

CITY OF ENCINAL  
CITY COUNCIL AGENDA  
Regular Meeting  
Tuesday, February 11, 2020

*NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, February 11, 2020 @6:00 PM at 701 Berry, Encinal, Texas, for considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who makes a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

\_\_\_ B. Renteria—Mayor Pro-Tem      \_\_\_ I. Arizola      \_\_\_ S. Aldaco      \_\_\_ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: **Personal Attacks Will Not Be Allowed by Any Speaker.**

3. Swearing-In of Officer Pablo Balboa and welcome to the Encinal Police Department.
4. Discussion and Action on approving minutes for November 11, 2019.
5. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
  - A. City Manager/ Consultant
    1. Discussion only January & February Calendar.
    2. Discussion only January & February Gazette.
    3. Discussion on Elderly Valentine Gathering
    4. Discussion on adopting a highway in memory of Officer Oscar Silva.
  - B. City Consultant
  - C. Police Chief
6. Discussion and Action on approving the Bills for December 2019 and January 2020 & February 2020.
7. Discussion and Action on approving Judge Hector Cortez's professional services contract as Municipal Court Judge for City of Encinal.

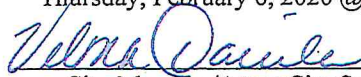
8. Discussion and Action on opening a bank account at Stockmen's Bank for Special Funds Allocation payments received by the Texas Comptroller's Office for the Police Department.
9. Discussion and Action on approving dates and all festivities of the 8<sup>th</sup> annual Cinco De Mayo celebration activities.
10. Discussion and Action on approving the city to post on the buy board solicitation for bids to build the splash pad for the new city park.
11. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, March \_\_, 2020, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m.

## 12. ADJOURNMENT

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

### Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, February 6, 2020 @ 5:00p.m.

  
\_\_\_\_\_  
City Manager/Attest City Secretary



**City of Encinal**  
**Regular Meeting Minutes**  
**February 11, 2020**

1. **Pledge of Allegiance.** Mayor Sylvano Sanchez called the meeting to order at 6:07 p.m. The Pledge of Allegiance was led by Mayor Sanchez and City Council.
2. **Roll Call to establishing a quorum.** Present were Council Members Irma Arizola, Sonny Aldaco and Debra Weikel, Councilwoman Brianda Renteria was absent. After Roll Call, Mayor Sanchez determined that there was in fact a quorum and the meeting could proceed. Mayor Sanchez asked if anybody had signed in for the Citizens Comments but there was no one signed up for it.
3. **Swearing-In of Officer Pablo Balboa and welcome to the Encinal Police Department.** City Manager Velma Davila asked City Council if they could please table this item because we have already done this. A motion to table item 3 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor, so motion carried.
4. **Discussion and Action on approving minutes for November 11, 2019.** City Manager Davila asked City Council if they could please table this item because it is supposed to be November 12<sup>th</sup> not November 11<sup>th</sup>. Councilman Aldaco made a motion to table item 4 the approval of the minutes of November 11, 2019 and he was seconded on the motion by Councilwoman Weikel, all were in favor, so motion carried.
5. **Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**
  - A. **City Manager/Consultant**
    1. **Discussion only January & February Calendar.** City Manager Davila told Council that in there packets they have the Calendar for January and February and today we had our Elderly Queen Celebration and our Queen for this year is Mary Lou Castillo and the 1<sup>st</sup> Runner Up is Sara Rodriguez and we had a girl from Zapata come and sing mariachi and she was really good and we had over 40 some elderlies here and it was a really good turnout we were expecting about 30 but we had a great turnout and you all have you all's Gazette there also and depending on the food bank if there is anything available we will have the food bank and sometimes they don't have enough food and I did want to tell you all that on Monday February 17<sup>th</sup> we are supposed to be closed because it is a holiday but the staff and I are going to be coming in and there still will be trash pickup but we are going to come in voluntarily to work on our files and that is a day that we don't have to answer phones and we can make sure that everything is filed right and Councilwoman Weikel asked why it would be voluntary and City Manager Davila replied that because we are going to be off President's Day and we don't work that day but we are not going to answer phones but we will be here that day so that we can fix up all the office files. City Manager Davila said she spoke to TxDot and I wanted to bring this up in a discussion and I know I am going to have to bring this up with Mr. Caballero and I will probably have to send him the form to adopt a highway in Officer Silva's name and usually they only allow you to adopt a highway if there is an accident that occurred on

the highway but we were thinking about Main Street and Main Street is old business 35 and we actually maintain it and we cut it and TxDot doesn't do any of that so they said it could probably work in that area and I will bring it back to City Council and it is just a discussion and if you all decide if you all want to do that so that we can submit the form and I just wanted to know what you all think about it, Councilwoman Weikel stated that she thought it would be a great idea and City Manager Davila replied that she thought it was and that he was somebody very special to us. City Manager Davila told Council that our trash days have changed because we are going to have Monday's and Friday's now instead of Thursday's because Mr. Eddington is in charge of the Public Work's guys in the sense of the city park and they have done a really good job with the city park getting the preparations for the playground and we went over there last Thursday and Mr. Eddington worked with them all day on Thursday, Councilwoman Weikel asked when the trash days were and City Manager Davila replied that they would now be on Monday's and Friday's and I didn't put it on the Gazette because Mr. Eddington asked if that could be a possibility he could work with them on Thursday and to me it's a great idea because if he is there with them things will get done quicker and they worked all of them and all 4 of them were here so we changed there days and we separated them so that on Thursday's and Friday's we always have all 4 of them not Friday but on Thursday we have all 4 of them so it worked out pretty good and I don't see a problem with it but if you all have an issue with it let me know about the trash days so we can bring it back and right now the playground is done and we did talk about having a basketball court at the park and there still is but there is so much sand out there and I mentioned to Mr. Eddington and the guys that when Butterfield and I were over there or Ruiz and I were over there and I mentioned to the guys that I think it would be a good idea to put a sand volleyball court and they could have that also as a possibility to play if anybody wanted to go and play but it is turning out pretty good and they are going to do all the forms for all the tables and hopefully by the middle of March you want to pour and City Consultant Ashley Eddington replied that he would be able to have everything formed up in about a week and be able to pour the table foundation at that time and we may be looking at pouring the sidewalk foundations in March. Councilwoman Weikel asked if everything had to go out for bids and City Manager Davila replied that it didn't have to go out for bids and City Consultant Eddington added that it was nothing over \$50,000 however you will see a little bit later on that there is an item and City Manager Davila added that there was an item that had already gone out for bids and it was the Splash pad but we had been researching on the buy board and we are all ready part of the buy board and we are able to go on there and it is approved by the state so we are able to get vendors from the buy board to come and install the water park and all that and the splash pad because here because the man we had awarded it to he has an ex city manager from Laredo and he started working with him and I guess he thought he could come to us and say that now instead of \$32,000 we are going to charge you a hundred and something thousand and that is not what we had agreed on and we had given him the bid of \$32,000 and it wasn't that easy for him to try and give that to us and since it is already approved we can go to the buy board and get a vendor from the buy board and you will see that later on in the agenda. There is also something that I am going to have

to put on next month's agenda there are dates in May 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup> that we have to attend a training in Lubbock for e-grants and City Consultant Eddington and I have to attend and I will be calling them tomorrow to see if there is a training in Laredo for sure to see if they have any dates because I don't want to go over there and we have been putting it off because they have been in El Paso, Dallas and now Lubbock and that is the next open hopefully Laredo but if we don't go to this training and it happened to us last year and we ended up going to Austin and if you don't attend this training you can't apply for any grants so it is a e-grants training for administrators and the people that do the grants and one thing that I forgot to put for the Chief is the auction in March because I didn't write it on the agenda items that I had but we still have a chance if we come back on March 10<sup>th</sup> and we are hoping to have it on March 31<sup>st</sup> if you all approve it on the March 10<sup>th</sup> agenda.

2. *Discussion only January & February Gazette.*
3. *Discussion on Elderly Valentine Gathering.*
4. *Discussion on adopting a highway in memory of Officer Oscar Silva.*

**B. City Consultant**

- C. Police Chief.** Chief Roy Vallejo told City Council that so far we are doing so good for 2 men working overtime and City Manager Davila and I went to the Stonegarden meeting there in Laredo at the Border Patrol Station and when they pulled the stats from Webb County, Laredo PD, Freer, La Salle and us and other small departments and we are actually ranked top 3 from all of those and it is pretty sad that only 2 guys are working overtime and produce more stats than the other departments so we are still doing good and thank you Mr. Eddington and City Manager Davila for doing the acid laydowns and the DAR reports she is turning them in on time and the guys are doing a great job and we did get our white unit back and we also got the new black explorer and we went to Dallas to see the new setups for the Tahoe's that we are going to get and we told them how we are going to want them and we will be having the same style of decal like on the black one and City Consultant Eddington stated that those two Tahoe's are part of that new grant for \$114,000 and Chief Vallejo added that it was part of the JAG Grant and City Manager Davila added that we had the quotes for the laptops and I believe that they are \$6,000 and City Manager Davila added that they were \$6,280 and they are not included in the grant but we had talked about getting something extra for them because it is an easier way for them to do their reports and it is also equipped with Wi-Fi so that they don't have to come back here and do the reports here they can and Chief Vallejo added that what they wanted to do is be on the top of the game and right now I got a list of vehicles that have been stolen from San Antonio and we have all the information but it is sad that we have to be looking at this information on a piece of paper and checking it off and saying that is not the vehicle so now with the laptops what we are trying to do is do our reports and through Stonegarden we are going to try and get an LPR reader which is a license plate reader and it can interact with our computers in the Tahoe's so if there is a stolen vehicle that passes on 44 or 35 it is going to alert us on the computer so now we would be ahead of the game instead of running every plate we see and City Manager Davila added that she wanted to recognize Chief Vallejo and his officers because about 2 weeks ago they caught an individual for which they had a chase all the way to Asherton and the individual was wanted for murder in San Antonio and they

