussion and Action on approving Public Hearing to discuss area of interest for the CDBG Block Grant due on February 9, 2017. Public Hearing to be held on July _____, 2016.

10. Discussion and Action on approving the submission of Texas Development Block Grant (CDBG) Application due on February 9, 2017, giving the City Manager Velma Davila and the City Consultant Ashley Eddington permission to apply for this grant.

11. Discussion and Action on authorizing the City Manager Velma Davila and the City Consultant Ashley Eddington to pursue environmental clearance requirements under the CDBG development Block Grant application
12. Discussion and Action to set date and time for 1st Budget Workshop. The workshop to be held on _____ day of July, 2016

13. Discussion on Driveway Access Entrance to Welhausen Blvd.

14. Discussion on Encinal Police Department Auction to be held on July 12, 2016.

15. Discussion on Middle Rio Grande Development Council Newly Elected Officials Workshop to be held on Wednesday, July 13, 2016. COG invited City Attorney-Juan B. Caballero, City Consultant—Ashley Eddington and City Manager—Velma Davila to be presenters.

16. Discussion and Action on request from Encinal Water Supply Corporation on opening and clearing of City right of ways to include previously closed streets and alleys not authorized by the City of Encinal.

17. Discussion and Action on Date & Time of next City Council Meeting to be held on _____ Day of August, 2016.

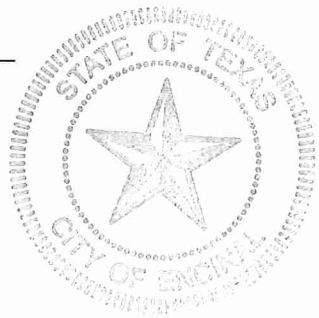
18. **ADJOURNMENT**

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Friday, July 8, 2016 at 11:00 a.m. . Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office For concerns or requests @ (956) 948-5226.

Velma Davila

City Manager/Attest City Secretary



City of Encinal

Regular Meeting Minutes

July 12, 2016

1. Meeting called to order to determine if a quorum is Present. The Meeting was called to order by Mayor Sylvano Sanchez at 5:16 p.m. Present were Councilmembers Martha Guerra, Roberto Aldaco, Christina Maldonado, and Irma Arizola. Councilman Judge Garza was absent.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and Council.

3. Discussion and action on approving minutes of June 12, 2016. A motion to approve the minutes as stated was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. (Councilwoman Maldonado abstained from voting on this item as she was not present for the June 12, 2016 Meeting.)

4. Citizens Comments. Rosie Ibarra thanked Mayor and Council for having her here today. Rosie Ibarra told Council that she was the former DeWitt County Emergency Management Coordinator and she told them that she had helped Dewitt County put together the Local Emergency Planning Committee or LEPC and the LEPC is mandated by the Federal Government and every county is mandated to have one and I'm here today because of some of the issues you have had here with the Eagle Ford Shale and we had similar issues in Dewitt County and we had a 42" pipeline blow up and the benefit of the LEPC is that you bring everyone together and everybody gets on the same page and everybody communicates and being in a small town we don't have a lot of money or a lot of people and so when that happened we had already build those relationships through the LEPC even though there was misinformation in the media because they felt they knew who that pipeline belonged to they were wrong and what happened was that since they built those relationships in the LEPC the Sheriff already knew who to call exactly so he got on the phone with that person and he told him it wasn't his but he knew who it belonged to so the first responders were able to get to it right away and find out who has to cut it off so industry and first responders work really well together so even though there was a lot of information people were wrong but the first responders and the industry were already taking care of it and I am here because Ms. Davila did say that you were interested in starting your own LEPC and I applaud you for that and as leaders you are responsible for the safety of your community so I'm here because TCEQ has just taken over the LEPC part of it and they are providing a grant so I'm here because I would like for you to become part of that and apply for the grant through the County so working toghether with the County and when it comes to resources and when it comes to response you need everyone's help so I'm here to help the City and the County with the LEPC in any way I can if that's something the City still wants to do so I was asking if you would like to host the LEPC and that would be similar to what you are doing here today you would have minutes and or a scribe and everything is member approved and that would help you know what is going on in town and

what is out there as far as industry is concerned and who they are and what kind of resources do they have and who do you contact if something happens, so I'm here to offer my services if you are willing to host the LEPC and to help you get that going and it is very similar to what I did in Dewitt County. Councilwoman Guerra asked Ms. Ibarra to please leave some information so that Council could take a look at it and Ms. Ibarra said she would gladly send that information to Ms. Davila and Councilwoman Guerra told Ms. Ibarra that way they could discuss it further at the next Council meeting. City Consultant Ashley Eddington asked Ms. Ibarra when the application for the grant was due and she replied that she believed that is was on July 18th and that it would only be open for 30 days and that they want to pay out the grant by the end of the year so we would have to work on it quickly and if any of your first responders have any needs this is the time because it's a 4-million-dollar grant. City Manager Davila told Ms. Ibarra that we had developed a very positive working relationship with Chief Nickell and we will be feeling his absence because he was always there to assist in any way he could but I did speak to County Judge Rodriguez and he said that he would be trying to come down to Encinal and meet with me and discuss some of the aspects of the LEPC. City Manager Davila told Council that they attended a meeting in Dewitt County that was hosted by Ms. Ibarra and it was very informational and it would be nice to have something like that here where everybody gets involved and as soon as we get more information we can decide by the next meeting what the Council would like to do and Ms. Ibarra told City Manager Davila that she would like to help them with their bylaws to customize them to the City and in a small town we are like family and people get mad at each other but during an emergency there are no jurisdictions and if you need help you will take it from anybody and City Manager Davila told Ms. Ibarra that when we had the incident with Lewis Energy the City took over and we stepped in with the Emergency Management Team and Ms. Ibarra said that with the LEPC you build relationships and the LEPC is also to inform the community of any hazardous materials in the area. City Consultant Eddington told Ms. Ibarra that from a financial stand point we have to know if we must report it with our audit or just with La Salle County or if we have to do a supplemental report or do we need an interlocal agreement and I would have to know the answers to some of these questions. Ms. Ibarra told City Consultant Eddington that you do need to have an interlocal agreement because if you ever have a disaster in your city and it affects the County and it is declared everything that is under financial aid you can actually ask back from the Federal Government as reimbursements. A motion to move up Item 16 was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. ***16. Discussion and Action on request from Encinal Water Supply Corporation on opening and clearing of City right of ways to include previously closed streets and alleys not authorized by the City of Encinal.*** City Manager Davila told Council that we had previously discussed the closing of some alleys and streets by previous administrations and we had discussed the issue of trying to get some of these alleys clean because of the obstruction of our right of ways and now we have the Encinal Water Supply Corporation and they are trying to do their job but they can't get into some of the alleys and maybe working together we can accomplish that. Encinal Water Supply Corporation President Elena Rodriguez told Council that they were trying to get help clearing the alley ways because we have a lot of water meters that and since we received a lot of rain now the grass is so high that the workers cant access them and there are also snakes and there are even trees in the alleys and we are not able to access these meres because it's very dangerous for our employees to get in there and our question is who do they pertain to and we have an application for the new water line that we applied for and in one

instance in that side of town the property has taken over the alley and I don't even know where to begin but what I want to start doing is getting assistance from the City or County to start clearing those alleys and there are some with overgrown trees not just brush in them. City Attorney Juan B. Caballero asked President Rodriguez if she was asking the City to clear the alleyways or are you asking permission to do it and she said no she said she was asking to see who they pertain to or are we the Encinal Water Supply Corporation supposed to clear those areas or does the City have a part in it or the County. City Manager Davila told Ms. Rodriguez that the County would do all the county ones only and the City would be us and we had talked about going in there and start clearing some of the streets but some of them have a lot of trash and there are some that are fenced in or there are big trees growing through them and we have some maps for the City and we can work with Ines and see which ones we have to get into right of way and start to clear them with our little tractor but we will probably need a dozer in some areas and we can do what we can with our equipment and President Rodriguez told Ms. Davila if she could please get with Ines about some of the areas that they can't get into because they complain that the areas are inaccessible and Ines did mention that some of the alleys have been taken over to put livestock in them and President Rodriguez did mention that in the County side they are running over the water lines causing leaks and they are also running over water meters. City Consultant Eddington asked President Rodriguez if she has a time limit to get the alleys clear and she said that she didn't have a deadline but that she would like to work with the City to clear some of the major ones and we can work from there and City Consultant Eddington said that we could start sending notices to the owners to start clearing these alleys. City Attorney Caballero told President Rodriguez that we would commit to look into it and find out who is responsible for and who we can actually get to do something about it and if not the City can step in and do it and City Manager Davila asked if the alleyways belong to the City and City Attorney Caballero but in some instances you have sidewalks and you have grass and it's the individuals responsibility to keep the grass cut even though it's on City property so let's make sure if we can get any help from that end but get them to do the work and then some people won't do the work and they don't even cut their own grass then in those instances seeing if the City has an ordinance where the City can step in and send them a bill for cleaning it. Councilwoman Guerra made a motion to send notices to residents that they must clear the streets and alleyways and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. A motion to return to item 5 was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

5. CITY MANAGER/CITY CONSULTANT REPORT.

A. Discussion of July Bills for the City of Encinal. City Manager Davila told Council that she had put the July bills in their packets and that she has the updated Sanitation accounts and its available for you to pick up from the girls.

B. Update on 3rd Take Pride in Your Side on August 13, 2016 Community clean-up. City Manager Davila told the Council that when we have the take pride in your side we will also be having the La Salle County Fire Department with Chief Smith coming to distribute the smoke alarms and for the City to participate or anyone doing community service we need a waiver from the Red Cross saying we will not be held liable because if someone gets it and the house burns down we would be responsible for that and that is something Mr. Caballero said that we must have a waiver stating that the City is not responsible for any damages so if they bring that waiver we will participate if not they have to get their own Fire and Ems to do that work for the Red Cross.

C. Update on 4th Take Pride in Your Side on October. City Manager Davila said that we don't have a date set for October yet and Officer Silva had a great idea of having a three on three tournament and I meant to call Dr. Seals to see if we could have it at the Bus Stop and we would be having it on August 2nd from 3 p.m. and we would have adult teams and kids age group from 11-16 years of age or a 17 and older group as well and our Officers will be participating as well and we would welcome anybody that would like to come and sell snacks and it will be something to get the community involved and we will probably give the participants hot dogs and we will also have trophies and on the 21st we will be having movie night.

D. Accountants Report. City Consultant Eddington told the Board that he had gotten the sign for the Take Pride in Your Side and we should be seeing those out in the yards. City Consultant Eddington told Council that he would be covering the month of June and from October 2015 to June 2016, the total collections for this month was $70,690.00 and the collection from October 2015 to June 2016 the amount was $666,861.64 and again for these numbers they are about 85 to 90% correct because some of the current month is not reconciled on there and those figures may be a bit higher and the total expense for the month of June was $50,519.28 and the total expense from October 2015 to June 2016 was $529,840.36 leaving us an increase of fund balance for the month of $20,170.72 and for the entire year a balance of $137,022.08 and these numbers reflect our statement of revenues and expenditures so any capital expenditures that we have had do not appear in this statement and it would be items such as payments on our City Hall payments on our Loan agreements so these are the monies we have available to pay these items. City Consultant Eddington told Council that at the last meeting they had agreed to pay a reimbursement for the Library and we will be paying our first reimbursement of $708.05 to the Encinal Library in reimbursement for their utilities and they have also made a request for a fax machine so we have approved the purchase of that and once they receive the approval I expect them to send me a copy of the receipt.

6. Discussing and Action on approving Resolution No. 07122016. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENCINAL LOCATED IN (LA SALLE) COUNTY, TEXAS, AUTORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE COMMUNITY ENHANCEMENT FUND; AND AUTHORIZING (THE CITY MANAGER/CITY ADMINISTRATOR) TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM on August 18, 2016. City Consultant Eddington told Council that this resolution is needed so that we can turn in and receive this grant under the CFF and the total amount of our submission would be $500,000.00 and it also has a contribution by the City of $25,000.00 that we are committing in matching cash funds and those matching cash funds and we get an additional 20 points for this so we are asking Council to approve the resolution so that we can apply for the grant and move forward to try and get a new community center. A motion to approve Resolution No. 07122016 was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

7. Discussion and Action on approving Community Enhancement Fund Grant (CEF) application through TDA and approving 35% cost for engineering and administrative and approving 107

N. Tejas as the site for the City of Encinal Community Center location to be constructed with CEF grant and committing $25,000 of matching funds. City Manager Davila explained to Council that this section of the grant has specific wording that must be approved and the wording comes directly from the TDA application. A motion to approve the Community Enhancement Fund Grant (CEF) application throught TDA and approving 35% cost for engineering and administrative and approving 107 N. Tejas as the site for the City of Encinal Community Center location to be constructed with CEF grant and committing $25,000 of matching funds was made by Councilwoman Guerra and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.

8. Discussion and Action on approving RFQ for CDBG Block Grant pre-application planning and development to be advertised on July _____, 2016. City Manager Davila told Council that this is the Community Block Grant that we have a gentleman's agreement with and we apply every four years and it is similar to when we did Front Street from Highway 44 to Encinal Boulevard and we are up for this grant again so this would be to approve and RFQ where we solicit engineering scope of work so we have to get an engineering firm to come in first and tell us what they can do for us and do all the planning so this is required by TDA before we can apply for it so all we want is for the approval of the date and we had scheduled it for August 1st through August 15th and those would be the dates the RFQ would be advertised and later on the 26th we will put the RFQ approval and we will put the approval of the Public Hearing and the approval of the resolution and another item like number 7 but with different wording but this one is just the approval to publicize the RFQ from August 1st to 15th. A motion to approve an RFQ for CDBG Block Grant pre-application planning and development to be advertised from August 1st to August 15th was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

9. Discussion and Action on approving Public Hearing to discuss area of interest for the CDBG Block Grant due on February 9, 2017. Public Hearing to be held on July _____, 2016. City Consultant Eddington told Council that he was seeking approval from them to hold a Public Hearing to give citizens an opportunity to discuss where we may want to construct our streets and this will give them an opportunity to come in and it is also required by the grant that we have a Public Hearing and more so we can get input from the public, City Manager Davila added that we do have a recommendation and we will have a Public Hearing on the 26th of July and we will talk to the community members and City Council and we did think about some areas and about doing them in blocks because if you go around and only do one street at a time and paying $247,000 like we paid for Front Street and we did think about using a different product where you can get 1.2 miles of street complete blocks at a time and that is something we would like to ask the community and Council to consider and that would be more feasible for the City and that way we can get more streets paved so we will be having that on July 26th and we encourage Council to be there because ultimately you will make the final decision of what you all want paved for this grant so we need a motion to approve the Public Hearing for July 26th @ 5:00 p.m. A motion to approve a Public Hearing on July 26th @ 5:00 p.m. to discuss area of interest for the CDBG Block Grant due on February 9, 2017 was made by Councilwoman

Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

10. Discussion and Action on approving the submission of Texas Development Block Grant (CDBG) Application due on February 9, 2017, giving the City Manager Velma Davila and the City Consultant Ashley Eddington permission to apply for this grant. City Manager Davila explained to Council that on this grant you need permission from Council before you do anything and the reason we have to do a separate agenda item is because if they do an audit they will ask you where you posted the agenda and if you have the minutes as well and this is a very technical grant. A motion to approve the submission of Texas Development Block Grant (CDBG) Application due on February 9, 2017 and giving the City Manager Velma Davila and the City Consultant Ashley Eddington permission to apply for this grant was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

11. Discussion and Action on authorizing the City Manager Velma Davila and the City Consultant Ashley Eddington to pursue environmental clearance requirements under the CDBG development Block Grant application. City Manager Davila explained to Council that this is the same grant but there is a new rule that you must do an environmental before so what we will do is have the Public Hearing first and find out where the area of interest is and have City Council approve it and then we will do an environmental in that area. Councilwoman Guerra asked if they would have to attend classes again and City Manager Davila replied that they had already attended and that is where they found out that they would be needing an environmental, and for the environmental they will come and check the streets that we will to make sure that there is nothing to stop us from building that street. City Consultant Eddington told Council that the environmental must be done 6 months prior to submission or we loss points. A motion to authorize the City Manager Velma Davila and the City Consultant Ashley Eddington to pursue environmental clearance requirements under the CDBG development Block Grant application was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

12. Discussion and Action to set date and time for 1st Budget Workshop. The workshop to be held on _____, day of July, 2016. City Consultant Eddington told Council that we they would be having three budget workshops one at the end of July, one at the end of August, and one in Mid-September so we can approve our budget by the end of September so this budge will be to discuss current projects, grants and other revenues. A motion to approve the date and time for 1st Budget workshop to be held on July 26, 2016 @ 6:30 p.m. was made by Councilwoman Maldonado and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.

13. Discussion on Driveway Access Entrance to Welhausen Blvd. City Manager Davila told Council that we had finally gotten the entrance to the new City Park done so now we will be working with Lewis Energy to start building the road and they will be building it out of "caliche" and then we will be able to go over it with asphalt. City Manager Davila said that this would be the 1st Phase of the grant. City Consultant Eddington told Council that for the Park Grant they have requested about 25 items that need to be reviewed and we have turned in 7 or 8 items already but we do have a horny toad study that we must conduct.

14. Discussion on Encinal Police Department Auction to be held on July 12, 2016. City Manager Davila told Council that the Officers had been doing a great job and we decided to do something with all the vehicles that we have impounded and Chief Vallejo and Damiana did a thorough job of sending letters to the owners and advising the owners and they did seek advice from City Attorney Caballero so we are ready for the auction to take place. Mayor Pro Tem Aldaco asked if there was a minimum bid and City Manager Davila told him that they had them in their packets. Councilwoman Guerra asked if these vehicles would be considered lost title vehicles and City Manager Davila said that the Chief made sure that they would be able to obtain the proper paperwork for them and they don't have liens on them and when we do have vehicles with liens the banks come and pay for the impounds.

15. Discussion on Middle Rio Grande Development Council Newly Elected Officials Workshop to be held on Wednesday, July 13, 2016. COG invited City Attorney-Juan B. Caballero, City Consultant—Ashley Eddington and City Manager—Velma Davila to be presenters. City Manager Davila told Council that they were invited to go and present in front of the Board.

16. Discussion and Action on request from Encinal Water Supply Corporation on opening and clearing of City right of ways to include previously closed streets and alleys not authorized by the City of Encinal. Item was discussed above.

17. Discussion and Action on Date & Time of next City Council Meeting to be held on _____ Day of August, 2016. A motion to have the next City Council Meeting on August 9th, 2016 @ 5:30 p.m. was made by Councilwoman Guerra and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

18. Adjournment. A motion to adjourn the meeting was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The meeting adjourned at 6:05 p.m.

Minutes were approved by Council Member Martha Briones ***and a second Motion was made by Council Member*** Irma Arizola ***on this the*** 9th ***day of August 2016.***

STATE OF TEXAS
CITY OF ENCINAL

Velma Davila

Velma Davila, City Manager
Attest City Secretary

City of Encinal, Texas
Notice of Public Hearing

NOTICE is hereby given of a Public Hearing Meeting of the City Council on Tuesday, July 26, 2016 At 5:00 PM at 701 Berry Street, Encinal, Texas, for the purpose of considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

City of Encinal
Notice of Public Hearing and Citizens Participation Plan

Public Hearing

Texas Community Development Block Grant (TxCDBG) Program

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Tuesday, July 26, 2016 @5:30p.m.