actually caught him and arrested him and it was good for Bexar County because he had murdered a 21 year old female and Chief Vallejo added that you never know who you all pull over and after that we had another chase and we went to Artesia Wells and those guys were wanted from Uvalde and Border Patrol stated that they were like the top dogs for transporting illegals over there and those guys got picked up by the US Marshalls out of Del Rio and City Manager Davila told Council that one side of the unit does not have signage and we do have a quote for that already and whatever they pick up from the auction they will use it to pay for that and Chief Vallejo added that one side of the unit has decals and the other one doesn't and we are going to use the money from the auction to pay for that and I don't know how far we are with the overtime but we are going to start the overtime again in March and City Manager Davila added that it would be \$50,000 and City Consultant Eddington added that the original Stonegarden Grant was \$39,000 and it was part of the Frago and the second one starts in March and it is for \$50,000 and we are partnered with La Salle County on that one and we still have the LBS which is the other overtime one and we have \$16,000 and the other officers are working that and the Chief and Balboa also and we still have about \$12,000 that has to be expended by August and City Manager Davila added that Chief Vallejo and Office Balboa are here for 16 hours from Monday to Thursday and on Fridays from 8 to 5 and Chief Vallejo added that there is a bad misconception because they see us far out of the jurisdiction and that is because we are working Stonegarden and we are not working for Encinal we are working for the Federal government and where they want us they will put us so if they want us on 83 we will work that area and Councilwoman Weikel asked if they let you know daily where they are going to want you and Chief Vallejo replied that the acid laydowns that City Manager Davila makes will say that we have to work 44 and 35 but if they call me and say that they need me on 83 we have to go over there and City Manager Davila added that on the acid laydown it says highway 44 west to highway 83 or highway 44 east from Encinal and IH 35 north and south so from La Salle county to the Webb County line and they have been on Facebook because people from town are being stopped outside of jurisdiction and they want to tell the officers that they can't stop them because they are outside of their jurisdiction but they can do that and Chief Vallejo added that it was just a lack of education and so far we have been doing good no complaints and City Manager Davila added that when Chief is talking about the stats when we attended that meeting what he means is that they figure out how many hours you worked of the overtime grant and how many traffic stops you have done and how many tickets you have given and how many undocumented immigrants they have caught and for them only having \$30,000 and working from October to December they were the top 3 out of 22 departments and we are talking about the Laredo Police Department, Webb County Sheriff's office, Constable's office, La Salle county and they had fifty something turned over to Border Patrol and with the traffic stops that they have done and with the hours they have worked it is like amazing and they have done a really great job and Chief Vallejo added that the last thing he wanted to say about Stonegarden is that he is trying to deter the traffic away from the city so the past few days Border Patrol has said that we are scaring everybody to highway 83 in Asherton or to highway 133 in Cotulla so now it sounds like we are scaring them away from the city.



**6. Discussion and Action on approving the Bills for December 2019 and January 2020 & February 2020.**

City Consultant Eddington told City Council that we have changed the way we pay our bills and we changed it around October or November and we are experimenting identifying the bills and make sure they are paid and Linda has been working directly with me and what you have in front of you have 4 sheets one for November 2019, one for December 2019, one for January 2020 and one for February 2020 and yellows are checks that cleared and blue is checks that we moved to the next month so we list all our bills on our spreadsheet and we pick the day that they are going to be paid and of course priorities are paid immediately like electric, phone health and things like that and then other things are paid a week or so after that and if you take a look at the top you will see November 14<sup>th</sup> and that is the date that we paid all those bills and those dates correspond with our biggest piece of the money and the next date of disbursement in November 21<sup>st</sup> and the next one is November 28<sup>th</sup> and all the sheets follow the same pattern and this helps us to not miss a bill and it helps us to regulate our cash flow and every morning I am on the bank account and I am able to highlight everything that has cleared and I do the same thing with the others and in the February bills those invoices are right there along with the same schematic but if you want to take a look at those bills, Councilwoman Weikel stated that she really liked it and that it was easier to see everything like this and City Manager Davila added that she had given them since November since we hadn't had a meeting because of no quorum and stuff like that but you all could take it and see it and Councilwoman Weikel added that she could see everything on there and that it was so much easier for the eyes and City Consultant Eddington added that some of these we might have to change things according to cash flow and we may pay something earlier and we may pay something later and if it hasn't been highlighted it hasn't cleared the bank so we move it to the next month and it has been working out pretty good and Councilwoman Weikel replied good job and Mayor Sanchez stated that he needed a motion. A motion to approve the bills for November, December, January and February was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor, so motion carried.

**7. Discussion and Action on approving Judge Hector Cortez's professional contract as Municipal Court Judge for City of Encinal.**

City Manager Davila told Council that on this one we didn't change anything it is more less like ours I left the months there it is up to the Council if you want to leave it for the 3 years like you all did with us but it is up to the Council whatever you want to do and if you all want to go to closed session we can go to closed session and I just made the recommendation and Councilwoman Weikel asked that it was the same as whose and City Manager Davila replied like all of ours and City Attorney Caballero stated that they are the same but there are 2 versions of them and that needs to be understood there is 2 versions because on one of them there is no severance package in there and on the other one there is not terms on them so that you decide the terms whether you decide 12 months, 24 months, 36 months whatever you decide it is your discretion and it is the same thing with the severance and Councilwoman Weikel asked what are you proposing and City Attorney Caballero stated that they were the same as the other staff members and City Manager Davila replied that it doesn't have the terms in other words you decide if you want 2 or 3 years in my opinion he works just as much as we do and Councilwoman Weikel added so to put it at the same time as you all's and City Manager Davila replied that was her recommendation but it is up to you all whatever you all want to do. Councilwoman Weikel made a motion to approve the Profession contract of Judge Hector Cortez as Municipal Court Judge of the City of Encinal as the

Staff's for three years and she was seconded on the motion by Councilwoman Arizola, all were in favor, so motion carried.

**8. Discussion and Action on opening a bank account at Stockmen's Bank for Special Funds Allocation payments received by the Texas Comptroller's Office for the Police Department.** City Consultant Eddington told Council that this would be a special bank account because the police receives and allotment and City Manager Davila added that they have it there and City Consultant Eddington added that the police department receives an allotment and this allotment is every February and this is something that can lead to a strict audit and the funds have to be used specifically for trainings and things like that so and you don't want to comingle these funds anywhere because you do not want a comptroller's audit and this particular account and City Manager Davila added that right now it is deposited into the fifty three eighteen account which is the police account at falcon bank but City Consultant Eddington is recommending that we move it to the Stockmen's because I can only be used for that it can never be used for anything else and if by accident we use that account and use that money it is an audit and City Consultant Eddington added we don't want that here so that means that they would audit our books completely and I am not afraid of that but why would we do it for seventeen hundred dollars and Councilwoman Weikel added is that the only account we have at that bank and City Manager Davila replied no that we have the other one for the Special Grants Account and Councilwoman Weikel added so you are moving it from that bank to this one, City Manager Davila asked Vicky what she would put in the fifty three eighteen account and Vicky replied that they would deposit parking tickets, police reports and the impounds and it goes into the same account but they are all categorized different, Councilwoman Weikel asked if Stockmen's bank had online banking and Clerk Ramirez replied that they have dial up banking. City Manager Davila stated that the Mayor can go and open the account but somebody has to go with him because they will ask for the minutes and City Consultant Eddington replied that this account has to be noninterest bearing and Mayor Sanchez added that they had to do a resolution also and City Attorney Caballero added that you can put it in the minutes but the bank may require you to pass a resolution and City Consultant Eddington added that I think what we did last time was approve it and then we had to come back with the specifics of the resolutions but I do want to get it approved and Councilwoman Weikel asked if we made a motion right now and City Manager Davila replied yes to approve the item. A motion to approve the opening of a bank account at Stockmen's Bank for Special Funds Allocation payments received by the Texas Comptroller's Office for the Police Department as noninterest bearing was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor, so motion carried.

**9. Discussion and Action on approving dates and all festivities of the 8<sup>th</sup> annual Cinco de Mayo celebration activities.** Councilwoman Weikel asked where the festival would be this year and City Manager Davila replied that we have it programmed for the Park but if everything is not ready we will have it at the baseball field or if the other building is ready we will have it there so it is set for May 9<sup>th</sup> and April 30<sup>th</sup> we will have the queens contest, May 7<sup>th</sup> we will have the parade and May 9<sup>th</sup> we will have the festival and the reason we did that is because on the first week of May there are always a fight at night and what I mean is a fight on tv and Chief Vallejo added that what she means is pay per view boxing and the bands tend to charge more the first week of the month because it is Cinco de Mayo and so far for the entertainment we have the Hometown Boys, Los Zamorales, Ricky Guzman and the all-stars, and Conjunto Senzzible, the South Texas Outlaw Band, Los Camaradas



and that gentleman is from here in Encinal and his family is from the town, Mr. Guerra and Fish y Los Favoritos we always get them and La Juventud and that band belongs to the gentleman that is giving us all the sound, GEO Entertainment and I believe he is from Cotulla or San Antonio and he is related to Brianda's husband, Mr. Renteria and he is going to produce all the sound and he was actually cheaper than the other guy that we used last year and his son has a band so he is bringing his son also so I wanted to see if you all could approve the dates for that. Councilman Aldaco asked if we were going to be getting the breakdowns of what we are paying out for the Cinco de Mayo and City Manager Davila replied yes and you will also get the breakdown of what is coming in and Vicky already sent some of the donation letters out and right now we have \$1,000 from AEP and we always give you all the breakdowns and we have a spreadsheet done of everything that is spent and last year we were the ones that bought all the giveaways and Councilman Aldaco added that the companies that sponsor I don't think I have ever seen any banners for the sponsors and City Manager Davila replied that I believe we only did that the first year and I believe we did one for the queens when Tom donated money but we can do that also that is not a problem and we could get that quickly done and Councilman Aldaco added that it's so that the people know that it is not just the City that is sponsoring it but other companies as well. Councilman Aldaco asked if it was on the 9<sup>th</sup> and Councilwoman Weikel replied yes and the parade is on the 7<sup>th</sup> and City Manager Davila added that the pageant is on Thursday April 30<sup>th</sup> and May 7<sup>th</sup> is the parade and May 9<sup>th</sup> is the festival and we would really like City Council to be on a float because you all are never on a float unless Mrs. Weikel is going to ride with Mr. Weikel because they come out every year. A motion to approve the dates of April 30<sup>th</sup> for the pageant, May 7<sup>th</sup> for the parade and May 9<sup>th</sup> for the Cinco de Mayo was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor, so motion carried.

**10. Discussion and Action on approving the city to post on the buy board solicitation for bids to build the splash pad for the new city park.** City Manager Davila told Council that they had the pictures in your folder of the pictures of the splash pad that City Consultant Eddington put in there and all the gadgets he wants to put on there, City Consultant Eddington told Council that they have the bid numbers and we have a bid of \$75,000 and one for \$65,000 and let me explain what the difference is and the \$75,000 bid is for a 1500 square foot splash pad and that is what you are looking at here and it's the foundation and the fixture and it's the water fixture not the fixtures that extend out like the palm trees those are extra and of course we are going to add some fixtures to it but the splash pads are very expensive and this splash pad would have a recirculation system and what that does is help circulate the water and cleans it and City Manager Davila added that at the moment we wouldn't have to have the water going to the park we could have a pump and that is the good thing about it and City Consultant Eddington added that we could pump the water in and the reservoir has to have at least a thousand gallons at all times and Councilman Aldaco added that it would be recycled water over and over and City Manager Davila replied yes and Councilman Aldaco added that we would only fill it up when we need to and City Manager Davila added that would be in the meantime and Councilwoman Weikel added that would include the filters and all that and City Manager Davila added that everything had to be maintained and get somebody that knows and City Consultant Eddington added chlorine and things like that and I personally would like to submit for the 1500 square foot splash pad and this particular company is a part of the buy board and the reason that we want to use the buy board is because it is quick and easy and it is not as expensive when you go out for procurement you have to be in newspaper for 15 days but it is

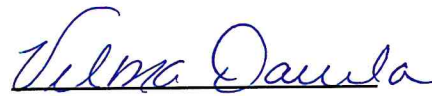
expensive and the last one we did cost us fourteen hundred dollars and the buy board doesn't cost us anything and there are a list of splash pad suppliers and this one in particular because I requested a specific bid they will have to submit the bid again and this bid can be best value and that is what this bid is going to be because this particular company will finance the splash pad and there are some stipulations and I haven't gone over everything with them and our grant allows us \$29,500 and as you can see this is more than \$29,000 but when you build a splash pad like this it is supposed to be in phases and City Manager Davila added that we do have some of the money that the county gave us for this which will have used for part of the park like the playground and things like that but we still have some money in there for that, Councilwoman Weikel stated that the one he is proposing for is the 1500 square foot what does it come with what are some of the features and does it come with anything and City Consultant Eddington replied that what they were looking at the pictures it is the third one that is the splash pad and City Manager Davila added that we could get a couple of those little things and it wouldn't cost that much and Councilwoman Weikel asked if the features could be added later and City Manager Davila added that they could be added to certain areas and City Consultant Eddington added that it has fittings and the public works guys could add them but it would probably be me and City Manager Davila added that there is probably other places that we could get them cheaper and City Consultant Eddington added that is the purpose of putting out the solicitation and of course it is more than fifty thousand and it doesn't matter that the first year it is only twenty nine thousand but because the entire project is more than fifty thousand it does require us to do a procurement for it, Mayor Sanchez stated that he wanted to ask a simple question what about the restrooms and City Manager Davila replied that we would be doing a restroom and Councilwoman Weikel asked if we would be building a fence around it and City Manager Davila replied that we would have to build a fence around it and City Consultant Eddington added that the splash pad itself would have to have a fence around it and Councilwoman Weikel added how high would that fence have to be because I was thinking about the animals and the drought and if it has water they will come in and City Manager Davila replied that it would be on all the time it will only be on at certain times it will have a timer to turn on and off and City Consultant Eddington replied that he didn't know the specific regulation but I think there is a minimum amount for the fence and I believe it is 4 foot fence because the depth of the splash pad has to be 2 inches or less and City Manager Davila added that it has to be fenced in for liability purposes because everywhere I have seen them they are fenced in and Councilman Aldaco stated that looking at the third picture and going off this here description that is everything that is going to come with that and City Consultant Eddington replied yes because they have to build the foundation and they have to put the plumbing in and it comes with the three horse power flow pumps along with all the pressure gauges, the timer and the chemical containers the equipment racks and the large recirculation pump and Councilwoman Weikel asked how deep it was and City Consultant Eddington replied that he did not know specifically but I would imagine whatever the size of the pump and I don't know how much room you need to have around the pump and maybe Councilman Aldaco might know so that it will continue to cool and I would imagine at least 2 feet around and 2 feet on the side and 2 feet below to keep it from overheating and Councilman Aldaco replied that when he speaks to them again could he please get a PID from them so I can take a look at the diagrams on it and City Manager Davila replied that she was just going to ask what a PID was but now I know and Councilwoman Weikel replied that she didn't know and City Consultant Eddington replied that he could put that on there and City Manager Davila told Councilwoman Weikel that it is

a diagram that shows you how everything that is used and Councilman Aldaco stated that if the size was 1,000 square feet or 1,500 square feet and City Consultant Eddington replied that the young lady told me was that it says 1,000 square feet but it could be up to 1,100 square feet and if it is 1,400 it is considered 1,500 and if it is 1,600 it would still be considered 1,500 and Councilman Aldaco stated so we are getting a 1,500 but we are getting a 1,000 for that price and City Consultant Eddington replied that there is 2 one for 1,500 and one for 1,000 and City Manager Davila added that there was a \$10,000 difference and City Consultant Eddington added that we are definitely going to have to analyze that and you (Councilman Aldaco) could help us with that and maybe Mr. Weikel could help us with his expertise with the cement because they have to do a foundation and it has to be a certain texture and City Manager Davila added that we would have contractors to do that and they come and do it. After the motion was made Councilman Aldaco asked with all the work that is being done with the park with City Consultant Eddington can I get what we have done so far and what are we planning for the future and could I get a progress report with pictures too so that I can see how it is turning out and how it is looking. A motion to approve the city to post on the buy board solicitation for bids to build the splash pad for a 1,000 and 1,500 square foot splash pad for the new city park was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Weikel, all were in favor, so motion carried.

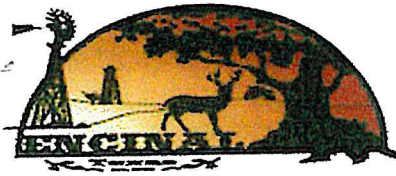
**11. Discussion and Action on Time & Date of next meeting.** *The next City of Encinal Regular meeting will be on Tuesday, March \_\_, 2020, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m.* A motion to approve the next City of Encinal Regular meeting on Tuesday March 10, 2020 at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m. was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor, so motion carried.

**12. ADJOURNMENT.** A motion to adjourn the meeting was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco all were in favor, so motion carried. The Meeting adjourned at 6:54 p.m.

***Minutes were approved by Council Member Sonny Aldaco and a second Motion was made by Council Member Irma Arizola on this the 14<sup>th</sup> day of April 2020. Councilwoman Brianda Renteria abstained from voting.***



**Velma Davila, City Manager  
Attest City Secretary**



CITY OF ENCINAL  
CITY COUNCIL AGENDA  
Regular Meeting  
Tuesday, April 14, 2020

**NOTICE** is hereby given of a Regular Meeting of the City Council on Tuesday, April 14, 2020 @6:00 PM at 701 Berry, Encinal, Texas, for considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard

The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

\_\_\_ B. Renteria—Mayor Pro-Tem      \_\_\_ I. Arizola      \_\_\_ S. Aldaco      \_\_\_ D. Weikel

Citizens Comments.

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: **Personal Attacks Will Not Be Allowed by Any Speaker.**

3. Discussion and Action on approving minutes for November 12, 2019 & February 11, 2020.
4. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
  - A. City Manager/ Consultant
    1. Discussion only April Calendar.
    2. Discussion only April Gazette.
  - B. City Consultant
    1. Discussion on City Park.
  - C. Police Chief
    1. Two patrol Tahoe's
5. Discussion on the affect that COVID-19 will have on City Budget FY 2019/2020.
6. Discussion and Action approving the Executive Orders set forth by County Judge Joel Rodriguez.
7. Discussion and Action on cities preparedness plan if community member is positive for COVID-19 virus.

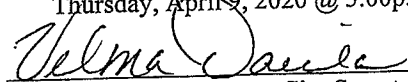
8. Discussion and Action on City Hall hours of operation during the COVID-19 pandemic.
9. Discussion and Action on approving Resolution No. 02112020. A Resolution FY19 Homeland Security Program Operation Stonegarden (OPSG) Grant #3927602.
10. Discussion and Action on adopting an unexpected or extra-ordinary circumstances policy for salaries and benefits.
11. Discussion and Action on cancelling 7<sup>th</sup> Annual Cinco de Mayo and scheduling new date.
12. Discussion and Action on approving the Bills paid for April 2020.
13. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, May \_\_, 2020, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m.