Location:
City of Encinal City Hall
701 Berry Street
Encinal, Texas 78019

- The City of Encinal will be holding a public hearing for an application for the Texas Community Development Block Grant to be submitted to the Department of Agriculture under the Texas Capital Fund as a part of TxCDGB funds.
- The purpose of meeting gives citizens information about the Texas Community Development Block Grant Program and eligible program activities, as well as opportunities to participate in the development of the applicant's community development and housing needs and the development of TxCDBG applications.
- The purpose of the notice is to give citizens information on proposed uses for the funds and an opportunity to review and comment on the application(s) prior to submission.
- The amount of the application will be $275,000.00

All interested parties, groups or individuals are encouraged to attend these public hearings and participate in the discussion of community development and housing needs and/or development of economic needs. Citizens unable to attend this meeting are invited to submit their public views and proposals regarding the community enhancement plan needs any time between regular business hours to the City Hall, Office of the Mayor, no later than July 25, 2016.

Citizens Participation Plan & Public Hearing Provisions

The Citizens Participation Plan and Public Hearing Provisions are in compliance with the requirements of the Texas Department of Agriculture (TDA) TxCDBG program and are available for public inspection in accordance with the Texas Civil Statutes.

Complaint Procedure Guide

The City will utilize a Complaint Procedure Guide that complies with the requirements of the Texas Department of Agriculture (TDA) Complaint System. A copy of the procedure guide will be available for review at the City Hall.

DISABILITY ACCESS STATEMENT

This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 701 Berry Street. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, a (956) 948-5226 or FAX (956) 948-5571.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS PUBLIC HEARING MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 701 Berry Street, Encinal, Texas on Wednesday July 21, 2016 at 7:05 p.m.

Vilma Daniels

City Manager

City of Encinal

Public Hearing Minutes

July 26, 2016

- ***The City of Encinal will be holding a public hearing for the Texas Community Development Block Grant to be submitted to the Department of Agriculture under the Texas Capital Fund as a part of TxCDBG funds.***
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Complaint Procedure Guide

The City will utilize a Complaint Procedure Guide that complies with the requirements of the Texas Department of Agriculture (TDA) Complaint System. A copy of the procedure guide will be available for review at the City Hall.

Mayor Sanchez called the Public Hearing to order at 5:02 p.m. City Consultant Ashley Eddington told the audience that this meeting is for the Texas CDBG Block Grant within our gentleman's agreement through Middle Rio Grande this is our year to apply for it and the amount that they designated is $275,000 and that is the maximum we can apply for and the City will also have some matching funds to go with that and which I believe is $25,000 and we are restricted to 35% on administrative and engineering and only 16% can be administrative so today we are here to discuss any ideas you may have. City Consultant Eddington said that the last grant we

had was in 2011 and we had some problems because Middle Rio Grande was managing the grant and we had to attend an audit to get it fixed and what we will be looking at today is areas of interest. City Consultant Eddington showed Council a map of the East side of town and said that the area we would be looking at starts on Main Street and goes down Huisache up east to North Grande and turns right and goes south to Sunrise Street and turns left there and goes west to Main Street and this area is just a suggestion if anybody else has any ideas you can share them with us. City Consultant Eddington told the audience that if you do the environmental seven months before the grant is due you will receive additional funds and we have contacted an environmental company already and they are going to charge us about $2400 for the environmental and the environmental would encompass the area in the map and we had also received a proposal to do an environmental for the whole area and we wouldn't have to do it again but it is cost prohibited and the purpose for that was so we wouldn't have to do later for other grants that we may apply for the area. City Consultant Eddington told the audience that what we did back in 2011 was we did full streets with base and 1 to 2 percent hot mix and curbs and gutters, the curbs and gutters were added on the project for an additional $29,000 and we ended up paying $309,000 for the entire project. City Consultant Eddington told the audience that on this project we are not proposing to do curbs and gutters and just to make the street itself with base and hot mix and we have talked to some of the engineers and they believe we might be able to do a reclamation and the reclamation would consist of any places where we do have asphalt that can be reclaimed they will use a scraper and scrape it and put it back into their system and heat it up and make it an asphalt for us and that would cost less money. City Consultant Eddington told the audience that the grant is due February 9th and we have to have an additional public hearing five days prior to submitting the grant so that everyone has an opportunity to review the grant. Mayor Pro Tem Aldaco asked if we had spoken to the Encinal Water Supply Corporation about this project yet and City Manager Davila said that we hadn't spoken to them yet because we wanted to have some input from Council to see if that area would be okay for us to work on and if this is in fact the area we will be working on then we can approach the Corporation and tell them what area we will be working on so that they can start working on those lines on the streets we will be paving. City Consultant Eddington told the audience that one of the things when we do the environmental and the engineering they will be looking at the right of ways to see if whatever is encroaching on our right of ways so we can make sure we can cure that or whoever is encroaching on our right of ways may have an opportunity to cure it and I think that at the same time what we would like to put in the grant itself is a contingency for the water because we spent over $28,000 or more than that on dealing with some of the issues that arose with the Water Corporation so I think we should put a contingency for the water because we don't know if they have the capital to act as fast as we need them to and these grant do come with a timeline and we would like to go ahead and push through the project and not have to wait because we had several delays when we did the project before. Citizen Ramirez asked how may miles the project was and City Consultant Eddington said it was about 1.3 miles of street and if you want to compare the distance, the streets we did on Holcomb and Front Street was approximately 1.2 miles and the

project we did on Front Street was .7 miles but that included curbs, gutters, plus the width of the street was a lot larger than what we may be proposing here because Front Street was a main street and these are surface streets which were assuming are going to be between 20 to 24 feet wide and I believe Front Street was about 27 feet wide which cost a little bit more so the engineering report that we are requesting and in the RFQ the scope itself to conduct a thorough inspection of the area of interest or streets or purposed re-use of current street material reclamation, review curb and gutter consideration for rain run-off and conduct right of way review of suggested streets so we will be relying on our engineers to give us some ideas primarily because these streets are so non-standard but when I say they are non-standard is because you have some streets that are 20 feet wide and some that are 22 or 24 feet wide and some are encroached by properties so we want to make sure and get good suggestions from them and at the same time we are going to have to do something to work directly with the Water Corporation. City Manager Davila told the audience that before approaching the Water Corporation we want to make sure that Council approve the area we are proposing to work on because this is one of the areas that needs more work when it comes to the streets. Citizens Ramirez asked how much we would be getting on the grant and City Consultant Eddington said it would be $275,000 and then the City would have some matching funds and that would be about $25,000 and we could possibly combine those monies with money from the EEDC. Citizen Ramirez asked if the Main Street measurement was included in the miles proposed and City Manager Davila replied that she had measured it and if we take it off we can add another street on there, City Manager Davila said that the Main Street portion measure out to .3 miles so City Manager Davila proposed we could extend the project to include Ancaster Street and City Consultant Eddington said that Hugo Seca that there was an issue beyond Sunrise Street and Citizen Ramirez said that the problem would be on the back street the one on Grande Street where Helen Rouse used to own a property because she has part of the street. There was some discussion about Grande street between Sunrise and Ancaster and how that street was encroached by an owner fencing in part of the street. There was a suggestion to do a section from Grande Street to Hodges Street and then going South to Sunrise Street and ending back on Grande Street, basically going around the block. There was some discussion about the fact that there are properties that encroach on the right of ways of the City. Mayor Pro Tem Aldaco mentioned the importance of getting some of the right of ways back to the City the way it should be. City Manager Davila told the audience that the area of interest poses a big challenge for the Water Corporation because they are going to have to repair any water lines or man holes that need to be done. City Consultant Eddington said that we would be going in there and removing those streets and we are going to strip that area so that would give the Water Corporation an opportunity to go in there and fix whatever needs to get fixed. Mayor Pro Tem Aldaco asked what would happen if the Water Corporation doesn't do the repairs then we will have them wanting to cut our streets and City Consultant Eddington replied that was one of the problems we had before and that is why we had to put in the street repair where they have to make the request they have to put a deposit down but on these streets we will not allow them to cut and that will always be our challenge unless we can have the Water and the City on the

same page we can let them know which streets we will be working on and how much time they have to get everything done and that is one of the reasons that I want to put the contingency fund for the Water Corporation and City Manager Davila added that we would be risking a pipe to busting like what happened on Front Street that's why we need to let them know ahead of time so if we decide that this is the area we are going to work on and we will put the RFQ out and whatever engineering company does the pre preparation and then we let them know. City Consultant Eddington stated that the reason those pipes busted is because they have old asbestos pipes and they are all cracked and City Manager Davila added that most of those are on the West side of town but they may be throughout the City. City Manager Davila asked Council if they all agreed on that area and then she stated that if we start working on one area at a time and then 6 months later use some EEDC money to we can do what Commissioner Alba did and we will work on that part of town like the area where Mayor Sanchez lives we can probably do about a mile with $50,000 and that would cover almost all of that area and City Consultant Eddington said that we would probably put in more money in our budget for street repair we spend about $1,000 for every load of cold mix that we get and use to repair pot holes and I wish we could get something like a "bobcat" to where we can do larger stretches of road and aim at making them more stable instead of just patching the hole. City Consultant Eddington told the audience that this grant is from the Department of Agriculture and we've gone over these before and we have the specific requirements for housing and for citizens comments and review so this public hearing will serve as one of two and we will have a second one 5 days prior to the submission of the application and if we do need to have an additional hearing when we get the engineering report and we look at the areas of interest then we will have another one then. The Public Hearing adjourned at 5:25 p.m.

Minutes were approved by Council Member Martha Briones ***and a second Motion was made by Council Member*** Irma Arizola ***on this the*** 9th ***day of August 2016.***

STATE OF TEXAS
CITY OF ENCINAL

Velma Davila

Velma Davila, City Manager
Attest City Secretary

City of Encinal, Texas
Special Meeting

NOTICE *is hereby given of a Special Meeting of the City Council on Tuesday, July 26, 2016 at 6:00 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items.* ***The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*** Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives.

1. Meeting called to order to determine if a quorum is Present.

Members:

Irma Arizola _____ Roberto Aldaco _____ Martha Guerra _____
Christina Maldonado _____ Judge M. Garza _____

2. Pledge of Allegiance.

MINUTES

3. Discussion and Action on approving minutes of Public Hearing for CE Grant Fund held on June 30, 2016 and meeting held on June 14, 2016.

4. Citizens Comments. ***The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.***

5. Discussion and Action on approving RFQ for CDBG Block Grant pre-application planning and development to be advertised on August 1st – 15th, 2016.

6. **ADJOURNMENT**

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, July 21, 2016 at 7:00 p.m. . Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office For concerns or requests @ (956) 948-5226.

Vilma Davila
City Manager/Attest City Secretary

City of Encinal

Special Meeting Minutes

July 26, 2016

1. Meeting called to order to determine if a quorum is Present. Mayor Sylvano Sanchez called the meeting to order at 6:00 p.m. Present were Councilmembers Irma Arizola, Christina Maldonado, Roberto Aldaco, and Martha Guerra. Councilman Judge Garza was absent.
2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and Council.
3. Discussion and Action on approving minutes of Public Hearing for CEF Grant Fund on June 30,2016 and meeting held on June 14, 2016. A motion to approve the Public Hearing minutes for the CEF Grant Fund on June 30, 2016 was made by Mayor Pro Tem Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. Councilwomen Martha Guerra and Christina Maldonado both abstained from voting on this item because they were not present.
4. Citizens Comments. City Manager Velma Davila told Council that she had already finished purchasing the school supplies for the kids and some of the things that I didn't purchase was nylon zipper bags, headphones, zip lock bags, the aprons, the Kleenex and the t-shirts and we got pretty much everything else and if they needed 3 folders I went ahead and got all of them. Mayor Sanchez asked when were we going to distribute the supplies and City Manager Davila said that it would be on August 16th and we put it on our Gazette and we have been having movie night and that is on the Gazette as well and we had a good turnout for movie night we had about 14 kids and we made nachos and popcorn for them and then we have two of our kids that are doing summer programs Brandon Jordan and Monika Lopez and they work with the elderly program during the day and on Thursday they are here with the kids and they are working about 12 hours a week until August 15th and the kids were able to see Finding Dory and the same day we have the school supply we will be having the clinic from Laredo coming over to talk to the people about the HPV vaccine and cancer presentation and they will also be here for the City Council meeting on the 9th and on August 1st we will have the utility assistance program from 1 p.m. and this is a program where they help you pay for your light bill and our Police Officers are also hosting a 3 on 3 Basketball game and the team will consist of two adults and one teenager and the first place winner will get a pair of Nike shoes, second place will be a Nike bag and the third place will be a back pack and for the adults they will be winning an Artic cups with the logo of the Police Department. City Manager Davila told Council that Josh and Tony from Public Works have been replacing the missing streets signs and also the driveway to our City park has been completed and hopefully within a couple of weeks we will have the guys from Lewis come and finish the street also and the last thing I have is that Ashley and I went to the training for the TDA for the Street project we are having a public hearing from and to be

able to administer it and we have received our certifications. City Manager Davila told Council that we had a dog round-up but they only caught one dog.

5. Discussion and Action on approving RFQ for CDBG Block Grant pre-application planning and development to be advertised on August 1st – 15th, 2016. City Manager Davila told Council that this is a Request for Qualifications for engineering services for pre-planning and we need the procurement at least 7 months before the grant is due on February 9th so we didn't know this until we attended this meeting they changed this and you lose 10 points if you don't post this and if you all approve it we will be posting it on the Frio-Nueces Current and we will post it two consecutive weeks and it will be due August 16th. City Manager Davila told Council that the scope of services includes but is not limited to conduct a thorough inspection of the area of interest to be used and of possible reuse of current street material reclamation review curbs and gutter consideration for rain run-off conduct a right of way review for suggestive street width and provide options and recommendations for the street project report findings to owner and upon concurrence of the final scope of work design and prepare plans and specifications for the project and assist the owner in the bidding process and provide limited construction supervision and approve material submittals and invoices and assist in project close out and the only thing that I will have to add is proposals for professional services Phase 1 environmental site assessment and this is not the environmental site assessment so I would have to remove that part and I am going to add that it's Huisache, Grande, Sunrise, and I will be removing Main and adding Nueces, and Las Palmas. A motion to approve an RFQ for CDBG Block Grant pre-application planning and development to be advertised on August 1st – 15th, 2016 was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried.

6. Adjournment. A motion to adjourn the Meeting was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The Meeting adjourned at 6:15 p.m.

Minutes were approved by Council Member Martha Guerra ***and a second Motion was made by Council Member*** Irma Maldonado ***on this the*** 9th ***day of August 2016.***

CITY OF ENCINAL

Velma Davila

Velma Davila, City Manager
Attest City Secretary

NOTICE OF 1ST BUDGET WORKSHOP

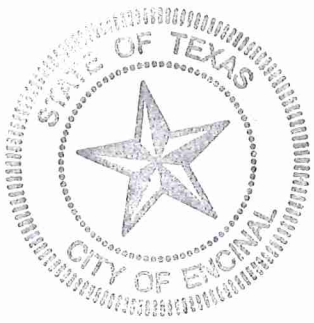
CITY OF ENCINAL

1ST BUDGET WORKSHOP
Thursday, July 26, 2016
@ 6:30 P.M.
City Hall Chamber's Room, 701 Berry St., Encinal, Texas 78019

CITY OF ENCINAL

1. Roll Call, Establish Quorum, Call to Order.
2. The City of Encinal will be having their 1st Budget Workshop on the above date, time and location on the 2016-2017 proposed budgets.
3. Discussion on Current Projects, Grants and other Revenues.
4. Adjournment.

(The attached notice was published according to the state law requirements).



Velma Davila/City Manager
Attest: City Secretary

Posted on: Friday, July 21, 2016 @7:00 p.m.

City of Encinal

1st Budget Workshop

July 26, 2016

1. ***Roll Call, Establish Quorum, Call to Order***. Mayor Sylvano Sanchez called the workshop to order at 6:30 p.m. Present were Councilmembers Martha Guerra, Christina Maldonado, and Irma Arizola. Absent were Councilmembers Judge Garza and Roberto Aldaco.
2. ***The City of Encinal will be having their 1st Budget Workshop on the above date, time and location on the 2016-2017 proposed budgets***.
3. ***Discussion on Current Projects, Grants and other Revenues.*** City Consultant Ashley Eddington told Council that we will be discussing some of the current projects and some of the proposed projects and this session will be a brain storming session and it's an opportunity for you to voice what you would like to see happening what kind of projects you would like to see happen and then we can put those into the budget itself so what you have is the budget from last year and I would like for you to keep that because we will have a budget session in August and a budget session in September so you will be able to refer back to this when we start to look at our new numbers and the budget format will continue to be the way that it is with the 2015-2016 budget. City Consultant Eddington told Council that the current Capital projects were the Texas Parks & Wildlife which is the park project which is $150,000 and $75,000 is the grant itself and its actually $75,000 in funds this grant for this project is actually a three year project and year one is $75,000 and year two we will be applying for additional monies and year three we will be applying for additional monies and each time we do that we have to have matching funds and we are using the value of the land as the match right now so we have been approved for this grant and we are beginning the process of getting it done and bidding it out and things like that, Mayor Sanchez asked if we have to bid it out every year and City Consultant Eddington responded that as long as you are bidding $50,000 or more than you have to bid it out for services or supplies and materials and if we are going to spend more than $50,000 we have to bid it out. City Consultant Eddington told Council that the next project is TxDot sidewalk project and the State of Texas will be letting this project and its taking a little bit longer than we like but and for this project we received approximately $52,000 from the County to build the eight foot sidewalks and the route is from Encinal Boulevard to Front Street and that would include south and north on Front Street so it is a very nice sidewalk for kids to walk to and from school it will also have crossing guard striping so that the school district can get crossing guards there and it is completely ADA which is required by the state and next we have the Middle Rio Grande Solid Waste Grant which we were recently awarded $5,000 and this will be a combination of community collection and tire collection and we were estimating that we could collect about 750 tires through this grant and get rid of some of the tires that we have at the animal shelter and tires throughout the City that people have accumulated and I did include the Welhausen Boulevard and this is an EEDC project however the City is still going to participate in this because this is the road leading to our park and there are some other things that we are finding out that we have to do for the park requirements which says you can't have overhead power lines so

they will have to be buried and we are also going to have to run water over there and other things so that is why I added this on there and for the Body-Worn Camera we have already been approved for that one and we are receiving $2,450 and it will be four cameras for the Police Department for their safety and it also protects the City and it's a great tool for them to have and it records everything that happens and when they stop somebody they tell the officer that they know so and so and what we have found is that our officers are professional and courteous and this is just one example of how they are beneficial to the officers. City Consultant Eddington told Council that we would get the cameras and storage capability for them as well and we also have the Police Local Border and this is an overtime grant for the police officers and it is $15,000 and City Manager Davila added that because this is the first year for us to ever get this grant they awarded us $15,000 and City Consultant Eddington said that this was a grant from the Governor's Office and it has to be accounted for separately from the City so we will be requiring the officers to punch out and punch back in so they can be on a totally different schedule and they must adhere to our overtime policies and this is a great opportunity for the Police Department to make additional money but it is also provides for enhanced patrolling in our City. City Consultant Eddington said that on the proposed capital projects we have the Community Center Grant and we had applied for this grant in the past in it was for $350,000 but it has now gone up to $500,000 and it is due next month and we made a good contact when we attended the Middle Rio Grande meeting and we spoke to a gentleman from the Texas Workforce Solutions and we may be able to use him as a partner in our grant and we need 5 partners and I think we were short one. Councilwoman Guerra asked if anyone could be a partner and City Manager Davila explained that last year we had gotten a letter from Michael Birchfield from the Boys & Girls Club of Cotulla and that they could use the facility to hold registrations and to have meetings as well. City Consultant Eddington said the commitment would have to be for at least 5 years. Councilwoman Maldonado asked if we had contacted the WIC out of Cotulla because they used to come to Encinal at least once a month. City Consultant Eddington told Council that the next proposed capital project is the TX CDBG Road and we will be looking for about 1.3 miles in road improvements and that would be on the east side of town and then the other one would be the Strip Mall which is a P3 or Private Public Partnership and this is something that we are looking at with the Sullivan property and it is $500,000 and we would have an opportunity to construct a shell of a building and attract a Dollar General or a Dollar Store or something like that and have some spaces that we could lease out and Mayor Sanchez and I had discussed that with Mrs. Sullivan and it is an idea we are still working on and the $500,000 is just an estimate of what we think we could do and we would have to do a combination of a TDA grant and USDA and we spoke to the gentleman that is in charge of the Texas Capital Fund and he said that this project would work under their parameters and if we do a project like that the City would have some obligation in terms of upfront money and it would be part loan part grant and the loan portion could be paid for by the amount of the lease that everyone has to pay so the City could stand a chance of getting a long term loan which the payment would be less than the lease that we would receive and it would be a great opportunity for the City and then the street repair materials right now we are purchasing a cold mix from EZ Streets which is an extension of our pothole repair that we put together a couple of years ago and I would like to see this expanded and City Manager Davila told Council that Josh had done Encinal Boulevard, Front and Holcomb Street and Councilwoman Guerra said that he had done a great job and City Consultant