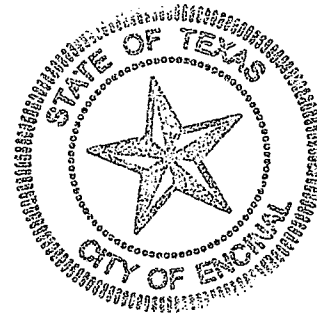
#### 14. ADJOURNMENT

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

#### Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, April 9, 2020 @ 5:00p.m.

  
\_\_\_\_\_  
City Manager/Attest City Secretary





**City of Encinal**  
**Regular Meeting Minutes**  
**April 14, 2020**

Due to the masks and or the distance of some of the persons speaking the minutes are only going to reflect any actions or motions taken by Council during this time.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sylvano Sanchez and City Council Members.
2. **Roll Call to establishing a quorum.** Present were Council Members Brianda Renteria, Irma Arizola, Sonny Aldaco and Debra Weikel, after roll call Mayor Sanchez determined that there was a quorum present and the meeting could resume.  
Citizens Comments
3. **Discussion and Action on approving minutes for November 12, 2019 & February 11, 2020.** A motion to approve the November 12, 2019 minutes was made by Councilwoman Renteria and she was seconded on the motion by Councilwoman Arizola, all were in favor, so motion carried. A motion to approve the February 11, 2020 minutes was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor except Councilwoman Renteria abstained.
4. **Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state ad enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**

**A. City Manager/Consultant**

1. **Discussion only April Calendar.** City Manager Velma Davila told Council that she had included the gazette in there and that she wouldn't be discussing Cinco de Mayo because there was an agenda item on it and you also have a letter from the Mayor's desk it was like a flyer that we went around and passed out and we are trying to keep everybody informed of what we are doing and what orders have been put out and I don't know if you all have seen our website but I am trying to update it and I did get a picture from Councilwoman Renteria but I do need a picture of Councilwoman Weikel and one from Councilman Aldaco so that I can put your picture by your name and Councilwoman Weikel replied that this was the first time she had heard about that because you haven't asked me before and City Manager Davila replied that she was going to tell them during the Council Meeting but she sent me one through text so I used that one and I didn't want to take one for Ms. Arizola from Facebook and I also didn't want to take one from your Facebook either and Councilwoman Weikel stated that she could have gotten the one that she has on Facebook right now and she said she was just kidding she has her communion picture on there right now and City Manager Davila replied that she didn't want to get Councilman Aldaco's either and if you all can give me a little right up about you all and I know that the picture that we have of City Council is of people that we no longer have on there so we need to get it updated so



hopefully when all this is over we can take a nice group picture. In April we are going to try and have food bank but food has been scarce lately, Councilwoman Weikel asked if anybody in the community was having trouble and City Manager Davila replied that nobody has called us and normally we stay from 8 to 3 but today we stayed a little bit longer and on Thursday we also stayed longer we don't always leave at 3 and we are closing on Friday's and Councilwoman Weikel stated that she had seen that on the flyer and it didn't have the dates but Frank was the one that told me that it was Monday thru Thursday and City Manager Davila stated that it says 9 but we always get here at 8 and I know we have the city park on the agenda but I will let him talk about that.

**2. Discussion only April Gazette.**

**B. City Consultant**

- 1. Discussion on City Park.** City Consultant Ashley Eddington told Council that we would be putting an RFQ through the buy board and you have a copy of it before you and we have approximately \$44,000 left that we can spend and we are finding out that the Splash Pad's are very expensive they are around sixty to seventy five thousand dollars so I may be requesting a reallocation of the remaining funds and this RFQ will go in next week and City Manager Davila added that because of what is going on right now I don't know if they are allowed to work and City Consultant Eddington added that construction is considered an essential service. City Consultant Eddington told Council that the guys have been working hard on the park and we are getting ready to order the border for the playground area and we have already set up the pads where we are going to pour the concrete slabs and the park will be a continuous work in progress and we also have sand for the volleyball court and City Manager Davila added that we have a lot of sand that Lewis donated to us and I did want to mention something that I had forgot and it is something I would have covered at the last meeting and that is that we started picking up dogs and just in case you all get any calls from the community and I do want to advise you that these animals that we picked up from a certain household and I believe it was 9 dogs that we picked up and the city is going to have to eat up a bill of \$636.00 for it and Councilwoman Renteria added that she that in the bills and City Manager Davila added that every time they call and this is the issue with that we see and it is that we go and pick up these dogs and these people end up with more dogs and when are we going to get to the point that these owners take responsibility for their animals and we get calls and so does Chief and there is a certain individual family that is fighting over the dogs and they don't want to do a report or press charges but they want the dogs picked up and they expect the Chief to do something about it and I believe that the dogs belonged to this person and they should have paid for it but it was something that I wanted to discuss with you all.

**C. Police Chief**

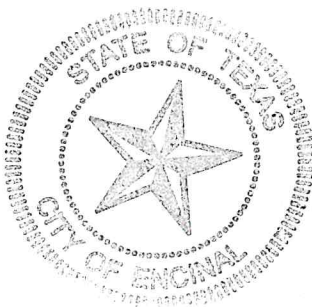
- 1. Two patrol Tahoe's.** Chief Roy Vallejo told Council that we got the new Tahoe's at a very good time and they come with laptop stand and we want to get laptops and we want to get a license plate reader from Stonegarden and that is going to be tied in to those Tahoe's and the backseats are all plastic and they have first aid kits and actually those Tahoe's are loaded with everything and City Manager Davila added that they are equipped with medical blankets and we are going to they and do all the units the same

and Officer Ruiz took over the other Explorer the black one and we have a call tomorrow to apply for another grant for another Tahoe so I will be doing that presentation tomorrow and we will have it at 9 and that would be for a new truck and we would need it for the LP readers to go in and City Consultant Eddington stated that this grant was for \$114,000 and City Manager Davila added that we actually got these two from Chevy Defender quicker than the Explorer from Red McCombs and they did a much better job and Officer Butterfield got one and Officer Balboa got the other one and if we get the one that we are applying for tomorrow will be Chief's.

5. ***Discussion on the affect that COVID-19 will have on City Budget FY 2019/2020.*** City Consultant Eddington told Council that he wanted to discuss the cash flow of the city and we have primarily two cash flows and one is Municipal and the other is public works and when I do my bills the amount is around \$12,000 so we are still in a good position and Municipal would be the least affected because of people needing to keep their license and things like that and we might see a slight decline but I don't think we are going to see that much of a decline and as for public works I expect it to go down because there are people laid off and we don't know if people will receive economic stimulus we will have to wait and see. City Consultant Eddington told Council that for the budget you have the actual and the budget and this is the actual that you receive in sales tax and as you can see we have a little surplus of sales tax that we have received versus what we have budgeted and that amount is \$9,427.15 and for the property taxes we have received 80% of the budgeted amount so we have received one hundred and thirty five thousand and we still need to collect about thirty two thousand dollars. Councilwoman Weikel asked if the budgeted amount was only until the end of August or September and City Consultant Eddington replied that the fiscal year goes all the way to September.
6. ***Discussion and Action on approving the Executive Orders set forth by County Judge Joel Rodriguez.*** City Manager Davila told Council that they have the executive orders before them and the last one was the stay at home order and since we are not open to the public it is okay for us to be here for four days and of course we are staying open and taking all the necessary precautions to do so safely and the reason I brought these to you is to see if you want to approve the Orders set forth by the Judge or unless you want something different and in that case Mr. Caballero can draw something else up and that decision is left up to Council as to what you all want to do. Councilwoman Weikel stated that she had a question and I really don't leave my house that much and I don't know what the city is doing but if there is gatherings do you all go out and patrol and give tickets out for that or it's just a standing order and City Manager Davila replied that Officer Ruiz had a couple of situations where he had to warn people to go home. A motion to approve the Executive Orders set forth by County Judge Joel Rodriguez was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Renteria, all were in favor, so motion carried.
7. ***Discussion and Action on cities preparedness plan if community member is positive for COVID-19 virus.*** There was discussion with Council about the fact that there were no cases in La Salle County and the steps needed were as follows: Investigate where it began, make sure whole family is quarantined, can't release the person's name, discuss with emergency management what steps they recommend, some of the concerns for a quarantined person is that they have a hard time breathing and fevers are symptoms that appear later. (Please note that these are paraphrased statements)

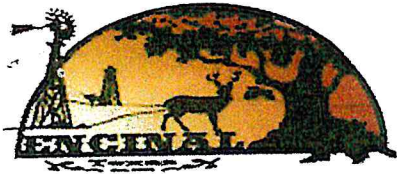
8. **Discussion and Action on City Hall hours of operation during the COVID-19 pandemic.** The new hours for City Hall will be Monday thru Thursday from 8 a.m. to 3 p.m. A motion to accept the City Hall hours of operation during the COVID-19 pandemic was made by Councilwoman Renteria and she was seconded on the motion by Councilwoman Weikel, all were in favor, so motion carried.
9. **Discussion and Action on approving Resolution No. 02112020. A Resolution FY 19 Homeland Security Program Operation Stonegarden (OPSG) Grant #3927602.** A motion to approve Resolution No. 02112020. A Resolution FY 19 Homeland Security Program Operation Stonegarden (OPSG) Grant #3927602 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Renteria, all were in favor, so motion carried.
10. **Discussion and Action on adopting an unexpected or extra-ordinary circumstances policy for salaries and benefits.** A motion to adopt an unexpected or extra-ordinary circumstances policy for salaries and benefits on page 4 which says: Allowability of salaries and other project costs: Grantees may continue to charge salaries and benefits to their awards consistent with the grantees' policy of paying salaries and benefits under unexpected or extraordinary circumstances from all funding sources (Federal and non-Federal). As outlined in 2 C.F.R. 200.431 (a) and (b), was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor, so motion carried.
11. **Discussion and Action on cancelling 7<sup>th</sup> Annual Cinco de Mayo and scheduling new date.** A motion to cancel the 7<sup>th</sup> Annual Cinco de Mayo and scheduling next year's celebration on May 8, 2021 was made by Councilwoman Renteria and she was seconded on the motion by Councilwoman Weikel, all were in favor, so motion carried.
12. **Discussion and Action on approving the Bills paid for April 2020.** A motion to approve the Bills paid for April 2020 was made by Councilwoman Weikel and she was seconded on the motion by Councilwoman Arizola, all were in favor, so motion carried.
13. **Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, May \_\_\_\_, 2020, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m.** A motion to approve the next City of Encinal Regular meeting on Tuesday, May 12, 2020, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m. was made by Councilwoman Weikel and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carries.
14. **ADJOURNMENT.** A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilwoman Weikel, all were in favor, so motion carried. The meeting adjourned at 7:12 p.m.