Eddington said that these monies would be for more materials and I would love to be able to get a piece of equipment like a bobcat where we can repair some of the larger areas and maybe some portable rollers and I'm proposing about $15,000 so do is there any suggestions as to what you would like to see. Councilwoman Guerra said that she would like to see a school here and City Consultant Eddington told her that in Mrs. Sullivan's master plan she had spoken to Cotulla ISD and they said not right now but they would like to have an option to purchase 10 acres because they were going to get 10 acres donated. City Consultant Eddington told Council that the EEDC has a property that we would like to convert to a place for Public Works to have a fence up with cameras where we can put our equipment and possibly purchase a like a garage. City Manager Davila told Council that the Mayor attended a meeting at the food bank and they told them there that there is money available to build a portable building to place behind the City Hall to increase the storage capability for our food bank and the company that builds them is Mueller and they come and build it for you. Councilwoman Guerra said that would be a great idea to use that property to store the equipment.

4. ***Adjournment***. A motion to adjourn the budget workshop was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Guerra, all were in favor so motion carried. The Budget Workshop adjourned at 6:55 p.m.

Minutes were approved by Council Member Martha Bremer ***and a second Motion was made by Council Member*** Irma Arizola ***on this the*** 9th ***day of August 2016.***

Velma Davila

Velma Davila, City Manager
Attest City Secretary

STATE OF TEXAS
CITY OF COTULLA

City of Encinal, Texas
Regular Meeting

NOTICE *is hereby given of a Regular Meeting of the City Council on Tuesday, August 9, 2016 at 5:30 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items.* ***The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*** Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives.

1. Meeting called to order to determine if a quorum is Present.

Members:

Irma Arizola _____ Roberto Aldaco _____ Martha Guerra _____
Christina Maldonado _____ Judge M. Garza _____

2. Pledge of Allegiance.

MINUTES

3. Discussion and Action on approving minutes of July 12, 2016, Public Hearing July 26, 2016, City Council Special Meeting July 26, 2016 & Budget Workshop July 26, 2016.

4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.*

5. CITY MANAGER/CITY CONSULTANT REPORT
   A. Discussion of August Bills for the City of Encinal.
   B. Police Department Auction
   C. Update on 3rd Take Pride in Your Side on August 13, 2016 Community clean-up.
   D. Update on 4th Take Pride in Your Side on October.
   E. Accountants Report.

6. **Presentation from Ms. Oda Garcia - the Outreach Coordinator for the HPV and Cancer Program** that covers Dimmitt and LaSalle counties. Will give presentation to reach out to the City of Encinal and community and offer educational sessions on Cancer and HPV.

7. Discussion of **Proposed Cotulla/LaSalle County Hospital District requirement and procedures, its tax implications and/or possible benefits.**

8. Discussion and Action on approving **INTERLOCAL PARTICIPATION AGREEMENT.** This Interlocal Participation Agreement ("Agreement") is made and entered into by and between The Local

Government Purchasing Cooperative ("Cooperative"), an administrative agency of cooperating local governments, acting on its own behalf and the behalf of all participating local governments, and the undersigned local government of the State of Texas ("Cooperative Member").

9. Discussion and Action on approving **The Local Government Purchasing Cooperative Board Resolution of The City of Encinal.**

10. Discussion and Action to accept **Deed of Gift** from Ms. Rosalie Sullivan for the 2.8344 acre of tract of land, Survey 498, Abstract 1591 for Welhausen Blvd.

11. Discussion on **1st Reading on Ordinance 2016-09-13.** An Ordinance approving the fee's for vehicle impound by the Encinal Police Department.

12. Discussion and Action on approving **Body Cam Worn Policy** for the Encinal Police Department.

13. Discussion and Action on approving the submission on the **TXCDBG CE Fund Grant** due on August 18, 2016.

14. Discussion and Action on approving **Public Hearing** to discuss area of interest for the CE Fund Grant TXCDBG due on August 18, 2016. Public Hearing to be held on August 11, 2016.

15. Discussion and Action on **Environmental clearance requirements** under the TxCDBG development Block Grant application.

16. Discussion on **RFQ posting for the TxCDBG Grant Program** that was posted on the Frio Nueces Current.

17. Discussion on lowering the **City of Encinal Tax Rate for 2016-2017 Fiscal Year Budget.**

18. Discussion and Action on approving the set date and time for **2st Budget Workshop.** The workshop to be held on 30th day of August, 2016 @5:30p.m.

19. Discussion on request from **Encinal Water Supply Corporation** on opening and clearing of City right of ways to include previously closed streets and alleys not authorized by the City of Encinal.

20. Discussion and Action on Date & Time of next City Council Meeting to be held on __ day of September, 2016 @5:30 p.m.

21. **ADJOURNMENT**

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Friday, August 5, 2016 at 11:00 a.m. . Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office For concerns or requests @ (956) 948-5226.

Vilma Davila

City Manager/Attest City Secretary

City of Encinal

Regular Meeting Minutes

August 9, 2016

1. Meeting called to order to determine if a quorum is Present. The Meeting was called to order by Mayor Sylvano Sanchez at 5:38 p.m. Present were Councilmembers Irma Arizola, Roberto Aldaco and Martha Grimes. Absent were Councilmembers Judge Garza and Christina Maldonado.

2. Pledge of Allegiance. The Pledge of Allegiance was led by Mayor Sanchez and City Councilmembers.

3. Discussion and Action on approving minutes of July 12, 2016, Public Hearing July 26, 2016, City Council Special Meeting July 26, 2016 & Budget Workshop July 26, 2016. A motion to approve the minutes of July 12, 2016, Public Hearing July 26, 2016, City Council Special Meeting July 26, 2016 & Budget Workshop July 26, 2016, was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

4. Citizens Comments. City Manager Velma Davila asked City Attorney Juan B. Caballero if it was legal to have the citizens comments after the proposed Hospital District on item 7 and City Attorney Caballero said that it was not set as a public hearing and City Manager Davila asked if she could discuss it during the Citizens Comments and City Attorney Caballero replied that you can state something that is a fact or a position of the City. City Manager Davila suggested that City Attorney Caballero discuss the Hospital District item and we can have the citizen's comments afterwards and City Attorney Caballero added that if there were factual questions he would be able to answer those. A motion to move item 4 to after item 7 was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

5. CITY MANAGER/CITY CONSULTANT REPORT A motion to move item 6 to 5 was made by Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried. ***6. Presentation from Ms. Oda Garcia – the Outreach Coordinator for the HPV and*** **Cancer Program that covers Dimmitt and La Salle Counties. Will give presentation to reach out to the City of Encinal and community and offer educational sessions on Cancer and HPV.** Ms. Garcia thanked Mayor Sanchez and Council for having them here today and she is from the Area Health Education Center in Laredo and I am here to talk to you about the HPV program and briefly explain what it is and City Manager Davila added that she would be here on the 16th the day we give the school supplies for the students and the day we have the public meeting for the Hospital District and City Attorney Caballero asked Dr. Garcia if she would be present during the Public Hearing Meeting for the Hospital District because I'm curious how the Hospital District would affect your program especially because you all provide services to the County so maybe you can tell us now how that can affect us now that Cotulla wants to do this Hospital District and Dr. Garcia said that the partners they have right

now is with South Texas Rural Health Services Clinics and we do have several partners collaborating together for us to be able to bring our program to the Community and we are not here to force the people to get vaccinated because we are aware that some people are against the vaccine but we do want to educate the people and some people don't know very much about the vaccine and when they do know and want to get the vaccine they don't know where to get the vaccine but they can go to their private doctor and they don't know that Medicaid and most insurances covers it and most doctors don't offer it unless it is requested so for this program we will be educating the community and we will be referring them to the South Texas Rural Clinics if they want to get the vaccine. City Manager Davila asked Dr. Garcia if the vaccine would be available at the Clinic here in Encinal and Dr. Garcia said yes it would be available here. Dr. Garcia said she was in charge of doing the program for Dimmitt and La Salle County and right now we are working on how we can do a mobile clinic to bring the vaccine to the community instead of the community going to the clinics and the first stage of the program is to find out how many people are interested in the vaccine and if they are interested we can start the second stage which would be to get them vaccinated and the Laredo area covers four counties which include Dimmitt and La Salle and our project goal is to vaccinate and educate people and the vaccine is available for both male and females from age 9 to 17 years old and the way we can help people is by having us come to your community and educating the people about the vaccine and by allowing us to come and do educational sessions and if you have any health fairs we could participate in and any community events that we could reach out to the community in. City Manager Davila told Dr. Garcia that this Saturday we will be having a community clean up and we will have some volunteers here and some will stay here and others will be going to do outreach to the community about the Public Meeting we are having on Tuesday and we will be distributing fliers for us and the Red Cross because they will be coming to install smoke alarms and maybe you have something that we could put together so we can pass out on that day as well. City Consultant Ashley Eddington told Mayor Sanchez and Council for the Community Center Grant and think that this is a great program to partner with for our grant because we need a partner for the Health Services and this was one that we were lacking. Dr. Garcia stated that the Area Health Services offered other services and that Ms. Araceli Torres would be explaining that part of the program. Ms. Torres told Council that they do offer other services through the Area Health Services and it all has to do with linking people to having a better lifestyle and having a better quality of life we bring conferences and seminars to our areas and we do have upcoming conferences coming up and we work with area high school students so they can earn their community hours for graduation and we do host events throughout the year. City Attorney Caballero asked Dr. Garcia if the vaccination was only for females and Dr. Garcia said it was for both boys and girls and the plan is to target them at an early age but they can get vaccinated if they are between 9 and 26 and the vaccine is not for adults only adolescents and it is to prevent cancer and if you have a risk factor and there are no major side effects just the same as any other vaccine.

A. Discussion of August Bills for the City of Encinal. City Manager Davila told Council that she had given them a flyer for the Public Meeting that the City of Cotulla would be having

here for the proposed Hospital District and this weekend we will be passing these out to everyone in the City and if you have any questions about the bills you can feel free to ask me about it.

B. Police Department Auction. City Manager Davila told Council that the auction had been very successful and all of the vehicles were sold and the Department made about $4,000 and with that the Department was able to get a radio for the police unit and the Chief was able to order a camera system for the black unit as well so we will have two vehicles with cameras now.

C. Update on 3rd Take Pride in Your Side on August 13, 2016 Community clean-up. City Manager Davila told Council that we would be here at 9 a.m. on Saturday for the Take Pride in Your Side and we will have two trash bins here and residents will be able to come unload heavy trash in them because we will not be picking it up and its open to anyone that wants to come and dispose of their heavy trash and its everything except oil and tires and we have not yet set a date for the Take Pride in Your Side in October. City Manager Davila told Council that they had met with AEP today because we have to have light at the Park in order to start our grant so they came to give us a proposal and the proposal was for $15,000 but Mr. Arce said that maybe he can work with us and lower the price but we are going to need it so later on we will have to discuss it and City Consultant Eddington said that part of this can be put into a special assessment tax for that particular area and what a special assessment tax would do is tax the individuals that would benefit directly from the infrastructure expansion and in this case it would be electricity and we will be having to lay down water and sewer lines so in the future we will be able to place an assessment tax for that development and that would not be for the entire City just the immediate area and right now that would be the Sullivan NEZ area. City Consultant Eddington said that he had just turned in the audit for 2014 and everything has been turned over to the auditors and we should get an audit report next week.

D. Update on 4th Take Pride in Your Side on October.

E. Accountants Report.

6. Presentation from Ms. Oda Garcia – the Outreach Coordinator for the HPV and Cancer Program that covers Dimmitt and La Salle Counties. Will give presentation to reach out to the City of Encinal and community and offer educational sessions on Cancer and HPV.

7. Discussion on Proposed Cotulla/La Salle County Hospital District requirement and procedures, its tax implications and/or possible benefits. City Manager Davila told Council and the audience that City Attorney Caballero would be discussing the proposed Hospital District. City Attorney Caballero told Council that City Manager Davila had called him to discuss an agenda item that was one the La Salle County Commissioners Court specifically about the Hospital District so we started researching the item and I contacted Larry Dovalina the City Manager for Cotulla and he sent us the power point presentation and since then we have requested by the open records a copy of the petition and there is a provision in the Texas Government Code but if 100 citizens sign a petition stating that they would like to form a hospital district and they set out a plan of how to do it and they meet all the requirements of the statute and they turn that over to the County Judge and from that point on the County

Judge and the County Commissioners they are required to hold public hearings and they are required to set up an election date and that can be no sooner than 45 days and no later than 60 days after they accept that petition and the special election is for the citizens in the County to vote if they want to accept it or reject it and what they are proposing to do is raise everyone's taxes and they are saying that they are only going to do it by .25 cents per $100 of value but the petition they filed is authorizing .75 cents per $100 of value and they are also proposing to authorize a bond issuance of 40 million dollars to build a hospital complex in Cotulla and the concern that has been shown to me by City Administration is that if they build this hospital in Cotulla and they tax our Citizens $400 a year and there is no benefits to our Citizens because if you drive to Doctors Hospital in Laredo it would be the same distance as if you were driving to Cotulla but you don't get charged any taxes in Laredo and the problem is that in a special election if the County votes to approve this project and the county being the residents of Cotulla and the residents of Encinal than you don't have any choice but you will still be charged for these taxes and Cotulla has been planning this for some time because they hired attorneys out of Austin to set up their plan and they hired planners, they hired architects to help with their proposals and I believe that they did this when the Eagle Ford Shale was in its boom and I don't know why they decided to go ahead with it at this point or whether they already spent so much money but ever since the Eagle Ford Shale hit bottom the economics in La Salle County went down and everyone's budget is in a deficit and they were going to do it for the most part without telling us and they told me that they didn't need our approval but once a 100 people sign off on it and we put it to a vote it's a done deal and we did attend the meeting in Cotulla and we expressed our concern that we were being taxed without any information and without being given the choice and without being considered and we told them we understand that they don't need our permission and we also understand that if it is put to a vote Cotulla has more voters than we do and if they want to pass it and we don't they can still do that and our request to come and give our citizens some information so that at least we will know what it is were voting on and if it is to the Encinal's citizens benefit then they can vote for it but if it's not to their benefit then it's up to their conscience whether they want to vote for it or not and some of the thing I have been thinking about is to me the only way that this project is beneficial to Encinal is if they would agree to establish a satellite clinic in Encinal and if they are going to furnish Encinal with a satellite hospital, a satellite emergency center or something where we can go get the medical treatment that we or the emergency treatment here than to the citizens it may be worth the $300 a year but if we are not getting anything and we can already get treatment here in Encinal then honestly if you're going to take a 30 minute drive then you can take it north or you can take it south and who's going to have better doctors I honestly don't know but the benefit would be if you go south then you will be saving 3 or 400 dollars a year depending on the value of your property not to mention the 40 million on bonds over a 30 year period. City Manager Velma Davila told Council and the audience that the reason they didn't tell us is that they don't think our citizens won't go out and vote and by word of mouth we want everyone to get involved and come to the public meeting and express their concerns because it is not the City who is raising the taxes and City Attorney Caballero said that they can

force us to do it and they want us to help pay for it and were going to end up paying to put a hospital in Cotulla so we need the citizens to come here next Tuesday to the pubic meeting I don't see the benefit for the Encinal citizens to do it and it's not the County that is doing this to us it is Cotulla but there is a provision in State law that says if 100 people sign and they petition the county then they have to call this special election and there proposal is to build this hospital complex in Cotulla. Citizen Debra Weikel said that while she was in Cotulla she heard that some of the people were against it and City Attorney Caballero said that there are some people against it because they don't want the additional taxes and some people think that right now it's the wrong time because of the economy. City Manager Davila told Council and the audience that they will be here next week and tell the citizens that they are only .25 cents but on the Commissioners Court agenda they have it at .75 cents because they tried to do the same thing to us telling us that it was only going to be .25 cents per $100. Citizen Debra Weikel asked who is they and City Manager Davila said it was Cotulla City Administrators and City Attorney Caballero said that they have also set up a Board for this and up to today we had not been given a copy of the proposal because they are basically setting up another governmental agency just like the water board has and it would be a separate governmental agency with the power to tax and I believe I heard that the board would have 9 members and also what they are proposing is that these members be at large which means that Cotulla is always going to out vote Encinal as to who the Board Members are so it could be that we would never have a representative or be a part of this board, Citizen Frank Weikel asked if we had been asked to be part of this board and City Manager Davila replied no we haven't been asked to be a part of the board and right now it is a 2 person board and every two years there will be an election to add members to the board and City Consultant Eddington said that they have to have a board who does the planning and they would also have an elected board as well. City Attorney Caballero told Council and the audience that the election has to be done no later than 60 days from the day it was accepted so that would mean that they could have it sometime in October and he said that they also want to propose an export expansion, a Gardendale railroad hub, and a free trade zone and what they are trying to do is expand Cotulla's economy and diversify their job market and that's great but they want the whole county to pay for it and right now I don't have enough information to tell you whether its good or bad for Encinal but I can tell you that you will have the same burden and you're going to be taxed for it. Citizen Debra Weikel asked if we would still have the option of choosing which hospital we would like to go to and City Attorney Caballero told her that an ambulance will take you wherever you want. Citizen Frank Weikel asked where the proposed hospital going to be built and City Attorney Caballero was said that they have 3 proposed sites one of them is next to the Kemosabe Development and that site is 30 miles from Encinal and Drs. Hospital is 31 miles from Encinal. City Attorney Caballero told Council that the way it was proposed to him was that they envisioned that it would be paid for by ranchers and mineral interest owners. City Attorney Caballero told Council and the audience that the City of Cotulla had agreed to come and do the same presentation that they had in Cotulla and the County Judge and some of the commissioners agreed to attend the meeting as well and the Commissioners are holding a public hearing on Thursday and that is where you can

go and raise your concerns. Mayor Pro Tem Aldaco asked if they could drag us into doing this and City Attorney Caballero said that yes according to the Local Government Code. Mayor Pro Tem Aldaco said that he felt that if everyone here voted against it and they can't get a majority in Cotulla then we could stop it and City Manager Davila said that they are making it seem that it's a good thing coming to Cotulla and it's only going to cost .25 cents.