Minutes were approved by Council Member Sonny Aldaco and a second Motion was made by Council Member Velma Davila on this the 6<sup>th</sup> day of June 2020.



Velma Davila  
Velma Davila, City Manager  
Attest City Secretary





CITY OF ENCINAL  
CITY COUNCIL AGENDA  
Regular Meeting  
Tuesday, May 12, 2020

*NOTICE is hereby given of a Regular Meeting of the City Council on Tuesday, May 12, 2020 @6:00 "by Teleconference Usonian Zoom. To attend please follow the attached link" Join Zoom Meeting <https://us02web.zoom.us/j/2586280604?pwd=eTAza2hkOytPWVZlXN29HcmhYTzdqdz09> Meeting ID: 258 628 0604 Password: 683969, for considering the following numbered items. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.*

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall at all times preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

\_\_\_ B. Renteria—Mayor Pro-Tem      \_\_\_ I. Arizola      \_\_\_ S. Aldaco      \_\_\_ D. Weikel

Citizens Comments.

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Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: ***Personal Attacks Will Not Be Allowed by Any Speaker.***

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3. Discussion and Action on approving minutes for April 14, 2020.
4. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
  - A. City Manager/ Consultant
    1. Discussion only May Calendar.
    2. Discussion only May Gazette.
  - B. City Consultant
    1. Discussion on City Park.
  - C. Police Chief
5. Discussion on the affect that COVID-19 will have on City Budget FY 2019/2020.
6. Update on City Hall hours of operation during the COVID-19 pandemic.
7. Discussion and Action on approving Encinal Police Department Auction for May 28, 2020.

8. Discussion and Action on approving Resolution No. 05122020. A Resolution approving that the City of Encinal finds it in the best interest of the citizens of The City of Encinal, that the Local Border Security Program be operated for the fiscal year 2019-2020.
9. Discussion and Action on approving Resolution No. 05122020-B. A Resolution approving that The City of Encinal finds it in the best interest of the citizens of The City of Encinal, that the CJD (Justice Assistance Grant (JAG) Program) be operated for the fiscal year 2019-2020
10. Discussion and Action on approving the Bills paid for May 2020.
11. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, June \_\_, 2020, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m.

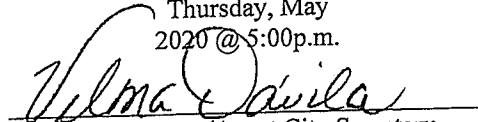
## 12. ADJOURNMENT

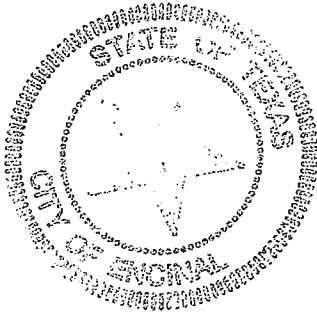
The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

### Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on

Thursday, May  
2020 @ 5:00p.m.

  
City Manager/Attest City Secretary



**City of Encinal**  
**Regular Meeting Minutes**  
**May 12, 2020**

**Meeting Called to order.**

Mayor Sanchez called the meeting to order at 6:00 p.m. Mayor Sanchez and Councilmember Irma Arizola were present at City Hall for the Meeting.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and Council.
2. **Roll Call to establishing a quorum.** Councilmember Brianda Renteria, Councilmember Sonny Aldaco and Councilmember Debra Weikel were present through the Zoom meeting.

**Citizens Comments**

City Manager Velma Davila stated that no one had signed up for the Citizens Comments.

3. **Discussion and Action on Approving minutes for April 14, 2020.** Councilwoman Weikel stated that she had a question on the minutes and specifically on number 10 I remember and I don't know if the other Councilmembers Sonny or any of the others but I remember but I do not recall that we approved it and it says discussion and action on adopting or extraordinary circumstances policy for salaries and benefits and do you remember when I questioned it and it is not listed on here but I questioned it about what would constitute a disaster and I believe Ashley you had answered on it so then it was going to be changed and reworded and we were going to look at this again and it doesn't state that on number 10 do you see that Irma or the other Councilmembers do you recall and Mayor Sanchez stated that it was adopted and Councilwoman Weikel asked Mayor if he could hear her and Mayor Sanchez replied that it was adopted and Councilwoman Weikel replied no it wasn't and that is what I am trying to say this doesn't but it was not under those terms and Councilwoman Renteria stated that wasn't it supposed to be reworded or something and Councilwoman Weikel stated that it was about the e-grants and it would have something to do with the virus and it wasn't the free rein where it would go on forever and remember we said it would have to come back and City Manager Davila added that it had something to do with if the officers were to get sick we could request money from the e-grants and they would pay their salaries or something like that I don't remember and Councilwoman Weikel stated that it wouldn't fall back on the city and City Manager Davila stated that it would not fall back on the city and what we can do is if we want to table it so that I can listen to it and if you can see on there Linda came to us because since everyone had masks on it was very hard for her to understand everyone and it was hard to understand what everybody was saying and Councilwoman Weikel stated that she was having trouble making every word clear or understanding everything clearly and that is the only thing that I saw is that it doesn't reflect what we had discussed at the meeting so I wanted to address it. City Manager Davila asked Mr. Caballero asked if they would go ahead and table it so that we can go back and listen to it and Mr. Caballero stated that they would need a motion to table it because if you recall we modified it and I drafted some modifications to your personnel policy as to when those would be declared and all that. Councilwoman Weikel made a motion to table the minutes for April 14, 2020 and she was seconded on the motion by Councilwoman Renteria,



all were in favor so motion carried. Councilwoman Weikel asked if we were tabling all the minutes and City Manager Davila replied yes, all the minutes would be table so that we could go back and listen to them.

**4. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**

**A. City Manager/Consultant**

- 1. Discussion only May Calendar.** City Manager Davila told Council that they have their May Calendars in their packets and she wished all the Mother's a Happy Belated Mother's Day. Councilwoman Weikel stated that it was Brianda's first and congratulations and she wished Irma, Linda and Vicky a Happy Mother's Day and Velma also. City Manager Davila stated that we were going to have food bank on the next Thursday and we got a phone call from a gentleman from Food Bank and he is working with USDA and supposedly this food is much better they give meat and chicken and he sent out a packet that I have to fill out tomorrow so we will be doing this tomorrow and he is going to face time so that he can actually see the food pantry where we hold the food and it is supposed to be a better food bank then usual and I know because of the pandemic people still need food so if we can get from somewhere else we are going to go ahead and have the food bank because we know the needs and I will find out tomorrow what's going to happen and how soon we can get it and on the 25<sup>th</sup> we have Memorial day and I put the auction on here if you all approve it and we have been trying to have this auction and I didn't put it last time but we will discuss this when the agenda item comes up and we also had testing for all the city employees and we are sending 2 of our public works on Friday because they didn't get to go and they all came out negative and I believe Sonny attended that other one and he came out clear, Councilwoman Weikel asked what kind of test everyone was taking and City Manager Davila replied that ours was the mouth one but other people are doing the nose one and Councilwoman Weikel asked how quick were the results and City Manager Davila replied that we did it on Thursday and some of us got the results on Sunday and some of us got the results on Monday and Councilwoman Weikel added that there is the antibody test to see if you had it or the other one that says if you are sick and your asymptomatic and City Manager Davila replied that on the antibody one I believe that the County Judge should be posting a link because they are going to offer some testing for that one on Thursday in Cotulla and on Friday they will have one here at the Fire Station and they have another one tomorrow in Cotulla and also I wanted to say if you all saw the Gazette it has a picture of all the Seniors and we tried to honor all ours Seniors because of everything going on and our Constable had a paraded on the last Thursday of the month and I believe it was on April 30<sup>th</sup> and after the parade City Staff went out and gave out gift baskets to the Seniors and Damiana participated in that also for the Seniors and they were very happy to get those gifts and Councilwoman Weikel stated that she had seen some of that on Facebook and that was very nice and was that from the since we didn't have the Cinco de Mayo did it come from that fund or what fund did that come from and City Manager Davila replied that each employee gave \$25.00 and Damiana also gave \$25.00 and City Consultant Ashley Eddington added that it was all donations and Councilwoman Weikel added that for next time please include me because I would have donated and City Manager Davila replied that we planned to do something else for them and Sonny was talking about doing something else for them and I believe they are going to have a graduation and I believe they can only allow so many people in there.

**2. Discussion only May Gazette**

**B. City Consultant**

- 1. *Discussion on City Park.*** City Consultant Eddington told Council that they had put in an RFQ for the Splash Pad and the Splash Pad is going to be like \$70,000 so once we get the final ones on Friday I will go over them and then get back to you all and this procurement was already approved so we would select the best value. Councilwoman Weikel stated that she was having a hard time hearing if they could please give her time to connect her Bluetooth speaker. Councilman Aldaco asked if there had been any new projects started and City Consultant Eddington replied no as far as the park we still have the same deadlines that we were working through before and we are trying to get all the submissions in by June 24 so its moving right along and there is nothing that has changed when it comes to funding but there is one more thing Sonny we are about to purchase the outside grills and 2 benches I think and I believe Velma will make that transaction on Thursday and then we will be submitting for that reimbursement and Councilwoman Renteria asked if it was rails and City Consultant Eddington replied that it was the barbeque pits, outdoor barbecue pits and 2 benches and City Manager Davila added that those benches were going to be next to the Splash Pad and Mr. Aldaco has been doing a great job to keep that park clean and every other Saturday he will go back and clean it and we would like to have people come on the weekends so that we could have 2 people go on Saturday to help and maintain that area clean and City Consultant Eddington added that if we could pour our sidewalks by the end of the month maybe somewhere on the 22<sup>nd</sup> or 29<sup>th</sup> but we will let you know exactly when the contractor can get in there and do it.

- C. *Police Chief.*** Police Chief Roy Vallejo stated that they have been doing good and everything is on schedule and we are still working on Stonegarden and that is a good thing for us and we are still checking in on businesses to make sure they are following the order and we are still up to date with the UCR report and I believe we are still waiting for the final approval for the grant on our truck and City Manager Davila added that it had been approved already and we are just waiting on e-grants and City Consultant Eddington added that it was a \$59,000 vehicle grant and I believe we will be doing a truck and Chief Vallejo replied that he believed the truck is cheaper than the Tahoe and City Manager Davila added that she did want to say something now that the Chief is on we have been getting some messages that our Police weren't doing anything about the people affected with COVID and as a city we are trying to help anybody that does need help but that is why the emergency management is in place so if you all would give out that number to the people that need it and if they have any questions regarding cases of the virus its important that they call the emergency management team or the Fire Chief in Cotulla because our Police officers can't do anything unless they are authorized to do that just in case you all hear anything about our Police officers not keeping those people at home it's because they can't and I thought it important to mention that we got backlash against our officers for that and it is not because they are not doing their jobs it is just they can only do limited things and Councilwoman Renteria asked as in what, what are they supposed to do and City Manager Davila replied that our officers are not doing their jobs because they are not keeping the people at home, the people that should be home and it is not our officers that have to do that they have orders from emergency management about that and they have people authorized to do that or appointed to do that. Councilwoman Weikel stated if we didn't have an emergency management at the local level, we only have the one for the County and City Manager Davila replied that it was a county one but it is for Encinal and Cotulla it is actually for both towns and whatever other towns are in the County. Councilwoman Weikel asked if we have had any other bail outs and Chief Vallejo replied that we had one this past week with Officer Ruiz and we are still encountering a lot of illegal trafficking and yesterday they were working a group of 60 and they were headed this way but we kind of scared that away and right now they are moving north on 83 so they are going the other way now and Councilwoman Weikel replied that she noticed that there were more vehicles in the auction and City

Manager Davila added that in the past few weeks they have gotten 3 more in there but they did come for one today and Chief Vallejo added that they would last a couple of days then they would come and pick them up and Councilwoman Weikel added that she believed that Chief Vallejo had mentioned that they had 2 or 3 bailouts and City Manager Davila asked Chief Vallejo how many we had last month and Chief Vallejo replied yes that traffic is never going to slow down it is always going to keep going. City Manager Davila asked Council if they had received the email that she had send them and if they had a chance to read it and all of these departments have Stonegarden La Salle county Webb county and the Constable's and the Sheriff's office and it is really good to hear when they send the statistics and our Police Department are the only ones doing statistics meaning that they are working the grants and they are not just milking the money and they are actually working and producing stats and all the other departments this is what they meant nobody else is they are all O's except for us and I just wanted to mention that and that is just Chief and Balboa that they are talking about here because it is Operation Stonegarden and Ruiz, Butterfield and Abrego they work the other Local Border Security Grant and they have a lot of stats also but this was mentioned for the Stonegarden so I just wanted to let you know. Councilwoman Weikel asked Chief that this email only entails 2 police officers and 24 hours and 21 stops right and Chief Vallejo replied that is for one week and City Manager Davila added that what they are saying is that they have a lot of stops and the other people are not doing anything they are just going out there and waiting on the hours and we only have a 2 man department and they probably have a 20 or 30 man department and Councilwoman Weikel added that is what makes the numbers because you can't compare apples to oranges they are divided by more because they have more man power and I saw that you had 2 illegals and Chief Vallejo replied yes that they were walking right there by the City Hall and Councilwoman Weikel replied that she did notice that and one other thing oh never mind we will talk about it when we get to the budget thank you. Chief Vallejo added if there were any other questions and Councilman Aldaco asked since we started this program where has the traffic been lately, Councilwoman Weikel stated that Sonny was saying something and she couldn't hear him and Chief Vallejo replied that since this program started and before we were getting a lot of track here on highway 44 and on 35 you will always get traffic because it is a major corridor for the cartels here in Mexico and 44 has been used a lot for scouts and human trafficking and now since this program started it has started to slow down and we don't have as much traffic as we had before but we are still catching them here because they still they can get away with it here on highway 44 and Encinal is in the middle of the box which is 133, 83, 44 and 35 so that is what they use a lot so it is basically there box here where they pick up a lot and the Supervisor for Border Patrol said that we are deterring the traffic away from Encinal and now Frio County is getting hammered and that is a good sign for us, (there was a comment made by Councilman Aldaco but it was not clear what he said) Chief Vallejo replied that our stats are still in tact and it is crazy how we have good stats no matter what.

5. ***Discussion on the affect that COVID-19 will have on City Budget FY 2019/2020.*** City Consultant Eddington asked Councilwoman Weikel if she had a question regarding the budget and Councilwoman Weikel replied that the question she had was that she noticed that there were more cars in the pound but yet I don't see anything for towing so I didn't know how the vehicles are getting to the pound and if we are being charged by the pound company and it doesn't reflect on the bill on this spreadsheet and City Consultant Eddington replied that if she looked at the police section you will see Orozco's is a tower and Tijerina is a tower also and those are towing companies and whenever we do have a tow that we have to pay for that is where it will appear so we may not be paying specifically this month and Councilwoman Weikel stated that we hadn't paid last month either and City Consultant Eddington stated that we may have not had any tows and Councilwoman Weikel added that we have more cars and City Manager Davila

added that whenever there is a towing and they don't come for the impound either Tijerina or the other towing company they won't get paid until either the vehicle gets picked up or it has been sold at auction so that happens sometimes too and Clerk Vicky Rodriguez stated that what she is trying to say is how the vehicles get here and the officers drive the vehicles to the back and Councilwoman Weikel stated that she was trying to figure out how they are getting to the pound because I don't see it and City Manager Davila replied that sometimes the officers drive it and if it is during the day one of us drives it and they will come pick us up and we will drive it back and Councilwoman Weikel asked if we could be more specific and for example the bail outs because it is an e-grant or whatever who pays for that because they come back over here and City Consultant Eddington replied that the e-grant has nothing to do with the tow and the e-grant is only for over time and Councilwoman Weikel stated if there is only one officer working then who is the other driver how does that happen and Chief Vallejo replied that sometimes the Border Patrol or the DPS will give us a ride back and Councilwoman Weikel asked if they would drive it and leave their vehicle and Chief Vallejo replied yes and City Manager Davila replied that they would come and pick up the officer and then he goes back and picks it up and Councilwoman Weikel stated that we wouldn't have towing charges because that is how you do it I just want to know what system we have in place for this and City Consultant Eddington added that sometimes we will have towing fees it just depends on the situation and maybe Chief can speak a little more to that and Chief Vallejo replied that it all depends on the vehicle because sometimes we will have some vehicles that are drivable and then we will get vehicles that are not drivable and I believe we had one that flipped over at a rail road crossing and we had to use a wrecker to get that one out and Councilwoman Weikel asked how long ago that was and Chief Vallejo replied that he thinks it was a couple of months ago and City Manager Davila replied that it was 2 months ago and it was Butterfield's and Chief Vallejo added that there is times that if it is a stolen vehicle we will bring it back to our city and if it is not stolen and if it is really damaged we will let the towing company take the vehicle to their yard and Councilwoman Weikel added so it might not even come here and Chief Vallejo replied sometimes they will and sometimes they won't it all depends on the situation. City Consultant Eddington told Council that last month we talked about the amount of money we had on reserve and what my tolerance levels were and I am very happy to see that with the municipal we have met the tolerance levels we had a total deposits of \$18,551.00 for the month of April and my tolerance level was \$12,000 so we met that right now through May the 12<sup>th</sup> we have collected \$9,157.05 which is just \$2,800 away from our tolerance level so right now we are doing good and that is how we pay for the expenses of the municipal itself and there is some spillover from the municipal dollars and going to the sales tax and we are still \$4,449.01 above our budgeted amount in the month of May our sales tax was \$40,328 and we budgeted \$45,256 so even with the shortfall on the budget side we are still on the positive side for the sales tax and the way we do the sales tax is based on a 5 year average and right now we will see what June looks like and if I have to go back and make an adjustment because of the reduction on sales tax I will on the budget but right now at this point because we do have a surplus situation there is no need to do that, Councilwoman Weikel asked what the difference in May you said four thousand what and City Consultant Eddington replied \$4,928.14 and Councilwoman Weikel stated if that reflected all the way back to April and City Consultant Eddington replied that was just for the month of May and Councilwoman Weikel asked if that was for 2 weeks and City