8. Discussion and Action on approving INTERLOCAL PARTICIPATION AGREEMENT. This Interlocal Participation Agreement ("Agreement") is made and entered into by and between The Local Government Purchasing Cooperative ("Cooperative"), an administrative agency of cooperating local governments, acting on its own behalf and the behalf of all participating local governments, and the undersigned local government of the State of Texas ("Cooperative Member"). City Manager Davila said that this agreement is for our participation in the Buy Board and if you join this Buy Board and this is for the Park project and it can actually be for any grant we have and we can go on here and we can choose people that are on this Buy Board and they are at a cheaper price than so we have to sign an agreement and a resolution to be able to become members of it and City Consultant Eddington said that it gives us an opportunity for other people to bid on our projects and if its below $50,000 we don't have to put it out for bids but we always do and City Manager Davila said that we always bring it to Council also so that Council can be aware of what we are doing and City Consultant Eddington said that this Buy Board basically does the same thing it posts what we need and there are several vendors and they will have an opportunity to bid on the project without us having to put it out for bids with a public notice and we still get the benefit of more people knowing then just La Salle County or whoever reads the Current and it is nationwide. Mayor Pro Tem Aldaco asked if the Buy Board was located in Houston and City Manager Davila said she wasn't sure but she thought it was located in Austin. City Manager Davila said that the Texas Parks and Recreation prefer that you use the Buy Board but you are not obligated. City Attorney Caballero asked if the interlocal agreement was negotiable and City Manager Davila said she didn't know and City Attorney says the agreement can be terminated with 30 days' written notice but it says jurisdiction and venue is in Travis County so can we negotiate in La Salle County and City Manager Davila said if its approved we can see if we can change that and I would like to pass this because we already have our Texas Parks & Wildlife Grant and were going to have to go out for bids and bringing things over here and we can pass it pending any questions that need to be answered and City Attorney Caballero said that you could pass it and authorizing the administration to change it to La Salle County and chances are it is not going to be possible because they already have all these cities agreeing to it so the motion would be to approve it and authorizing the administration to try and change it. A motion to approve the INTERLOCAL PARTICIPATION AGREEMENT pending the authorization of the administration to try and change it was made by Mayor Pro Tem Aldaco and he was seconded on the motion by Councilwoman Grimes, all were in favor so motion carried.

9. Discussion and Action on approving The Local Government Purchasing Cooperative Board Resolution of The City of Encinal. A motion to approve the Local Government Purchasing Cooperative Board Resolution of The City of Encinal pending the authorization of the

administration to try and change it was made by Mayor Pro Tem Aldaco and he was seconded on the motion by Councilwoman Grimes, all were in favor so motion carried.
10. Discussion and Action to accept Deed of Gift from Ms. Rosalie Sullivan for the 2.8344 acre of tract of land, Survey 498, Abstract 1591 for Welhausen Blvd. City Manager Davila told Council that they had already approved the donation of the land for Welhausen Blvd. but we didn't have a Deed of Gift so that is why we are bringing it back so that we can be able to record the Deed in the County and we had already approved the land for the park but this one is for the street and she will be here in two week and once she signs it we can go have it recorded in Cotulla. A motion to accept the Deed of Gift from Ms. Rosalie Sullivan for the 2.8344 acre of tract of land, Survey 498, Abstract 1591 for Welhausen Blvd. was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
11. Discussion on 1st Reading on Ordinance 2016-09-13. An Ordinance approving the fee's for the vehicle impoundment by the Encinal Police Department. There was no action on the item as it is a first reading only.
12. Discussion and Action on approving Body Cam Worn Policy for the Encinal Police Department. City Manager Davila congratulated City Consultant Eddington and Police Chief Vallejo on the awarding of the Body Cam Grant so we will have 4 more cameras for the officers to use. A motion to move item 12 to after item 19 was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
13. Discussion and Action on approving the submission on the TXCDBG CE Fund Grant due on August 18, 2016. City Manager Davila told Council that this grant is for the Community Center and it had been approved already but it is due next week so I wanted to make sure we got it approved. A motion to approve the submission of the TXCDBG CE Fund Grant due on August 18, 2016 was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
14. Discussion and Action on approving Public Hearing to discuss areas of interest for the CE Fund Grant TXCDBG due on August 18, 2016. Public Hearing to be held on August 11, 2016. City Consultant Eddington said that this hearing is required 5 days prior to the submission of the grant and the application will be available for people to view it in the state that it's at. City Manager Davila said that this hearing doesn't require a quorum but that it would be nice if they could attend. A motion to approve the Public Hearing to discuss areas of interest for the CE Fund Grant was made by Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.
15. Discussion and Action on Environmental clearance requirements under the TXCDBG development Block Grant Application. City Manager Davila told Council that this is for the street grant and I don't remember if I told you about having an RFQ put out for preplanning for the section that we are going to do for the street project and we were going to do from Huisache Street to Hodges and all the way to Sunrise Street so that area will be paved and if we have this environmental 6 months prior to the grant we get awarded 10 points so we went ahead and got O'Connor Engineering to do this assessment and he charged us $2,400 so this

was sent to people that are requesting the RFQ. A motion to accept the Environmental clearance requirements under the TXCDBG development Block Grant Application was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

16. Discussion on RFQ posting for the TxCDBG Grant Program that was posted on the Frio Nueces Current. City Manager Davila said that this item was posted in the Frio Nueces Current and the RFQ read that it was a request for submission of qualifications for engineering services for pre-planning procurement and the project consists of Proposal for Professional Services and it includes Huisache St., N. Grand Ave., Sunrise St., N. Hodges St., Nueces St. and Las Palmas St. in Encinal Texas. This was a discussion item only.

17. Discussion on lowering the City of Encinal Tax Rate for 2016-2017 Fiscal Year Budget. City Manager Davila told Council that we usually discuss this item during the Budget but we wanted to inform you that in the next budget workshop that we have and we are going to lower the tax rate a little bit more. City Consultant Eddington said that they have before them a comparison of the property tax analysis and projections and the main purpose of lowering the tax rate is to reduce the burden of the tax payer and lowering the tax rate makes the city more competitive and because our property values went up and they actually went up $784,000 and if you compare that to Cotulla and the County their taxable values went down and this year we propose to lower it to .699 one hundreds and the increase we will receive from property taxes will be $3735.37

18. Discussion and Action on approving the set date and time for 2nd Budget Workshop. The workshop to be held on 30th day of August, 2016 @5:30 p.m. A motion to have the 2nd Budget Workshop on 30th day of August, 2016 @ 5:30 p.m. was made by Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.

12. Discussion and Action on approving Body Cam Worn Policy for the Encinal Police Department. City Consultant Eddington told Council that the Body Cam Grant that we applied for requires you to have a policy regarding the usage of the body cam, the storage of the body cam and Chief Vallejo was tasked with coming up with this policy which he did and it's a policy that must be adopted and before we can accept the grant it must be approved and the Chief did a great job putting the policy toghether and it has all the elements that it should in there and if we have any amendments because TCLOSE had issued some updates then we can add it to the policy and then we can bring it before Council again. Chief Vallejo told Council that one of the requirements for the policy is that they attend a class on the body cam and the officers have already done that. A motion to approve the Body Cam Worn Policy for the Encinal Police Department was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

19. Discussion on request from Encinal Water Supply Corporation on opening and clearing of City right of ways to include previously closed streets and alleys not authorized by the City of Encinal. City Manager Davila told Council that we were still waiting on the Encinal Water Supply Corporation to bring us a list of alleys or streets that need to be cleaned but we did have a gentleman come in today and he wanted to talk about one of the alleys of a property that he

wants to buy and I think what we're going to have to do is have our guys take a look at some of this interested areas that people want to purchase and there is an alley and a street that should be there and there should be right of ways and to make sure that there is no conflict with what they are buying and the water hasn't had time yet to bring us their list because they are very busy and they haven't given us which areas they want us to clean first and we are still working with them on that.

20. Discussion and Action on Date & Time of next City Council Meeting to be held on ___ day of September, 2016 @5:30 p.m. A motion to have our next Regular City Council Meeting on September 16, 2016 @ 5:30 p.m. was made by Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.

21. ADJOURNMENT. A motion to adjourn the meeting was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. The Meeting adjourned at 6:55 p.m.

Minutes were approved by Council Member M Grimes ***and a second Motion was made by Council Member*** R Aldaco ***on this the*** 13th ***day of September 2016.***

Velma Davila

Velma Davila, City Manager
Attest City Secretary

STATE OF TEXAS
CITY OF ENCINAL

Public Hearing

Community Enhancement Fund (CEF) TDA Grant on:

- **Thursday, August 11, 2016 @5:30p.m.**

Location:
City of Encinal City Hall
701 Berry Street
Encinal, Texas 78019

- TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM--City of Encinal, LaSalle County will hold a public hearing at 5:30 p.m. August 11, 2016, at City Hall Chambers regarding the submission of an application to the Texas Department of Agriculture for a Texas Community Development Block Grant Program (TxCDBG) grant due August 18, 2016 @5:00 P.M. The meeting will allow citizens an opportunity to discuss the citizen participation plan, development of local housing and community development needs, the amount of TxCDBG funding available, eligible activities, and the use of past TxCDBG funds. The City encourages citizen participation to development the application by making their views known at this public hearing. If unable to attend please submit your views and proposals to Velma Davila - City Manager at the City of Encinal. Persons with disabilities that wish to attend this meeting should contact the City of Encinal to arrange for assistance. Individuals who require auxiliary aids or services for this meeting should contact the City at least two days before the meeting so that appropriate arrangements can be made.

- The City of Encinal will be holding a public hearing for an application for the Community Enhancement Fund (CEF) to be submitted to the Department of Agriculture under the Texas Capital Fund as a part of TxCDGB funds.
- The purpose of the notice is to give citizens information on proposed uses for the funds and an opportunity to review and comment on the application(s) prior to submission.
- Assist community in the needs of Public Health, Community Center, Workforce Development/Education, Public Safety and/or Renewable Energy (as a part of public facility).
- This grant will target a Community Center for NGO groups and other community purposes. The amount of the application will be $500,000.00

Citizens Participation Plan & Public Hearing Provisions

The Citizens Participation Plan and Public Hearing Provisions are in compliance with the requirements of the Texas Department of Agriculture (TDA) TxCDBG program and are available for public inspection in accordance with the Texas Civil Statutes.

Complaint Procedure Guide

The City will utilize a Complaint Procedure Guide that complies with the requirements of the Texas Department of Agriculture (TDA) Complaint System. A copy of the procedure guide will be available for review at the City Hall.

DISABILITY ACCESS STATEMENT

This meeting site is wheelchair accessible. The accessible entrance is located at the City Hall front entrance. Accessible visitor parking spaces are located at City Hall, 701 Berry Street. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office, for concerns or requests, at (956) 948-5226 or FAX (956) 948-5571.

CERTIFICATION

I CERTIFY THAT THE ABOVE NOTICE OF THIS PUBLIC HEARING MEETING WAS POSTED ON THE PUBLIC BULLETIN BOARD AT City Hall, 701 Berry Street, Encinal, Texas on Thursday, August 4, 2016 at 1:00 p.m.

Velma Davila

City Manager

STATE OF TEXAS
CITY OF ENCINAL

City of Encinal

Public Hearing for Community Enhancement Fund (CEF) Grant Minutes

August 11, 2016

Mayor Sanchez called the Public Hearing to order at 5:30 p.m. City Consultant Ashley Eddington told the audience that the public hearing was for the Community Enhancement Fund Grant in which we will be applying for a community center and we are applying for the maximum amount which is $500,000 plus we are going to have $66,800 plus and or monies from property that is donated to the Community Center by the City for a total grant application of $566,8000 and the grant is in review format prior to submission and the Community Center is going to be located at the old City Hall site at 107 N. Tejas and the proposed site is adjacent to the Immaculate Heart of Mary Church where we might have to allow them to use the parking area. City Consultant Eddington said that some of the community needs are no youth service programs in the City, no public medical offered within the City by Public Health providers, no vocational service partnerships and facilities to service educational needs of the school district, no community venues to provide emergency training , public safety education and safety certifications, no community venues to provide senior services and activities for the aging community, no venues for outreach services and assistance for fair housing, rehabilitation, repair and mortgage program, no venues for senior housing placement organizations for placement and adaptation to senior living, no venues for NGOs to meet, provide services and administer public assistance programs, no venues for community to have social events, organization ceremonies, meeting and forums. City Consultant Eddington told the audience that this community center will serve as one of the hubs for community activity versus using the City Hall because the City Hall should be used for municipal services and not necessarily community services and a community center will give us that structure where we can have different community events for the City and people within La Salle County. City Consultant Eddington told the audience that the City of Encinal is a small community and our 2010 census had us with a population of 599 people we have estimated that we have 1288 people based on our utility connections and we got those figures from a TCEQ approved method and we have approximately 2500 to 3500 transients that pass through our City so there is a need in terms of being able to meet with those transient travelers who work within the area and to be able to have a community center that is convenient to them and they don't have to drive throught Laredo or Cotulla for a meeting and it would be advantageous for them and we don't have public facilities for the community and we have one private facility which is South Texas Rural Clinic and it is a for profit clinic and it is only open on Tuesdays and the proposed medical provider that we are partnering with will be open many more days than that and they will provide more service and include weekends as well and this will allow our resident not to have to travel 40 to 50 miles to either Laredo, Dilley, or San Antonio and Dilley being approximately 65 miles away and San Antonio being 124 miles away. Mayor Sanchez said that Dilley is closer that Pearsall is 65 miles. City Consultant Eddington said that the facility would be a metal building approximately 3500 square feet that will have 3 offices, storage room, a full kitchen with refrigerator and freezer and stove, ADA men's and women's' bathrooms and an open area that may be converted using partitions to fit the needs of the partner using the facility. City Consultant Eddington told the audience that the roof would be a 26 gauge galvanized PBR roof Z purlin and wall Z girt galvanized secondary framing, galvanized end wall framing, and structured steel I-Beams and 26 gauge PBR color wall sheeting and so

the wall itself Mr. Guajardo the architect wanted to make sure that we had a metal roof that would fit on the structure and last and so he put a much stronger roof that these building normally have. City Consultant Eddington told the audience that the construction cost is estimated at $366,800.00 but this is just a draft and we will have additional equipment cost to include a pull down screen and additional audio and visual costs. Mayor Sanchez asked if there were matching funds involved and City Consultant Eddington said that there are matching funds in this grant and the land and the building are valued at $50,000 and that is part of our matching funds and the other $16,000 is force pay for landscaping and things like that and with the City having a match of $25,000 and the EEDC or Encinal Economic Development Corporation having a match of $25,000. City Consultant Eddington said that the current footage is 3500 square feet and the original one was at 5260 square feet which was too large and didn't fit within the budget but even leaving it at 3500 square feet its expandable if we would like to expand it but what this will do is give us more money so we can get the state of the art equipment within it and one of the things that we didn't do with the City Hall because of funding limitation we could have had a pull down screen and a projector and the seating that was proposed was from 72 to 192 because we have the open space that can be converted so you can add additional seating. Mayor Sanchez asked how the community center would be facing and City Consultant Eddington said that the original plan was to have it caddy corner to Tejas and Santa Fe but in this plan it will face Tejas Street. Citizen Velma Davila asked what was the size of the building and City Consultant Eddington said that it was 3500 square feet. Mayor Sanchez adjourned the Public Hearing at 5:45 p.m.

Minutes were approved by Council Member M Briones ***and a second Motion was made by Council Member*** R Adams ***on this the*** 13th ***day of September 2016.***

Velma Davila

Velma Davila, City Manager
Attest City Secretary

STATE OF TEXAS
CITY OF ENCINAL

NOTICE OF FINAL BUDGET WORKSHOP

CITY OF ENCINAL

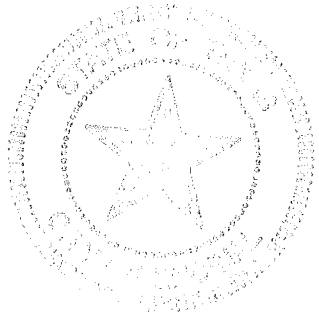
FINAL BUDGET WORKSHOP
Thursday, September 8, 2016
@5:30 pm
City Hall Chamber's, 701 Berry, Encinal, Texas 78019

CITY OF ENCINAL

1. Roll Call, Establish Quorum, Call to Order.
2. The City of Encinal will be having their Final Budget Workshop on the above date, time and location on the 2016-2017 proposed budgets.
3. Discussion on, Revenues, Expenditures, Salaries & Contract Pay.
4. Adjournment.

(The attached notice was published according to the state law requirements).

Velma Davila/City Manager
Attest: City Secretary



Posted on: Tuesday, September 1, 2016 @1:00 p.m.

City of Encinal
Final Budget Workshop
September 8, 2016

1. ***Roll Call, Establish Quorum, Call to Order.*** The Budget Workshop was called to order by Mayor Sylvano Sanchez at 5:43 p.m.
2. ***The city of Encinal will be having their Final Budget Workshop on the above date, time and location on the 2016-2017 proposed budgets.*** Present were Councilmembers Irma Arizola, Christina Maldonado, and Martha Grimes. Councilmembers Judge Garza and Roberto Aldaco were absent.
3. ***Discussion on Revenues, Expenditures, Salaries and Contract Pay. City*** Consultant Ashley Eddington told City Council that the Budget is separated into categories such as General Fund, Municipal Services, and Public Works. City Consultant Eddington told Council that for our Sales Tax Revenue, our Franchise fees and our Municipal Services is all based on what was received over the past 5 years and I use a 5 year average to come up with our figures and it normally works but one year we had a year where the oil went down and we had a year that our budget was off and that is one of the flaws of using a 5 year average because the previous year may have good economic periods and then you have a down turn like the dip in oil prices but the good thing about using a 5 year average over the long run you kind of even that out and you will see that for this year some of our numbers have gone down so the total sales tax from our General Fund is projected to be $428,051.63, for the property taxes it is $118,485.84 and they are up about $3,500 but we are proposing a reduction on our property tax rate this year and because our property values went up were the only entity in the County for that so we are trying to return this back to the citizens by reducing our tax rate and our franchise fees are $37,644.22 and that is based on the usage of electricity within the City Limits and in our Licenses and permits, charges for services, and parking fees these numbers are exactly like they were last year and our estimates were good and I don't anticipate a large increase with these items so we left them exactly the way they were. City Consultant Eddington said that in Municipal Services the projected amount is $210,372.36 and we also have ticket administration and past due ticket collections and the ticket administration is based on the tickets we receive and for the past due tickets we have switched over from Perdue to Linebarger and we don't have a good track record if that collection has gone up but it hasn't gone down and we are projecting that they are going to collect $30,400.87 in previous year our uncollected tickets were $432,000 and this year they are $628,000 so they have gone up and that is the collection of those tickets because once you post a ticket on their people don't pay their tickets usually you have to round them up with warrants or holding their drivers license so the total amount projected for Municipal Services Is $252,047.32 and the total attributed to General Funds is $612,876.69 and the next one is Public Works and we

have included Code Compliance which also includes parking tickets and our sanitation which is $79,178.85 and it has gone down approximately $1,000 and its due to a couple of businesses moving out so the total revenue for this Budget is $953,102.86 and that is down from last year's Budget which was $1,064,00 and that reduction is attributed to the sales tax and also the reduction of some of the franchise taxes. City Consultant Eddington told Council that he would be covering the Salaries, Employee Benefits, Taxes and Professional Services and we projected $121,307.32 for City Staff and for Municipal we projected $49,559.85 and for Police Department we projected $183,413.56 and Public Works was $64,660.67 and City Manager Davila added that there would be no pay increase the only ones getting an increase would be the Police Department and City Consultant Eddington said that the total payroll would be $418,941.40 and it was down from last year and City Manager Davila added that it was down about $28,000 and the Professional Services was $102,340.00 and we did have an increase in our audit expenses so the total for the employee salaries, employee benefits and professional services was $521,281.40 and you take that away from our projected revenue and we end up with net operating funds of $431,281.46 so from that figure that is what we run the expenses from to pay our operating expenses and our City debt and next we have our expenditures and we have cut them quite a bit and some of these items will have to be reallocated but if we are over the amounts we will request a budget reallocation and we will be taking a look at several of the items under the expenditures such as Community Development Budget #69, Festivals & Events/Budget #68, and Vehicle Maintenance Budget #67 so we will discuss those after we take a look at the final part of the Budget so our total operating expense is $207,015.03 and once you subtract that out we have a $224,806.43 net increase to fund balance so this figure is once we receive all our income and paid all our operating expenses and this is the remaining amount we have to pay our debt obligations so our total debt obligations total to $109,373.15 and after paying that we have $115,433.28 and we have an EEDC allocation requirement which is approximately 25% of our sales tax so our total EEDC payments is $107,012.91 and those monies that go to EEDC a lot of times they come back to the City in terms of additional services and donations like next year we are planning to do a lot of infrastructure improvement and we have allocated 45% for that of our allocatable sales tax dollars for EEDC for roads and roads repair and the other is used for business and civic support and our ending net fund balance is $1,494.38 and that is on top of our fund balance requirement which is set at 6% this year which is $6,926.00. City Consultant Eddington told Council that we would be discussing the individual budgets he had mentioned earlier so the first one would be Budget#67 Vehicle Maintenance and basically we have taken our vehicles and listed them and put some type of maintenance schedule together so we could get some projections and the we allocate this maintenance schedule in the budget because inevitably you are going to have repairs and maintenance and if you don't allocate money for it then it will throw your Budget off because we had quite a few repairs to the trash truck. City Consultant Eddington

move on to Budget#68 Festivals and Events and throughout the year we have various programs that we put on which benefit the community and people that come out and support such as Christmas, Cinco de Mayo, Easter, Halloween &Pumpkin Patch, Parade and Pageant, Thanksgiving and Veterans Day and these are programs that bring our community toghether and we have allocated $9,500.00 to Cinco de Mayo and City Manager Davila told Council that we didn't use it because we received a lot of donations and City Consultant Eddington said that he wanted to clarify that $9,500.00 is for expenses but it doesn't account for the donations so we received more than the amount we had for expenses so we actually made money on it and those monies were being sent aside for the park entrance sign but I would like to have the item on the budget so we don't go over because if we don't get those donations it still going to cost us $9,500 so I don't include the income because it's not a certainty. City Consultant Eddington told Council that the Budget#69 is Community Development and that covers the Elderly Program, Encinal Elementary Support, Encinal Library support, Take Pride in Your Side, and Mayors Helping Hand fund and we will be contacting the Department of Aging and Disability to see if we can get some additional funding or some type of assistance with the elderly program. City Manager Davila told Council that we were only going to give a raise to the Police Department because everybody else was already up there except them and City Consultant Eddington added that economically we are not in a position to give raises because we don't want to be put in a stressful situation where we are not able to make our payments and its tough enough as it is in a small community trying to make it so we have to make sure we have some contingencies in place.

4. ***Adjournment***. A motion to adjourn the Budget Workshop was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. The Budget Workshop was adjourned at 6:02 p.m.

Minutes were approved by Council Member M. Grimes ***and a second Motion was made by Council Member*** I. Arizola ***on this the*** 11th ***day of October 2016.***

Velma Davila

Velma Davila, City Manager
Attest City Secretary

City of Encinal, Texas
Regular Meeting

NOTICE *is hereby given of a Regular Meeting of the City Council on Tuesday, September 13, 2016 at 5:30 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items.* ***The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*** Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives.

1. Meeting called to order to determine if a quorum is Present.

Members:

Irma Arizola _____ Roberto Aldaco _____ Martha Guerra _____
Christina Maldonado _____ Judge M. Garza _____

2. Pledge of Allegiance.

MINUTES

3. Discussion and Action on approving minutes of August 9, 2016, Public Hearing August 11, 2016.

4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.*

5. **CITY MANAGER/CITY CONSULTANT REPORT**
   - A. Discussion of September Bills for the City of Encinal.
   - B. Update on 3rd Take Pride in Your Side on August 13, 2016 Community clean-up.
   - C. Update on 4th Take Pride in Your Side on October.
   - D. Update on TxDot TAPS Sidewalk Project
   - E. Update on CEF Community Center Grant Application
   - F. Update on Solid Waste 2017 Grant Award
   - G. Update on Police Dept. Body Cam Grant Award
   - H. Update on Police Dept. Homeland Security Grant Award
   - I. Food Bank & Donation from CSA on Tennis Shoes.
   - J. Presentation of September yard of the month winners.
   - K. Accountants Report.

6. Update on Public Hearing held on Proposed **Cotulla/LaSalle County Hospital District requirement and procedures, its tax implications and/or possible benefits.**

7. Discussion and Action on approving **Final Reading on Ordinance 2016-09-13**. An Ordinance approving the fee's for vehicle impound by the Encinal Police Department..

8. Discussion and Action on award of RFQ for Professional Services for Engineering for CDBG Grants and ongoing City Projects such as (roads, city parks and any other project that requires engineering).

9. Discussion and Action on approving possible donation of Mini Bus from Community Service Agency (CSA).

10. Discussion and Action on approving perimeter cut around the 3 acre park.

11. Discussion and Action on awarding bid for perimeter cut around the 3 acre park.

12. Discussion and Action on approving **Resolution No. 09132016** the **City of Encinal Tax Rate for 2016-2017 Fiscal Year Budget** from .0709910/100 to .699100/100.

13. Discussion and Action on approving the **Final Budget for City of Encinal Fiscal Year 2016-2017**

14. Discussion and Action on approving Area Health Clinic to come to our city on Thursday, September 22, 2016 from 9am-2pm. They will be bringing mobile unit and offering free vision screening for the entire community and health screenings.

15. Discussion and Action on approving City of Encinal Holidays for Fiscal Year 2016-2017.

16. Discussion and Action on approving an additional to the City of Encinal Policy for paid holidays, vacation, sick & personal days to include vacation, sick and personal days not taken for budget period not taken.

17. Discussion and Action on approving City of Encinal City Hall Hours.

18. Discussion and Action on approving 4th Annual Thanksgiving Angel Drive.

19. Discussion and Action on approving Encinal Police Department National Night Out to be held on Thursday, October 6, 2016 at 5:00 p.m. to 8:00 p.m.

20. Discussion and Action on approving the City of Encinal 5th Annual Haunted House to be held on Monday, October 31, 2016 from 5:00 p.m. to 8:00 p.m.

21. Discussion and Action on approving 2013-2014 Audit.

22. Discussion and Action on Date & Time of next City Council Meeting to be held on __ day of October, 2016 @5:30 p.m.

23. ADJOURNMENT

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, September 8, 2016 at 6:00 p.m. . Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office For concerns or requests @ (956) 948-5226.

_____ City Manager/Attest City Secretary

City of Encinal

Regular Meeting

September 13, 2016

1. ***Meeting called to order to determine if a quorum is Present.*** The Meeting was called to order by Mayor Sylvano Sanchez at 5:32 p.m. Present were Councilmembers Irma Arizola, Christina Maldonado, Martha Grimes and Roberto Aldaco. Councilman Judge Garza was absent.
2. ***Pledge of Allegiance.*** The Pledge of Allegiance was led by Mayor Sanchez and City Council.
3. ***Discussion and Action on approving minutes of August 9, 2016, Public Hearing August 11, 2016.*** A motion to approve the minutes of August 9, 2016 and Public Hearing August 11, 2016 as stated was made by Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, and Councilwoman Arizola was in favor so motion carried. Councilwoman Maldonado abstained from voting on this item.
4. ***Citizens Comments.*** Police Chief Roy Vallejo told Mayor Sanchez and City Council that we now have body cams for each Police Officer and we also have a new dash cam for one of the Crown Victoria units and this dash cam starts recording if you go over 90 mph and we got it at a cost of $3700 and that included installation and a class to teach the officers how to use it. City Manager Davila told Council that this item was bought with the money from the vehicle auction.
5. ***CITY MANAGER/CITY CONSULTANT REPORT***
   A. ***Discussion of September Bills for the City of Encinal.*** City Manager Davila presented Council with the bills for the month of September and told them if they have any question they could discuss it with her.
   B. ***Update on 3rd Take Pride in Your Side on August 13, 2016 Community clean-up.*** City Manager Davila told Council that for this item we had the volunteers distribute flyers and we were also able to do the horny toad study at the new City Park.
   C. ***Update on 4th Take Pride in Your Side on October.*** We will have the 4th Take Pride in Your Side on October 22nd and it will be from 8-4 and we will be working on the new City Park to clear for a walking trail.
   D. ***Update on TxDot TAPS Sidewalk Project.*** We are working closely with Mr. Hugo Seca on the sidewalk project and hopefully by the end of December they will be ready to let the project but the TxDot engineers have made a lot of changes to the project and the State wants us to adhere to some of their standards.
   E. ***Update on CEF Community Center Grant Application.*** City Manager Davila told Council that we should know by November the results of the application and if we get top 5 we will qualify and City Consultant Eddington added that the scoring usually takes from 30 to 45 days.

F. ***Update on Solid Waste 2017 Grant Award.*** City Manager Davila told Council that we would like to use this grant to get rid of the tires that we have at the landfill and bring some open tops again so that the residents can come and dispose of heavy trash as well

G. ***Update on Police Dept. Body Cam Grant Award.*** This item was discussed by Chief Vallejo in the Citizens Comments.

H. ***Update on Police Dept. Homeland Security Grant Award.*** City Consultant Eddington told Council that we have preliminary acceptance of $15,000 but it's still pending final approval. City Consultant Eddington told the Council that right now we have been given a preliminary acceptance of the grant with an award of $15,000 for the overtime pay however they have not done their final approval.

I. ***Food Bank & Donation from CSA on Tennis Shoes.*** City Manager Davila told Council that we would be having the food bank on Thursday from 2 to 4 and we had a donation of tennis shoes from CSA and we have given out about 60 pairs already and we have given to the elderly and students and we are putting a limit per household so that we can target more of the students and the elderly.

J. ***Presentation of September yard of the month winners.*** The winners were Felicia Bookout and Leonardo Garcia, Jr.

K. ***Accountants Report.*** City Consultant Eddington presented Council with a Statement of Revenue Expenditures for the month of July and explained to them that for the month of July we had $49,496.34 in total expenditures leaving us with a net increase in fund balance of $19,028.16 and our total revenue from October to July is $715,552.79 and we are still lacking August and September to go and our total expenditures year to date is $576,404.58 leaving us an net increase in fund balance of $139,148.21 and with that $139,000 we paid our City Hall loan which was about $70,000 and also the amounts we pay for our vehicles and things like that and City Manager Davila told Council that she still has a property tax check that will be used for our next payments and it will be for our next City Hall payment of $19,000 and we also received a check for $500 from Union Pacific and Mr. Ivan Jaime was kind enough to give us a donation for the Cemetery so that we can lay water lines at the Cemetery. City Consultant Eddington presented Council with a request from the Encinal Library and this is from the grant that we gave the Library last year for $5,000 and they are submitting a request of $1,838.54 and they have a remaining balance of $1,521.43 and if they do not request by the end of September they will lose it and it will go back to the fund balance of the City and for next year we have another grant for them but it has been reduced in half. City Consultant Eddington told Council that he would be discussing the Cemetery Association and the Volunteer Fire Department. City Consultant Eddington told Council that because our new fire station is being built our Encinal Volunteer Fire Department can apply for training grants and equipment from the Forestry Department but presently the Encinal Volunteer Fire Department's Charter is not active with the State of Texas so I

am going to try to get it reactivated and the reason why it's not active is because we were involuntary dissolved because we didn't submit our tax reports and it's a fairly simple thing to do to get reinstated and so I am going to get it reactivated by filing the necessary paperwork and then we will be working with the acting Chief Les Simms and Chief Smith to get some equipment for the City of Encinal and some training dollars for the volunteer firefighters. City Consultant Eddington told Council that the next item was the Cemetery Association and City Manager Davila did mention that we received $500 from Union Pacific and the cemetery is in the same predicament as the Fire Department because it has been involuntarily dissolved and the problem with the cemetery has unclaimed property of $49,000 sitting with the State of Texas and in order for us to claim those dollars and get the association running back the way it should we have to go in and revive the charter and reinstate everything and possibly go after the funds that the State has and I would like to make a recommendation that the City participate fully in getting this association back on its feet and I think we should rewrite the bylaws and create a position where the Mayor will always be an official so that the City will always know what is going on and the City does not have to continue to be part of the association or to even be involved in this formation once it's been formulated the City can stop after they have elected their new board which I'm assuming it would be between 4 to 6 months and the new bylaws need to be in place and the bank accounts need to be in place and get that money back to the association and Councilwoman Maldonado asked if that was the money that was lost and City Manager Davila replied that yes but they do have another account at Stockmens Bank and I will probably do a budget recommendation because right now the City is spending about $3,000 or $4,000 in payroll to cut and clear the cemetery so I will do a budget recommendation that we give some type of grant over to the Cemetery Association so we can participate in who is actually cutting and cleaning it and make them have the meetings here so we can be more involved and Councilwoman Maldonado stated that she agreed with that and Mayor Sanchez asked if the Cemetery belonged to us and City Manager Davila responded that it belongs to the Cemetery Association but right now it doesn't belong to anybody and Mayor Pro Tem Aldaco added that he might have papers that state it belongs to the City, City Manager Davila told Council that the person that owns the property surrounding the Cemetery is my cousin and I called him over the weekend to ask if they could possibly donate 2 acres to the City because we are running out of room and he told me that he didn't think that would be a problem that he would just need to talk to his associates so we really need to think what we would like to do if we do get those 2 acres donated to make the Cemetery look pretty so that is why it's important that we have an association in place and Mayor Pro Tem Aldaco suggested that if the City takes over we have to close it at night because people don't have any business there at night and City Attorney Caballero stated that the City would not be taking over

but they would be supporting the Cemetery Association to get started again and City Manager Davila said that anybody can be a member of the Association and City Attorney stated that we (the City) is not going to own the Cemetery because we are not in the Cemetery buying business we just want to help them get started again because we don't want them to lose those $50,000 but if papers do exist that the City owns the Cemetery than we can take the initiative to put the Board in place and City Consultant Eddington told Council that what ends up happening when the grass isn't cut there they come and complain to the City and it is a reflection on us and City Manager Davila added that is the same thing that happens with abandoned properties and Mr. Caballero can affirm that we can't just go into people's properties that is not our responsibility and Councilwoman Grimes asked what happens if a branch falls on a wire and City Manager Davila replied that they would have to contact AEP and City Consultant Eddington stated that he does recommend that we have a Public Meeting or a Public Hearing so people can voice their opinion and so that they can be a part of it and so it won't be construed as something being done secretly by the City.

6. ***Update on Public Hearing held on Proposed Cotulla/LaSalle County Hospital District requirement and procedures, its tax implications and/or possible benefits.*** City Manager Davila told Council that we did attend the Public Hearing but there was nothing else that we heard from it and City Consultant Eddington said that the most convincing argument was given by Mr. Caballero and the County Judge did say that Mr. Caballero was the only one that made any sense and City Attorney Caballero told Council that he told them that they expect the Citizens of Encinal to pay to help the County to get a hospital for the Citizens of Cotulla but you're not giving us any benefit for what we are paying because in all honesty it's just as far to go to Doctor's Hospital as it is to go to Cotulla and we don't have to pay to go to Doctor's Hospital so unless they can give us some justification for why we should vote in favor of it then we would be letting our Citizens know that it is not in their best interest and I even told them if you tell us you are going to give us a clinic or give us some incentive to vote for it but you didn't consult us you ignored us and you're telling us it's not up to us and basically what they said is that we don't need your permission to do it and they are right they don't but they do need our vote to get it passed and we may be out voted but we can at least express our position by making sure everybody goes out and votes against it and the people that were there were primarily in favor of it but the people from Lewis were against it, the landowners were against it and the oil people were against it as well and there was also a representative from South Texas Rural Clinic, Mr. Zamora and he was against it and he did say that he has been trying to bring doctors over here for so many years and it will cost $300,000 to bring in a new doctor so where are we going to get these positions filled. Mayor Pro Tem Aldaco asked if any residents were in favor of it and City Manager Davila replied no and Mayor Pro Tem Aldaco said that he felt that if

Encinal went against it I would think that the minimum half of Cotulla would go against it and I personally feel it won't go through.