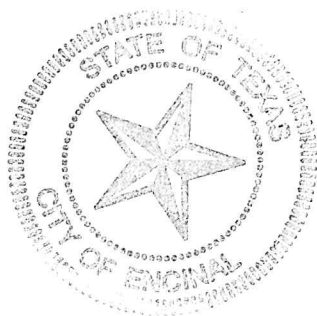
Consultant Eddington replied that we receive the sales tax the first week of the month and that is why I am able to report the full amount of the sales tax and Councilwoman Weikel asked the sales tax reflects the month of what and City Consultant Eddington replied of May and Councilwoman Weikel asked how do you get it ahead of time I don't understand and City Consultant Eddington replied because we receive the sales tax the first week of May and Councilwoman Renteria replied basically like a month behind and City Consultant Eddington replied that we had already received the May sales tax and Councilwoman Weikel replied no but it's reflecting what sales I know you call it the May but what month and City Consultant Eddington replied that he would have to pull sales tax up and City Manager Davila added that it was the March and the first quarter and Ma'am when you go to the comptroller's website and you go to the bottom it gives you the detailed schedule of when it is going to be sent and what month it is for and Councilwoman Weikel replied no that's okay I just wanted to ask you so that is the first quarter and that answers what I wanted to know so it's the first quarter and we receive it in May and City Consultant Eddington added that normally he doesn't report that on an accrual basis because sometimes it complicates it because of the previous periods and for the property taxes we have \$168,241.00 budgeted and we have actually received \$137,299.00 which is approximately 82% of the budgeted amount so we still have \$30,942.15 to receive from our property taxes so that collection is going pretty good and in our special grant account we still have \$169,291.00 in reserve and that amount decreased by \$1,386.56 because our non-reserve fund we paid some taxes and we have only received about \$2,000.00 in property taxes and we are still in a good position there. There was discussion amongst Council and City Staff regarding the policy of impounded vehicles. Councilwoman Weikel suggested that we should have further discussion on the different options regarding the impoundment of vehicles. City Manager Davila stated that she would have Chief Vallejo review the current policy in place for the impoundment of vehicles. City Manager Davila asked City Consultant Eddington to clarify that municipal funds are used to pay for Criminal Cost for the state.

6. ***Update on City Hall hours of operation during the COVID-19 pandemic.*** There was discussion amongst Council and City Staff regarding the operation of hours remaining the same and keeping the office open Monday thru Thursday with office hours of Monday and Wednesday from 8:00 am to 3:00 pm and Tuesday and Thursday from 8am to 5 pm. Council decided to keep the offices closed and continue with the drop off payments and taking payments by phone. It was suggested by Council that we review the operating hours monthly and depending on how the COVID-19 status is then they would decide on it every month.
7. ***Discussion and Action on approving Encinal Police Department Auction for May 28, 2020.*** There was discussion on the safety measures that would be taken due to the COVID-19 pandemic and the making sure that masks and gloves would be worn and to make sure that people would be social distancing. A motion to approve the Encinal Police Department Auction for May 28, 2020 was made by Councilwoman Weikel and she was seconded on the motion by Councilman Aldaco, all were in favor, so motion carried.
8. ***Discussion and Action on approving Resolution No. 05122020. A Resolution approving that the City of Encinal finds it in the best interest of the citizens of The City of Encinal, that the Local Border Security Program be operated for the fiscal year 2019-2020.*** Councilwoman Weikel requested more discussion on items 8 and 9. There was discussion amongst Council and City Staff about the wording on the grants being discussed. City Attorney Caballero suggested we

approve the resolution subject to contacting Austin and see if we can insert the grant number into the document and if the resolution to specify if we can insert it we will insert it and if Austin says no it will be done without the grant number and are you willing to lose the grant if Austin says no that is why the resolution would have that caveat on it that if it can be inserted before the deadline it will with instruction to the Staff to check it tomorrow and if it cannot it will be submitted without the number and it doesn't matter to me if your willing to lose it or not okay you can pass the resolution saying that your passing the resolution subject to the number being inserted if it is permitted by Austin if not we're passing it to be submitted to Austin without the number. A motion to approve Resolution No. 05122020 was made by Councilwoman Weikel on the condition that Staff will check tomorrow with the State and if they are permitted to they will add the grant number and if they are permitted to they will delete the language regarding matching funds however if the state does not authorize that then the resolution will be submitted as provided by the state and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

9. **Discussion and Action on approving Resolution No. 05122020-B. A Resolution approving that the City of Encinal finds it in the best interest of the citizens of Encinal, that the CJD (Justice Assistance Grant (JAG) Program) be operated for the fiscal year 2019-2020.** A motion to approve Resolution No. 05122020-B was made by Councilman Aldaco on the condition that Staff will check tomorrow with the State and if they are permitted to they will add the grant number and if they are permitted to they will delete the language regarding matching funds however if the state does not authorize that then the resolution will be submitted as provided by the state and he was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried.
10. **Discussion and Action on approving the Bills paid for May 2020.** A motion to approve the Bills paid for May 2020 was made by Councilwoman Weikel and she was seconded on the motion by Councilwoman Renteria, all were in favor so motion carried.
11. **Discussion and Action on Time & Date of next meeting.** The next City of Encinal Regular meeting will be held on Tuesday, June 9<sup>th</sup>, 2020, at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m. A motion to have the next City of Encinal Regular meeting on Tuesday, June 9<sup>th</sup> at City Hall Chambers, 701 Berry Street, Encinal, Texas at 6:00 p.m. was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Renteria, all were in favor so motion carried.
12. **ADJOURNMENT.** A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The meeting adjourned at 7:43 p.m.

Minutes were approved by Council Member Bruanda Renteria and a second Motion was made by Council Member Sonny Aldaco on this the 6<sup>th</sup> day of June 2020.



Velma Davila  
Velma Davila, City Manager  
Attest City Secretary





CITY OF ENCINAL  
CITY COUNCIL AGENDA  
Regular Meeting  
Tuesday, June 9, 2020

**NOTICE** is hereby given of a Regular Meeting of the City Council on Tuesday, June 9, 2020 @6:00pm. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.

Accordingly, the Encinal City Council has rules of courtesy in place for all persons in attendance at its meetings. The Presiding Public Official shall always preserve order and decorum, prevent personal references to Council Members or the impugning of persons' motives. Citizens requesting to be heard shall sign in before the meeting is called to order and shall be called upon in the order that they signed in the Presiding Official shall use discretion in time allowed a citizen to be heard. The City of Encinal requires that testimony before the council be given under oath pursuant to Local Government Code 81.030. A person who make a false statement under oath is subject to prosecution under Section 37.02, Penal Code.

Meeting called to order.

1. Pledge of Allegiance.
2. Roll call to establishing a quorum.

\_\_\_ B. Renteria—Mayor Pro-Tem     \_\_\_ I. Arizola     \_\_\_ S. Aldaco     \_\_\_ D. Weikel

**Citizens Comments.**

Members of the audience are invited to address the Council on any subject not on tonight's agenda. Speakers must come to the podium, state their name and city of residence for the Clerk's record, and limit their remarks to three minutes. As an un-agenized item, no response is required from City staff or the Council and no action can be taken: ***Personal Attacks Will Not Be Allowed by Any Speaker.***

3. Discussion and Action on approving minutes for April 14, 2020 & May 12, 2020.
4. Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion on the Accounting reports of revenues and expenditures for the city. Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:
  - A. City Manager/ Consultant
    1. Discussion only June Calendar.
    2. Discussion only June Gazette.
  - B. City Consultant
    1. Discussion on CARES ACT CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT RELIEF FUND from the Texas Division of Emergency Management.
    2. Discussion on PUBLIC ASSISTANCE OPPORTUNITY (POF).
  - C. Police Chief
    1. Discussion Encinal Police Department Auction for May 28, 2020.

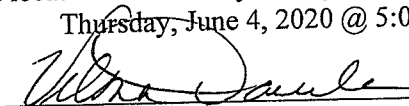
2. Discussion and Action on approving the payment of laptops, digiTICKET electronic ticketing solution for Police Department.
3. Discussion and Approval on assisting the City of El Cenizo on an Annual Youth Program that was started by Officer Oscar Silva for the children of El Cenizo.
4. Discussion and possible Action on allowing city to keep a vehicle from the auction. (vehicle was sold at Auction, but bidder decided he did not want it).
5. Update on City Hall hours of operation during the COVID-19 pandemic.
6. Discussion and possible Action on approving two college students from the City of Encinal to work for six weeks at 12 hours per week.
7. Update of City Park construction, timelines, water, and Electricity.
8. Discussion and possible Action on designating Encinal citizens to pick up sand from city park and designating a certain day.
9. Discussion and possible Action on creating a monument for the city park plaque.
10. Discussion and Action on the RFQ Splashpad Award for the Rosalie Welhausen City Park.
11. Discussion and Action on approving the Bills paid for June 2020.
12. Discussion and Action on approving a Working Workshop for City Council on Thursday, June 25, 2020 @ 5:30p.m.
13. Discussion and Action on possible appointment of open seat for City Council. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.
14. Discussion and Action on possible Swearing in of City Council Member.
15. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular meeting will be held on Tuesday, July \_\_, 2020, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m.

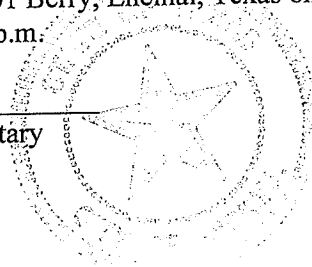
## 16. ADJOURNMENT

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code. Entrance and parking spaces for disabled persons are available in front of City Hall. Requests for accommodations or interpretative services must be made 48 hours prior to this meeting. Please contact the City Manager's Office for concerns or requests @ (956) 948-5226.

### Certification

I, the undersigned City Manager/Attest City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 701 Berry, Encinal, Texas on Thursday, June 4, 2020 @ 5:00p.m.

  
\_\_\_\_\_  
City Manager/Attest City Secretary



**City of Encinal**  
**Regular Meeting Minutes**  
**June 9, 2020**

**Meeting called to order.** The meeting was called to order by Mayor Sylvano Sanchez at 6:02 p.m.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and City Council.
2. **Roll Call to establishing a quorum.** Present were Councilmembers Irma Arizola, Sonny Aldaco, Debra Weikel and Brianda Renteria, after roll call Mayor Sanchez determined that there was a quorum and the meeting could proceed.

**Citizens Comments.** Citizen Mauricio Rodriguez addressed Council and thanked them for what they are doing for the citizens of Encinal.

3. **Discussion and Action on approving minutes for April 14, 2020 & May 12, 2020.** A motion to approve the minutes for April 14, 2020 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. A motion to approve the minutes for May 12, 2020 was made by Councilwoman Renteria and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.
4. **Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion of the Accounting reports of revenues and expenditures for the city Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**
  - A. **City Manager/Consultant**
    1. **Discussion only June Calendar.**
    2. **Discussion only June Gazette.**
  - B. **City Consultant**
    1. **Discussion on CARES ACT CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT RELIEF FUND from the Texas Division of Emergency Management.**
    2. **Discussion on PUBLIC ASSISTANCE OPPORTUNITY (POF).**
  - C. **Police Chief**
    1. **Discussion Encinal Police Department Auction for May 28, 2020.**
    2. **Discussion and Action on approving the payment of laptops, Digi Ticket electronic ticketing solution for Police Department.** Councilman Aldaco stated that he wanted to have the bids for the next city council meeting and also how many users are allowed per license for the software. A motion to approve the payment of the laptops was made by Councilwoman Renteria and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
    3. **Discussion and Approval on assisting the City of El Cenizo on an Annual Youth Program that was started by Officer Oscar Silva for the children of El Cenizo.** Councilman Aldaco suggested that we bring that program to Encinal so that we can keep Officer Silva's memory alive here as well. A motion to approve the assistance at the City of El Cenizo on an Annual Youth Program that was started by Officer Oscar Silva for the children of El

Cenizo was made by Councilwoman Renteria and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.

- 4. Discussion and possible action on allowing city to keep a vehicle from the auction. (vehicle was sold at Auction, but bidder decided he did not want it).** A motion to allow the city to keep a vehicle from the auction was made by Councilwoman Weikel and she was seconded on the motion by Councilwoman Renteria, all were in favor so motion carried.

**5. Update on City Hall hours of operation during the COVID-19 pandemic.** A motion to update the City Hall hours to Monday thru Thursday from 8:00 am to 5:00 pm was made by Councilwoman Renteria and she was seconded on the motion by Councilwoman Weikel, all were in favor so motion carried.

**6. Discussion and possible Action on approving two college students for the City of Encinal to work for six weeks at 12 hours per week.** A motion to table item number 6 was made by Councilwoman Weikel and she was seconded on the motion by Councilwoman Renteria, all were in favor so motion carried.

**7. Update of City Park construction, timelines, water, and Electricity.** This was a discussion item only.

**8. Discussion and possible Action on designating Encinal citizens to pick up sand from city park and designating a certain day.** A motion to designate Encinal citizens to pick up sand from city park on July 9, 2020 and July 11, 2020 was made by Councilwoman Weikel and she was seconded on the motion by Councilwoman Renteria, all were in favor so motion carried.

**9. Discussion and possible Action on creating a monument for the city park plaque.** A motion to approve the creation of a monument for the city park plaque was made by Councilwoman Weikel and she was seconded on the motion by Councilwoman Renteria, all were in favor so motion carried.

**10. Discussion and Action on the RFQ Splashpad Award for the Rosalie Welhausen City Park.** A motion to award the RFQ Splashpad to H2O Splash Pad Pools & Amenities was made by Councilwoman Weikel and she was seconded on the motion by Councilwoman Arizola all were in favor so motion carried.

**11. Discussion and Action on approving the Bills paid for June 2020.** A motion to approve the Bills paid for June 2020 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Renteria all were in favor so motion carried.

**12. Discussion and Action on approving a Working Workshop for City Council on Thursday, June 25, 2020 @5:30 p.m.** A motion to approve a Working Workshop for City Council on Thursday, June 25, 2020 @5:30 p.m. was made by Councilwoman Renteria and she was seconded on the motion by Councilman Aldaco all were in favor so motion carried.

**13. Discussion and Action on possible appointment of open seat for City Council. The City Council of the City of Encinal, Texas reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable Pursuant to Authorization by Title 5, Chapter 551, of the Texas Government Code.** A motion to go into executive session was made by Councilwoman Renteria and she was seconded on the motion by Councilman Aldaco all were in favor so motion carried. City Council retired into Executive Session at 7:31 pm. A motion to return to open session was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Renteria all were in favor so motion carried. City Council resumed regular session at 7:49 pm. Councilwoman Weikel made a motion to nominate Tiffany Jordan for the open City Council seat and she was

seconded on the motion by Councilwoman Renteria, City Attorney Caballero asked for a vote and Councilwoman Renteria and Councilwoman Weikel were in favor of having Tiffany Jordan on the City Council and Councilman Aldaco and Councilwoman Arizola were opposed to having her on the City Council and City Attorney stated that there was a tie so Mayor Sanchez would be the tiebreaker and Mayor Sanchez voted against having Tiffany Jordan on the City Council. Councilman Aldaco nominated Mauricio Rodriguez to occupy the open seat on the City Council and he was seconded on the motion by Councilwoman Arizola, City Attorney Caballero asked for a vote and Councilman Aldaco and Councilwoman Arizola were for the nomination of Mauricio Rodriguez and Councilwoman Renteria and Councilwoman Weikel were against the nomination, City Attorney Caballero stated that Mayor Sanchez was the tiebreaker and asked him how he voted and Mayor Sanchez stated that he voted for Mauricio Rodriguez, City Attorney Caballero stated that the person to be appointed to fill the vacant council position would be Mauricio Rodriguez and we would have to swear in Mauricio Rodriguez.

**14. Discussion and Action on possible Swearing in of City Council Member.** City Manager Davila stated that she was sorry but she did have to say something to the Council because I don't appreciate stuff like that and that is what I am talking about the city not growing because we have people like that to make ugly comments and I think it is so negative and so ugly and it makes me so mad and I am to the point that I am sick and tired of being here because you can never progress with people like that and it is so ugly and I am sorry Sir. City Attorney Caballero swore in Mauricio Rodriguez as the new City Councilmember.

**15. Discussion and Action on Time & Date of next meeting. The next City of Encinal Regular Meeting will be held on Tuesday, July 14, 2020, at City Hall Chambers, 701 Berry Street, Encinal, Texas @ 6:00 p.m.** A motion to approve the next City of Encinal Regular Meeting on Tuesday, July 14<sup>th</sup> 2020 at 6:00 p.m. was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Renteria, all were in favor so motion carried.

**16. ADJOURNMENT.** A motion to adjourn the meeting was made by Councilwoman Arizola and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried. The meeting adjourned at 7:57 p.m.

Minutes were approved by Council Member Sonny Aldaco and a second  
Motion was made by Council Member Velma Arizola on this the 14<sup>th</sup> day of July  
2020.

Velma Davila  
Velma Davila, City Manager  
Attest City Secretary

City of Encinal  
Regular Meeting Minutes  
June 9, 2020

**Meeting called to order.** The meeting was called to order by Mayor Sylvano Sanchez at 6:02 p.m.

1. **Pledge of Allegiance.** The Pledge of Allegiance was led by Mayor Sanchez and City Council.
2. **Roll Call to establishing a quorum.** Present were Councilmembers Irma Arizola, Sonny Aldaco, Debra Weikel and Brianda Renteria, after roll call Mayor Sanchez determined that there was a quorum and the meeting could proceed.

**Citizens Comments.** Citizen Mauricio Rodriguez addressed Council and thanked them for what they are doing for the citizens of Encinal.

3. **Discussion and Action on approving minutes for April 14, 2020 & May 12, 2020.** A motion to approve the minutes for April 14, 2020 was made by Councilman Aldaco and he was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried. A motion to approve the minutes for May 12, 2020 was made by Councilwoman Renteria and she was seconded on the motion by Councilman Aldaco, all were in favor so motion carried.
4. **Discussion of City Managers Report of daily activities, operations of the city and upcoming events of the city. Discussion of the Accounting reports of revenues and expenditures for the city Discussion of steady state and enhance police patrol activities in the city, and discussion of the ticket counts and collections for the criminal cost reports for the city. Discussion will be in the following order:**
  - A. **City Manager/Consultant**
    1. **Discussion only June Calendar.**
    2. **Discussion only June Gazette.**
  - B. **City Consultant**
    1. **Discussion on CARES ACT CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT RELIEF FUND from the Texas Division of Emergency Management.**
    2. **Discussion on PUBLIC ASSISTANCE OPPORTUNITY (POF).**
  - C. **Police Chief**
    1. **Discussion Encinal Police Department Auction for May 28, 2020.**
    2. **Discussion and Action on approving the payment of laptops, Digi Ticket electronic ticketing solution for Police Department.** Councilman Aldaco stated that he wanted to have the bids for the next city council meeting and also how many users are allowed per license for the software. A motion to approve the payment of the laptops was made by Councilwoman Renteria and she was seconded on the motion by Councilwoman Arizola, all were in favor so motion carried.
    3. **Discussion and Approval on assisting the City of El Cenizo on an Annual Youth Program that was started by Officer Oscar Silva for the children of El Cenizo.** Councilman Aldaco suggested that we bring that program to Encinal so that we can keep Officer Silva's memory alive here as well. A motion to approve the assistance at the City of El Cenizo on an Annual Youth Program that was started by Officer Oscar Silva for the children of El



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Motion was made by Council Member Irma Arizola on this the 14<sup>th</sup> day of July  
2020.

Velma Davila  
Velma Davila, City Manager  
Attest City Secretary