7. ***Discussion and Action on approving Final Resolution on Ordinance 2016-09-13. An*** Ordinance approving the fee's for vehicle impound by the Encinal Police Department. City Manager Davila told Council that our officers already impound the vehicles and we are charging and impound fee and we already have a resolution for this item but what this ordinance includes is the fees and the initial impound fee is $250.00 and the storage fee is $150.00 and we charge $25.00 daily so we want to have it on record as an ordinance not a resolution. A motion to approve Ordinance 2016-09-13 was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
8. ***Discussion and Action on award of RFQ for Professional Services for Engineering for CDBG Grants and ongoing City projects such as (roads, city parks and any other project that requires engineering).*** City Manager Davila told Council that we don't really need an RFQ but like always we want to bring everything before Council so that you all can be aware of everything we do and we did an RFQ for street improvements and we want to do several sections at a time and it would be amounts under $50,000 and the reason we put it on here is so that we could get the engineering company and tell them the sections that are available to be done and this is how wide the street will be and this is what we can us and what we can't use and just to have someone on site just in case we need them and its nothing that we want to pay extra for. City Manager Davila told Council that several companies had brought in RFQ's for this project and they included CEC Engineering, Seca Engineering, LNV Engineering and Crane Engineering and City Manager Davila told Council that a representative from LNV was here to speak to them about their company. Mr. Villarreal from LNV told Council that his Company works mostly with Municipalities throughout the state and we also help Cities acquire grants. Councilwoman Maldonado asked about the qualifications of all the companies that applied and City Manager Davila told her that the City has worked alongside Mr. Seca on several projects for the City and Crane had worked with the City before she had become City Manager and basically she didn't know much about the other two companies. Mayor Sanchez told Council that he felt that we have worked well alongside Mr. Seca in the past and he felt that he would be the best person for the job. A motion to keep Hugo Seca for Professional Services for Engineering for CDBG Grants and ongoing City projects such as (roads, city parks and any other project that requires engineering) was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
9. ***Discussion and Action on approving possible donation of Mini Bus from Community Service Agency (CSA).*** City Manager Davila told Council that we have always had a good working relationship with Mr. Ojeda from the CSA and we were more than happy to be able to receive the donation of the mini bus from them for our Elderly program. City Manager Davila told Council that she had already inquired if a CDL license was needed

to drive the Mini Bus and they told her it would be required unless you carried more than 14 passengers at a time and she added that this would be a great service to provide to our elderly and be able to take them to Laredo once a month so that they can attend any Doctor's appointments they may have or go and get groceries at the HEB or maybe even enjoy a trip to the mall and of course the City would make sure that the mini bus would be insured and the driver would have to be trained in emergency training so that would make one of our Officers a perfect candidate for that. A motion to accept the donation of a Mini Bus from Community Service Agency (CSA) was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Grimes, all were in favor so motion carried.

10. ***Discussion and Action on approving perimeter cut around the 3-acre park.*** A motion to approve the perimeter cut around the 3-acre park was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
11. ***Discussion and Action on awarding bid for perimeter cut around the 3-acre park.*** City Manager Davila told Council that we had 2 bids on this item and one was from SS Equipment Company for $2300 and the other was made by Mr. Paredes who bid $1,000 and he actually had wanted to do the work for free but we couldn't allow him to do that. A motion to award the bid to Paredes DBA for perimeter cut around the 3-acre park was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Grimes, all were in favor so motion carried.
12. ***Discussion and Action on approving Resolution No. 09132016 the City of Encinal Tax Rate for 2016-2017 Fiscal Year Budget from .709910/100 to .699100/100.*** City Consultant Eddington told Council that he felt it was important for us to pass the decrease on the tax rate because we were the only ones of all the entities in La Salle County that actually had an increase in property taxes this year. A motion to approve Resolution 09132016 the City of Encinal Tax Rate for 2016-2017 Fiscal Year Budget from .709910/100 to .699100/100 was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
13. ***Discussion and Action on approving the Final Budget for City of Encinal Fiscal Year 2016-2017.*** City Consultant Eddington told Council that the total revenue for this year's budget would be $953,102.86 and it is down from last year's budget but the amount of sales tax has also dropped and I did want to let you know that Road Ranger opened last December and we are anticipating that we will be fine with the sales tax that we collect this year. City Consultant Eddington told the Board that the net operating funds after payroll will be $431,821.46. City Consultant Eddington told Council that some things to look for in this year's budget were that there would not be increases in salaries except for the Police Department but nobody else would be getting a pay raise, we will have a $224,806.43 to pay our Debt Services which include our payment to USDA for our City Hall and we must also pay EEDC the amount of $107,012. 91. A motion to approve the City of Encinal Budget for Fiscal Year 2016-2017 was made by Councilwoman

Maldonado and she was seconded on the motion by Councilwoman Grimes, all were in favor so motion carried.

14. ***Discussion and Action on approving Area Health Clinic to come to our city on Thursday, September 22, 2016 from 9am-2pm.*** They will be bringing mobile unit and offering free vision screening for the entire community and health screenings. City Manager Davila told Council that this would be a free service provided for everyone. City Manager Davila told Council that Las Palmas Home Health Care Services would like to come to Encinal to do a presentation here at City Hall and help people obtain a wheelchair and they are one of our partners for our Community Center Grant. A motion to approve the Area Health Clinic to come to our City on Thursday, September 22, 2016 from 9am-2pm was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Grimes, all were in favor so motion carried.
15. ***Discussion and Action on approving City of Encinal Holidays for Fiscal Year 2016-2017.*** A motion to approve the City of Encinal Holiday for Fiscal Year 2016-2017 with the exception of New Year's Day (which falls on a Sunday) and Good Friday (which is a day off already) was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
16. ***Discussion and Action on approving Policy for paid holidays, vacation, sick & personal days, to include vacation, sick and personal days to be paid if not taken during the current or past budget period***. A motion to approve the Policy for the paid holidays vacation, sick & personal days, to include vacation, sick and personal days to be paid if not taken during the current or past budget period. with the requirement that full time employees must work the day before and the day after a holiday was made by Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.
17. ***Discussion and Action on approving City of Encinal City Hall Hours.*** City Manager Davila told Council that the new City Hall hours would be Monday thru Thursday from 8am to 6pm and we would be closed on Fridays to conserve energy and this is a program that has been adopted by several entities in Webb County. A motion to approve the new City Hall hours was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
18. ***Discussion and Action on approving 4th Annual Thanksgiving Angel Drive.*** City Manager Davila told Council that for the past 3 years we have been partnering with Lewis Energy for our Annual Thanksgiving Angel Drive to provide Thanksgiving Meals to needy people in our Community, City Staff has also participated in this drive by providing some of the essentials for the Thanksgiving meal such as boxes of mashed potato and cornbread as well as the canned goods that go along with them and this year the Annual Thanksgiving Angel Drive will be held at 5pm on November 17th. A motion to approve the 4th Annual Thanksgiving Angel Drive was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Grimes, all were in favor so motion carried.

19. ***Discussion and Action on approving Encinal Police Department National Night Out to be held on Thursday, October 6, 2016 at 5:00 p.m. to 8:00 p.m.*** City Manager Davila told Council Chief Vallejo would be discussing this item and I did want to let you know that I contacted Love's Travel Stops and they will be donating 2 Subway Platters and Road Ranger agreed to donate some Cinnabons as well for that event. Chief Vallejo told Council that we have contacted a lot of people to invite them to our event such as Union Pacific Railroad Police, DPS, Sheriff's Departments and Constable Maldonado will be here with his canine, Webb County Constables, the Laredo Police Department, and I'm still trying to get a hold of Air Evac to see if they can bring a helicopter and we will have live music, a bouncy castle, we will also be having games and the Fire Department and EMS will also be here, the Red cross will be here also and we will be having a dunking booth and the City Staff will be donating $20 so that we can have a PS 4 Bundle to raffle off for our National Night Out and I did call Mr. Craig Rosenstein from Lewis Energy to see if he could donate $500 so we will be raffling a PS 4 Bundle for ages 10 to 18 and a DS for ages 3 to 9 and you must be present to win and City Manager Davila said that you must be here from 5:30 to 8:00 and if you get here after 5:30 you will not get a ticket we want it like that so that the kids participate so if you arrive here at 5 you will receive two tickets and Chief Vallejo added that the whole point of this event is to get close to the community and City Manager Davila added that you can't show up at 7 and want to get a PS 4 and Chief Vallejo added that it's a good opportunity to interact with the kids and playing team games with them, Councilwoman Grimes asked if the Fire Department could bring their fire truck and City Manager Davila said that they would be doing that. City Manager Davila asked JP Weikel if his office would like to participate that day by having an event and JP Weikel said he would be here and City Manager Davila told JP Weikel that we have ordered different games to be played that day and the City Staff will also be donating 2 liter sodas to give out as prizes, Councilwoman Grimes asked when this would be and Chief Vallejo said it would be on October 6th, Chief Vallejo added that Border Patrol will be here and they will be bringing a fully wrapped vehicle that they use for the Explorer Program. City Manager Davila told Council that it was going to be really nice and we would like City Council to be present that night. City Attorney Caballero suggested that we contact a SWAT unit from Laredo to be present that night. A motion to approve the Encinal Police Department National Night Out to be held on Thursday, October 6, 2016 at 5:00 p.m. to 8:00 p.m. was made by Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.
20. ***Discussion and Action on approving the City of Encinal 5th Annual Haunted House to be held on Monday, October 31, 2016 from 5:00 pm to 8:00 pm.*** City Manager Davila told Council that we would be having our 2nd Annual Haunted House at the old City Hall and we will be going over there and cleaning it out and we will have our volunteers on a Thursday and we will have all our Officers here and we will have games, treats, jumpy house, and music and we will have gift cards to give out as prizes and it will start from 5

to 8 and we will also be having a costume contest and there will be prizes for adults as well as children and this will be on October 27th from 5 to 8. A motion to approve the Haunted House on October 27th from 5 to 8 was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. City Manager Davila advised Council that this year for the pumpkin patch we will only be setting up 2 or 3 areas for them to come and take pictures.

21. ***Discussion and Action on approving 2013-2014 Audit.*** City Consultant Eddington told Council that the two most important things for an audit is for the auditors to give you a favorable opinion and we have two favorable opinions here one on page 1 and one on page 29 and this audit was completed by Mr. Flores on August 12th and we will soon start giving him the 2015 information by the end of the year so he can do our 2015 audit and on page 1 the opinion says the financial statement referred to above represent fairly in all material respects the financial position and governmental activities and aggregate and discretionary presented component units each major funding and aggregate remaining funding for the City of Encinal, Texas as of September 30, 2014 so that means that is a good thing and if you go to page 29 it basically says the same thing and when they do an audit they do all the programs like the grants we received, the state money that we receive and we have to make sure that those monies are in accordance with the covenants required with those documents and one of the things they had to check for this audit was the beginning of our City Hall funds because those funds were more than $500,000 at that point and then they were $750,000 they have to make sure those funds were used using the A-133 standard principles so we got a good audit and we are going to continue to refine everything we are doing and we expect that 2015 audit will be the same way. A motion to approve the 2013-2014 Audit was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried
22. ***Discussion and Action on Date & Time of next City Council Meeting to be held on ____ day of October, 2016 @ 5:30 pm.*** A motion to have the next City Council Meeting on October 11, 2016 was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
23. ***ADJOURNMENT***. A motion to adjourn the Meeting was made by Mayor Pro Tem Aldaco and he was seconded on the motion by Councilwoman Grimes, all were in favor so meeting was adjourned. The Meeting adjourned at 7:03 p.m.

Minutes were approved by Council Member M. Grimes ***and a second Motion was made by Council Member*** Arizola ***on this the*** 11th ***day of October 2016.***

Telma Davila
City Manager

City of Encinal, Texas
Regular Meeting

NOTICE *is hereby given of a Regular Meeting of the City Council on Tuesday, October 11, 2016 at 5:30 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items.* ***The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*** Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives.

1. Meeting called to order to determine if a quorum is Present.

Members:

Irma Arizola _____ Roberto Aldaco _____ Martha Grimes _____
Christina Maldonado _____ Judge M. Garza _____

2. Pledge of Allegiance.

MINUTES

3. Discussion and Action on approving minutes of September 13, 2016.

4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.*

5. CITY MANAGER/CITY CONSULTANT REPORT
   A. Discussion of October Bills for the City of Encinal.
   B. Update on 4th Take Pride in Your Side on October 22, 2016.
   C. Update on TxDot TAPS Sidewalk Project
   D. Update on CEF Community Center Grant Application
   E. Update on Police Dept. Body Cam Grant Award
   F. Update on Police Dept. Homeland Security Grant Award
   G. Food Bank & Donation from CSA on Tennis Shoes.
   H. Discussion of Encinal Police Department National Night Out.
   I. Accountants Report.

6. Discussion and Action on approving **an Inter-local Agreement with Cotulla I.S.D. for property tax collection.**

7. Discussion on donation of Mini Bus from Community Service Agency (CSA).

8. Discussion and Action on adoption Proclamation for Breast Cancer Awareness Month.

9. Discussion and Action on approving the transporting of Senior Citizens to and from Laredo for Doctor's appointment, shopping, and etc.

10. Discussion on status of City Park.

11. Discussion on the Area Health Clinic that we had on Thursday, September 22, 2016.

12. Discussion on City of Encinal Haunted House on October 26, 2016.

13. Discussion on starting date for our Annual Pumpkin Patch.

14. Discussion and Action on Date & Time of next City Council Meeting.

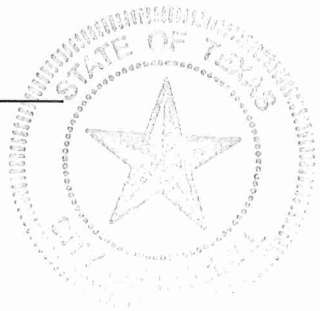
15. **ADJOURNMENT**

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Saturday October 8, 2016 at 6:00 p.m. . Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office For concerns or requests @ (956) 948-5226.

Vilma Davila

City Manager/Attest City Secretary



City of Encinal
Regular Meeting Minutes
October 11, 2016

1. ***Meeting called to order to determine if a quorum is Present.*** The Meeting was called to order at 5:36 by Mayor Sylvano Sanchez. Present were Councilmembers Roberto Aldaco, Irma Arizola and Martha Grimes. Councilmembers Judge Garza and Christina Maldonado were absent.
2. ***Pledge of Allegiance.*** The Pledge of Allegiance was led by Mayor Sanchez and Councilmembers.
3. ***Discussion and Action on approving minutes of September 8, 2016 (Final Budget Workshop) and Regular Meeting of September 13, 2016.*** A motion to approve the Minutes of September 8, 2016, the Final Budget Workshop and the Regular Minutes of September 13, 2016 as stated was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
4. ***Citizens Comments.*** City Manager Velma Davila told Council that Mayor Sanchez had suggested that maybe next year we can have a trunk or treat for Halloween and letting the Citizens know by handing out fliers that they would be welcome to come to a designated area such as Main Street or maybe Encinal Boulevard and have people gather in this area and having the residents give their treats in this designated area and I didn't put it on the agenda because it was kind of late. Mayor Pro Tem Aldaco stated that this event would be safer for the kids so that they wouldn't have to be walking around town.
5. CITY MANAGER/CITY CONSULTANT REPORT
   A. ***Discussion of October Bills for the City of Encinal.*** City Manager Davila presented Council with the Bills for the month and let them now that City Accountant Ashley Eddington has her working on a system to pay off the taxes for the 941s, and the Municipal taxes, and for all the deposits that come in we write them down and we use a percentage for payroll taxes and for the municipal taxes as well. City Manager Davila told Council that she had given them all a copy of the monthly Gazette and that our National Night Out was a great success and we are going to have our 2nd Annual Haunted House at the Old City Hall and last year it was nice here but too messy. City Manager Davila told Council that Monik and Vicky had done a great job with our pumpkin patch, Councilwoman Grimes asked if we would be taking pictures again this year and City Manager Davila said that we wouldn't be doing that but that we would have people come and take pictures whenever they want t because last year when we had that small party they destroyed our pumpkin patch
   B. ***Update of 4th Take Pride in Your Side on October 22, 2016.*** City Manager Davila told Council that right now the date for the cleaning of the walking trail for the park is a tentative date because we are waiting for the State to see if we will be able to start

on it and City Consultant Eddington told Council that the plan must be approved by the State first and part of the requirements is that it has sustainability and ADA requirements are met. City Manager Davila told Council that CSA had donated more tennis shoes to us because last time we passed out the tennis shoes we missed some of the elderly so we wanted to make sure we could give to them and it was about 20 people that we had missed and we also gave some out during the National Night Out.

C. ***Update on TxDot TAPS Sidewalk Project.*** City Manager Davila told Council that are the plans are in for the sidewalk project and we will be going out for bids in January so it will probably go out for construction in late February or late March so it should be finished by April.

D. ***Update on CFF Community Center Grant Application.*** City Consultant Eddington told Council that we did not receive the CFF Community Grant that we had applied for and we did receive the maximum amount of points but it wasn't high enough and our lmi was too low and lmi is low moderate income and that LMI is based on previous periods of poverty levels and City Manager Davila stated that we didn't get it because of the County and City Consultant Eddington said the we received the maximum amount of points but so I think what we are going to do is look at other means of financing that and City Manager Davila stated that this was just like the sidewalk project in which we had to get money from the County because we were not economically disadvantaged and even though it isn't fair the gentleman from the state said that they were going to make the points less for that particular item, and City Consultant Eddington added that if they take the LMI part out we would qualify.

E. ***Update on Police Dept. Body Cam Grant Award.*** City Consultant Eddington told Council that for the body cam grant we did get a complete reimbursement of $1,960.00 and we paid our matching amount and we purchased the 4 cameras that the Police Department is now using along with the storage unit and a lap top for storing the footage and Chief and his Department have a very strict policy in place for the usage of the cameras and the storage of the footage on them, City Manager Davila told Council that Chief Vallejo was doing a great job with the cameras and that he checked the footage daily and if we ever have any issues with tickets and people complaining about the Officers we can always go and check the camera footage.

F. ***Update on Police Dept. Homeland Security Grant Award.*** City Consultant Eddington told Council that we had already received approval for the Homeland Security Grant and we have already started to use the overtime pay and we will also be able to request on that one as well. City Manager Davila told Council that the overtime pay grant was particular because you have to calculate their overtime separately and you have to calculate it on a daily basis so Consultant Eddington created a spreadsheet and I take care of the weekly overtime and Chief Vallejo brings me all the information and I have a file for each Officer, Councilwoman Grimes asked if we

have to report this back to the State and City Manager Davila replied that Consultant Eddington must report the information, City Manager Davila added that she keeps a binder for the Officers overtime and Chief Vallejo is not taking any overtime for himself he would rather have the Officers use it, so how we do it is that we calculate their overtime and they bring in their time sheets and I don't deal with any money but how we do it is I pay them thru the payroll and Consultant Eddington requests the overtime and then they reimburse to the account and everything is documented with it and we get audited also. City Manager Davila told Council that the first week in November is Municipal Court Week.

G. ***Food Bank & Donation from CSA on Tennis Shoes***

H. ***Discussion of Encinal Police Department National Night Out.***

I. ***Accountants Report.*** City Consultant Eddington told Council that the financial report was for August 2016 and from October 2015 to August 2016 and some of the highlights for August was the total revenue for the month was $86,548.05 and our sales tax that we received for the month was higher and the total for the period of October 2015 to August 2016 was $829,476.89 and the total expenses for the month of August was $65,117.65 and the year to date expenses were $644,696.22 and we had a total of net increase in fund balance of $21,430.40 for the month of August and $184,780.57 for the year and I do want to remind you that the amount we have as fund balance in the bank is used to pay for the notes we have.

6. ***Discussion and Action on approving an Inter-Local Agreement with Cotulla I.S.D. for property tax collection.*** City Consultant Eddington told Council that the School District had approached them last month because they had made some changes with their Board and they are requiring us to do an interlocal agreement and they wanted our O & M and Debt percentages and breakdown and they wanted the breakdown on the property taxes and they wanted that sooner than before and I think what happened was that our interlocal agreement had expired or we never had one and the interlocal agreement allows them to collect the property taxes for us and they will charge us a 1% fee for doing that and they do have a provision in there that if we can't collect then our City Attorney can collect for us and we also made sure that they didn't have only the City Manager on there but also the City Administrator so that we will be able to request reports so the collection based on the interlocal agreement will remain the same as before but they want to make sure we have an interlocal agreement. City Manager Davila told Council that she needed a motion for this item. Councilwoman Grimes made a motion to approve an Inter-Local Agreement with Cotulla I.S.D. for property tax collection and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
7. Discussion on donation of Mini Bus from Community Service Agency (CSA). City Manager Davila told Council that we already have the title for the bus and I have sent a copy of it to TML and right now the bus in a shop in Carrizo and he is checking it to make sure it's good and he did call me and tell me that the bus was in perfect condition and it

does have good tires maybe we will need to replace one of the tires because it has been sitting there for so long and he was checking it to see if it needs a battery or just a tune-up so hopefully by this week he will let us know something and then we can go register it and further down in the agenda we will be able to discuss what we can and cannot do.

8. ***Discussion and Action on adoption Proclamation for Breast Cancer Awareness Month.*** City Manager Davila told Council that Mayor Sanchez had approached her about having a proclamation for Breast Cancer Awareness Month and it recognizes October as Breast Cancer Awareness Month and it has todays date. (City Manager Davila read the proclamation to Council and the Audience attending) A motion to adopt the Proclamation for Breast Cancer Awareness Month was made by Mayor Pro Tem Aldaco and he was seconded on the motion by Councilwoman Grimes, all were in favor so motion carried.
9. ***Discussion and Action on approving the transporting of Senior Citizens to and from Laredo for Doctor's appointment, shopping, etc.*** City Manager Davila told Council that she had called TML and they said that if they have the bus on their list of liabilities or vehicles insured by them then through the coverage itself if there was to be an accident and City Attorney Juan B. Caballero said that his concern was if they get into a car accident then that would be covered under their policy and my concern would be if you take someone shopping and they get killed and the bus driver doesn't know what to do and City Manager Davila told Council that we have an officer that is EMS and Firefighter Certified and he already knows that he will have to be going with the girls on these trips. City Attorney Caballero asked City Manager Davila to ask TML if they have insurance for those types of situations and City Manager Davila told Council that he told us to have them sign a waver that they are going at their own risk and City Attorney Caballero stated that there have been cases of people having heart attacks and the drive can't find a hospital and the person dies and City Manager Davila stated that they are covered if there is an accident, City Attorney Caballero told Council that we need to have a set of rules in place of how the bus gets used and when and what the requirements are and City Manager Davila told Council that this is why she had brought this item before them so that they could have a say in what we are going to do and maybe we can start in November and I would like to have a meeting with all the elderlies and everybody that is interested in going because we can only take 14 at a time and it could be that 28 sign up so that would mean we would have to go 2 different days and we could start if off by going once a month and if they need more then maybe we could do 2 days out of the month but I am open to suggestions and would really like to know what you think and we could take them to the mall and to doctor's appointment. Mayor Pro Tem Aldaco stated that there might be a problem on taking them to their doctors' appointments and City Manager Davila responded that a lot of the doctor's office take a long time to see the patients up to 4 hours in some cases so they would have to set their appointments by 9:30 the latest so that they would be ready to be picked up by 3:00. City Manager Davila asked Council if it was okay to start with once a month and then maybe add

another day as needed. Councilwoman Grimes asked how would we know who was going and if there would be a signup sheet, and City Manager Davila responded that they would have to let us know ahead of time and Mayor Pro Tem Aldaco added that people would have to know ahead of time what day they are going so that they will be able to set their doctors' appointments and City Manager Davila added that we could have a meeting for all the people that are interested in going and put it on our monthly Gazette. City Manager Davila told Council that we had already submitted the paperwork to our insurance and I am waiting on the gift deed so that we can go and record it at the County Clerk's office. City Consultant Eddington told Council that the drivers will be non CDL so we must have 14 passengers and the driver and one other person only and City Manager Davila added that we could also go pick them up for when they come to the program. Councilwoman Grimes said she was for the item because she thought it was a good idea. City Manager Davila told Council that she would like to take them to Bruni to see how the program works over there. City Manager Davila asked City Attorney Caballero if we could put something in the Gazette about the bus trip to Laredo. There was some discussion amongst Council about the transporting of residents that live outside of the city limits and if it was necessary to get an interlocal agreement to be able to transport the residents that live in the County. A motion to approve the posting of the transporting of Senior Citizens to and from Laredo for Doctor's appointment, shopping, etc. on our monthly Gazette and to have a Special Meeting to discuss who can ride on the bus was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.

10. ***Discussion on status of City Park.*** City Manager Davila told Council that we were waiting on the plans for the park and on the 22nd we have a Community Clean Up and the Judge has volunteers to help us work on the walking trail so we can start working on that because the road turned out really good we only need to put asphalt on it and City Consultant Eddington added that it should take 5 days to get the plans approved and she might even be able to approve it sooner.
11. ***Discussion on the Area Health Clinic that we had on Thursday, September 22, 2016***. City Manager Davila told Council that the Area Health Clinic had gotten a really good turnout.
12. ***Discussion on City of Encinal Haunted House on October 26, 2016.*** City Manager Davila told Council that the Haunted House would be on the 27th, item had already been discussed earlier. The Haunted House will be from 5 to 8.
13. ***Discussion on starting date for our Annual Pumpkin Patch.*** City Manager Davila told Council that the pumpkin patch would be ready for tomorrow so that the citizens can come and take pictures.
14. ***Discussion and Action on Date & Time of next City Council Meeting.*** City Manager Davila told Council that we weren't going to be able to have our regular meeting on the 8th because it's Election Day. A motion to have the next Regular City Council Meeting on

December 15th, 2016 was made by Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.

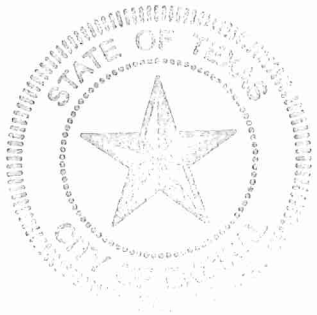
15. ***Adjournment***. A motion to adjourn the Meeting was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. The Meeting was adjourned at 6:24 p.m.

Minutes were approved by Council Member M. Grimes ***and a second Motion was made by Council Member*** I. Arizola ***on this the*** 15th ***day of November 2016.***

Velma Davila

Velma Davila, City Manager

Attest City Secretary



Encinal City Council
November 15, 2016

NOTICE *is hereby given of a Special Meeting of the City Council on Tuesday, November 15, 2016 at 5:30 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items.* ***The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*** Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives.

1. ☐ Roll Call to determine if a quorum is Present.

Members:

☐Irma Arizola ☐Roberto Aldaco ☐Martha Guerra

☐Christina Maldonado ☐ Judge M. Garza

2. Pledge of Allegiance.

MINUTES

3. Discussion and Action on approving minutes of October 11, 2016.

4. Citizens Comments. ***The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.***

UNSCHEDULED PUBLIC APPEARANCES: Members of the audience may address any item not on the agenda. State Statute prohibits the City Council from discussing an item that is not on the agenda, but the City Council does listen to your concerns and has staff follow up on any questions you raise.

5. **CITY MANAGER/CITY CONSULTANT REPORT**
   - A. Discussion of November Bills for the City of Encinal.
   - B. Update on 4th Take Pride in Your Side on October.
   - C. Update on TxDot TAPS Sidewalk Project and letting date!
   - D. Update on Police Dept. Body Cam Grant Award & Update on Police Dept. Homeland Security Grant Award.
   - E. Discussion on Community Council of South Texas from Seguin, Texas.
   - F. 4th Annual Thanksgiving Angel Drive & Discussion on Elderly Thanksgiving Luncheon
   - G. Update on Food Bank scheduled for November 17, 2016.
   - H. Accountants Report.

6. Discussion and Action on approving special events committee volunteers to help city staff with the organizing of those events.

7. Discussion on Encinal Elementary Toys for Tots to be held on December 8, 2016 @8:30a.m.

8. Discussion and Action on Elderly Program Trips to Laredo, Texas for doctor's appt., grocery shopping and miscellaneous and discussion on donation of bus from CSA.

9. Discussion and Action on approving the dates for the Elderly Program trips to Laredo.

10. Discussion and Action on allowing EEDC to contribute an Economic Incentive to **Encinal G2K Partner's, LLC (Family Dollar Store)** for purpose of locating to the City of Encinal.

Encinal City Council
November 15, 2016

11. Discussion and Action on approving Tax Abatement Incentive Package to **Encinal G2K Partner's, LLC. (Family Dollar).**

12. Discussion and Action on allowing City Officials to discuss abandoning part of N. Grande Street between Laurel Street and Hwy 44 for use by **Encinal G2K Partner's, LLC. (Family Dollar).**

13. Discussion and Action on allowing City Manager/City Administrator Velma Davila and City Consultant Ashley Eddington to seek and apply for funding/grant from USDA and Texas Department of Agriculture-Texas Capital Fund for financing of the purchase of up to 5 acres of land located on Hwy 44 East for the building of a Strip Mall.

14. Discussion and Action on approving Resolution No. 16-11-10. **A RESOLUTION OF THE CITY COUNCIL OF ENCINAL, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF RURAL AFFAIRS FOR THE TEXAS COMMUNITY DEVELOPMENT FUND; AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

15. Discussion and Action on approving Resolution No. 16-11-10/01. **A RESOLUTION OF THE CITY OF ENCINAL, LA SALLE COUNTY, TEXAS, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACTS FOR THE 2017-2018 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT COMMUNITY DEVELOPMENT FUND PROJECT FOR ENGINEERING AND GRANT ADMINISTRATION SERVICES.**

16. Discussion and Action on approving Resolution No. 16-11-10/02. **A RESOLUTION OF THE CITY OF ENCINAL ESTABLISHING RULES AND REGULATIONS REGARDING THE USE OF EXCESSIVE FORCE DURING NONVIOLENT CIVIL RIGHTS DEMONSTRATIONS, INCLUDING PHYSICALLY BARRING ENTRANCE TO A FACILITY OR LOCATION WHICH IS THE SUBJECT OF SUCH DEMONSTRATIONS, AND PROVIDING PENALTIES FOR VIOLATIOS THEREOF; TO THE FOLLOWING CITY OF ENCINAL, COUNTY OF LASALLE, STATE OF TEXAS.**

17. Discussion and Action on approving The Applicable Laws and Regulations for the Texas CDBG Grant application due on February 1, 2017 such as (Labor Standards, Employment Opportunities, Lead-Based Paint, Environmental Law and Authorities, Historic Properties, Floodplain management and wetland protection, Coastal Zone Management, Sole source aquifers, Endangered species, Wild and scenic rivers, Air quality, Farmland protection, HUD Environmental Standards, Environmental Justice, Other requirements, Acquisition/Relocation and Faith-Based Activities.

18. Discussion and Action of Appointment of City Manager/City Administrator—Velma Davila as Labor Standards Officer for the Texas CDBG Community Grant from the Texas Department of Agriculture due on February 9, 2017.

19. Discussion on award on Procurement of Professional Services for Engineering and Administrative Services completed for Texas CDBG Block Grant Application due on February 9, 2017.

20. Discussion on award of RFQ for Professional Services awarded on _September 13, 2016_ for Engineering for the Texas CDBG Grant due in February 9, 2017 and ongoing City Projects such as (roads, city parks and any other project that requires engineering).

21. Discussion on the Environmental Company awarded on _____ used for the environmental clearance for the Texas CDBG Block Grant due in February 9, 2017.

22. Discussion on property requested for Encinal --- Alexander Memorial Library by Cotulla ISD. ***The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code***

23. Discussion on Ruiz & Associates Litigation. ***The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code***

24. Discussion and Action on Date & Time of next City Council Meeting to be held on __ day of December, 2016 @5:30 p.m.

25. **ADJOURNMENT**

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, November 10, 2016 at 7:00 p.m. . Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office. For concerns or requests @ (956) 948-5226.

Velma Davila

City Manager/Attest City Secretary

Encinal City Council
Special Meeting Minutes
November 15, 2016

1. ***Roll Call to determine if a quorum is Present.*** Mayor Sanchez called the meeting to order and present were Councilmembers Irma Arizola, Roberto Aldaco, and Martha Grimes. Councilwoman Christina Maldonado is running late and Councilman Judge Garza was absent. Councilwoman Christina Maldonado came in at 5:45 p.m.
2. ***Pledge of Allegiance.*** The Pledge of Allegiance was led by Mayor Sanchez and City Council.
3. ***Discussion and Action on approving minutes of October 11, 2016.*** A motion to approve the minutes of October 11, 2016 was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
4. ***Citizens Comments.*** City Manager Velma Davila told Council that there were no Citizens Comments but that she would like to recognize some people in the audience and she acknowledged Elda Garcia, Ana Valles, Miles Kinsey and Patricia Mata. City Manager Davila told Council that Ms. Patricia Mata is a representative from G2K and she is working with the next-door owners to try and bring a Family Dollar to Encinal.
5. ***CITY MANAGER/CITY CONSULTANT REPORT***
   A. ***Discussion of November Bills for the City of Encinal.*** City Manager Davila told Council that if they had any questions for the monthly bills they could get with her.
   B. ***Update on 4th Take Pride in Your Side on October.***
   C. ***Update on TxDot TAPS Sidewalk Project and letting date.*** City Manager Davila told Council that TxDot had requested the second payment for the TAPs project which is our sidewalk project and TxDot has already received all the plans and specs from Mr. Hugo Seca they will be letting the sidewalk project in January and it will be built on Encinal Boulevard and Front Street the County will be submitting the remaining funds that they are going to give us and it will be about $50,000 and this project will start in late February or early March so it should be completed by June. City Manager Davila told Council that there was an agency called Community Council of South Texas and she contacted us and asked if they could come to our City on Thursday to help people with their light bills and they encourage anybody from the community to come in and they will be here from 10 to 2 and it will be the same day we are having food bank and we will be starting food bank at 4 and we will be also be having our 4th annual thanksgiving angel drive and this is where the City staff will be providing the fixings and the City will be providing a free turkey to those families that are in need and we have had people from the community call and asks if they can be on the angle drive list and I would like to thank the staff for participating in these events and the Food Bank will be in the afternoon @ 4:00 p.m. and at 6 we will distribute 30 boxes for the angel drive families and we will have 100 turkeys and

the reason we are having it later is so that the people that work can get a chance to get a turkey. City Manager Davila told Council that the City offices would be closed on November 24th and 25th. City Manager Davila told Council that we had a good turnout for the elderly luncheon we had about 50 people attend. City Manager Davila told Council that in their packets they had an application from the Food Bank for a freezer so that we can keep frozen food here at the City.

D. ***Update on Police Dept. Body Cam Grant Award & Update on Police Dept.*** Homeland Security Grant Award. City Manager Davila told Council that Chief Vallejo and his officers have been doing a great job with the Homeland Security overtime grant and they are able to work overtime hours and they are doing a great job building on statistics for when they apply for another grant next year and we will be having another auction in December but we have not set a date yet and with the money we made last time we were able to buy a camera for Sergeant Silva's unit and we can track his every move and it helps them a lot because our officers encounter a lot of illegal trafficking in this area and they have had a lot of chases. City Consultant Ashley Eddington that the overtime grant was for enhanced patrolling and this is the first year we have had the grant and it is for $15,000 and the grant can go up to $53,000 so hopefully with good statistics we will be able to get that next year. City Manager Davila told Council that AEP would be donating $1,000 to one of our events such as toys for tots, Cinco de Mayo, or Back to School drive. City Manager Davila told Council that she wanted them to see a rendering our City Park and it's basically a picture of how our park is going to look like and our park will have tables with canopies on them and Ashley, the Mayor and I are going to get together and what we would like to do is pick out the table and the canopy and bring it to Council and do a package and ask the local business owners or local ranchers if they would like to sponsor a table and what we can do is put a plaque on it and say who donated it and that is one way we can save money so that we can use the grant money for our water park and to start off we would like to have like 5 table with the canopies and I believe that the businesses can help us with that and what we would like to do is that along the walking trail we would like to add exercise equipment to 3 stations along the walking trail and like we did here, Mr. Caballero, Mr. Eddington and myself and we all donated money to buy the benches that we have up front and we do want to make it a community park and anybody could do the same thing with the tables and benches if they want to pitch in and purchase it then we would put a plaque with their names on it. There was a question about which tables and benches we would be choosing and City Manager Davila stated that once we have chosen something we will bring it back to Council so that they can approve it and now we can get them through the Buy Board. City Manager Davila told Council that she would like to thank all the volunteers that participated through the Judge's office because they have citations but these guys that we had this time did a great job and our City Staff was here as well but they were able to

clean the park area up and they cut it and we also put up the banners on the poles on Highway 44 and Main Street and we had Consultant Eddington and a gentleman from Lewis put them up and we didn't realize it but they look kind of small when they are on the pole so what we are going to order them bigger.

E. ***Discussion on Community Council of South Texas from Seguin, Texas.***

F. ***4th Annual Thanksgiving Angel Drive & Discussion on Elderly Thanksgiving Luncheon***

G. ***Update on Food Bank scheduled for November 17, 2016.***

H. ***Accountants Report.*** City Consultant Ashley Eddington said that there were no reports today.

6. ***Discussion and Action on approving special events committee volunteers to help city staff with the organizing of those events.*** City Manager Davila told Council that Mr. Valles approached us about the different functions that we have and there are community members that want to get involved with our events and we thought about forming a committee and if you all have somebody that you would like to volunteer and I would like to recommend that you approve Alfred "Chato" Valles to be on the committee and City Consultant Eddington said that this committee would be for one or several functions and we would have at least five people on the committee and City Manager Davila stated that we could choose five people total and they can participate on all the events if they choose to and from the City Staff I would like to volunteer Monique to head up the committee. A motion to approve the special events committee with volunteers to help the City Staff with the organizing of events was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
7. ***Discussion on Encinal Elementary Toys for Tots to be held on December 8, 2016 @ 8:30 a.m.*** This was a discussion item only.
8. Discussion and Action on Elderly Program Trips to Laredo, Texas for doctor's appt., grocery shopping and miscellaneous and discussion on donation of bus from CSA. City Manager Davila told Council that we had already received the title for the bus and the bus does have insurance and the ladies or men that ride on the bus will be covered if anything were to happen to them but any accidents occurring in other locations will not be covered and we did have a trial run and even though we only had 2 people participate it went very smoothly and we do have an officer following them to Laredo so we are hoping that you approve the schedule and there is a packet that they must fill out before they go to Laredo. A motion to approve the Elderly Program trip schedule to Laredo was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
9. ***Discussion and Action on approving the date for the Elderly Program trips to Laredo.*** A motion to table item 9 was made by Councilwoman Grimes

and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.

10. ***Discussion and Action on allowing EEDC to contribute an Economic Incentive to Encinal G2K Partner's, LLC (Family Dollar Store) for purpose of locating to the City of Encinal.*** A motion to go into Executive Session to discuss items 10,11,12,22 and 23 was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. Mayor Sanchez and City Council and Staff retired into Executives Session at 5:54 p.m. A motion to return to Open Session was made by Councilwoman Grimes and she was seconded by Mayor Pro Tem Aldaco, all were in favor so motion carried. Council returned to Open Session at 6:36 p.m. A motion to allow EEDC to contribute an Economic Incentive to Encinal G2K Partner's, LLC (Family Dollar Store) for purpose of locating to the City of Encinal was made by Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.
11. ***Discussion and Action on approving Tax Abatement Incentive Package to Encinal G2K Partner's, LLC (Family Dollar.*** A motion to approve the Tax Abatement Incentive Package to Encinal G2K Partners LLC (Family Dollar) was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
12. ***Discussion and Action on allowing City Officials to discuss abandoning part of N. Grande Street between Laurel Street and Hwy 44 for use by Encinal G2K Partner's, LLC (Family Dollar).*** A motion to allow City Officials to discuss abandoning part of N. Grande Street between Laurel Street and Hwy 44 for use by Encinal G2K Partner's, LLC (Family Dollar) was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. City Manager Davila told Ms. Patricia Mata that City Consultant Eddington would be closely with her on the abatement and the incentive we will be giving Family Dollar. Ms. Mata told Council that they are negotiating with the sellers right now and we are hopeful that we can come to an agreement tomorrow and she thanked the team of Velma Davila, City Manager and City Consultant Ashley Eddington for being such a great team.
13. ***Discussion and Action on allowing City Manager/City Administrator Velma Davila and City Consultant Ashley Eddington to seek and apply for funding/grant from USDA and Texas Department of Agriculture-Texas Capital Fund for financing of the purchase of up to 5 acres of land located on Hwy 44 East for the building of a Strip Mall.*** City Consultant Eddington presented Council with a picture of a strip mall in Uvalde that is approximately the same size as the one we are considering and it is about twenty eight to thirty five thousand square feet and we have spoken to several people who are interested in bringing their businesses here and the first phase for this project would be to find some funding opportunities and we have spoken with USDA and TDA for a grant or a loan from USDA and Mrs. Sullivan has agreed to sell to us property at a minimal

amount and we would end up giving them some type of royalty over a time period and right now it is at the beginning stages and I'm writing an Executive Summary which would include all the finances to do this along with our funding sources and the economic impact of the City and of La Salle County. City Manager Davila told Council that they had spoken with Mr. Garza from Variety Meats in Laredo and he is very interested in being the anchor client for the strip mall and he is just waiting for the Executive Summary that City Consultant Eddington is working on and if everything goes well and we get the funding from USDA and TDA he would be willing to sign up to open a meat market here and possibly a feed store with his son. City Consultant Eddington said that the project was in its beginning stages and that he would continue to report on how the negotiations are going and you will get a copy of the Executive Summary just in case you want to change it and I will also be sending a copy to several real estate professionals so that they can review it. Mayor Sanchez asked City Consultant Eddington if we would be sending a copy to USDA State Director Paco Valentin and City Consultant Eddington stated that he would send a copy to him and one to State Representative Ryan Guillen. City Manager Davila told Council that Mrs. Sullivan is good about working with us and she really wants her property to be developed and she is always wanting to donate the property but we tell her she needs to make money. City Consultant Eddington told Council that the Strip Mall would be utilizing the Welhausen Boulevard that she donated to us and it got constructed with the help of Lewis Energy and it would be right there on the corner and we wouldn't even have to get access from TxDot. A motion to allow City Manager/City Administrator Velma Davila and City Consultant Ashley Eddington to seek and apply for funding/grant from USDA and Texas Department of Agriculture-Texas Capital Fund for financing of the purchase of up to 5 acres of land located on Hwy 44 East for the building of a Strip Mall was made by Mayor Pro Tem Aldaco and he was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

14. ***Discussion and Action on approving Resolution No. 16-11-10. A RESOLUTION OF THE CITY COUNCIL OF ENCINAL, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF RURAL AFFAIRS FOR THE TEXAS COMMUNITY DEVELOPMENT FUND; AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.*** City Manager Davila told Council that through a Gentleman's agreement every 4 years a County receives a grant to pave streets and this year the amount is $275,000 and we had discussed the streets that we would be paving Mesquite to Grande Street and all the way to Sunrise Street and we felt that it would be better if we paved multiple streets versus doing one street like the last one we did and we do have Engineer Hugo Seca working on this and he is helping us with the engineering part and we need an approval for the resolution. A motion to approve Resolution No. 16-11-10 A resolution of the City Council of Encinal, Texas, authorizing the submission of a Texas Community

Development Block Grant Program application to the Texas Department of Rural Affairs for the Texas Community Development Fund; and authorized representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

15. ***Discussion and Action on approving Resolution No. 16-11-10/01. A RESOLUTION OF THE CITY OF ENCINAL, LA SALLE COUNTY, TEXAS, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACTS FOR THE 2017-2018 TEXAS COMMUNITY DEVELOPMENT FUND PROJECT FOR ENGINEERING AND GRANT ADMINISTRATION SERVICES***. City Manager Davila told Council that since she works for the City she doesn't need approval to administer the grant but we do need to get approval for City Consultant Eddington to administer the grant and we must also approve Engineer Hugo Seca for this grant. A motion to approve Resolution No. 16-11-10/01 a Resolution of the City of Encinal, La Salle County, Texas, authorizing the award of Professional Service Provider Contracts for the 2017-2018 Texas Community Development Fund Project for Engineer Mr. Hugo Seca and Grant Administration services to Mr. Ashley Eddington was made by Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.
16. Discussion and Action on approving Resolution No. 16-11-10/02. A RESOLUTION OF THE CITY OF ENCINAL ESTABLISHING RULES AND REGULATIONS REGARDING THE USE OF EXCESSIVE FORCE DURING NONVIOLENT CIVIL RIGHTS DEMONSTRATIONS, INCLUDING PHYSICALLY BARRING ENTRANCE TO A FACILITY OF LOCATION WHICH IS THE SUBJECT OF SUCH DEMONSTRATIONS, AND PROVIDING PENALTIES FOR VIOLATIONS THEREOF; TO THE FOLLOWING CITY OF ENCINAL, COUNTY OF LA SALLE, STATE OF TEXAS. City Manager Davila told Council that this resolution was required for the grant. A motion to approve Resolution No. 16-11-10/02 A Resolution of the City of Encinal establishing rules and regulations regarding the use of excessive force during nonviolent civil rights demonstrations, including physically barring entrance to a facility or location which is the subject of such demonstrations, and providing penalties for violations thereof; to the following City of Encinal, County of La Salle, State of Texas was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
17. ***Discussion and Action on approving The Applicable Laws and Regulations for the Texas CDBG Grant application due on February 9th, 2017 such as (Labor Standards, Employment Opportunities, Lead-Based Paint, Environmental Law and Authorities, Historic Properties, Floodplain management and wetland protection, Coastal Zone Management, Sole source aquifers, Endangered species, Wild and scenic rivers, Air quality, Farmland protection, HUD Environmental Standards, Environmental Justice, Other requirements, Acquisition/Relocation and Faith-Based Activities.*** A motion to approve The Applicable Laws and Regulations for the Texas CDBG Grant application due on February 9th, 2017 such as (Labor Standards, Employment Opportunities, Lead-Based

Paint, Environmental Law and Authorities, Historic Properties, Floodplain management and wetland protection, Coastal Zone Management, Sole source aquifers, Endangered species, Wild and scenic rivers, Air quality, Farmland protection, HUD Environmental Standards, Environmental Justice, Other requirements, Acquisition/Relocation and Faith-Based Activities was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

18. ***Discussion and Action of Appointment of City Manager/City Administrator – Velma Davila as Labor Standards Officer for the Texas CDBG Community Grant from the Texas Department of Agriculture due on February 9, 2017.*** A motion to appoint City Manager/City Administrator Velma Davila as Labor Standards Officer for the Texas CDBG Community Grant from the Texas Department of Agriculture due on February 9, 2017 was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.
19. ***Discussion on award on Procurement of Professionals Services for Engineering and Administrative Services completed for Texas CDBG Block Grant Application due on February 9, 2017.*** City Manager Davila told Council that this item was awarded to Engineer Hugo Seca back on September 16th and O'Connor was awarded the environmental. This was a discussion item only.
20. ***Discussion on award of RFQ for Professional Services awarded on September 13, 2016 for Engineering for the Texas CDBG Grant due in February 9, 2017 and ongoing City Projects such as (roads, city parks and any other project that requires engineering).*** This was a discussion item only.
21. ***Discussion on the Environmental Company awarded on _____ used for the environmental clearance for the Texas CDBG Block Grant due in February 9, 2017.*** This was a discussion item only.
22. ***Discussion on property requested for Encinal --- Alexander Memorial Library by Cotulla ISD***. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.
23. ***Discussion on Ruiz & Associates Litigation.*** The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code. City Manager Davila told Council that this litigation is over and the City has won and it is closed.

24. ***Discussion and Action on Date & Time of next City Council Meeting to be held on ____ day of December, 2016 @ 5:30 p.m.*** A motion to have the next City Council Meeting on December 13th 2016 at 5:30 p.m. was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. City Manager Davila told Council that this would be a very important meeting if the Family Dollar approval comes through because we might have to have a Special Meeting for the abandonment of the street.

25. ***ADJOURNMENT***. A motion to adjourn the Meeting was made by Councilwoman Maldonado and she was seconded on the motion by Councilwoman Grimes, all were in favor so motion carried. The Meeting adjourned at 6:56 p.m.

Minutes were approved by Council Member Martha Grimes ***and a second Motion was made by Council Member*** Irma Arizola ***on this the*** 13th ***day of December 2016.***

Velma Davila

Velma Davila, City Manager
Attest City Secretary

STATE OF TEXAS
CITY OF ENCINAL

City of Encinal, Texas
Regular Meeting

NOTICE *is hereby given of a Special Meeting of the City Council on Tuesday, December13, 2016 at 5:30 PM at 701 Berry, Encinal, Texas, for the purpose of considering the following numbered items.* ***The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*** Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives.

1. Meeting called to order to determine if a quorum is Present.

Members:

Irma Arizola _____ Roberto Aldaco _____ Martha Grimes _____
Christina Maldonado _____ Judge M. Garza _____

2. Pledge of Allegiance.

MINUTES

3. Discussion and Action on approving Special minutes of November 15, 2016.

4. Citizens Comments. *The citizen shall make every effort to be brief, and to limit speaking time to no more than 3 minutes. Personal Attacks Shall Not Be Allowed By Any Speaker. Citizens must be signed in before meeting is called to order. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.*

5. **CITY MANAGER/CITY CONSULTANT REPORT**
   A. Discussion of December Bills for the City of Encinal.
   B. Discussion on 5th Annual Toys for Tots at Encinal Elementary School.
   C. Discussion on December and Holiday Gazette.
   D. Discussion on City Hall Annex renovation status.
   E. Discussion on Elderly program.
   F. Update on TxDot TAPS Sidewalk Project.
   G. Discussion on Food Bank Schedule for December 15,2016.
   H. Accountants Report.

6. Discussion on special events committee volunteers to help city staff with the organizing of those events.

7. Presentation and recognition of years of service for City Council member and City of Encinal Staff.

8. Discussion and Action on approval of Encinal Police Department Auction to be held on December 29,2016 at 6:00 p.m.

9. Discussion on G2K Partners. Developer for (Family Dollar).

10. Discussion and Action on the approving of the Deeding over of North Grande starting at Laurel Street and ending on HWY 44 to G2K Partners, LLC.Developer for (Family Dollar).

11. Discussion on 1st Reading on Ordinance No.12-13-2016 for the abandoning of North Grande starting at Laurel Street and ending on HWY 44.

12. Discussion and Action on Date & time of next City Council Meeting to be held on ____day of January 10,2017 @ 5:30 p.m.

13.ADJOURNMENT

Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, January 12, 2017, 2016 at 6:00 p.m. . Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office For concerns or requests @ (956) 948-5226.

Velma Daniels

City Manager/Attest City Secretary

STATE OF TEXAS
CITY OF ENCINAL

City of Encinal
Regular Meeting Minutes
December 13, 2016

1. ***Meeting called to order to determine if a quorum is Present.*** Present were Council Members Roberto Aldaco, Irma Arizola, Martha Grimes and Christina Maldonado. Absent was Councilman Judge Garza. After Roll Call, Mayor Sanchez determined that there was a quorum present and the meeting could proceed. Mayor Sanchez called the Meeting to order at 5:34 p.m.
2. ***Pledge of Allegiance.*** The Pledge of Allegiance was led by Mayor Sanchez and Members of Council.
3. ***Discussion and Action on approving minutes of November 15, 2016.*** A motion to approve the minutes of November 15, 2016 was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
4. ***Citizens Comments:*** Judge Frank Weikel told Council that he thought that the Council and the were doing a great job and that he wished more people would recognize that. Citizen Bartley Grimes said that he agreed with Judge Weikel and that he would also like to recognize the City Staff as well for doing a great job.
5. ***CITY MANAGER/CITY CONSULTANT REPORT***
   A. ***Discussion of December Bill for the City of Encinal.*** City Manager Velma Davila told Council that she had included the December Bills so that Council could review them.
   B. ***Discussion on 5th Annual Toys for Tots at Encinal Elementary School.*** City Manager Davila told Council that we had a great turnout for our Toys for Tots and the Encinal Elementary School Staff did a great job and our volunteer Santa Judge Weikel did a great job and he helps us every year and doesn't fail us.
   C. ***Discussion on December and Holiday Gazette.*** City Manager Davila told Council that we are going to do this year, Monik will be putting together a Christmas Gazette, and when we went to the Toys for Tots at the school we took pictures of all the classes and individual students as well and we are also going to include the elderly Christmas Party where we had a great turnout for the Elderly Christmas Party we had about 25 people attend and they played Bingo and they had door prizes and they really enjoyed themselves they had a great time.
   D. ***Discussion on City Hall Annex renovation status.*** City Manager Davila told Council that the remodeling of the Old City Hall has begun and they have already torn down the walls and our guys will be running the water lines so that we can put a sink in there and put a stove and a refrigerator in there.
   E. ***Discussion on Elderly Program.*** City Manager Davila told Council that starting in January our Elderly will be having their program over there (City Hall Annex) and Sandy will oversee the program, Sandy does a good job and she cooks for them.

F. ***Update on TxDot TAPS Sidewalk Project.*** City Manager Davila told Council that the TxDot Sidewalk Project would be put out for bids in January and La Salle County already gave us the $50,000.00 that we were lacking for their part so we are going to make a check to TxDot for what we owe them for the administrative work that they do and Mayor Sanchez asked if that was the matching funds that we needed and City manager Davila said yes those were the matching funds.

G. ***Discussion on Food Bank scheduled for December 15, 2016.*** City Manager Davila told Council that we would be having our Food Bank on Thursday and we will be giving out 50 hams to the first 50 people and it will be first come first serve and we did have some people call in and save a box for them and we will only do that if they work or only if they are elderly, last month we had our food bank and it was a great success and we separated the bags inside and we gave all the bags out and we had the La Salle County Fire Department volunteer as well as the Encinal Police Department and Mayor Pro Tem Aldaco volunteered also.

H. ***Accountants Report.*** City Consultant Ashley Eddington told Council that he didn't have anything today because he has been working on the audits so that we can give them to Mr. Flores.

6. ***Discussion on special events committee volunteers to help city staff with the organizing of those events***. City Manager Davila told Council that right now we are working on the Committee that will be headed by Monik and the event coming up will be the Cinco de Mayo and the only person that was interested in joining was Mr. Alfredo "Chato" Valles but we welcome anybody that wants to help.

7. ***Presentation and recognition of years of service for City Council member and City of Encinal Staff.*** City Manager Davila told Council that we wanted to start something new and recognize everybody that has been here 5 years or more and she acknowledged that Judge Frank Weikel had been with the City for a long time but she wasn't sure for how long, Judge Weikel told Council that he had served for 11 years. City Manager Davila told Council that Judge Hector Cortez' father had passed away and he has been with the City for 5 years and even though he is not here to accept it we wanted to recognize him. City Manager Davila recognized Councilwoman Irma Arizola for being in the City Council for six years and we appreciate everything that you have done. City Manager Davila recognized Municipal Clerk Linda Ramirez and she is a great asset to the Municipal Court and to the City. City Manager recognized City Attorney Juan B. Caballero for his service and for keeping us in line. City Manager Davila recognized City Consultant Ashley Eddington for his service and dedication.

8. Discussion and Action on approval of Encinal Police Department Auction to be held on December 29, 2016 at 6:00 p.m. City Manager Davila told Council that we would be having a Police Auction on December 29th pending your approval, and we have 5 vehicles that will be auctioned out and we will be keeping one of the vehicles for the City for a Public Works truck or for Code Enforcement. A motion to approve the Police Auction on December 29th was made by

Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.

9. Discussion on G2K Partners, LLC. Developer for (Family Dollar). City Manager Davila told Council that we hadn't heard any news yet and the first approval has gone through already so we are just waiting.

10.Discussion and Action on the approving of the Deeding over of North Grande Street starting at Laurel Street and ending on Hwy. 44. City Manager Davila told Council that we must post it in the paper and pass the Deed pending the approval of the Family Dollar and City Attorney Caballero added that we would need to pass an ordinance and what we are deeding to them is our easement and that is what we technically own and we are reserving any easements that exist such as the water and sewer and we will not be deeding any of that and the only thing we can deed is the easement that we have and when we do deed it we are going to put a reversionary clause in there meaning if the property ever ceases to be used as a retail sales store then the easement should revert back to the City and the only reason that we are giving them the easement is to help the economy of the City to create jobs and if it isn't working as a retail sales establishment then there is no reason for them to have it and City Manager Davila told Council that this was an approval pending their approval and we do need a motion pending the approval of the Family Dollar. A motion to approve the was made by Councilwoman Grimes and she was seconded on the motion by Mayor Pro Tem Aldaco, all were in favor so motion carried.

11. Discussion and Action on 1st Reading on Ordinance No. 12-13-2016 for the abandoning of North Grande starting at Laurel Street and ending on Hwy. 44. Discussion on first reading of Ordinance No. 12132016 for the abandoning of North Grande Street starting at Laurel Street and ending on Highway 44. City manager Davila told Council that this is the first reading of the ordinance and City Attorney Caballero added that if it doesn't get approved then there will be no final reading and approval. City Manager Davila told Council that on behalf of the City Council we bought cookie tins for the Elderly and we had donations from Toys for Tots from Road Ranger, Mr. Caballero, and Linebarger so we had a total of $3,500 in donations for the Toys for Tots and our Elderly program.

12. Discussion and Action on Date & Time of next City Council Meeting to be held on ____ day of January 10, 2017 @ 5:30 p.m. A motion to have next City Regular City Council Meeting on January 10, 2017 was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried.

13. Adjournment. A motion to adjourn the Meeting was made by Councilwoman Grimes and she was seconded on the motion by Councilwoman Maldonado, all were in favor so motion carried. The Meeting adjourned at 5:557 p.m.

Minutes were approved by Council Member Christina Maldonado ***and a second Motion was made by Council Member*** Irma Grijalva ***on this the*** 10th ***day of January 2017.***

STATE OF TEXAS CITY OF ENCINAL

Velma Davila

Velma Davila, City Manager
Attest City Secretary